

**The Board of Education of the  
Good Spirit School Division No. 204 of Saskatchewan**

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**Minutes of the Regular Meeting of the Good Spirit Board of Education  
Thursday, August 30, 2018  
Fairview Education Centre, Yorkton, Saskatchewan**

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**Board Members (P)Present (A)Absent**

P	Anderson, Jade
P	Dokuchie, Gilda
P	Johnson, Jaime
A	Morrison, Jan
P	Simpson, Bob – Vice Chair
P	Variyan, Steve

P	Balyski, Chris
P	Gendur, Gord
P	Leson, Shannon
P	Stachura, Florence
P	Smandych, Lois – Chair

**Staff**

Quintin Robertson – Director of Education  
Donna Kriger – Deputy Director of Education Services  
Keith Gervais – Chief Financial Officer  
Heather Morris – Senior Executive Assistant

**18-131**

Smandych:

**Call to order**

That this meeting now come to order at 10:00 a.m.

**Carried.**

Staff member, Laurie-Anne Rusnak joined the meeting at 10:00 am

**18-132**

Johnson:

**Adoption of agenda**

That the agenda be adopted as presented.

**Carried.**

**18-133**

Anderson:

**Approval of June 21, 2018 regular minutes**

That the minutes of the June 21, 2018 Regular Meeting be adopted as presented.

**Carried.**

**18-134**

Variyan:

**Approval of June 26, 2018 conference call minutes**

That the minutes of the June 26, 2018 Conference Call Meeting be adopted as presented.

**Carried.**

**18-135**

Gendur:

**Approval of August 13, 2018 special minutes**

That the minutes of the August 13, 2018 Special Board Meeting be adopted as presented.

**Carried.**

**Business arising from the minutes**

None

**Conflict of Interest**

Balyski declared regarding presented agenda item.

**Delegation**

None

**Closed Session Items**

1. Show Cause Hearing
2. Governance Budget
3. Human Resources Report
  - a. Negotiations
  - b. New Employee Issues
  - c. Outstanding Employee Issues
  - d. Other
4. Executive Committee Report
5. Transportation Committee Report
  - a. Britton Request
  - b. Sies – Prairie Valley School Division Request
  - c. Weinmaster Request
6. Board Survey Results - TABLED
7. School Closure/Grade Discontinuance & Boundary Review Update
8. Consolidation Project

Board Member Leson joined the meeting at 10:09 am

**18-136**

Stachura:

**Enter closed session**

That the Board enter closed session to receive and review agenda items.  
**Carried.**

**18-137**

Anderson:

**Exit closed session**

That the Board exit closed session.  
**Carried.**

Staff member, Laurie-Anne Rusnak exited the meeting at 11:20 am

Board Chair Smandych excused herself from the meeting at 11:45 am

Board Chair Smandych rejoined the meeting at 11:55 am

Lunch

**18-138**

Dokuchie:

**Enter closed session**

That the Board enter closed session.  
**Carried.**

**18-139**

Leson:

**Exit closed session**

That the Board exit closed session.  
**Carried.**

**Action Items**

1. Items Arising from Closed Session
  - a. Show Cause Hearing Recommendation
  - b. Human Resources Recommendation
  - c. Executive Committee Recommendation
  - d. Transportation Committee Recommendations
    - i. Britton Request

- ii. Sies – Prairie Valley School Division Request
- iii. Weinmaster Request

2. New Business

- a. Anne Portnuff Theatre Technician Contract
- b. Renewal of Millwright Building Lease
- c. Century Field Donor Recognition
- d. Sale of Sturgis Elementary School
- e. Sale of Fort Livingstone School
- f. Board Policy Amendments
  - i. Policy 1 – Foundational Statements, Division Focus Areas, and Long-term Goals
  - ii. Policy 2 Appendix A – Annual Work Plan
  - iii. Policy 17 – School Review
- g. Organizational Meeting

- 18-140**  
Simpson: **Show Cause Hearing Recommendation**  
That the Board confirm the motion made in regards to the Human Resources Report dated June 26, 2018.  
**Carried.**
- 18-141**  
Balyski: **Human Resources Recommendation**  
That the Board approve the proposed salary and benefits for out of scope staff as presented.  
**Carried.**
- 18-142**  
Variyan: **Executive Committee Recommendation**  
That the Board approve the recommendation of the Board Executive Committee as outlined in the closed session regarding the CEO Salary Adjustment.  
**Carried.**
- 18-143**  
Anderson: **Transportation Committee Recommendation - Britton**  
That the Board accept the recommendation of the Transportation Committee to deny transportation for the Britton family to MC Knoll School.  
**Carried.**
- 18-144**  
Dokuchie: **Transportation Committee Recommendation – Sies**  
That the Board accept the recommendation of the Transportation Committee to approve transportation for the Sies family to Miller School provided there is no additional cost to the board.  
**Carried.**
- 18-145**  
Gendur: **Transportation Committee Recommendation - Weinmaster**  
That the Board accept the recommendation of the Transportation Committee to approve transportation for the Weinmaster family to Yorkdale Central School provided there is no additional costs to the board, to be reviewed annually.  
**Carried.**
- 18-146**  
Leson: **Anne Portnuff Theatre Technician Contract**  
That the Board approve the extension of contract for the theater technician at the Yorkton Regional High School.  
**Carried.**
- 18-147**  
Johnson: **Renewal of Millwright Building Lease**  
That the Board enter into an agreement with Bruce and Cindy Basken for the lease of the premises at 324 Rankin Road in Churchbridge, SK, for the period from September 1, 2018 to August 31, 2021, for the purpose of housing the instruction of the Churchbridge millwright Program.

**Carried.**

**18-148**

Stachura:

**Century Field Donor Recognition**

That the Board approve the request to recognize the donation from Logan Stevens by placing a donor sign on the Century Field bleachers.

**Carried.**

**18-149**

Balyski:

**Sale of Sturgis Elementary School**

That the Board accept the offer from the Town of Sturgis for the purchase of Sturgis Elementary School.

**Carried.**

**18-150**

Variyan:

**Sale of Fort Livingstone School**

That the Board accept the offer for the purchase of Fort Livingstone School.

**Carried.**

**18-151**

Anderson:

**Policy 1 Foundational Statements**

That the Board approve the amendments to Board Policy 1 Foundational Statements as presented.

**Carried.**

**18-152**

Dokuchie:

**Policy 2 Appendix A – Annual Work Plan**

That the Board approve Policy 2 Appendix A – Annual Work Plan as presented.

**Carried.**

**18-153**

Gendur:

**Policy 17 School Review**

That the Board approve the amendments to Board Policy 17 School Review as presented.

**Carried.**

**Board Chair turned the Chair over to the Director at the commencement of the organizational items.**

**18-154**

Robertson:

**Nominations for Board Chair**

That the nominations for Board Chair be opened.

**Carried.**

1<sup>st</sup> call – Stachura nominated Smandych

2<sup>nd</sup> call – No nominations

3<sup>rd</sup> call – No nominations

**18-155**

Gendur:

**Close of Nominations**

That nominations cease.

**Carried.**

**By acclamation – Lois Smandych was declared Chair.**

**18-156**

Smandych:

**Nominations for Vice Chair**

That nominations for Board Vice Chair be opened.

**Carried.**

1<sup>st</sup> call – Gendur nominated Simpson

2<sup>nd</sup> call – No nominations

3<sup>rd</sup> call – No nominations

18-157

Stachura:

**Close of Nominations**

That nominations cease.  
**Carried.**

**By acclamation – Bob Simpson was declared Vice Chair.**

18-158

Leson:

**Signatories of the Board**

That the signing officers be the Chair or Vice Chair *and* the Chief Financial Officer or the Accounting Manager.  
**Carried.**

18-159

Johnson:

**Borrowing**

That the Chairperson and the Chief Financial Officer be authorized to borrow from the Bank of Montreal the sum of eight million five hundred thousand (\$8,500,000) to meet the expenditures of the Board until the proceeds of taxes and legislative grants are available, and to pay or agree to pay interest on the moneys borrowed, either in advance or at maturity and in either case after maturity, at the rate of prime; and, That the said loan shall be a first charge upon the uniform tax levy and legislative grants for the current year; and,  
That the Chairperson and Chief Financial Officer be authorized to execute under the corporate seal of the Board, and deliver to the said Bank as security for the said advance and interest thereon, the assignment of the legislative grants payable or to become payable to the Division; and,  
That the said Bank shall not be restricted to the said taxes or the said legislative grants for the repayment of the said loan; and,  
That the said loan may be secured by the promissory note or notes of the Chairperson and Chief Financial Officer, given on behalf of the Board, and the Chairperson and Chief Financial Officer are hereby authorized and empowered to execute and give such promissory note or notes on behalf of the said Board as may be required by the said Bank.  
**Carried.**

18-160

Stachura:

**Regular Meeting Schedule**

That the Board meet at the Fairview Education Centre in Yorkton at 10:00 a.m. according to the following schedule in 2018-2019:

- October 4, 2018
- November 22, 2018
- December 20, 2018
- January 31, 2019
- March 14, 2019
- April 16, 2019
- May 16, 2019
- June 20, 2019
- August 29, 2019

**Carried.**

18-161

Balyski:

**LINC Negotiations Committee**

That Smandych and Johnson serve as the Board representatives on the LINC Negotiations Committee.  
**Carried.**

18-162

Variyan:

**Support Staff Negotiations Committee**

That Johnson and Simpson serve as the Board representatives on the Support Staff Negotiations committee.  
**Carried.**

- 18-163**  
Anderson: **Board Executive Committee**  
That Stachura serve with the Board Chair and Board Vice Chair as the Board representatives on the Board Executive Committee.  
**Carried.**
- 18-164**  
Dokuchie: **Board Transportation Committee**  
That Anderson, Stachura, and Simpson serve as the Board representatives on the Board Transportation Committee.  
**Carried.**
- 18-165**  
Simpson: **Finance Committee**  
That Variyan and Johnson along with one of the Chair or Vice-Chair serve as the Board representatives on the Board Finance Committee.  
**Carried.**
- 18-166**  
Variyan: **First Nation Education Service Agreements and Networking Representation**  
That Dokuchie, Gendur, and Johnson serve as the Board representatives for First Nation Education Service Agreements discussions and Networking opportunities.  
**Carried.**
- 18-167**  
Stachura: **Melville Comprehensive School Governance Authority**  
That Simpson serve as the board representative for the Melville Comprehensive School Governance Authority.  
**Carried.**
- 18-168**  
Johnson: **Public Board Section**  
That Smandych serve as the Board representative on the Public Boards Section and Simpson serve as the alternate.  
**Carried.**
- 18-169**  
Gendur: **East Central District Athletic Association Representative Appointment**  
That Leson serve as the Board representative on the East Central District Athletic Association with Variyan serving as an alternate.  
**Carried.**
- 18-170**  
Balyski: **School Community Councils**  
That the Board members represent the Board at the School Community Council meetings of the schools within their subdivisions. Further, that within Yorkton, Variyan attend Dr. Brass and Yorkton Regional High School, Gendur attend Columbia, and Morrison attend M.C. Knoll. If unable to attend then an alternate will be chosen from the other Yorkton at large trustees. Dokuchie to attend Canora Junior Elementary, Canora Composite and Norquay Schools.  
**Carried.**
- 18-171**  
Stachura: **Indemnities – Board Meetings**  
That the indemnity meeting rate be \$300 (Chair), \$280 (Vice Chair), and \$260 (Trustee) effective date of the organizational meeting.  
**Carried.**
- 18-172**  
Variyan: **Indemnities – Supervision and Committees**  
That the hourly rates for Supervision and Committee representation be \$65 in half hour increments to a maximum of 4 hours per day.  
That the rate for board members to attend School Community Council meetings be \$65 per hour to a maximum of six hours per school.  
**Carried.**

18-173

Leson:

**Indemnities – Conferences**

That the rates for Convention representation \$260 per full day and at half these rates per half day (3 hours or less). Further that the convention rate is applied for 2 travel days for events held out of province, 1 day for events held in province when there is no organized activity on that day. If a Board member is unsure if able to attend a convention, he/she will be registered late and the \$100 late fee will be payable by the Board.

**Carried.**

18-174

Johnson:

**Indemnities – Conference Calls**

That the rate for board conference calls be \$100 each.

**Carried.**

18-175

Stachura:

**Monthly Rates**

That the Board member be recognized for meeting preparation in the amount of \$150 each month beginning September 1, 2018.

**Carried.**

18-176

Variyan:

**Expense Reimbursement Rates**

That the Board set the mileage rate at \$0.42 per kilometer. Furthermore, that if carpooling is available and a board member / staff member chooses to travel on their own, the rate will be recognized at ¼ the approved rate.

That the Board set the travel time rate for board members at \$0.25 per kilometer for activities in the province.

That the Board set the meal rates as \$15 breakfast, \$20 lunch and \$25 dinner.

That the Board, in lieu of commercial accommodations, provide reimbursement for private accommodation at a rate of fifty dollars (\$50.00) per night.

**Carried.**

18-177

Leson:

**Indemnity Approval**

That the Chair or Vice Chair review and approve all indemnity forms prior to payment for trustees. Board member Stachura will review and approve the indemnity forms of the Chair and Vice Chair.

**Carried.**

18-178

Anderson:

**Municipal Exemption**

That the Board authorize 1/3 (one-third) of remuneration as expenses.

**Carried.**

18-179

Dokuchie:

**Electrical Outlet Rental Fees**

That the Board set the electrical outlet rental fees at \$40.

**Carried.**

**Discussion Items presented by the Director of Education**

1. Board Development
  - a. Understanding Strategic Planning
2. Years of Service & Sea Star Recognition Events
3. GSSD Attendance Letters
4. Every Second Matters
5. Unified Student Information System

**Information Items presented by the Director of Education**

1. Thank you notes
2. Important Dates

- a. Lead From Within
  - b. Provincial Education Summit
  - c. Central Office Calendar – posted in Resource Centre
  - d. Public Section Calendar
3. Financial Report
  4. Induction Day
  5. Parent Engagement Evenings
  6. Home-Based Education Orientation Evenings
  7. Division Digital Wall-walk - TABLED
  8. Correspondence
    - a. Proposed Sale of Sturgis School
    - b. Ministerial Order: Alteration of Boundaries for GSSD and South East Cornerstone
    - c. Air Quality Poll Partial Rebate
    - d. Minister Letter
    - e. Position Statement on the Development of Position Statements
    - f. It's Time to Merge Ontario's Two School Systems – Follow up Article
    - g. 2018-19 Budget Approval

**Committee / Conference Reports**

1. School Community Council Meetings

**Future Business**

1. Meeting dates – TBA
2. Notice of Motion
3. Topics for Future Agendas - TBA

**18-180**  
Balyski:

**Adjournment**

That we do adjourn at 4:27 p.m.

**Carried.**

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**BOARD CHAIR - Smandych**

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**SECRETARY – Gervais**



## Accountability Topic: 2017-18 Facilities Summary

### Date of Board Meeting:

October 4, 2018

### Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

The following is a summary highlighting the work done in the facilities department during the 2017-18 school year.

### Preventative Maintenance and Renewal Projects

- Completion of Sturgis, Preeceville and Invermay Roof Projects Fall 2017
- Commencement of Saltcoats and Norquay Roof Projects Summer 2018
- Sturgis Composite School gymnasium and main floor renovations
- Commencement of the installation of Invermay and MacDonald School phone systems

### Emergency Projects

- Yorkton Regional High School Asbestos Abatement

### Other Major Projects

#### Funded by Reserves

- Preeceville classroom upgrades – 6 grade 1-6 classrooms completed
- PJ Gillen classroom upgrades – 4 grade 1-2 classrooms completed
- Melville Comprehensive School gymnasium ceiling and lighting upgrade
- Yorkton Regional High School Upper A wing classroom upgrades – post asbestos abatement
- Yorkton Regional High School Anne Portnuff Theatre renovations – post asbestos abatement

#### Funded by Operations Budget

- Grayson classroom upgrades and accessibility project
- Invermay Home Ec lab
- Langenburg Central School storage building, sidewalks and landscaping
- PJ Gillen washroom upgrade
- Victoria School camera system
- Century Field Bleachers

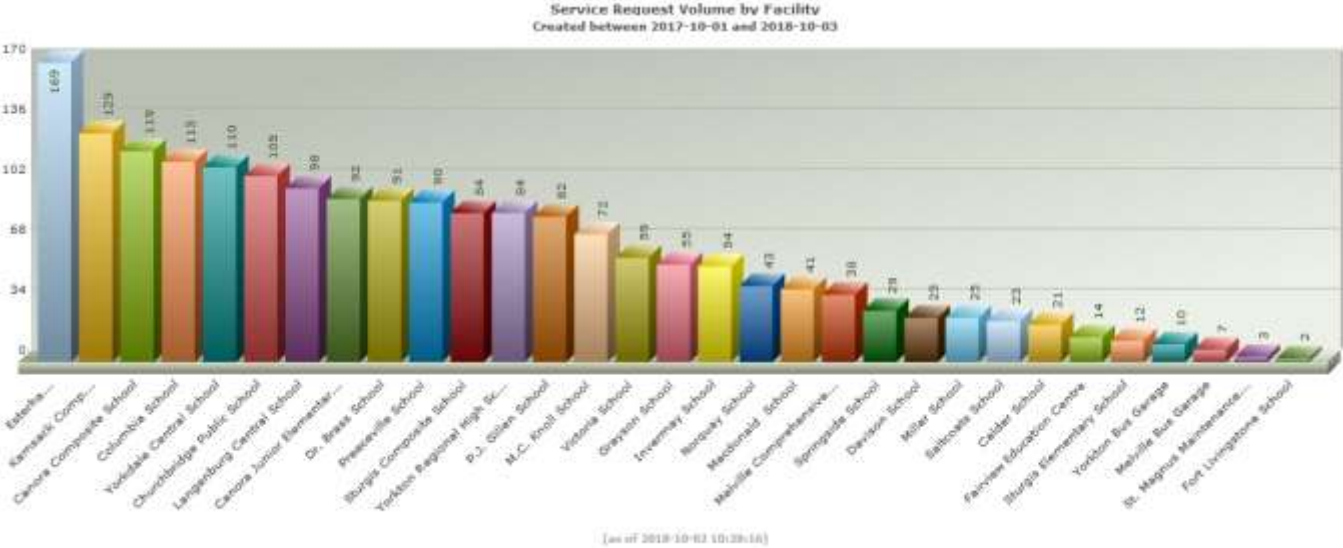
### Other Minor Projects

- Canora Composite School blinds
- Columbia School washroom sinks and administrative assistant renovation
- Davison School Accessible sidewalk
- Kamsack Comprehensive Institute accessibility project

- MC Knoll Gym lighting replacement
- Yorkdale Library renovations

**Service Requests**

- 1,888 service requests received in the previous twelve months
- Top Five schools of requests include: Esterhazy High, Kamsack Comprehensive Institute, Canora Composite, Columbia, Yorkdale Central



**Staffing**

- Maintenance Staff comprised of five technicians, two supervisors and one coordinator
- Caretaking Staff comprised of one coordinator and approximately 55 caretakers

**Budget Highlights**

- The board authorized \$1,000,000 to be allocated to infrastructure updates from the restricted reserves. By the end of the budget year all approved projects were completed for a total of \$800,000 leaving an additional \$200,000 to be spent on additional infrastructure projects.
- The ministry provided \$350,000 in emergency funds to support the removal of asbestos at YRHS. All asbestos on the ceilings of Upper A wing classrooms and the Anne Portnuff Theatre was removed before the return of students for fall 2018. The asbestos abatement cost \$350,000.

