

SERVICES, MATERIALS AND EQUIPMENT PROVIDED TO TRUSTEES

Trustees shall be provided with the following services, materials and equipment while in the office:

1. Reference Available on the GSSD Website:
 - *The Education Act, 1995*
 - *The School Division Administration Regulations, 2017*
 - *GSSD Strategic Plan*
 - Current GSSD Board Policies including the Annual Work Plan
 - GSSD Administrative Procedures
 - GSSD School year calendar
 - SSBA (Saskatchewan School Boards Association) Service Menu
 - Current and historic GSSD reports
 - Board Member Orientation Booklet
 - List of School Community Council (SCC) chairpersons

2. Communications/Public Relations:
 - Notifications of significant media events, and reminders of special meetings
 - Name tags and business cards (available upon request)
 - Speaking notes and communication aids
 - Contact list for GSSD schools, administrative staff & fellow board members

3. Administrative/Secretarial Services:
 - Conference registration, travel, and accommodation arrangements
 - IT support services
 - Document management, photocopying, and other secretarial services as directed by the Board

4. Equipment
 - A computer and/or device, equipped with necessary software and access. All equipment must be returned to the Board upon the conclusion of the Trustee's term.

Updated: January 13, 2015, October 10, 2018, October 12, 2023, December 12, 2024