

## **TRANSPORTATION COMMITTEE TERMS OF REFERENCE**

### **Purpose**

The purpose of the Transportation Committee is to review and provide recommendations to the Board on transportation issues related to governance. The committee acts as a liaison between the Board and the Transportation Department.

### **Composition and Operations**

The membership of the committee shall be composed of:

- Three (3) Trustees duly determined by the Board,
  - If possible, a representative from the North, Central, and South;
- Director and/or designate(s); and,
- Transportation Manager and/or designate.

Appointment and operations of the Committee members will be in accordance with *Board Policy 8 Committees of the Board*.

### **Accountability to the Board**

The Committee has no authority to direct Administration or to commit Good Spirit School Division unless specifically authorized by the Board through Board motion.

The Transportation Committee shall keep a record of its meetings and the Chair shall provide reports to the Board on all activities at the next Board meeting.

### **Duties and Responsibilities**

Subject to the powers and duties of the Board, the Transportation Committee will perform the following duties:

- Liaison between the Board and the Transportation Department;
- Hear delegations on transportation issues; and,
- Review Board Policy and administrative procedures pertaining to transportation operations.

### **Meetings**

The Committee will meet on an as needed basis.

### **Staff Support**

The Transportation Manager or designate shall provide staff support to the Committee.

### **External Advisors**

The Committee may engage independent advisors at the expense of Good Spirit School Division when it deems necessary, subject to the approval of the Board.

**Updated: August 31, 2017, March 19, 2020, April 1, 2021, January 27, 2022**

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