**Photo Gallery**

**Invermay Home Ec Lab**



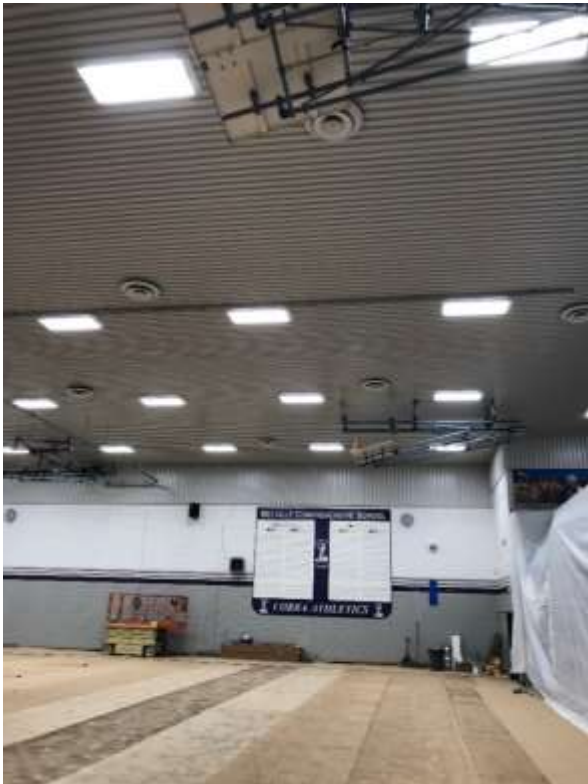
**Preeceville Classroom upgrades**



**PJ Gillen Classroom upgrades**



**Melville Comprehensive School Gym Ceiling**



**Key Strategies Employed**

- Staff management – with the large volume of service requests and significant projects it is important to allocate the staff appropriately to accomplish the goals.
  - Facilities Coordinator David Sliva was responsible for keeping all the project work on track - working with contractors and facilities staff to accomplish our projects.
  - Facilities Supervisors North and South were responsible for the service requests, addressing the needs in the schools and allocating the technicians between school requests and major projects
  - Caretaker Coordinator Dan Boyle supported the schools with all the varying caretaker needs including finding spares, repairing and replacing equipment and even filling in at a school when required.

**Future Strategies**

- Target improvements to classroom environment

**Risk Assessment:**

<b>Risk</b>	<b>Likelihood (Low-Med-High)</b>	<b>Impact (Low-Med- High)</b>	<b>Mitigation Strategy</b>
Major building emergency	Medium	High	Monitor facilities. Preventative maintenance
Lack of funding	Medium	High	Prioritize and budget

**Recommended Decision/Motion:**

“That the Board accept the accountability report on Facilities as presented.”

Respectfully submitted,

Quintin M. Robertson, Director/CEO  
Good Spirit School Division

# Good Spirit School Division Board of Education

## Regular Meeting Agenda

**Date:** October 4, 2018  
**Location:** Fairview Education Center  
**Time:** **10:00 AM**

### **10:00 AM**

1. Call to Order
  - 1.1. Approval of Agenda
2. Review Meeting Norms
3. Approval of Minutes
  - 3.1. August 30, 2018 Regular Board Meeting
4. Conflict of Interest - [Policy 7 – Section 13](#); [Policy 2 Role of the Board](#)

### **10:10 AM**

5. Delegation – no delegation
6. Accountability
  - 6.1.1. Facilities Report

### **10:25 AM**

7. Closed Session
  - 7.1. Human Resources Report – handout at meeting
  - 7.2. Student Discipline Committee Report
    - 7.2.1. 1700128
    - 7.2.2. 2904299
  - 7.3. Board Survey Results
  - 7.4. School Review
  - 7.5. Organizational Review
  - 7.6. Consolidation Project
  - 7.7. MySaskSchool / USIS
  - 7.8. Organization Meeting
  - 7.9. Century Field and Yorkton Minor Football

### **1:20 PM**

8. Action Items
  - 8.1. Items Arising From Closed Session
    - 8.1.1. Human Resources Recommendation
    - 8.1.2. Student Discipline Committee Recommendation
      - 8.1.2.1. 1700128
      - 8.1.2.2. 2904299
    - 8.1.3. Organization Meeting Recommendation

8.2. Old Business

8.2.1. Policy 2 Appendix A – Annual Work Plan

8.3. New Business

8.3.1. School Review

8.3.1.1. School Review Handbook – posted in the resource center

8.3.1.2. The School Division Administration Regulations – posted in the resource center

8.3.1.3. Board Policy 17 School Review

8.3.1.4. School Review Template

8.3.2. Photocopier Lease

8.3.3. Appoint Voting Delegations & Allocate Votes for SSBA Convention

8.3.4. Grayson School Band International Field Trip – Music Experience

8.3.5. Policy 3 Appendix A

**2:00 PM**

9. Director's Report

**3:15 PM**

10. Committee/Conference Report

10.1. School Community Council Meetings

11. Future Business - Board Policy 2A - Annual Work Plan

11.1. Meeting Dates

November 22, December 20, 2018

January 31, March 14, April 16, May 16, June 20, August 29, 2019

Special Board Meeting - May 30, 2019

11.2. Notice of Motion

11.3. Topics for Future Agenda

11.3.1. Accountability

11.3.1.1. Transportation Report

11.3.1.2. Financial Audit Report

11.3.2. Director's Report

11.3.2.1. Facilities Presentation

11.3.2.2. Financial Report

11.3.3. Board Business

11.3.3.1. Approve Annual Report

11.3.4. Advocacy

11.3.4.1. GSTA Executive

11.3.5. Board Development

11.3.5.1. Understanding the Shop Safety and Response Plan

12. Adjourn



**Our Motto**  
**Our Mission**  
**Our Values**  
**Our Vision**

Students Come First  
 Building Strong Foundations to Create Bright Futures  
 Belonging, Respect, Responsibility, Learning, Nurturing, Perseverance  
 Learning Without Limits...Achievement for All

## Board Development Topic: Understanding the Writing Support Plan

### Date of Board Meeting:

October 4, 2018

### Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

### Quality Indicator(s):

**QI 6.2** – The Director keeps the Board informed about Division operations.

**QI 6.3** – The Director provides the Board with balance, sufficient, concise information and clear recommendations for actions items in agendas.

**QI 6.6** – The Director ensures high quality management services are provided to the Board.

### Information for the Board (10 fast facts):

- According to Spring 2018 baseline writing data, 58% of GSSD’s Grade 4, 7 & 9 students are writing at or above grade level with 94% approaching (in the yellow zone) or above.
- Writing data is collected and submitted for all grades 4, 7, and 9 students using the provincial holistic writing rubric in June.
- The Ministry has developed supplementary documents, in addition to the holistic writing rubric, including a Writing Continuum which provides an overview of the writing skills, text forms, and strategies for grades 1–12.
- Teachers are working on creating a writing culture in their classroom to motivate students to write authentically for real audiences.
- The goal of the ELA writing program is to have students view themselves as real writers whose stories and messages are important to tell.
- Sigmund Brouwer has been contracted as the writer in residence. He presented to all grades 1 – 6 teachers on August 29. His Rock ‘n’ Roll Literacy presentation motivating students to write was presented in every school in the division in September!
- Sigmund Brouwer will be available to work with individual classes on any writing topic. Preeceville School worked with Brouwer last year and published anthologies of their students’ work. Other schools are choosing the option of publishing anthologies this year.
- Grades 4, 7, and 9 teachers met in grade-a-like sessions in May 2018 to calibrate their scoring of writing samples and share their best practice ideas.
- Teachers are contributing copies of their students’ work at all grade levels so that sample portfolios of writing can be shared across the division on the portal.
- The literacy coaches are providing professional development in a series of two supper sessions held in three different locations around the school division

Respectfully submitted,

Quintin M. Robertson, Director/CEO  
 Good Spirit School Division

STUDENT & FAMILY

INTERNAL PROCESSES

PEOPLE CAPACITY

FINANCIAL STEWARDSHIP



**The Board of Education of the  
Good Spirit School Division No. 204 of Saskatchewan**

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**Minutes of the Regular Meeting of the Good Spirit Board of Education  
Thursday, October 4, 2018  
Fairview Education Centre, Yorkton, Saskatchewan**

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**Board Members (P)Present (A)Absent**

A	Anderson, Jade
P	Dokuchie, Gilda
P	Johnson, Jaime
P	Morrison, Jan
P	Simpson, Bob – Vice Chair
P	Variyan, Steve

P	Balyski, Chris
P	Gendur, Gord
P	Leson, Shannon
P	Stachura, Florence
P	Smandych, Lois – Chair

**Staff**

Quintin Robertson – Director of Education  
Donna Kriger – Deputy Director of Education Services  
Keith Gervais – Chief Financial Officer  
Heather Morris – Senior Executive Assistant

**18-180**

Smandych:

**Call to order**

That this meeting now come to order at 10:00 a.m.  
**Carried.**

Board Members Leson and Johnson joined the meeting at 10:01 am.

**18-181**

Morrison:

**Adoption of agenda**

That the agenda be adopted as presented.  
**Carried.**

**18-182**

Leson:

**Approval of August 30, 2018 regular minutes**

That the minutes of the August 30, 2018 Regular Meeting be adopted as presented.  
**Carried.**

**Business arising from the minutes**

None

**Conflict of Interest**

None

**Delegation**

None

**Accountability**

Facilities Report

18-183  
Gendur:

**Facilities Accountability Report**

That the Board approve the Facilities Accountability Report as presented.  
**Carried.**

**Closed Session Items**

1. Human Resources Report
  - a. Negotiations
  - b. New Employee Issues
  - c. Outstanding Employee Issues
  - d. Other
2. Student Discipline Committee Report
  - a. 1700128
  - b. 2904299
3. Board Survey Results
4. School Review
5. Organizational Review
6. Consolidation Project
7. MySaskSchool / USIS
8. Organization Meeting
9. Century Field and Yorkton Minor Football

Staff member, Laurie-Anne Rusnak joined the meeting at 10:50 am and then exited at 11:25 pm

18-184  
Dokuchie:

**Enter closed session**

That the Board enter closed session to receive and review agenda items.  
**Carried.**

18-185  
Balycki:

**Exit closed session**

That the Board exit closed session.  
**Carried.**

Lunch

Board Member Variyan joined the meeting at 1 pm.  
Board Member Morrison excused herself from the meeting at 3:32 pm and returned at 3:50 pm

18-186  
Gendur:

**Enter closed session**

That the Board enter closed session.  
**Carried.**

18-187  
Stachura:

**Exit closed session**

That the Board exit closed session.  
**Carried.**

Board Member Leson excused himself from the meeting at 2:16 pm.

**Action Items**

1. Items Arising from Closed Session
  - a. Human Resources Recommendation
  - b. Student Discipline Committee Recommendation
    - i. 1700128
    - ii. 2904299
  - c. Organization Meeting Recommendation

2. Old Business
  - a. Policy 2 Appendix A – Annual Work Plan
3. New Business
  - a. School Review
    - i. School Review Handbook
    - ii. The School Division Administration Regulations
    - iii. Board Policy 17 School Review
    - iv. School Review Template
  - b. Photocopier Lease
  - c. Appoint Voting Delegations & Allocate Votes for SSBA Convention
  - d. Grayson School Band International Field Trip – Music Experience
  - e. Policy 3 Appendix A

**18-188**  
Variyan: **Human Resources Recommendation**  
That the Board accept the recommendation outlined in the Human Resources Report dated October 4, 2018.  
**Carried.**

**18-189**  
Gendur: **Student Discipline Recommendation - 1700128**  
That the Board approve the Student Discipline Committee Recommendation - 1700128.  
**Carried.**

**18-190**  
Dokuchie: **Student Discipline Recommendation - 2904299**  
That the Board approve the Student Discipline Committee Recommendation – 2904299.  
**Carried.**

**18-191**  
Johnson: **Organization Committee Recommendation**  
That the Board accept the recommendation that Morrison serve as Board representative with Smandych on the LINC Negotiations Committee.  
**Carried.**

**18-192**  
Balyski: **Policy 2 Appendix A – Annual Work Plan**  
That the Board accept the amended Policy 2 Appendix A – Annual Work Plan as presented.  
**Carried.**

**18-193**  
Simpson: **School Review – Calder School**  
That the Board of Education for the Good Spirit School Division No. 204 of Saskatchewan review Calder School located at Calder, Saskatchewan in accordance with the provisions of *The School Division Administration Regulations*.

**Board Member Stachura called for a recorded vote.**

In favour – Balyski, Dokuchie, Gendur, Johnson, Leson, Morrison, Simpson, Variyan  
Against - Stachura

**Carried.**

**18-194**  
Morrison: **Criteria for School Review**  
That the review of Calder School be conducted in accordance with following criteria set out in Policy 17 School Review, *The School Division Administration Regulations*, and School Review Handbook.

**Board Member Stachura called for a recorded vote.**

In favour – Balyski, Dokuchie, Gendur, Johnson, Leson, Morrison, Simpson, Variyan

Against - Stachura  
**Carried.**

**18-195**  
Variyan:

**Establishing a School Review Committee**

That the Board of Education for the Good Spirit School Division No. 204 of Saskatchewan establish a School Review Committee to review Calder School located at Calder, Saskatchewan, in accordance with *The School Division Administration Regulations, 2017*.

**Board Member Stachura called for a recorded vote.**

In favour – Balyski, Dokuchie, Gendur, Johnson, Leson, Morrison, Simpson, Variyan  
Against - Stachura  
**Carried.**

**18-196**  
Stachura:

**Photocopier Lease**

That the Board approve the lease contract with Toshiba Business Solutions and Concentra Financial for the lease of 15 photocopiers.  
**Carried.**

**18-197**  
Simpson:

**Appoint Voting Delegations & Allocate Votes for SSBA Convention**

That the Board approves Anderson, Dokuchie, Leson, Morrison, Simpson, Smandych, and Stachura as voting delegates at the Saskatchewan School Board Association general assembly November 16, 2018. The Board Chair is authorized to pick up and distribute the Board's ballots. The ballots shall be allocated equally amongst the authorized trustees with the balance being allocated to the Board Chair and/or Vice Board Chair.

**Carried.**

**18-198**  
Morrison:

**Grayson School Band International Field Trip – Music Experience**

That the Board approve the International Field Trip request permitting the Grayson School Grades 7-9 band students to join the Melville Comprehensive School Band students and chaperones on their trip to Florida on May 16-20, 2019. The Melville Comprehensive School request was previously approved during the May 17, 2018 Board meeting.

**Carried.**

**18-199**  
Gendur:

**Policy 3 Appendix A**

That the Board amend Policy 3 Appendix A – Services, Materials and Equipment provided to Trustees to reflect the changes identified during the October 4, 2018 Board meeting.

**Carried.**

**Discussion Items presented by the Director of Education**

1. Board Development
  - a. Understanding the Writing Implementation Plan
2. Enrollment / PTR Report
3. Finalize SSBA Resolutions & Position Statements

**Information Items presented by the Director of Education**

1. Thank you notes
  - a. Katie Bergman regarding the 2018 SSLC hosted by Langenburg Central School
2. Important Dates

- a. SSBA Fall General Assembly
- b. Education Summit Agenda
- 3. Financial Report
- 4. Transportation Report
- 5. Division Digital Wall-Walk
- 6. Provincial Leadership Team Presentation to Board Chairs – posted in Resource Centre
- 7. Evaluating School Community Councils – posted in Resource Centre
- 8. GSSD 2018 Scholarships
- 9. Correspondence
  - a. Saskatchewan's Boldness Offers a Lesson
  - b. Media Coverage – Education in Saskatchewan
  - c. Letter to Honourable Bill Morneau

**Committee / Conference Reports**

- 1. School Community Council Meetings

**Future Business**

- 1. Meeting dates
  - a. November 22, 2018
  - b. December 20, 2018
  - c. January 31, 2019
  - d. March 14, 2019
  - e. April 16, 2019
  - f. May 16, 2019
  - g. June 20, 2019
  - h. August 29, 2019
  - i. Special Board Meeting - May 30, 2019
- 2. Notice of Motion
- 3. Topics for Future Agendas
  - a. Accountability
    - i. Transportation Report
    - ii. Financial Audit Report
  - b. Director's Report
    - i. Facilities Presentation
    - ii. Financial Report
    - iii. Approve Annual Report
  - c. Advocacy
    - i. GSTA Executive
  - d. Board Development
    - i. Understanding the Shop Safety and Response Plan

**18-200**

Variyan:

**Adjournment**

That we do adjourn at 5:02 p.m.

**Carried.**

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**BOARD CHAIR - Smandych**

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**SECRETARY – Gervais**



**Our Motto**  
**Our Mission**  
**Our Values**  
**Our Vision**

Students Come First  
 Building Strong Foundations to Create Bright Futures  
 Belonging, Respect, Responsibility, Learning, Nurturing, Perseverance  
 Learning Without Limits...Achievement for All

## Board Development Topic: Shop Safety and Response Plan

### Date of Board Meeting:

November 22, 2018

### Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

### Quality Indicator(s):

**QI 6.2** – The Director keeps the Board informed about Division operations.

**QI 6.3** – The Director provides the Board with balance, sufficient, concise information and clear recommendations for actions items in agendas.

**QI 6.6** – The Director ensures high quality management services are provided to the Board.

### Information for the Board (10 fast facts):

1. GSSD supports industrial shops in the following communities:
  - Canora: Construction, Mechanics, Welding
  - Churchbridge: Millwright
  - Esterhazy: Construction, Welding
  - Kamsack: Construction, Auto Service, Welding
  - Melville: Automotive/ Construction/ Welding/ Machining
  - Langenburg: Construction, Mechanics, Welding
  - Norquay: Construction, Welding
  - Sturgis: Woods, Auto, Welding
  - Yorkton Regional: Autobody/ Construction/ Welding/ Machining
  - Yorkdale: Woods, Practical Applied Arts (PAA)
  
2. In 2016, GSSD commissioned SunCorp to conduct an audit of our industrial shops. See the full [SunCorp Report](#). Safety concerns identified included an array of items-- air quality, equipment safety, shop organization, clutter and general PAA shop operation. Some of the issues were so concerning, they could have led to the closure of PAA programs.
  
3. In response, a central office PAA team, including education, facilities and accounting representatives, was assembled to collaboratively address the PAA safety concerns. A PAA consultant was hired to visit and evaluate all GSSD Industrial PAA shops and to have discussions with the PAA shop teachers. In some cases, multiple shop visits were made in order to monitor and to provide guidance on progress.

STUDENT & FAMILY

INTERNAL PROCESSES

PEOPLE CAPACITY

FINANCIAL STEWARDSHIP

4. Shop Practices Targeted:

- A. Implementation of safety borders that indicate work zones. (Delineation Lines)
- B. Elimination of unused shop equipment to free up more work area.
- C. All shop equipment requiring guards have been installed.
- D. All shop equipment is anchored to the floor where required.
- E. Personal Protective Equipment (PPE) is visible and readily available.
- F. Implementation and organization of storage areas to free up more floor space.
- G. Progress made towards the implementation of water based paints and stains in shops that do not have adequate ventilation.
- H. The majority of fire cabinets now have their contents identified on their doors.
- I. Improvement on Oxy-acetylene tank storage locations.
- J. Ultra violet radiation exposure is being addressed.
- K. Improvements on some ventilation systems have been achieved.
- L. MSDS information has been made readily available.
- M. Flash back arrest systems for all oxy-acetylene welding equipment have been installed.

5. Common Conversations:

- A. Discussions with PAA teachers as to what might be some possibilities in shop reorganization to improve on efficiencies and safety.
- B. Discussions with shop teachers about the importance of reducing shop clutter--an ongoing concern.

6. Evidence of Improvement:

Sturgis-- Before



Sturgis-- Before



Sturgis-- After





Canora-- Before



Canora-- After



## 7. 2017-2018 Budget

Action	Time line	Cost
a. Installation of temperature controlled and also portable long flush eye wash stations for all GSSD Industrial Arts labs (15)	Sept. 1, 2018	\$15,000
b. Welding booth and Plasma table curtains to address Ultra violets light exposure needed in all GSSD shops	Dec. 31, 2017	\$7,250
c. Installed Metal Lathe Chuck guards with interrupter switches that reduced the possibility of making contact to a rotating lathe chuck. (26 machines)	Sept. 1, 2018	\$35,000 installed
d. Hydraulic Press Guards (10 machines)	Sept. 1, 2018	\$10,000
e. Installation of fume extraction systems-- CPS.	Sept. 1, 2018	\$13,000
Projection		\$80,250
<b>2017-2018 PAA budget</b>		<b>\$68,169</b>
<b>Budget Forecasting</b>		<b>\$11,000</b>
<b>Total Project</b>		<b>\$79,250</b>

8. August 29, 2018 Welding Professional Development was held at Melville Comprehensive School. Review of practical and safety aspects of welding.



9. 2018-2019 priorities were established during our most recent centralized PAA Team meeting. These include: creating an emergency response protocol, the installation of wood lathe and hydraulic press guards, and the installation of a fume extraction system in the Canora welding shop.
  
10. PAA teachers and administrators are invited to attend PAA PLC meetings twice a year. The most recent meeting was held November 1, 2018 and included industrial shop safety discussions on eye wash testing and construction safety. Conversation revolved around class sizes, fall protection and the use of hard hats and appropriate footwear.

Respectfully submitted,

Quintin M. Robertson, Director/CEO  
Good Spirit School Division

# Audited Financial Statements

August 31, 2018

Report to the Board



Prepared by: Keith Gervais, Chief Financial Officer  
Presented: November 22, 2018

## **Audit Findings**

The audit of the August 31, 2018 Good Spirit School Division was completed by Betty Lam with the Provincial Auditor of Saskatchewan and Gary Kreklewich of Miller Moar Grodecki Kreklewich & Chorney.

The opinion of the audit which is included on page 2 of the audited financial statements indicates the financial statements present fairly, in all material respects, the financial position of the Good Spirit School Division No. 204 as at August 31, 2018 and the results of its operations and accumulated surplus from operations, changes in net financial assets and cash flows for the year then ended in accordance with Canadian public sector accounting standards for other government organizations.

All reports were filed on time with the Ministry of Education.

Items that were not identified in the Management Letter but not considered to be of concern based on discussions with the Accounting Manager.

1. Accrued Salaries - Seb plan payments accrual included days from 2018 - 2019 school year.
2. Accounts Payable - there was an invoice which was expensed in 2017-18 for work that was not completed prior to August 31, 2018. There was also offsetting revenue recorded which results in a net effect of \$0.
3. Caution Fees

These adjustments were not made as they were considered immaterial.

## Overview of Audited Financial Statements

### Statement of Financial Position – page 3

- This is the balance sheet which reports the assets, liabilities and accumulated surplus of the school division.

#### Financial Assets

- Cash increased by \$3,736,210
- Accounts receivable (*Note 8*) decreased by \$11,452,452
  - Taxes receivable decreased by 10,276,749 due to the ministry taking over all tax collections. School divisions will be funded strictly through grants on a go forward. This resulted in clearing a large account receivable from the balance sheet but also a \$2M expense for uncollectible taxes to be written off. This amount has been verified through the final tax reconciliation.
  - Provincial grant decreased by \$925,000. The current amount receivable is for the YRHS Asbestos removal project (\$175,000).
  - GST receivable decreased by \$86,647
  - Other receivables decreased by \$195,855. This is mainly due to the timely payment of tuition fees. The allowance set up to account for estimated uncollectible other receivables remained the same.
- Portfolio investments (*Note 4*) which is the equity shares in Coops increased by \$361.

#### Liabilities

- Accounts payable and accrued liabilities (*Note 9*) increased by \$393,435
  - Accrued salaries and benefits increased by \$505,442. This is the time teachers' work in August but paid in September and vacation time earned but not taken by staff.
  - Supplier payments decreased by \$6,346. The change in this is due to timing of work and receipt of invoices.
  - Other accounts payable decreased by \$103,891
- Long-term debt (*Note 10*) decreased by \$1,844,345. There was no new debt proceeds. Although provision was made for the possibility of a new loan for the annual purchase of buses, given the cash level it was decided to proceed without applying to the Ministry for a loan. The details are outlined in note 10 on pages N-12 and N-13
- Liability for Employee Future Benefits (*Note 6*) increased by \$89,600. The Ministry engages the services of Morneau Shepell Ltd. to provide school divisions with an actuarial valuation and estimate. The school division provided detailed information on collective bargaining agreements and out of scope contract provisions along with demographic information on employees and usage of benefits that is used to make these calculations.
- Deferred Revenue (*Note 11*) decreased by \$3,679,792
  - Federal capital tuition fees collected and added for the year of \$63,718 increasing the fund to \$499,889. This amount must be used on capital projects and is subject to approval by the Ministry.

- An amount of \$408,263 is from the sale of the excess property surrounding Fairview Education Centre. This amount must be used on capital projects and is subject to approval by the Ministry.
- All “pre-paid” education property taxes of \$3,784,148 were removed from deferred revenue as taxes will be collected by the ministry on a go forward.
- Third party grants increased by \$40,639 (Anne Portnuff Theatre Donations and PPEP)

### Net Financial Assets

- If we had collected all of our accounts receivable and cashed in our long term investments and paid all debts there would be about \$10 million, which is our net financial assets.

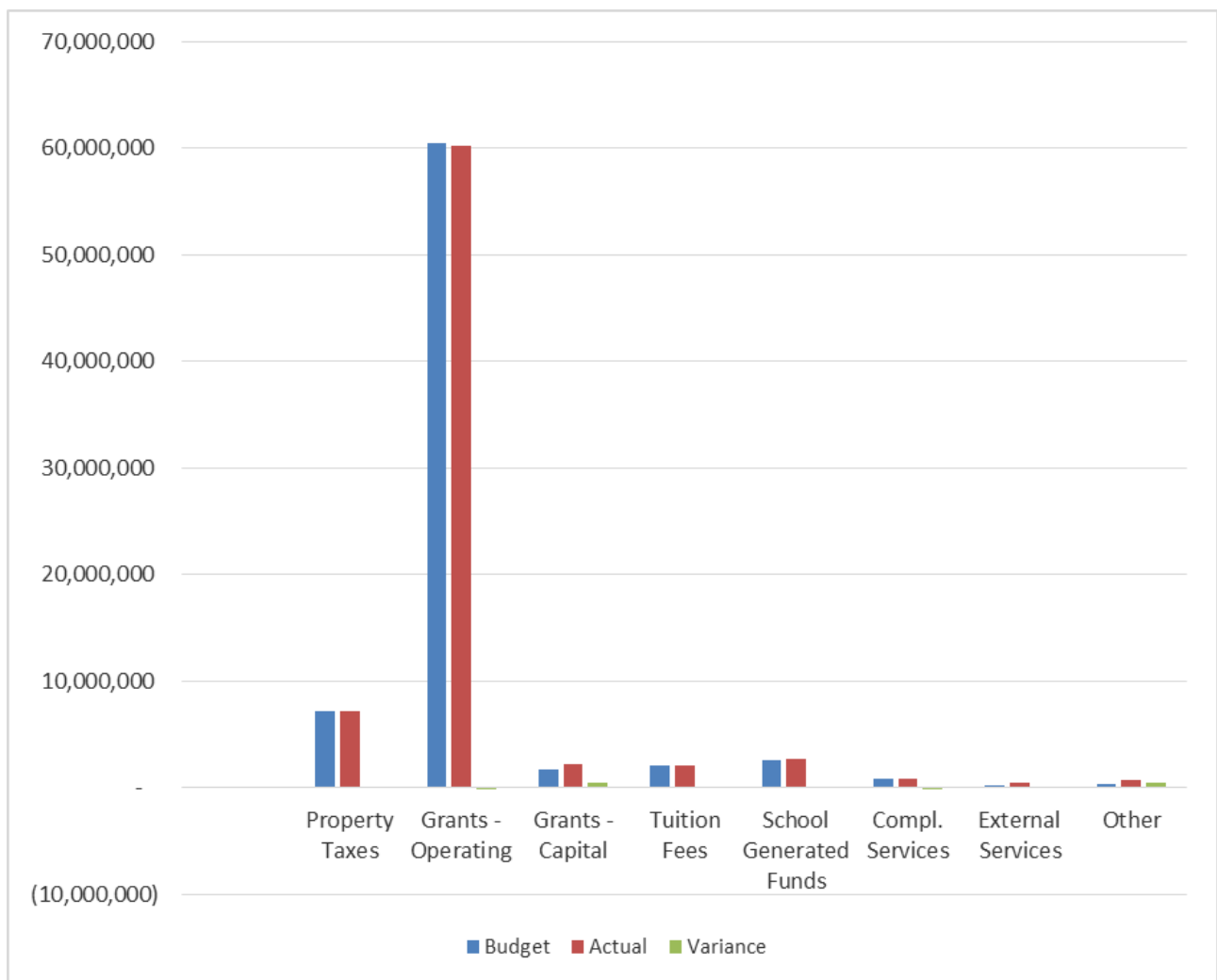
### Non-Financial Assets

- The non-financial assets are detailed in Schedule C
  - Investment in tangible capital assets - \$64,151,353
  - August 31, 2018 closing balance \$117,114,570
  - Less: August 31, 2018 amortized \$52,963,217
  - Net \$64,151,353
- Purchases during the year:
  - Buses - Timing ended up with 10 buses in 2017-18 \$1,064,848
  - Other vehicles – Van \$52,943
  - Furniture & Equipment at Schools \$514,385
  - Computer hardware / software \$231,199
  - Assets under construction (schools) \$1,942,400
- Disposals during year – deemed dispositions when fully amortized (\$3,406,655)
- Transfers from work in progress to asset account
  - Columbia Portables \$815,805
  - Langenburg School \$365,152
  - Removal from Work in Progress (\$1,180,957)
- Prepaid Expenses - \$905,110
  - Includes SGI licenses, software, and inventory

## Statement of Operations and Accumulated Surplus from Operations – page 4

### Summary Report of 2017-2018 Revenue Budget to Actual

	Budget	Actual	Variance	
Property Taxes	7,132,489	7,227,419	94,930	1.3%
Grants - Operating	60,434,962	60,256,657	(178,305)	-0.3%
Grants - Capital	1,673,360	2,207,233	533,873	31.9%
Tuition Fees	2,029,248	2,091,494	62,246	3.1%
School Generated Funds	2,580,000	2,692,557	112,557	4.4%
Compl. Services	844,460	843,196	(1,264)	-0.1%
External Services	276,896	424,857	147,961	53.4%
Other	338,000	761,658	423,658	125.3%
<b>Total</b>	<b>75,309,415</b>	<b>76,505,071</b>	<b>1,195,656</b>	<b>1.6%</b>





**Property Taxes – 9.4%**

Budget	Actual	Variance	%
\$7,132,489	\$7,227,419	\$94,930	1.4%

- Amount included in budget is based on what is provided by the Ministry in the budget document. The ministry reconciles taxes based on actual cash collections as of the end of December. There was an increase of cash collections.

**Grants – Operating – 78.8%**

Budget	Actual	Variance	%
\$60,434,962	\$60,256,657	(\$178,305)	(0.2%)

- Reduction in monthly operating grant payments due to increase in property taxes (\$354,880)
- EAL assessment \$21,421
- Following Their Voices Grant (\$5,724)
- Reimbursements Leadership Conference and Gazebo \$6,600
- SGI grant for Drivers program \$54,598
- Mental Health First Aid Grant \$8000
- Receipt of Community Funding  
LCS Project \$91,683

**Grants – Capital – 2.9%**

Budget	Actual	Variance	%
\$1,673,360	\$2,207,233	\$533,873	31.9%

- Preventative Maintenance and Renewal (PMR) Funding \$183,873  

The amount included in budget was based on the 2017-2018 amount which was \$1,673,360. The amount for 2018-2019 was higher and is required to be reported in the current fiscal year as it was committed from the Ministry which is 2017-2018. PMR allocations that are not used are carried forward as restricted accumulated surplus and annually reported to the Ministry
- During the year GSSD received additional capital grant commitments and these are included in the current year:
  - Emergent funding for YRHS asbestos abatement \$350,000

### Tuition Fees – 2.7%

Budget	Actual	Variance	%
\$2,029,248	\$2,091,494	\$62,246	3.1%

- Amount included in budget is based on what is provided by the Ministry in the budget document. This is calculated using the estimate number of tuition paying students which is compiled using historical information. The actual number of these students was slightly more than expected.

### School Generated Funds – 3.5%

Budget	Actual	Variance	%
\$2,580,000	\$2,692,557	\$112,557	4.3%

- Amount included in budget is based on prior year activity which was lower than current year amounts
- Changes flow through internally restricted accumulated surplus

### Complementary Services – 1.2%

Budget	Actual	Variance	%
\$844,460	\$843,196	(\$1,264)	(.1%)

- More received/recognized for PPEP \$4,675
- Dr. Brass Daycare (\$5,939)

### External Services – 0.6%

Budget	Actual	Variance	%
\$276,896	\$424,857	\$147,961	53.4%

- Received a grant for *Invitational Shared Services* \$150,000
- YRHS Cafeteria (\$2,039)
- The amount of deposits was less than budgeted, however overall the program was cost neutral – see details in note 13 on page N-15.

**Other – 1.0%**

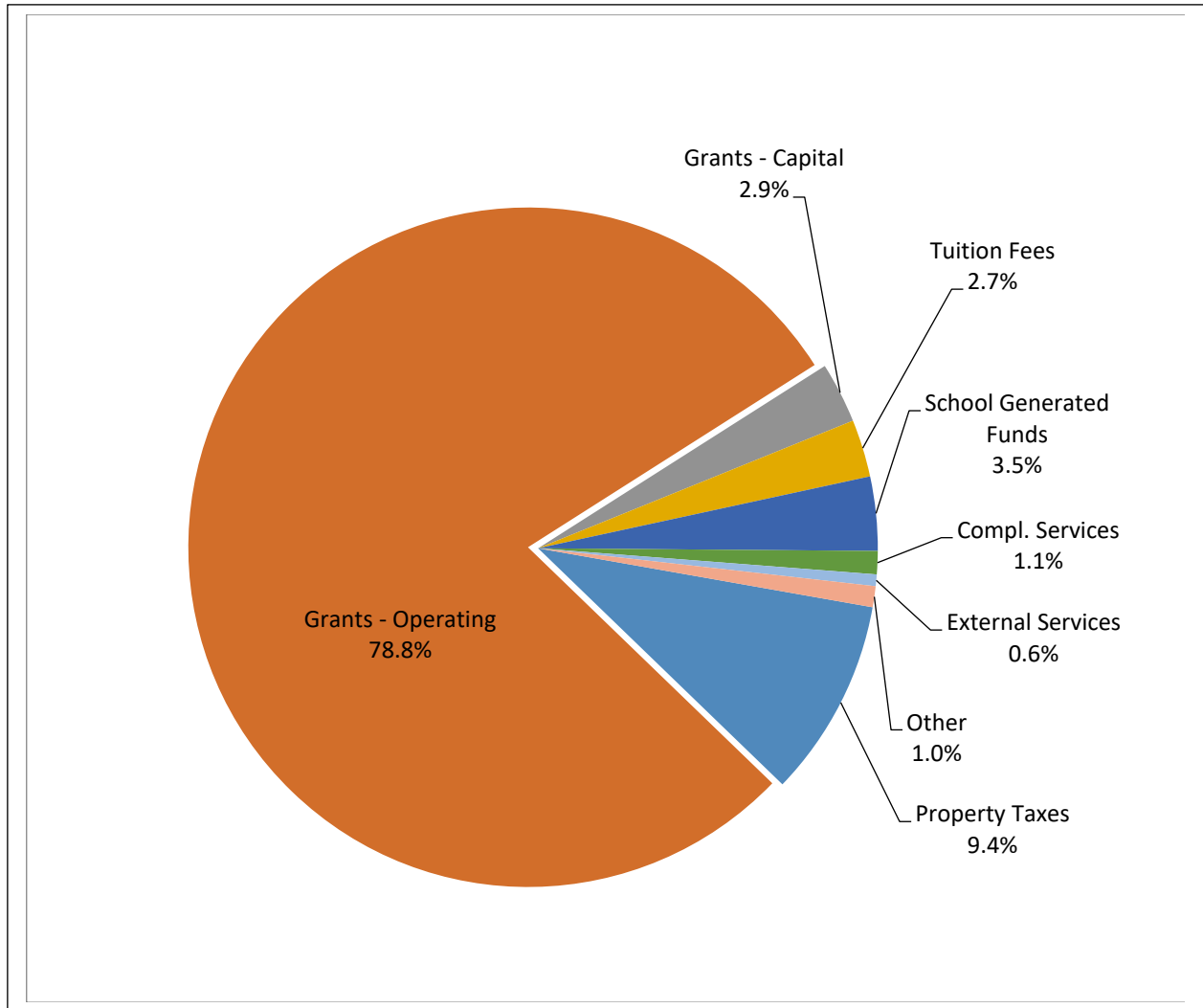
Budget	Actual	Variance	%
\$338,000	\$761,658	\$423,658	125.3%

- Miscellaneous Revenue \$286,907

Insurance claims at Dr. Brass, Columbia, and Yorkdale  
Anne Portnuff lights and sound anonymous donor

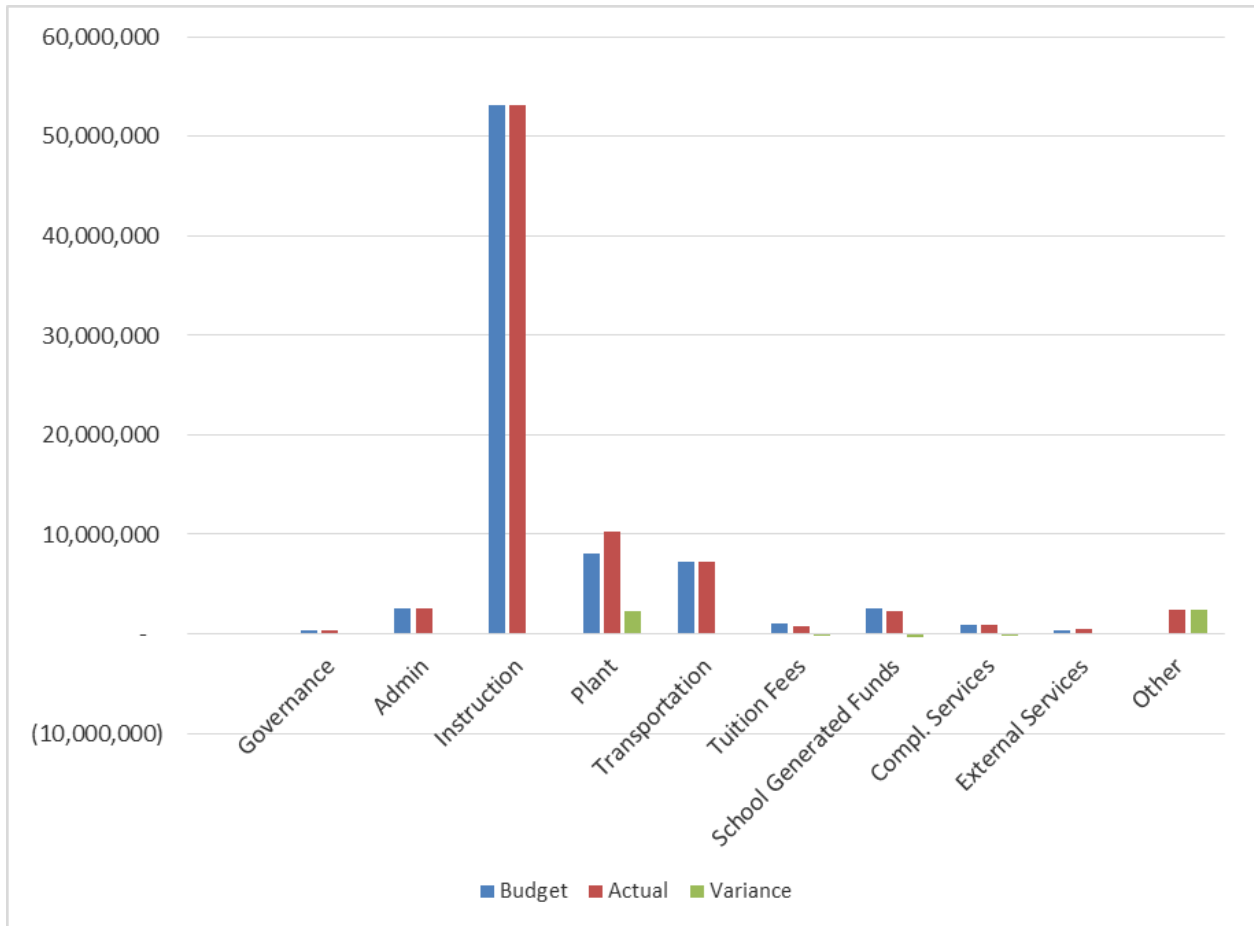
- Sales and Rentals (\$14,560)
- Investments \$151,311

Interest revenue increased due to higher interest rates received and higher than projected bank balance



### Summary Report of 2017-2018 Expense Budget to Actual

	Budget	Actual	Variance	
Governance	316,181	319,182	3,001	0.9%
Admin	2,492,913	2,552,814	59,901	2.4%
Instruction	53,102,566	53,160,207	57,641	0.1%
Plant	8,005,097	10,233,909	2,228,812	27.8%
Transportation	7,254,334	7,299,620	45,286	0.6%
Tuition Fees	972,907	795,407	(177,500)	-18.2%
School Generated Funds	2,584,637	2,286,616	(298,021)	-11.5%
Compl. Services	847,824	844,491	(3,333)	-0.4%
External Services	285,481	415,959	130,478	45.7%
Other	107,035	2,479,042	2,372,007	2216.1%
<b>Total</b>	<b>75,968,975</b>	<b>80,387,247</b>	<b>4,418,272</b>	<b>5.8%</b>



### Governance – 0.4%

Budget	Actual	Variance	%
\$316,181	\$319,182	\$3,001	0.9%

- Board members expenses (\$1,268)
- Professional development \$2,733
- SCCs (\$2,817)
- SCC professional development (\$10,918)
- Other \$15,272

### Administration – 3.2%

Budget	Actual	Variance	%
\$2,492,913	\$2,552,814	\$59,901	2.4%

- Salaries and benefits \$65,410
  - Some overlap in CFO salary, signing bonus, OT/backfill, payouts
- Supplies & services \$41,117
  - HR Consulting costs were over budget
- Non-capital furniture & equipment (\$3,979)
- Building operating expenses (\$13,216)
- Communications \$10,848
  - Costs of CFO recruitment
- Travel (\$16,386)
- Professional development (\$28,730)
- Amortization of tangible capital assets (TCA) \$4,837

### Instruction – 66.1%

Budget	Actual	Variance	%
\$53,102,567	\$53,160,207	\$57,640	0.1%

- Professional staff salaries and benefits (\$164,038)
- Support staff salaries and benefits \$86,942
- Instructional aids \$83,407
- Supplies & services \$146,875
- Non-capital furniture & equipment (\$114,512)
- Communications (\$19,258)
- Student related expenses \$14,779
- Travel (\$37,494)
- Professional development (\$69,889)
- Amortization of TCA \$130,829

**Plant – 12.7%**

Budget	Actual	Variance	%
\$8,005,097	\$10,233,908	\$2,228,811	27.8%

- Salaries and benefits (\$7,703)
- Supplies & services and non-capital furniture & equipment (\$6,559)
- Building operating expenses \$2,287,140
  - Completion of a number of (PMR) projects that were expensed during the year and not capitalized:
    - Roofing projects at Invermay, Sturgis, Saltcoats and Norquay
    - Renovations at Sturgis Composite and Preeceville
  - Projects funded through previously approved reserves
    - MCS Ceiling
    - YRHS Asbestos abatements in A Wing and Anne Portnuff
    - Preeceville and PJ Gillen Classroom upgrades
  - Insurance claims at Dr. Brass, Yorkdale, and Columbia
  - Canora water & sewer levy
- Communications (\$387)
- Travel \$26,018
  - Increased fuel costs and repairs
- Professional development (\$11,378)
- Amortization of TCA (\$62,713)

**Transportation – 9.1%**

Budget	Actual	Variance	%
\$7,254,334	\$7,299,621	\$45,287	0.6%

- Salaries and benefits (\$51,369)
- Supplies & services \$98,509
  - Gas and oil costs over by \$120K
- Non-capital furniture & equipment (\$12,391)
  - Replacement program of the 2012 has resulted in savings in the repairs and maintenance of our fleet
- Building operating expenses \$21,177
  - Contracted Services used for bus driver evaluations
- Communications (\$1,430)
- Travel \$9,589
- Professional development \$23,349
  - 15 passenger van training provided by Sask Safety Council
- Contracted transportation \$3,547
- Amortization of TCA (\$46,424)
  - Timing of the actual in-service dates of the buses

**Tuition Fees – 1.0%**

Budget	Actual	Variance	%
\$972,907	\$795,407	(\$177,500)	(18.2%)

- Tuition fees paid (\$177,100)  
There were fewer students attending Parkland College than budgeted
- Transportation fees (\$400)

**School Generated Funds – 2.8%**

Budget	Actual	Variance	%
\$2,584,637	\$2,286,616	(\$298,021)	(11.5%)

- Amount included in budget is based on prior year activity which was lower than current year amounts
- Changes flow through internally restricted accumulated surplus

**Complementary Services – 1.1%**

Budget	Actual	Variance	%
\$847,824	\$844,491	(\$3,333)	(0.4%)

- Pre-K program actual expenses were slightly more than grant \$1,116
- Other miscellaneous third party expenses less than grants (\$4,449)

**External Services – 0.5%**

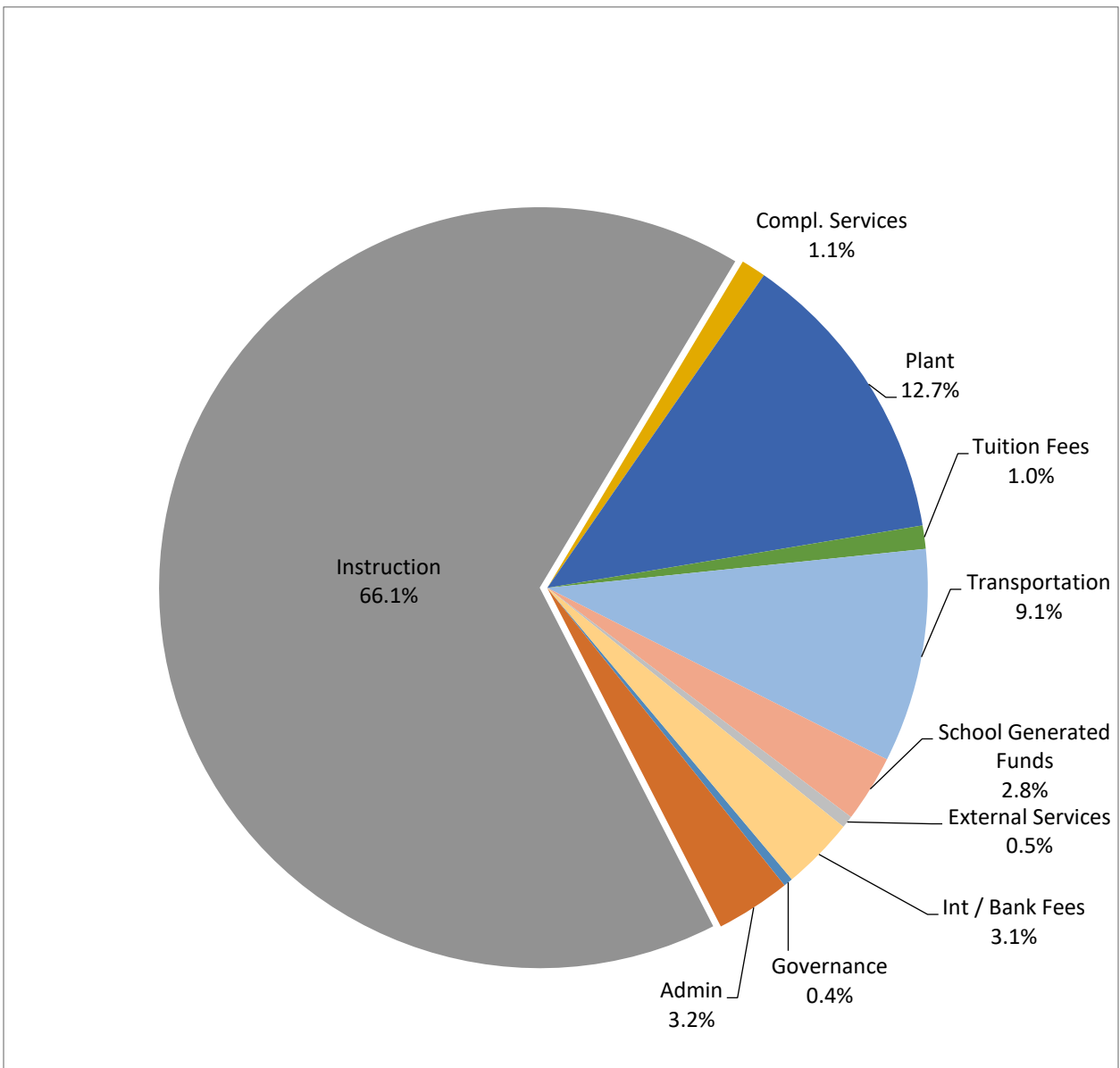
Budget	Actual	Variance	%
\$285,481	\$415,959	\$130,478	45.7%

- YRHS cafeteria program (\$7,710)
- Regional Kids First program \$36,772
- Received a grant for *Invitational Shared Services* which is paid to Treaty 4 \$150,000

**Other – 3.1%**

Budget	Actual	Variance	%
\$108,913	\$2,479,042	\$2,370,129	2176.2%

- Transfer of Taxes Receivable \$2,001,157
- Current interest and bank charges (\$1,289)
- Interest on long-term debt \$2,057
- Loss on disposal of TCA (deemed disposition adjustment) \$361,204





## Accumulated Surplus from Operations, End of Year – page N-16

	August 31 2017	Additions during the year	Reductions during the year	August 31 2018
<b>Invested in Tangible Capital Assets:</b>				
Net Book Value of Tangible Capital Assets	\$ 65,345,493	\$ 3,337,329	\$ 4,531,469	\$ 64,151,353
Less: Debt owing on Tangible Capital Assets	(4,383,480)	-	(1,844,345)	(2,539,135)
	<b>60,962,013</b>	<b>3,337,329</b>	<b>2,687,124</b>	<b>61,612,218</b>
<b>PMR maintenance project allocations (1)</b>	<b>1,685,599</b>	<b>1,857,233</b>	<b>1,324,037</b>	<b>2,218,795</b>
<b>Internally Restricted Surplus:</b>				
<b>Capital projects:</b>				
Designated for tangible capital asset expenditures	69,225	45,000	-	114,225
Minor Renovations	1,000,000	-	710,566	289,434
Feasibility Study Non-School Facilities	200,000	-	35,560	164,440
Risk Management & Security	134,000	-	94,374	39,626
Purchase of Buses	800,000	-	772,868	27,132
Unified Student Information System - USIS	-	300,000	-	300,000
	<b>2,203,225</b>	<b>345,000</b>	<b>1,613,368</b>	<b>934,857</b>
<b>Other:</b>				
School generated funds	1,204,018	355,497	-	1,559,515
Future Expenditures YRHS flood	100,000	-	-	100,000
School budget carryovers	289,569	316,864	289,569	316,864
Third Party Programs	49,579	196,571	183,119	63,031
	<b>1,643,166</b>	<b>868,932</b>	<b>472,688</b>	<b>2,039,410</b>
<b>Unrestricted Surplus</b>	<b>12,933,883</b>	<b>-</b>	<b>4,193,453</b>	<b>8,740,430</b>
<b>Total Accumulated Surplus</b>	<b>\$ 79,427,886</b>	<b>\$ 6,408,494</b>	<b>\$ 10,290,670</b>	<b>\$ 75,545,710</b>

- Net increase in tangible capital assets \$650,205
- Net increase in PMR \$533,196
- Net increase in designated TCA expenditures (from tuition) \$45,000
- Net change to other restricted reserves **(\$1,613,368)**
- Transfer from unrestricted to internally restricted \$300,000
- School Generated Funds increased \$355,497
- School budget carryovers increased \$27,295
- Third party programs increased \$13,452
- Reduction to unrestricted **(\$4,193,453)**
- **Net change to Total Accumulated Surplus = Operating Surplus/Deficit **(\$3,882,176)****

## Unrestricted Surplus Analysis

• Total unrestricted surplus	\$8,740,430
• Less: uncollected education property taxes recognized as revenue	\$0
• Less: provincial grants receivable set up but not received	(\$175,000)
• Less: other receivables	(\$759,232)
<b>Net unrestricted surplus, August 31, 2018</b>	<b>\$7,806,198</b>

## Comparison to August 31, 2017 Position:

• Total unrestricted surplus	\$12,933,883
• Less: accounts receivable	(\$12,386,684)
<b>Net unrestricted surplus, August 31, 2017</b>	<b>\$547,199</b>
<b>Change, decrease over the year</b>	<b>\$7,258,999</b>



**Our Motto** Students Come First  
**Our Mission** Building Strong Foundations to Create Bright Futures  
**Our Values** Belonging, Respect, Responsibility, Learning, Nurturing, Perseverance  
**Our Vision** Learning Without Limits...Achievement for All

## Accountability Topic: Transportation - People Capacity

### Date of Board Meeting:

November 22, 2018

### Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

### Quality Indicator(s) (if applicable):

- QI 1.1 Regular actions are taken to ensure busses and facilities are safe and healthy.
- QI 3.1 Quality recruitment, orientation, staff development, disciplinary, evaluation and supervisor processes are developed and effectively implemented in areas of assigned responsibility.

### Processes Identified:

- Increase people capacity within the transportation department in order to improve service

### Targets:

- Transportation Assistant
  - Communication with regular and spare drivers
  - Assignment of spare drivers to routes and extra-curricular trips
- Transportation Information Systems Assistant
  - Develop expertise in information systems to support transportation
  - Improve timing of route assignments and changes
- Fleet Supervisor
  - Develop automated work order and inventory system
  - Support staff in the operation and maintenance of all fleet vehicles

### Key Strategies Employed:

- Transportation Assistant
  - Ongoing communication with drivers to be aware of what drivers are requiring spare driver
  - Coordinate the assignment of spare drivers between routes and extra-curricular trips to ensure proper coverage division wide.
  - Schedule contractor for driver training and evaluation
  - Track all new driver applications for completion and approval by Operations Manager
  - Communicate all complaints and concerns to Operations Manager
- Transportation Information Systems Assistant
  - Review all routes in the fall to ensure accuracy between GPS and Bus Planner and Student Information System (currently Maplewood)
  - Identify critical areas for review and improvements in advance of the following year

STUDENT & FAMILY

INTERNAL PROCESSES

PEOPLE CAPACITY

FINANCIAL STEWARDSHIP

- Plan and implement preliminary routes in advance of May 2019, communicating changes with bus drivers and parents
- Assign all new students to routes in a timely manner
- Fleet Supervisor
  - Inventory all spare buses to determine best allocation of spares
  - Coordinate the consolidation of the bus garages into the new facility
  - Investigate automated work order and inventory systems to improve bus garage efficiencies
  - Ensure compliance with all SGI and vehicle inspection standards

**Future Strategies:**

- Regular newsletters to parents and staff to communicate transportation information
- Recruitment strategy for new drivers
- Gather route information from drivers to determine local knowledge
- Continue to develop relationships with bus drivers

**Risk Assessment:**

<b>Risk</b>	<b>Likelihood (Low-Med-High)</b>	<b>Impact (Low-Med- High)</b>	<b>Mitigation Strategy</b>
Safety – inaccurate information preventing timely communication	High	High	Ongoing updating of driver and route information
Driver Evaluations – drivers not operating bus safely	Low	High	Continue to monitor with GPS and conduct individual driver evaluations to improve competency
Fleet Health and Compliance – unsafe buses transporting students	Low	High	Constant monitoring and tracking of SGI inspection compliance and review of maintenance and circle check procedures.

**Summary Comments:**

The transportation department has experienced significant staffing changes in the past number of months. With the changes in staffing, the commitment to improving transportation services has continued. By streamlining responsibilities and focusing on core competencies the staff in the transportation department have maintained service and support. In the upcoming months the staff will continue to prepare for an amalgamation of garages, the move to a new facility, and the addition of a new fleet supervisor.

**Statistical Information for 2018-19:**

- 98 rural routes and 6 city routes.
- 20,789 total daily kilometers traveled. 12,456 km loaded and 8,333 km unloaded.
- 2372 students transported daily on rural routes including 213 Christ the Teacher students.

**Recommended Decision/Motion:**

“That the Board accept the accountability report on *Transportation People Capacity* as presented.”

Respectfully submitted,  
 Quintin M. Robertson, Director/CEO  
 Good Spirit School Division

# Good Spirit School Division Board of Education

## Regular Meeting Agenda

**Date:** November 22, 2018  
**Location:** Fairview Education Center  
**Time:** 10:00 AM

**\*Members from the Good Spirit Teachers Association will join the Board for an advocacy session at 12 noon.**

### 10:00 AM

1. Call to Order
  - 1.1. Approval of Agenda
2. Review Meeting Norms
3. Approval of Minutes
  - 3.1. October 4, 2018 Regular Board Meeting
4. Conflict of Interest - [Policy 7 – Section 13](#); [Policy 2 Role of the Board](#)

### 10:10 AM

5. Delegation – no delegation
6. Accountability
  - 6.1.1. Transportation Report
  - 6.1.2. Financial Audit Report

### 10:40 AM

7. Closed Session
  - 7.1. Human Resources Report – handout at meeting
  - 7.2. Student Discipline Committee
    - 7.2.1. 200139
    - 7.2.2. 200723
    - 7.2.3. 2904357
  - 7.3. Calder School Review
  - 7.4. Naming of the Sturgis Composite School Field
  - 7.5. CJ Houston Property
    - 7.5.1. Yorkton Sports Fields
  - 7.6. Organizational Review Path Forward
  - 7.7. Transportation Request – M. Glas
  - 7.8. Education Summit

### 1:00 PM

8. Action Items
  - 8.1. Items Arising From Closed Session
    - 8.1.1. Human Resources Recommendation – tentative

- 8.1.2. Student Discipline Committee Recommendations
  - 8.1.2.1. 200139
  - 8.1.2.2. 200723
  - 8.1.2.3. 2904357
- 8.1.3. Naming of the Sturgis Composite School Field Recommendation
- 8.1.4. CJ Houston Property Recommendation
- 8.1.5. Transportation Request Recommendation

8.2. Old Business

- 8.2.1. Calder School Review

8.3. New Business

- 8.3.1. 2017-18 Audited Financial Statement
- 8.3.2. Approve 2017-18 Annual Report
- 8.3.3. Policy 16 Appendix A – Good Neighbour Policy
- 8.3.4. Central Office Closure
- 8.3.5. Governance and CEO Evaluation Workshop

**1:30 PM**

- 9. Director's Report

**3:25 PM**

- 10. Committee/Conference Report

- 10.1. School Community Council Meetings

- 11. Future Business - [Board Policy 2A - Annual Work Plan](#)

- 11.1. Meeting Dates

December 20, 2018

January 31, March 14, April 16, May 16, June 20, August 29, 2019

Special Board Meeting - May 30, 2019

- 11.2. Notice of Motion

- 11.3. Topics for Future Agenda

- 11.3.1. Accountability

- 11.3.1.1. Student Learning & Well-being Report

- 11.3.2. Director's Report

- 11.3.2.1. Facilities Presentation

- 11.3.2.2. Financial Report

- 11.3.3. Advocacy

- 11.3.3.1. Representatives from Keeseekoose

- 11.3.4. Board Development

- 11.3.4.1. Understanding SOSQ

- 12. Adjourn

## Accountability Topic: Student Learning & Well-being

### Date of Board Meeting:

December 20, 2018

### Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

### Quality Indicator(s) (if applicable):

- QI 1.4 - Utilizes performance metrics for the purpose of monitoring and evaluating operational performance relative to student wellness.
- QI 2.1 The Director conducts an analysis of student success and ensures development of action plans to address concerns.
- QI 2.2 The Director identifies trends and issues related to student achievement to inform the setting of yearly priorities and outcomes.
- QI 7.2 - Achieves the key results identified in the Strategic Plan.
- QI 7.3 - Reports at least annually on results achieved.

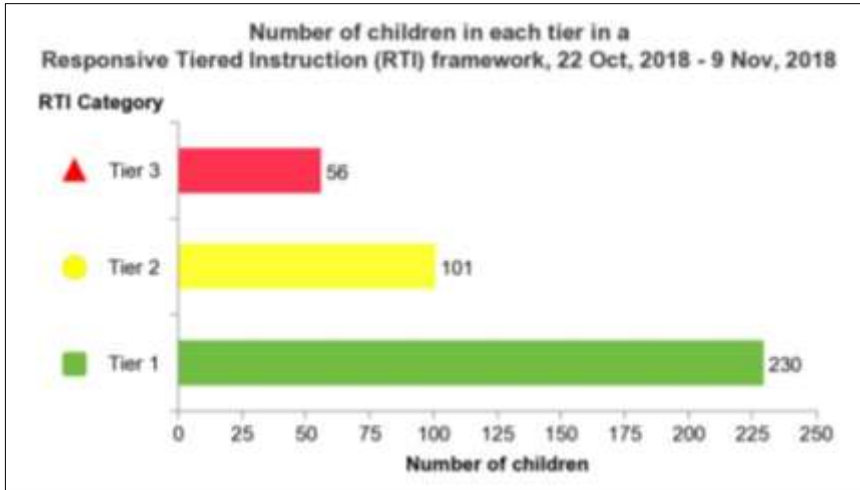
### Key Measures:

- Early Years Evaluation-Teacher Assessment (EYE-TA)
- Ministry of Education Graduation Reports
- GSSD/Ministry of Education Attendance Data
- OurSchool Survey Data

### Targets:

- By June 30, 2020, at least 90% of students exiting Kindergarten in GSSD will be ready for learning in the primary grades.
- By June 30, 2020, GSSD will achieve an 85% three-year graduation rate.
- By June 30, 2020, GSSD will achieve a 90% five-year graduation rate.
- By June 30, 2020, GSSD students will achieve at least a 5% increase in attendance rates.
- By June 30, 2020, GSSD will reduce the number of students reporting high levels of anxiety by at least 5%.
- By June 30, 2020, GSSD students will report at least a 5% increase in student intellectual engagement.

## Early Years Evaluation-Teacher Assessment (EYE-TA) Data



### % of students at Appropriate Development

Awareness of Self & Others 84%

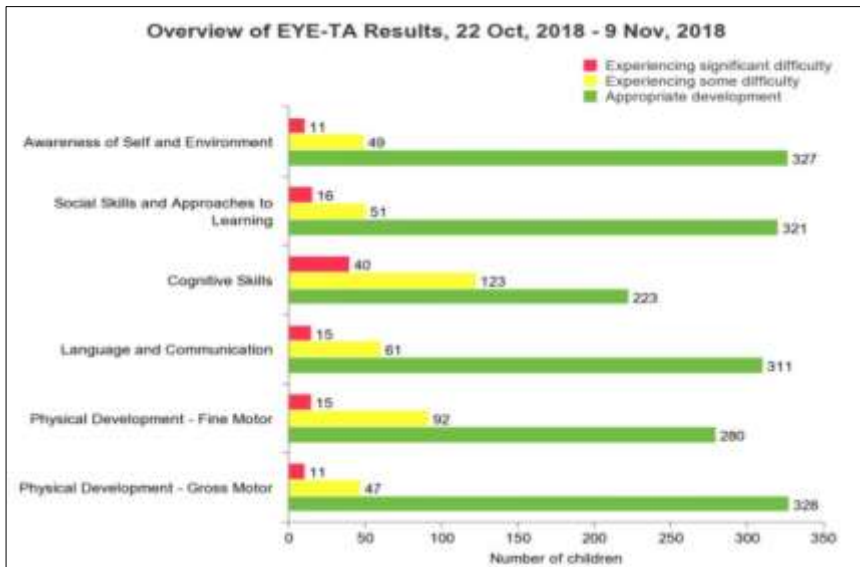
Social Skills & Approaches to Learning 83%

**Cognitive Skills 57%**

Language & Communication 80%

**Fine Motor Skills 72%**

Gross Motor Skills 85%



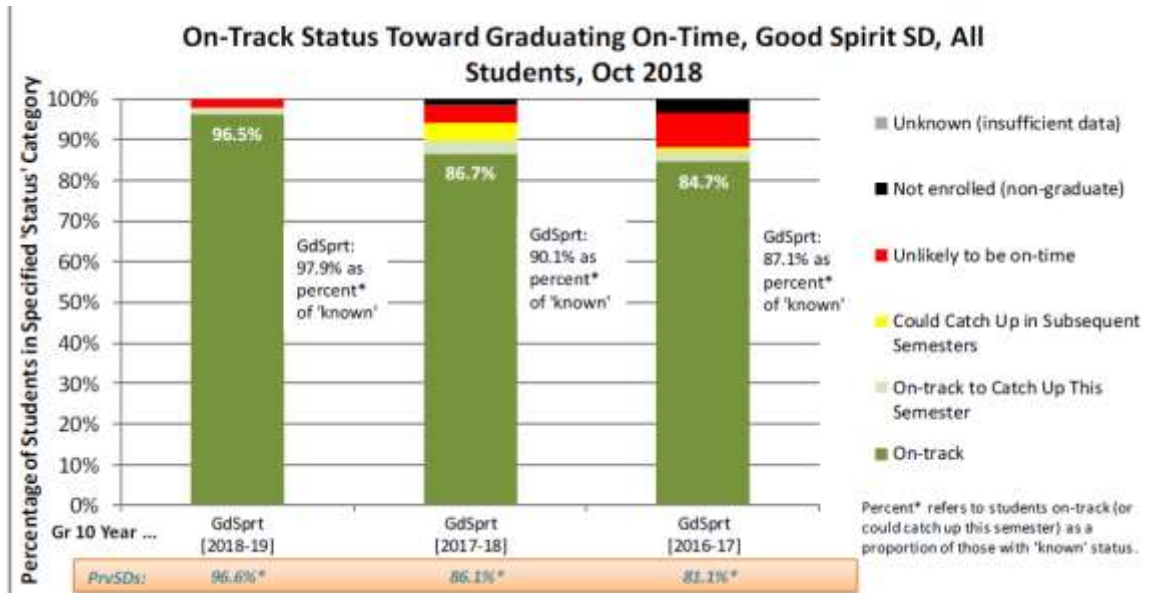
### Overall

- 14% red
- 26% yellow
- 59% green

	EYE-TA (Fall 2014)	EYE-TA (Spring 2015)	Gr. 1 F&P (Spring 2016)	Gr. 2 F&P (Spring 2017)	Gr.3 F&P (Spring 2018)
<b>Kindergarten Cohort 2014-2015</b>	<b>56%</b>	<b>84%</b>	<b>75%</b>	<b>78%</b>	<b>77%</b>

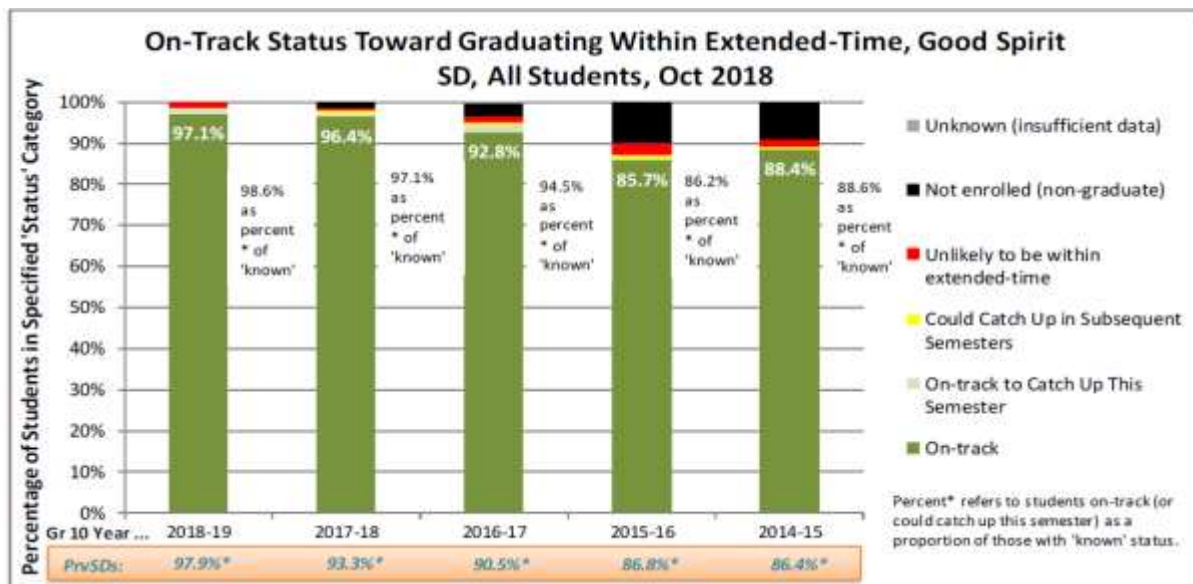


## Ministry of Education Graduation Data



A few celebrations:

- As of October 2018, GSSD has 84.7% or 388 students within the June Grad Cohort on track to graduate which is 3.6% higher than the province and an increase of 6% from October 2017.
- As of October 2018, there are additional 2.4% or 11 students with an opportunity to graduate in June 2019, which is a 0.3% increase from October 2017.
- As of October 2018, 51.9% of GSSD First Nations Métis (FNM) students remain on track to graduate with an additional 1.8% still able to catch up in credits. This is 4.2% higher than the provincial average and is 19.8% higher than what was reported in October of 2017.



A few celebrations:

- As of October 2018, GSSD has 88.4% of students on track to graduate within the extended 5-year window. This is 2% higher than the province and is 0.9% higher than the October 2017 extended graduation rate for GSSD.

### Ministry of Education Attendance Data

- The data provided is a 5-year trend realized by the Cohort of students expected to graduate in 2018-19 and are still in school.

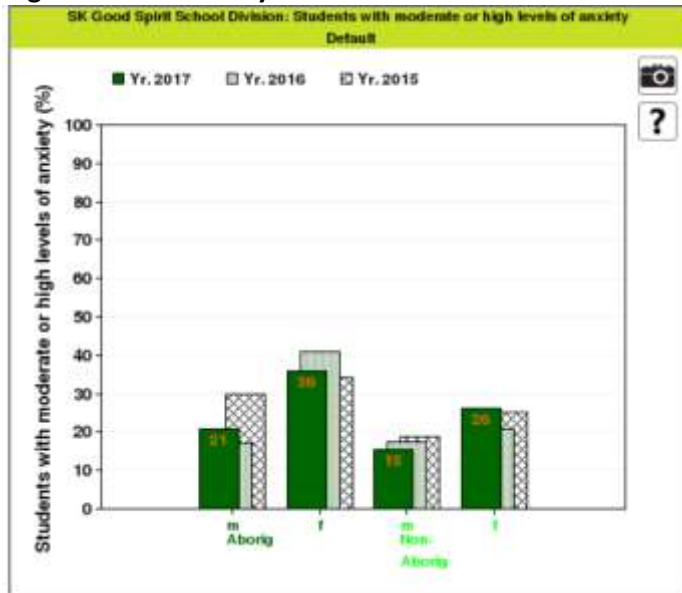
Student Declaration	% Attending 80% or Greater	Graduation Rate (On-time)
All	94.8%	98.7%
Non – FNM	97.0%	99.5%
FNM	84.6%	93.5%

A few celebrations:

- All grades across GSSD in Kindergarten to Grade 8 have greater than 84% of students attending 90% of the time. This would be significantly higher if we considered those attending greater than 80% of the time.
- The data would suggest that if we can improve student attendance there is a strong possibility that graduation rates will improve.

### OurSchool Student Perception Data: High Levels of Anxiety

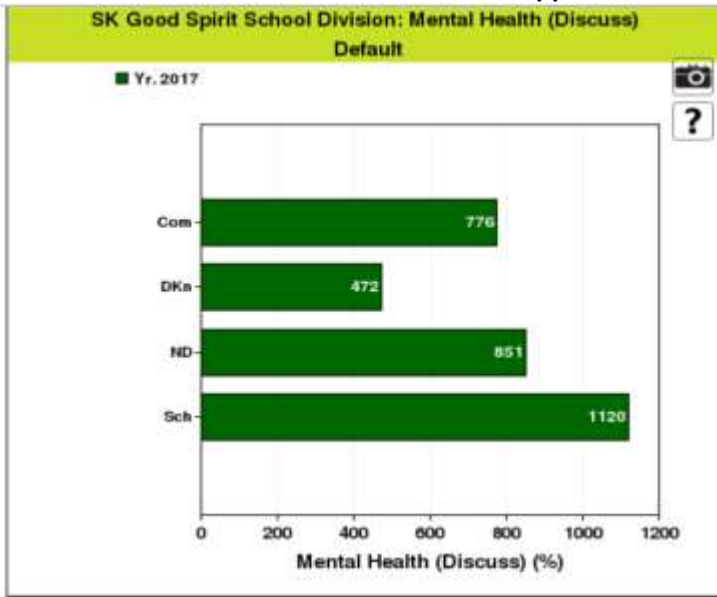
#### High Levels of Anxiety



A few celebrations:

- We have seen a reduction in high levels of anxiety in FNM females and non-FNM males.
- FNM female students have been among our most worrisome and concerning with mental health issues, thus a realized reduction in anxiety among this student population is significant.

### 2017-18 Results: Access to Mental Health Supports



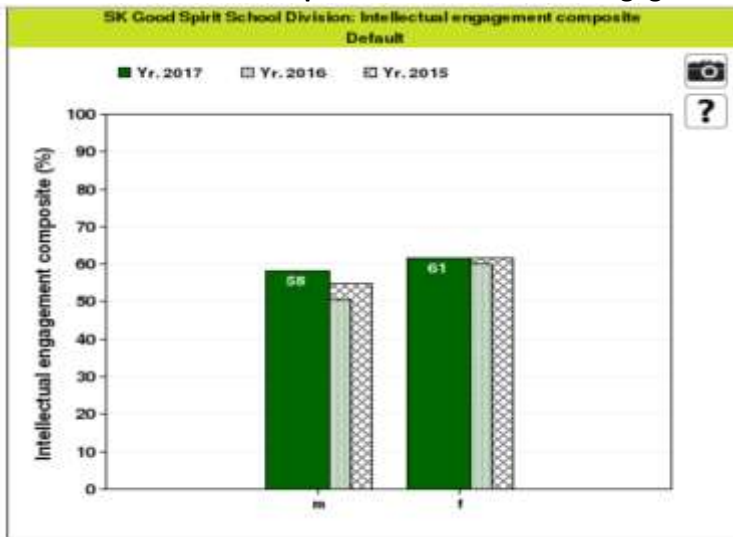
### 2016-17 Results: Access to Mental Health Supports



A few celebrations:

- When asked if students knew who or where they could access help with mental health concerns, our students are reporting an increased awareness of services to access in their communities.
- Students are also showing an increased willingness to discuss mental health concerns with adults they trust in their school.

## OurSchool Student Perceptual Data: Intellectual Engagement



A few celebrations:

- In May of 2018, GSSD students reported the highest levels of intellectual engagement in the past three years.

### Key Strategies Employed:

#### 1. Early Years:

- Early Literacy Intervention Team (Learning Support Services & Student Support Services personnel) conducting EYE-TA Data discussion meetings in 10 schools at highest risk to set targeted goals and support the school team
- Literacy Resources (Literacy Beginnings, Expanding Expressions toolkit) placed in every Kindergarten classroom
- Saskatchewan Professional Development Unit (SPDU) Rich Literacy Practices workshop attended by all Prekindergarten & Kindergarten teachers (March 2018)
- Ministry Of Education Literacy Webinars completed by all Prekindergarten & Kindergarten teachers during 2017-19 school year
- SPDU Connecting Curriculum to Play workshop attended by all Prekindergarten & Kindergarten teachers (November 2017)
- Regional KidsFirst (RKF) IMPACT activities align with the EYE domains
- Pop Up Preschools in four (4) communities (Springside, Norquay, Invermay, Grayson)
- Focus on Family Engagement

#### Future Strategies:

- Eat, Play, Learn Event planned for 8 communities in March 2019 as part of the RKF \$25,000 Kids Literacy Grant from the Ministry (focus on children under 6 years old)
- Develop partnerships with childcare facilities and other partners in our communities
- Early Learning and Literacy coach to do environment surveys (ECERS) with Prekindergarten & Kindergarten teachers to facilitate invitations for learning
- Support Administrators with Early Learning Environment and Early Literacy “Look Fors”
- Help Me Tell My Story

## **2. Graduation Rates:**

- A division wide Student Success, Achievement and Graduation Plan has been shared with all schools. The plan addresses expectations and supports related to: parent involvement/engagement, credit selections, positive connections/relationships, attendance strategies, credit recovery/extension, academic interventions and school activities/connectedness.
- A cultural support room has been established at both Kamsack Comprehensive Institute (KCI) and the Yorkton Regional High School (YRHS).
- Diversity has been recognized, celebrated and supported throughout the school division.
- Distributed Learning opportunities continue to be expanded throughout the school division.
- Introduction of Grad Coaches to every high school in the division.
- Support for Special Project Credits and Apprenticeship Credits.

### **Future Strategies:**

- Expansion of high interest electives through Distributed Learning.
- Introduction of Land-based Learning for Indigenous students at KCI and the YRHS.
- Pursuing opportunities to explore community partnerships for hands on learning.
- Establishment of “unique” learning opportunities to target Middle Years students and High School students.
- Social Media messaging.

## **3. Student Attendance:**

- Development of a division wide attendance strategy.
- Refinement of division processes in response to student absences and truancy (flowcharts) to ensure the strategies used are consistent.
- Attendance celebrations and incentives highlighting student attendance.
- Parent letters of support for promoting good attendance.
- Promotion of the importance of teacher-student relationships.

### **Future Strategies:**

- Increased awareness through media (social media, community attendance campaigns, video production, etc.)
- Continue to explore and implement strategies for parental engagement in Kindergarten to Grade 12.
- Continue to provide spaces in schools, which are safe and inclusive for all students.

## **4. Supporting Student Mental Health:**

- Support of students, staff & SCCs in gender & sexual diversity (GSA's, safe spaces, etc).
- Mental Health 10L was adopted and is taught in a few GSSD schools.
- Mindfulness is a strategy being taught in many GSSD schools.
- Comprehensive School Community Health (CSCH) has supported outdoor classrooms, inclusiveness, mental health initiatives, student and staff training (Kyla Christiansen).
- Teen Boost is a program developed by Mental Health; it is currently being delivered to approximately 12 GSSD schools via ZOOM technology.
- The introduction of High School Senates has resulted in change for students.
- The revision of high school assessment practices and final exams.
- Truth and Reconciliation acknowledgement in GSSD schools.
- FRIENDS curriculum delivery in grades 1, 4, 6, and 9.
- Mental Health First Aid Training for GSSD staff.

**Future Strategies:**

- Extension of Mental Health 20L in GSSD Schools and Distributed Learning.
- Further expansion of Teen Boost (all Kindergarten-Grade 12 schools)
- Expansion of Indigenous programming, identity and culture in GSSD schools.
- Alternate programming environments and options for students struggling with mental health.
- Strategic implementation of developmental asset building in Kindergarten-Grade 8 students to strengthen “Internal” and “External” resilience.
- Module work in 2019-20 PD Continuum.

**5. Supporting Intellectual Engagement**

- Teachers are incorporating a variety of instructional strategies in their classrooms.
- Students are given choice in demonstrating their learning.
- Differentiated instruction is promoting high levels of interest that is tailored to student ability.
- Varied elective choices at high school.

**Future Strategies:**

- Continue to promote elective choices in high school.
- Further expansion of “inquiry” in Kindergarten-Grade 12 courses.
- Continue to promote and support differentiation at all levels.
- Continue to hire the brightest and best teachers to place in classrooms.
- Continue to explore and establish “unique” learning opportunities to target Middle Years students and High School students.

**Risk Assessment:**

<b>Risk</b>	<b>Likelihood (Low-Med-High)</b>	<b>Impact (Low-Med- High)</b>	<b>Mitigation Strategy</b>
Failure to meet Early Years Targets.	Medium	Medium	Continue to support and promote Early Learning opportunities in communities across GSSD.
Failure to meet the ESSP Graduation Goal.	Medium	High	Continued pressure and support of the work being done in high schools.
Failure to improve Attendance Goals	Low	High	Continued support in schools (communication, incentives, recognition, etc.)
Failure to improve Student Mental Health	High	High	Continued support through programming and awareness.
Failure to increase Student Intellectual Engagement	Medium	Medium	Continued pressure and support within our schools to change instructional practice.

**Summary Comments:**

- 40% of students are coming to school without the appropriate developmental skills
- 90% of students who enter Kindergarten ready to learn are reading at or above grade level at the end of grade 2.

- 60% of Kindergarten students who enter Kindergarten in the red or yellow but exit Kindergarten in the green are reading at or above grade at the end of grade 2.

**Recommended Decision/Motion:**

- “That the Board accept the accountability report on *Student Learning & Well-being* as presented.”

Respectfully submitted,

Quintin M. Robertson, Director/CEO  
Good Spirit School Division

# Good Spirit School Division Board of Education

## Regular Meeting Agenda

**Date:** December 20, 2018  
**Location:** Fairview Education Center  
**Time:** **10:00 AM**

**\*Members from Keeseekoose Council will join the Board for an advocacy session at 12 noon.**

### **10:00 AM**

1. Call to Order
  - 1.1. Approval of Agenda
2. Review Meeting Norms
3. Approval of Minutes
  - 3.1. November 22, 2018 Regular Board Meeting
4. Conflict of Interest - [Policy 7 – Section 13](#); [Policy 2 Role of the Board](#)

### **10:10 AM**

5. Delegation – no delegation
6. Accountability
  - 6.1.1. Student Learning & Well-being

### **10:25 AM**

7. Closed Session
  - 7.1. Governance Budget Update
  - 7.2. Human Resources Report – handout at meeting
    - 7.2.1. Monthly Report – posted in Resource Centre
  - 7.3. Show Cause Hearing
  - 7.4. Student Discipline Committee
    - 7.4.1. 600168
    - 7.4.2. 200139
  - 7.5. Transportation Committee
    - 7.5.1. Esterhazy Bussing Request
    - 7.5.2. Jerg Family Request
    - 7.5.3. Wiebe Family Request
    - 7.5.4. Pelly Child Care Request
  - 7.6. Calder School Building Offer
  - 7.7. 2018-19 Funding Distribution Adjustment
  - 7.8. Budget Exception Request
  - 7.9. Yorkton Bus Garage
  - 7.10. Fairview Education & Bus Garages



## **2:10 PM**

8. Action Items
  - 8.1. Items Arising From Closed Session
    - 8.1.1. Show Cause Hearing Recommendation
    - 8.1.2. Student Discipline Committee Recommendations
      - 8.1.2.1. 600168
      - 8.1.2.2. 200139
    - 8.1.3. Transportation Committee Recommendations
      - 8.1.3.1. Esterhazy Bussing Request
      - 8.1.3.2. Jerg Family Request
      - 8.1.3.3. Wiebe Family Request
      - 8.1.3.4. Pelly Childcare Request
    - 8.1.4. Budget Exception Request Recommendation
  - 8.2. New Business
    - 8.2.1. Naming of Consolidated Division Building

## **2:20 PM**

9. Director's Report

## **3:00 PM**

10. Committee/Conference Report
  - 10.1. School Community Council Meetings
11. Future Business - [Board Policy 2A - Annual Work Plan](#)
  - 11.1. Meeting Dates
    - January 31, March 14, April 16, May 16, June 20, August 29, 2019
    - Special Board Meetings - May 30, 2019, August 28, 2019
  - 11.2. Notice of Motion
  - 11.3. Topics for Future Agenda
    - 11.3.1. Director's Report
      - 11.3.1.1. Facilities Presentation
      - 11.3.1.2. Financial Report
      - 11.3.1.3. Transportation Report
    - 11.3.2. Board Business
      - 11.3.2.1. Review Draft School Year Calendar
      - 11.3.2.2. Board Budget Development Framework
    - 11.3.3. Advocacy
      - 11.3.3.1. Parkland College
    - 11.3.4. Board Development
      - 11.3.4.1. Understanding Math Screeners and Intervention
12. Adjourn



**Our Motto**  
**Our Mission**  
**Our Values**  
**Our Vision**

Students Come First  
Building Strong Foundations to Create Bright Futures  
Belonging, Respect, Responsibility, Learning, Nurturing, Perseverance  
Learning Without Limits...Achievement for All

## Board Development Topic: Understanding the SOS-Q

### Date of Board Meeting:

December 20, 2018

### Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

### Quality Indicator(s):

- QI 6.2 – The Director keeps the Board informed about Division operations.
- QI 6.3 – The Director provides the Board with balance, sufficient, concise information and clear recommendations for actions items in agendas.
- QI 6.6 – The Director ensures high quality management services are provided to the Board.

### Information for the Board (10 fast facts):

1. The SOS-Q is a scientifically validated tool developed in the Rockyview School Division. It is used by Alberta Education, as part of a broader plan to improve high school completion by assessing students' attitudes toward school at key points in a student's school experience.
2. The 2018-19 school year is the second year in which GSSD has administered the survey within its schools.
3. There are six (6) domains studied within the survey which include: Safe and Caring Schools, Self Confidence, Extra-curricular Activities, Utility of School, Internal Resilience, and External Resilience.
4. The survey studies how students' attitudes and feelings about school can affect their motivation to do well in school.
5. The survey instrument allows for early identification of students at risk – academically, socially and emotionally is critical to their future in school and beyond, by identifying systemic changes within a school that are quick wins and will benefit all students.
6. The instrument addresses the barriers within our schools, which have an impact on student engagement and therefore allowing us to achieve the ESSP target of improving student engagement by 2020.
7. The measure of Internal and External Resilience domains allow a school staff to predict which students are struggling with unhealthy anxiety so that intervention can be put in place.
8. The tool supports a variety of school improvement initiatives such as building safe and caring schools, bullying prevention or a range of strategies for engaging students as active participants in enhancing school culture.
9. The survey results are used to develop insights into students' connectivity to school and to identify support strategies to reconnect students who have lost their positive connection to school as well as to reinforce students who have a strong relationship with school.

STUDENT & FAMILY

INTERNAL PROCESSES

PEOPLE CAPACITY

FINANCIAL STEWARDSHIP

10. Schools have been given a comprehensive strategy guide outlining key strategies for schools, teachers, parents and students to employ within each specific domain. School Administrators have expressed that they find the tool very valuable.

Respectfully submitted,

Quintin M. Robertson, Director/CEO  
Good Spirit School Division

**The Board of Education of the  
Good Spirit School Division No. 204 of Saskatchewan**

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**Minutes of the Regular Meeting of the Good Spirit Board of Education  
Thursday, December 20, 2018  
Fairview Education Centre, Yorkton, Saskatchewan**

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**Board Members (P)Present (A)Absent**

P	Anderson, Jade
A	Dokuchie, Gilda
P	Johnson, Jaime
A	Morrison, Jan
P	Simpson, Bob – Vice Chair
P	Variyan, Steve

P	Balyski, Chris
A	Gendur, Gord
P	Leson, Shannon
P	Stachura, Florence
P	Smandych, Lois – Chair

**Staff**

Quintin Robertson – Director of Education  
Donna Kriger – Deputy Director of Education Services  
Keith Gervais – Chief Financial Officer  
Heather Morris – Assistant to the Director

**18-223**

Smandych:

**Call to order**

That this meeting now come to order at 10:02 a.m.  
**Carried.**

**18-224**

Anderson:

**Adoption of agenda**

That the agenda be adopted as presented.  
**Carried.**

**18-225**

Johnson:

**Approval of November 22, 2018 regular minutes**

That the minutes of the November 22, 2018 Regular Meeting be adopted as presented.  
**Carried.**

**Business arising from the minutes**

None

**Conflict of Interest**

None

**Delegation**

None

**Accountability**

Student Learning & Well-being

18-226

Variyan:

**Student Learning & Well-being Accountability Report**

That the Board accept the Accountability Report on Student Learning & Well-being as presented.

**Carried.**

Board member Balyski joined the meeting at 10:32 am

**Closed Session Items**

1. Governance Budget Update
2. Human Resources Report
  - a. Negotiations
  - b. New Employee Issues
  - c. Outstanding Employee Issues
  - d. Other
3. Show Cause Hearing
4. Student Discipline Committee Report
  - a. 600168
  - b. 200139
5. Transportation Committee
  - a. Esterhazy Bussing Request
  - b. Jerg Family Request
  - c. Wiebe Family Request
  - d. Pelly Child Care Centre Request
6. Calder School Building Offer
7. 2018-19 Funding Distribution Adjustment
8. Budget Exception Request
9. Yorkton Bus Garage
10. Fairview Education & Bus Garages

18-227

Stachura:

**Enter closed session**

That the Board enter closed session to receive and review agenda items.

**Carried.**

18-228

Leson:

**Exit closed session**

That the Board exit closed session.

**Carried.**

Lunch

18-229

Variyan:

**Enter closed session**

That the Board enter closed session to receive and review agenda items.

**Carried.**

18-230

Stachura:

**Exit closed session**

That the Board exit closed session.

**Carried.**

**Action Items**

1. Items Arising from Closed Session
  - a. Show Cause Hearing Recommendation
  - b. Student Discipline Committee Recommendations
    - i. 600168
    - ii. 200139

- c. Transportation Committee Recommendations
  - d. Budget Exception Request Recommendation
2. New Business
- a. Naming of Consolidated Division Building

- 18-231**  
Balyski: **Show Cause Hearing Recommendation**  
Subsequent to the show cause hearing, that the recommendations set out in the personnel report of the Director dated October 4, 2018 be upheld.  
**Carried.**
- 18-232**  
Stachura: **Student Discipline Recommendation - 600168**  
That the Board approve the Student Discipline Committee Recommendation - 600168.  
**Carried.**
- 18-233**  
Leson: **Student Discipline Recommendation - 200139**  
That the Board approve the Student Discipline Committee Recommendation – 200139.  
**Carried.**
- 18-234**  
Simpson: **Esterhazy Bussing Request**  
That the Board accept the recommendation of the Transportation Committee to deny the Student Services request for bussing for J. Tomlinson in Esterhazy for the 2018-19 school year.  
**Carried.**
- 18-235**  
Anderson: **Jerg Family Request**  
That the Board accept the recommendation of the Transportation Committee to allow the Ryan Jerg family to access transportation to Churchbridge School for the 2019-20 school year.  
**Carried.**
- 18-236**  
Variyan: **Wiebe Family Request**  
That the Board accept the recommendation of the Transportation Committee to allow the Clayton and Shawna Wiebe family to access transportation to Churchbridge School for the 2019-20 school year.  
**Carried.**
- 18-237**  
Johnson: **Pelly Child Care Request**  
That the Board accept the recommendation of the Transportation Committee to allow Pelly Child Care Students to access transportation from Norquay to Pelly.  
**Carried.**
- 18-238**  
Balyski: **Budget Exception Request Recommendation**  
That the Board approve of the budget exception proposal as presented during closed session.  
**Carried.**
- 18-239**  
Stachura: **Naming of Consolidated Division Building**  
That the Board accepts the recommendation to name the GSSD consolidated facility the *Good Spirit Education Complex*.  
**Carried.**
- 18-240**  
Simpson: **Naming of Meeting Room in the Consolidated Division Building**  
That the Board accepts the recommendation to name the three (3) meeting rooms in the GSSD consolidated facility *Meeting Room 1, Meeting Room 2, Meeting Room 3*.  
**Carried.**

18-241

Anderson:

**Naming of Professional Development/Meeting Room in the Consolidated Division Building**

That the Board accepts the recommendation to name the GSSD consolidated facility main floor professional development/meeting room the *Anna Ingham Room*.

**Carried.**

18-242

Leson:

**Naming of Board Room in the Consolidated Division Building**

That the Board accepts the recommendation to name the GSSD consolidated facility Board Room the *Saskota Room*.

**Carried.**

**Discussion Items presented by the Director of Education**

1. Board Development
  - a. Understanding SOS-Q – Donna Kriger
2. Prairie Fire Form Letter of Support

**Information Items presented by the Director of Education**

1. Thank you notes
2. Important Dates
  - a. Second Annual Saskatchewan School Community Council Conference
  - b. Service Recognition and Sea Star Events
  - c. JSGS Public Sector Governance Program
    - i. Winter 2019 Communique
    - ii. Spring 2019 Communique
3. Financial Report
4. Student Incident Report
5. Indigenous Services Canada
6. Bus Stop Arm Usage in School Zones
7. Gender Neutral Washrooms in GSSD Facilities
8. Provincial Collective Bargaining
9. GSSD Professional Development Opportunities
10. GSSD Organization Chart
  - a. Corporate Services
  - b. Education Services
11. Education Act 101 – PowerPoint – posted in resource room
12. Transportation Newsletter
  - a. Bus Driver Version
  - b. Parent Version
13. Correspondence
  - a. Media Coverage as of November 23, 2018
  - b. Separate School Funding Appeal Scheduled for March 2019
  - c. Provincial Boys 4A Volleyball - MCS

**Committee / Conference Reports**

1. School Community Council Meetings

**Future Business**

1. Meeting dates
  - a. January 31, 2019
  - b. March 14, 2019

- c. April 16, 2019
- d. May 16, 2019
- e. June 20, 2019
- f. August 29, 2019
- g. Special Board Meeting - May 30, 2019, August 28, 2019
- 2. Notice of Motion
- 3. Topics for Future Agendas
  - a. Director's Report
    - i. Facilities Presentation
    - ii. Financial Report
    - iii. Transportation Report
  - b. Board Business
    - i. Review Draft School Year Calendar
    - ii. Board Budget Development Framework
  - c. Advocacy
    - i. Parkland College
  - d. Board Development
    - i. Understanding Math Screeners and Intervention

**18-243**

Leson:

**Adjournment**

That we do adjourn at 4:32 pm.

**Carried.**

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BOARD CHAIR - Smandych

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SECRETARY – Gervais



# Good Spirit School Division Board of Education Regular Meeting Agenda

**Date:** January 31, 2019  
**Location:** Fairview Education Center  
**Time:** **10:00 AM**

**\*Members from the Parkland College will join the Board for an advocacy session at 12 noon.**

## **10:00 AM**

1. Call to Order
  - 1.1. Approval of Agenda
2. Review Meeting Norms
3. Approval of Minutes
  - 3.1. December 20, 2018 Regular Board Meeting
4. Conflict of Interest - [Policy 7 – Section 13](#); [Policy 2 Role of the Board](#)

## **10:10 AM**

5. Delegation
  - 5.1. Canadian Student Leadership Conference 2020 Representatives

## **10:30 AM**

6. Closed Session
  - 6.1. Yorkton Regional High School Programming
  - 6.2. Governance Budget Update
    - 6.2.1. General Insurance Program WAG Wrap Up
    - 6.2.2. Public Sector Governance Spring 2019 Communique
    - 6.2.3. Rural Congress
  - 6.3. Human Resources Report – handout at meeting
    - 6.3.1. Monthly Report – posted in Resource Centre
    - 6.3.2. Sturgis Composite Principalship Consultations
  - 6.4. Student Discipline Committee
    - 6.4.1. 2600119
    - 6.4.2. 2200605
    - 6.4.3. 600168
  - 6.5. Transportation Committee
    - 6.5.1. Oie Request
    - 6.5.2. Ulmer Request
    - 6.5.3. Kendze Request
  - 6.6. Consolidation Project Update
  - 6.7. Review the Date of August Board Meeting
  - 6.8. Saskatchewan School Board Association Update
  - 6.9. Serenic Software System

**11:50 AM**

- 7. Action Items
  - 7.1. Items Arising From Closed Session
    - 7.1.1. Student Discipline Committee Recommendations
      - 7.1.1.1. 2600119
      - 7.1.1.2. 2200605
    - 7.1.2. Transportation Committee Recommendations
      - 7.1.2.1. Ulmer Request
      - 7.1.2.2. Kendze Request
      - 7.1.2.3. Oie Request

**1:30 PM**

- 7.2. New Business
  - 7.2.1. Board Budget Development Framework
  - 7.2.2. Application for Major Capital Funding – YRHS
  - 7.2.3. Tax Loss Compensation Agreement with Cowessess First Nation #73
  - 7.2.4. Out of Country/Extended Educational Field Trip Request -  
Canora/Invermay/Norquay/Preeceville/Sturgis Senior Band and Kamsack  
Comprehensive Senior Band

**1:50 PM**

- 8. Director's Report

**2:55 PM**

- 9. Committee/Conference Report
  - 9.1. School Community Council Meetings
- 10. Future Business - [Board Policy 2A - Annual Work Plan](#)
  - 10.1. Meeting Dates
    - March 14, April 16, May 16, June 20, August 29, 2019
    - Special Board Meetings - May 30, 2019, August 28, 2019
  - 10.2. Notice of Motion
  - 10.3. Topics for Future Agenda
    - 10.3.1. Accountability
      - 10.3.1.1. Following Their Voices
    - 10.3.2. Director's Report
      - 10.3.2.1. Facilities Report
      - 10.3.2.2. Financial Report
    - 10.3.3. Board Business
      - 10.3.3.1. Approve School Year Calendar
    - 10.3.4. Advocacy
      - 10.3.4.1. Support Staff
    - 10.3.5. Board Development
      - 10.3.5.1. Understanding the Role of the Indigenous Achievement Coach
- 11. Adjourn



**Our Motto**  
**Our Mission**  
**Our Values**  
**Our Vision**

Students Come First  
 Building Strong Foundations to Create Bright Futures  
 Belonging, Respect, Responsibility, Learning, Nurturing, Perseverance  
 Learning Without Limits...Achievement for All

## Board Development Topic: Understanding Math Screeners and Intervention

### Date of Board Meeting:

January 31, 2019

### Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

### Quality Indicator(s):

- QI 6.2 – The Director keeps the Board informed about Division operations.
- QI 6.3 – The Director provides the Board with balance, sufficient, concise information and clear recommendations for actions items in agendas.
- QI 6.6 – The Director ensures high quality management services are provided to the Board.

### Information for the Board (10 fast facts):

1. Math Screeners are administered in September with all grade 2-8 students. The content in the math screeners is based on math curriculum from the previous two grades. For example, students beginning Grade 4 are being asked to show competency with content from Grades 2 and 3 math curriculum.
2. Speed in processing is not a strong indicator of conceptual understanding. Thus, the amount of time required to complete the screener is not to be limited although the classroom teacher would likely make note of this.
3. Students have access to manipulatives while completing the screeners.
4. Saskatchewan math curricula are composed of four strands: number, patterns and relations, statistics and probability, and shape and space. The screener only addresses content from the number and patterns and relations strands.
5. All of the questions in the screeners are labelled with the concept/curriculum outcome that is being assessed.
6. There is a Data Collection Template that accompanies the screeners. The Data Collection Template allows teachers to identify potential individual student gaps as well as potential gaps in previous instruction. Thus, the screeners are designed to be responsive and to inform instruction.
7. Students must score 75% or higher to be considered 'at grade level.' On the Data Collection Template a score of 75% or higher is communicated with a coding of green or blue whereas a score of 74% or less is coded yellow or red.
8. The math screeners were developed by former GSSD math coach, Cindy Smith, along with classroom teachers throughout GSSD. The screeners were developed after assessments from other jurisdictions were reviewed.
9. Assessment practices in the mathematics classroom are not limited to pen and paper tasks such as screeners. Strong assessment triangulates data which means a teacher considers conversations and

STUDENT & FAMILY

INTERNAL PROCESSES

PEOPLE CAPACITY

FINANCIAL STEWARDSHIP

observations as well as pen and paper tasks in an effort to provide a comprehensive picture of student understanding.

10. Students who score below 75% in September will be re-screened in April for evidence of growth.

Respectfully submitted,

Quintin M. Robertson, Director/CEO  
Good Spirit School Division

**The Board of Education of the  
Good Spirit School Division No. 204 of Saskatchewan**

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**Minutes of the Regular Meeting of the Good Spirit Board of Education  
Thursday, January 31, 2019  
Fairview Education Centre, Yorkton, Saskatchewan**

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**Board Members (P)Present (A)Absent**

P	Anderson, Jade
P	Dokuchie, Gilda
P	Johnson, Jaime
P	Morrison, Jan
P	Simpson, Bob – Vice Chair
P	Variyan, Steve

A	Balyski, Chris
P	Gendur, Gord
P	Leson, Shannon
P	Stachura, Florence
P	Smandych, Lois – Chair

**Staff**

Quintin Robertson – Director of Education  
Donna Kriger – Deputy Director of Education Services  
Keith Gervais – Chief Financial Officer  
Heather Morris – Assistant to the Director

**19-244**

Smandych:

**Call to order**

That this meeting now come to order at 10:01 a.m.  
**Carried.**

**19-245**

Anderson:

**Adoption of agenda**

That the agenda be adopted as presented.  
**Carried.**

**19-246**

Dokuchie:

**Approval of December 20, 2018 regular minutes**

That the minutes of the December 20, 2018 Regular Meeting be adopted as presented.  
**Carried.**

**Business arising from the minutes**

None

**Conflict of Interest**

None

**Delegation**

Canadian Student Leadership Conference 2020 Representatives

**Accountability**

None

Board member Leson joined the meeting at 10:14 am

**Closed Session Items**

1. Yorkton Regional High School Programming Presentation
2. Governance Budget Update
  - a. General Insurance Program WAG Wrap Up
  - b. Public Sector Governance Spring 2019 Communique
  - c. Rural Congress
3. Human Resources Report
  - a. Negotiations
  - b. New Employee Issues
  - c. Outstanding Employee Issues
  - d. Other
4. Student Discipline Committee Report
  - a. 2600119
  - b. 2200605
  - c. 600168
5. Transportation Committee
  - a. Ulmer Request
  - b. Kendze Request
  - c. Oie Request
6. Consolidation Project Update
7. Review the Date of August Board Meeting
8. SSBA Update
9. Serenic Software System

**19-247**

Variyan:

**Enter closed session**

That the Board enter closed session to receive and review agenda items.

**Carried.**

**19-248**

Stachura:

**Exit closed session**

That the Board exit closed session.

**Carried.**

Lunch – Guests from Parkland College

**19-249**

Morrison:

**Enter closed session**

That the Board enter closed session to receive and review agenda items.

**Carried.**

**19-250**

Leson:

**Exit closed session**

That the Board exit closed session.

**Carried.**

**Action Items**

1. Items Arising from Closed Session
  - a. Yorkton Regional High School Programming Recommendation
  - b. Student Discipline Committee Recommendations
    - i. 2600119
    - ii. 2200605
  - c. Transportation Committee Recommendations
    - i. Ulmer Request - TABLED

- ii. Kendze Request
- iii. Oie Request

2. New Business

- a. Board Budget Development Framework
- b. Application for Major Capital Funding – YRHS
- c. Tax Loss Compensation Agreement with Cowessess First Nations #73
- d. Out of Country/Extended Educational Field Trip Request –  
Canora/Invermay/Norquay/Preeceville/Sturgis Senior Band and Kamsack  
Comprehensive Senior Band

**19-251** **Yorkton Regional High School Programming**  
Gendur: That the Board approve the Yorkton Regional High School Programming recommendation presented during closed session.  
**Carried.**

**19-252** **Student Discipline Committee - 2600119**  
Stachura: That the Board approve the Student Discipline Committee Recommendation - 2600119.  
**Carried.**

**19-253** **Student Discipline Committee - 2200605**  
Morrison: That the Board approve the Student Discipline Committee Recommendation – 2200605.  
**Carried.**

**19-254** **Transportation Committee – Kendze Request**  
Simpson: That the Board accept the recommendation of the Transportation Committee to deny the Kendze family to access transportation to Melville for the 2019-20 school year.  
**Carried.**

**19-255** **Transportation Committee – Oie Request**  
Anderson: That the Board accept the recommendation of the Transportation Committee to allow the Oie family to access transportation to Invermay for the 2018-19 school year.  
**Carried.**

**19-256** **Board Budget Development Framework**  
Dokuchie: That the Board approve the 2019-20 Budget Framework as presented.  
**Carried.**

**19-257** **Application for Major Capital Funding - YRHS**  
Variyan: That the Board approve the submission of the application for Major Capital Project Funding for 2020-21.  
**Carried.**

**19-258** **Tax Loss Compensation Agreement with Cowessess First Nation**  
Gendur: That the Board conditionally approve the tax loss agreement as presented.  
**Carried.**

**19-259** **Out of Country Field Trip Request – Senior Band**  
Leson: That the Board approve the Out of Country/Extended Educational Field Trip request permitting the Canora/Invermay/Norquay/Preeceville/Sturgis Senior Band and chaperones to travel to Minneapolis on May 8-13, 2019.  
**Carried.**

19-260  
Johnson:

**Out of Country Field Trip Request – Kamsack Comprehensive Senior Band**

That the Board approve the Out of Country/Extended Educational Field Trip request permitting the Kamsack Comprehensive Senior Band and chaperones to travel to Minneapolis on May 8-13, 2019.

**Carried.**

**Discussion Items presented by the Director of Education**

1. Board Development
  - a. Understanding Math Screeners and Intervention – Lisa Wotherspoon
2. Facilities Presentation
  - a. Saltcoats School – Teresa Korol

**Information Items presented by the Director of Education**

1. Thank you notes
2. Important Dates
  - a. Second Annual Saskatchewan School Community Council Conference
3. Financial Report
4. Transportation Report
5. Student Incident Report
6. 2019-20 School Year Calendar
7. Letter to School Community Councils
8. MySchoolSask
9. Database Programmer/Analyst
10. GSSD Education Complex
11. GSSD Professional Development Opportunities
12. Correspondence
  - a. Public Section Update
  - b. Media Coverage Update as of January 8, 2019
  - c. Letter from Minister of Education Regarding CJ Houston Property

**Committee / Conference Reports**

1. School Community Council Meetings

**Future Business**

1. Meeting dates
  - a. March 14, 2019
  - b. April 16, 2019
  - c. May 16, 2019
  - d. June 20, 2019
  - e. August 29, 2019
  - f. Special Board Meeting - May 30, 2019, August 28, 2019
2. Notice of Motion
3. Topics for Future Agendas
  - a. Accountability
    - i. Following Their Voices
  - b. Director's Report
    - i. Facilities Presentation
    - ii. Financial Report
  - c. Board Business
    - i. Approve School Year Calendar



- d. Advocacy
  - i. Support Staff
- e. Board Development
  - i. Understanding the Role of the Indigenous Achievement Coach

**19-261**  
Variyan:

**Adjournment**  
That we do adjourn at 4:20 pm.  
**Carried.**

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**BOARD CHAIR - Smandych**

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**SECRETARY – Gervais**

# Good Spirit School Division Board of Education

## Regular Meeting Agenda

**Date:** March 14, 2019  
**Location:** Fairview Education Center  
**Time:** 10:00 AM

**\*Members from CUPE 4784 and DPEA will join the Board for an advocacy session at 12 noon.**

### 10:00 AM

1. Call to Order
  - 1.1. Approval of Agenda
2. Review Meeting Norms
3. Approval of Minutes
  - 3.1. January 31, 2019 Regular Board Meeting
4. Conflict of Interest - [Policy 7 – Section 13](#); [Policy 2 Role of the Board](#)

### 10:10 AM

5. Delegation - none
6. Accountability Report – Following Their Voices

### 10:30 AM

7. Closed Session
  - 7.1. Governance Budget
    - 7.1.1. Summary Governance Budget Report
    - 7.1.2. Board Remuneration
  - 7.2. Human Resources Report – handout at meeting
    - 7.2.1. Monthly Report – posted in Resource Centre
  - 7.3. Student Discipline Committee
    - 7.3.1. 2700394
    - 7.3.2. 2800325
    - 7.3.3. 2800820
    - 7.3.4. 2000142
  - 7.4. Transportation Committee
    - 7.4.1. Boudreau Family Request
    - 7.4.2. Godwin Family Request
    - 7.4.3. Ryan Family Request
    - 7.4.4. Kendze Family Request
  - 7.5. Tenders
    - 7.5.1. Kamsack Bus Garage
    - 7.5.2. Yorkton Bus Garage
    - 7.5.3. Good Spirit Education Complex Phase 1
    - 7.5.4. Esterhazy High School Track & Field

- 7.5.5. Driver Training Contract
- 7.6. Theodore Case Litigation
  - 7.6.1. Public Schools of Saskatchewan Memo
  - 7.6.2. Public Section Talking Points for Appeal
  - 7.6.3. Counsel Schedule
  - 7.6.4. Student Levy
  - 7.6.5. Theodore Appeal Litigation Costs
- 7.7. Offer to Purchase Calder School
- 7.8. Good Spirit Education Complex

**11:50 AM**

- 8. Action Items
  - 8.1. Items Arising From Closed Session
    - 8.1.1. Board Remuneration Recommendation
    - 8.1.2. Student Discipline Committee Recommendations
      - 8.1.2.1. 2700394
      - 8.1.2.2. 2800325
      - 8.1.2.3. 2800820
      - 8.1.2.4. 2000142
    - 8.1.3. Transportation Committee Recommendations
      - 8.1.3.1. Boudreau Family Request
      - 8.1.3.2. Godwin Family Request
      - 8.1.3.3. Ryan Family Request
      - 8.1.3.4. Kendze Family Request
    - 8.1.4. Tender Recommendations
      - 8.1.4.1. Kamsack Bus Garage
      - 8.1.4.2. Good Spirit Education Complex Phase 1
      - 8.1.4.3. Esterhazy High School Track & Field
      - 8.1.4.4. Driver Training Contract
    - 8.1.5. Theodore Appeal Litigation Costs Recommendation
    - 8.1.6. Offer to Purchase Calder School

**1:30 PM**

- 8.2. New Business
  - 8.2.1. Approve 2019-20 School Year Calendar
  - 8.2.2. Atrieve Software Conversion
  - 8.2.3. Yorkdale Central School SCC Loan Application

**1:45 PM**

- 9. Director's Report

**3:10 PM**

- 10. Committee/Conference Report
  - 10.1. School Community Council Meetings
- 11. Future Business - [Board Policy 2A - Annual Work Plan](#)
  - 11.1. Meeting Dates
    - April 16, May 16, June 20, August 29, 2019
    - Special Board Meetings - May 30, 2019, August 28, 2019
  - 11.2. Notice of Motion

11.3. Topics for Future Agenda

11.3.1. Accountability

11.3.1.1. Facilities Presentation

11.3.2. Director's Report

11.3.2.1. Financial Report

11.3.2.2. Transportation Report

11.3.3. Advocacy

11.3.3.1. High School Student Group

11.3.4. Board Development

11.3.4.1. Understanding Apprenticeship Credits

12. Adjourn

## Board Development Topic: Indigenous Student Achievement Coach

### Date of Board Meeting:

March 14, 2019

### Strategic Priority:

- Student and Family Engagement

### Quality Indicator(s):

QI 6.2 – The Director keeps the Board informed about Division operations.

QI 6.3 – The Director provides the Board with balance, sufficient, concise information and clear recommendations for actions items in agendas.

QI 6.6 – The Director ensures high quality management services are provided to the Board.

### Information for the Board (10 fast facts):

1. The Indigenous Student Achievement Coach (ISAC) was instituted at the Yorkton Regional High School in September 2018 and at the Kamsack Comprehensive Institute in January of 2019.
2. The primary intent behind the position was to increase graduation rates by supporting First Nations Métis high school students through a sense of belonging and connection to their school.
3. The Indigenous Student Achievement Coach is the primary personnel resource in the Cultural Rooms established at each school. The ISAC coordinates cultural activities within the space such as; beading, drumming, indigenous art, language lessons, elder visits, etc.
4. Barbara Pelletier is the ISAC at the Yorkton Regional High School with Rayne Townsend assuming the role at KCI. Both of these individuals have a background in Social Work.
5. The Indigenous Student Achievement Coach works together with the Graduation Coach, the Aboriginal Community Worker and the School Counselor to offer a variety of supports in six specific areas of focus: *Relationships and Mentoring, Transitions, Culture, Career Counselling, Academics and Parental Engagement.*
6. The programs at both the YRHS and KCI receive funding through grant dollars and a GSSD centralized Comprehensive School Community Health account.
7. A defined set of “Performance Indicators” and “Desired Outcomes” shared with the ISAC and school administrators serves as the accountability factors for the program.
8. Through a survey administered at the YRHS, the students have reported an increased sense of belonging and student attendance among FNM students has increased.
9. Average attendance across GSSD among FNM students is up from last year with high school FNM student attendance in GSSD being 8.1% higher than the province and Kindergarten to Grade 12 FNM attendance 2.3% higher than the province. (Keep in mind that the YRHS and KCI make up the majority of all FNM high school students)
10. Through the commitment to employ an Indigenous Student Achievement Coach and to provide a cultural space for FNM students, GSSD is moving forward with the Truth and Reconciliation Commissions Calls to Action for Education.

Respectfully submitted,

Quintin M. Robertson, Director/CEO  
Good Spirit School Division

## Board Development Topic: Indigenous Student Achievement Coach

### Date of Board Meeting:

March 14, 2019

### Strategic Priority:

- Student and Family Engagement

### Quality Indicator(s):

QI 6.2 – The Director keeps the Board informed about Division operations.

QI 6.3 – The Director provides the Board with balance, sufficient, concise information and clear recommendations for actions items in agendas.

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Respectfully submitted,

Quintin M. Robertson, Director/CEO  
Good Spirit School Division

**The Board of Education of the  
Good Spirit School Division No. 204 of Saskatchewan**

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**Minutes of the Regular Meeting of the Good Spirit Board of Education  
Thursday, March 14, 2019  
Fairview Education Centre, Yorkton, Saskatchewan**

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**Board Members (P)Present (A)Absent**

P	Anderson, Jade
P	Dokuchie, Gilda
P	Johnson, Jaime
P	Morrison, Jan
P	Simpson, Bob – Vice Chair
P	Variyan, Steve

P	Balyski, Chris
P	Gendur, Gord
P	Leson, Shannon
P	Stachura, Florence
P	Smandych, Lois – Chair

**Staff**

Quintin Robertson – Director of Education  
Donna Kriger – Deputy Director of Education Services  
Keith Gervais – Chief Financial Officer  
Heather Morris – Assistant to the Director

**19-262**

Smandych:

**Call to order**

That this meeting now come to order at 10:00 a.m.  
**Carried.**

**19-263**

Leson:

**Adoption of agenda**

That the agenda be adopted as presented.  
**Carried.**

**19-264**

Morrison:

**Approval of January 31, 2019 regular minutes**

That the minutes of the January 31, 2019 Regular Meeting be adopted as presented.  
**Carried.**

**Business arising from the minutes**

None

**Conflict of Interest**

Board Member Johnson declared regarding a presented agenda item.

**Delegation**

None

**Accountability**

Following Their Voices – Mark Forsythe

Board Member Balyski joined the meeting at 10:24 am

### **Closed Session Items**

1. Governance Budget
  - a. Summary Governance Budget Report
  - b. Board Remuneration
2. Human Resources Report
  - a. Negotiations
  - b. New Employee Issues
  - c. Outstanding Employee Issues
  - d. Other
3. Student Discipline Committee Report
  - a. 2700394
  - b. 2800325
  - c. 2800820
  - d. 2000142
4. Transportation Committee
  - a. Boudreau Family Request
  - b. Godwin Family Request
  - c. Ryan Family Request
  - d. Kendze Family Request
5. Tenders
  - a. Kamsack Bus Garage
  - b. Yorkton Bus Garage
  - c. Good Spirit Education Complex Phase 1
  - d. Esterhazy High School Track & Field
  - e. Driver Training Contract
6. Theodore Case Litigation
  - a. Public Schools of Saskatchewan Memo
  - b. Public Section Talking Points for Appeal
  - c. Counsel Schedule
  - d. Student Levy
  - e. Theodore Appeal Litigation Costs
7. Offer to Purchase Calder School
8. Good Spirit Education Complex

**19-265**

Stachura:

### **Accountability Report – Following Their Voices**

That the Board accept the Accountability Report on Following Their Voices as presented.

**Carried.**

**19-266**

Johnson:

### **Enter closed session**

That the Board enter closed session to receive and review agenda items.

**Carried.**

**19-267**

Simpson:

### **Exit closed session**

That the Board exit closed session.

**Carried.**

Lunch – Guests from CUPE 4784 and DPEA

**19-268**

Gendur:

### **Enter closed session**

That the Board enter closed session to receive and review agenda items.

**Carried.**

**19-269**

Morrison:

### **Exit closed session**

That the Board exit closed session.

**Carried.**



**Action Items**

1. Items Arising from Closed Session
  - a. Board Remuneration Recommendation
  - b. Student Discipline Committee Recommendations
    - i. 2700394
    - ii. 2800325
    - iii. 2800820
    - iv. 2000142
  - c. Transportation Committee Recommendations
    - i. Boudreau Family Request
    - ii. Godwin Family Request
    - iii. Ryan Family Request
    - iv. Kendze Family Request
  - d. Tender Recommendations
    - i. Kamsack Bus Garage
    - ii. Good Spirit Education Complex Phase 1
    - iii. Esterhazy High School Track & Field
    - iv. Driver Training Contract
  - e. Theodore Appeal Litigation Costs Recommendation
  - f. Offer to Purchase Calder School
2. New Business
  - a. Approve 2019-20 School Year Calendar
  - b. Atrieve Software Conversion
  - c. Yorkdale Central School SCC Loan Application

**19-270**

Gendur:

**Board Remuneration**

That the Board approve the recommendation outlined in the closed session Board Remuneration document.

**Carried.**

**19-271**

Dokuchie:

**Student Discipline Committee - 2700394**

That the Board approve the Student Discipline Committee Recommendation - 2700394.

**Carried.**

**19-272**

Balyski:

**Student Discipline Committee - 2800325**

That the Board approve the Student Discipline Committee Recommendation – 2800325.

**Carried.**

**19-273**

Anderson:

**Student Discipline Committee - 2800820**

That the Board approve the Student Discipline Committee Recommendation – 2800820.

**Carried.**

**19-274**

Variyan:

**Student Discipline Committee - 2000142**

That the Board approve the Student Discipline Committee Recommendation – 2000142.

**Carried.**

**19-275**

Johnson:

**Transportation Committee – Boudreau Family Request**

That the Board accept the recommendation of the Transportation Committee to deny the Boudreau family to St. Michael’s School for the 2019-20 school year.

**Carried.**

- 19-276**  
Morrison: **Transportation Committee – Godwin Family Request**  
That the Board accept the recommendation of the Transportation Committee to allow the Godwin family to access transportation from South East Cornerstone School Division to Rocanville for the 2019-20 school year.  
**Carried.**
- 19-277**  
Stachura: **Transportation Committee – Ryan Family Request**  
That the Board accept the recommendation of the Transportation Committee to deny the Ryan family to access transportation from South East Cornerstone School Division to Rocanville for the 2019-20 school year.  
**Carried.**
- 19-278**  
Leson: **Transportation Committee – Kendze Family Request**  
That the Board accept the recommendation of the Transportation Committee to deny the Kendze family to access transportation to St. Henry's School in Melville for the 2019-20 school year.  
**Carried.**
- 19-279**  
Gendur: **Kamsack Bus Garage Tender**  
That the Board accept the offer from Cote Reserve to purchase the Kamsack Bus Garage.  
**Carried.**
- 19-280**  
Dokuchie: **Good Spirit Education Complex Phase 1 Tender**  
That the Board award the contract for the Phase 1 Renovations at the Good Spirit Education Complex to N.L. Construction Ltd.  
**Carried.**
- 19-281**  
Balyski: **Esterhazy High School Track & Field Tender**  
That the Board award the contract for the Esterhazy High School Track project to Norenda Construction.  
**Carried.**
- 19-282**  
Anderson: **Driver Training Contract**  
That the Board award the following contracts for Driver Education Services for 2019-20 to 2021-22 based on the results of the tenders received:
  - L.M. Driving School – Melville Comprehensive School;
  - Marshall Driver Training Limited School – Churchbridge Public School, Esterhazy High School, Kamsack Comprehensive Institute, Langenburg Central School, and Macdonald School; and,
  - GO Behind the Wheel Driver School – Canora Comprehensive, Invermay, Norquay, Preeceville, and Sturgis Composite Schools.**Carried.**
- 19-283**  
Variyan: **Theodore Litigation**  
That the Board approve the recommendation outlined in the closed session Theodore Appeal Litigation Costs document.  
**Carried.**
- 19-284**  
Stachura: **Offer to Purchase Calder School**  
That the Board accept the offer from Village of Calder for the purchase of Calder School.  
**Carried.**
- 19-285**  
Johnson: **Approve 2019-20 School Year Calendar**  
That the Board approve the 2019-20 school year calendar as presented.  
**Carried.**

19-286

Morrison:

**Atrieve Software Conversion**

That the Board approves the plan for software conversion from Serenic to Atrieve.  
**Carried.**

19-287

Stachura:

**Yorkdale Central School SCC Loan Application**

That the Board approves the SCC loan application for the Yorkdale Central School Playground Project.  
**Carried.**

Board Member Simpson excused himself from the meeting at 3:15 pm

**Discussion Items presented by the Director of Education**

1. Board Development
  - a. Understanding the Role of the Indigenous Achievement Coach – Donna Kriger
2. Board Books
3. Embargoes Pre-Budget Presentation Invitation
4. Education Summit 2020

**Information Items presented by the Director of Education**

1. Thank you notes
2. Important Dates
  - a. Public Section General Meeting and Professional Development Event
3. Financial Report
4. Student Incident Report
5. Transport Canada
  - a. School Bus Safety Steering Committee Terms of Reference
  - b. School Bus Safety Advisory Panel Terms of Reference
  - c. Guideline for the Use of Seatbelts on School Buses
  - d. Current Task Force Membership List
6. Calder School Transition
7. Sector Direction Setting
  - a. Education Sector Strategic Plan Cycle 4
  - b. Engagement Session – School Board Led
  - c. Education Vision Engagement Report
  - d. Provincial Education Plan Sector Engagement
  - e. Facilitators Guide
  - f. Appendix A
  - g. Appendix B
  - h. Appendix C Feedback Form
  - i. Appendix E Note-taking Template
8. GSSD Professional Development Opportunities
9. Early Learning Intensive Support Pilot
10. Theodore Decision Appeal March 12 & 13, 2019 Summary – posted in Resource Centre
11. Correspondence
  - a. Media Coverage as of February 14, 2019
  - b. Supporting Truth and Reconciliation
  - c. Mental Health Capacity Building Pilots Launched in Saskatchewan School
  - d. SSBA Media Release – School Boards Share Priorities
  - e. Public Section Update – February 2019
  - f. Nearly 130 More Licensed Child Care Spaces Allocated Across Saskatchewan

- g. 'Life and death' Appeal of Sask. Catholic School Ruling to be Heard This Week
- h. Seven Saskatchewan Communities Will Soon Be Home To Family Resource Centres

**Committee / Conference Reports**

- 1. School Community Council Meetings

**Future Business**

- 1. Meeting dates
  - a. April 16, 2019
  - b. May 16, 2019
  - c. June 20, 2019
  - d. August 29, 2019
  - e. Special Board Meeting - May 30, 2019, August 28, 2019
- 2. Notice of Motion
- 3. Topics for Future Agendas
  - a. Accountability
    - i. Facilities Presentation
  - b. Director's Report
    - i. Financial Report
    - ii. Transportation Report
  - c. Advocacy
    - i. High School Student Group
  - d. Board Development
    - i. Understanding Apprenticeship Credits

**19-286**  
Johnson:

**Adjournment**

That we do adjourn at 4:54 pm.

**Carried.**

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**BOARD CHAIR - Smandych**

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**SECRETARY – Gervais**

## Accountability Topic: Following Their Voices

### Date of Board Meeting:

March 14, 2019

### Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

### Quality Indicator(s) (if applicable):

QI 1.1 - Facilitate environments where students feel safe, and have high levels of intellectual engagement.

QI 1.3 - Utilizes performance metrics for the purpose of monitoring and evaluating operational performance relative to student wellness.

QI 2.1 - The Director conducts an analysis of student success and ensures development of action plans to address concerns.

QI 7.3 - Reports at least annually on results achieved.

### Key Measures:

- Graduation rates
  - Kamsack Comprehensive Institute's (KCI) 3 year or "on-time" FNMI graduation in 2017-18 was 21.1% which was 23.9% lower, than the provincial rate of 45%.
  - Kamsack Comprehensive Institute's (KCI's) 5-year or "extended time" FNMI graduation rate for 2017-18 is 62.5% which is 3.5% higher, than the provincial rate of 59%.
  - Though the FNMI on-time graduation rate was down 3.9% from the 2016-17 school year, the FNMI extended-time graduation rate was up 39.4% from the 2016-17 rate of 23.1%.
  - KCI's 2017-18 average Grade 11 language arts mark for FNMI students is 69%, which is higher, than the provincial rate of 64%. This 'FNMI student' school result (69%) is higher than the previous year result of 58%.
  - KCI's 2017-18 average Grade 11 mathematics mark for FNMI students is 74%, which is higher, than the provincial rate of 65%. This 'FNMI student' school result (74%) is higher than the previous year result of 51%
- Credit attainment
  - KCI's percentage of FNMI students attaining at least 4 credits in the fall semester of 2017-18 is 49%, higher than the provincial rate of 35%.
  - This 'FNMI student' school result (49%) is similar to the previous year result of 48%
- Increased attendance
  - KCI's average 2018-19 year-to-date attendance rate for FNMI students is 82%, similar to the provincial rate of 84%.

- KCI's monthly average 2018-19 year-to-date percentage of FNMI students with at least 80% attendance is 71%, lower than the provincial rate of 75% .
- Percentage of FNMI students with at least 80% or Higher Attendance is 71% while provincially it is 75%.
- Increased Sense of Belonging
  - Sense of Belonging among KCI's FNMI students was 56% during the 2017-18 school year which is lower than the provincial norm of 63%. The celebration is that FNMI students at KCI have reported a 9% increase over 1 year and a 21% increase over the past 2 years. The Sense of Belonging for non-FNMI at KCI is 1% higher than for FNMI students during 2017-18.
- Increase in Intellectual Engagement
  - High levels of intellectual engagement among KCI's FNMI students was reported at 57% during the 2017-18 school year which is slightly lower than the provincial norm of 62%. This is an increase of 3% from the previous year and a 14% increase over the past 2 years. Intellectual Engagement for non-FNMI students at KCI is 1% higher than for FNMI students during 2017-18.

**Targets:**

- Graduation rates
  - Ideally to see equity between FNMI students and non-FNMI students. Realistically if 65% of our FNMI students graduated on time, GSSD would achieve the provincial target of 85% of all students graduating on time.
- Credit attainment
  - 65% of the students achieve 8 credits in grades 10, 11 and 12.
- Attendance
  - KCI's (simple) year average attendance rate for FNMI students is 82% - increase to 85%.
  - KCI's (simple) monthly average rate for FNMI students with at least 80% attendance is 71%- increase to 75%.
  - Percentage of FNMI students with at least 80% or Higher Attendance is 71% to be increased to 75%.
- Sense of Belonging
  - There is a significant trend in this area and with the Indigenous Student Room being implemented, we are confident there will be continued increases reported in this domain.
- Intellectual Engagement
  - There is a significant trend in this area and it is very evident that the discursive strategies implemented through FTV have been very successful. We expect to see this trend continue.

**Background information on FTV:**

There were three components to the creation of Following their Voices.

Phase 1: Seeking their Voices

- This was the first phase of gathering data and the Voices of the FN students in Saskatchewan.
- The collection of qualitative data involved Elders and research in six high schools across Saskatchewan. Feedback and comments were acquired which resulted in the initiation of phase 2.

## Phase 2: Hearing their Voices

- Collating the narratives of the students' voices.
- Once the voice of the students was heard then the following components were developed and piloted in six schools:
  - Observation tools
  - Walkthrough sheets
  - Student and teacher surveys
  - Culturally Responsive Pedagogy Observation Tools
  - Goal Setting Form to provide feedback to students and teachers on academics and behaviours observed in the classroom.

## Phase 3: Following Their Voices

- Following the pilot schools, FTV was expanded into 16 additional schools in the province with the Kamsack Comprehensive Institute (KCI) being chosen as the GSSD representative in 2015.

### **Key Strategies Employed with FTV:**

- A facilitator (Teacher) works with the staff in a variety of ways to support teachers to increase student engagement and to affirm the FNM culture in the school. This work is completed through:
  - Huddles: The school team of 19 meets once per week to discuss goals and concerns that arise. This strategy is used prior to the start of the school day.
  - Co-Construction Meetings: These are specific meetings to set and review goals using developed rubrics to assess the FTV domains. These meetings are completed 4 times per year during set staff meeting times.
  - Teacher and student surveys which are completed three times per year with the results reviewed with staff and students.
- School Goal areas are related to:
  - Relationships
  - Interactions and engagement
  - Well-managed learning environments (Best practices in the classroom)

### **Future Strategies:**

- Implementation of a Graduation Coach to track credits and monitor student achievement while providing support students through counselling.
- Establishing an Indigenous Student Center for FNM students to have the support of an Indigenous Student Achievement Coach in a space that embraces culture.
- Consideration to place an Elder within the school setting.
- Development of a Land Based Learning where students in grade 9 can access grade 10 credits prior to beginning grade 10. This will be in conjunction with students from Cote and Keeseekoose Reserves, establishing collaborative relationships with our FNM partners.
- Continue as a staff to review the school data and target the FNM student population.
- Additional supports have been implemented allowing the Community Liaison additional hours to support students and families at risk. These additional dollars are allotted through the partnership with Cote and Keeseekoose.
- Use of an Aboriginal Community Worker to support students and staff.
- Consideration for implementing mental health and addictions counselling within the school setting.
- Continued support for the Indigenous Student Room at KCI.

**Risk Assessment:**

<b>Risk</b>	<b>Likelihood (Low-Med-High)</b>	<b>Impact (Low-Med- High)</b>	<b>Mitigation Strategy</b>
Graduation rates: not reaching the ESSP 2020 targets.	High	High	<ul style="list-style-type: none"> <li>• Implementation of an Indigenous Student Achievement coach.</li> <li>• Introducing Grad Coaching into the school</li> <li>• Implementation of the Community Liaison.</li> </ul>
Lack of student engagement	Med	High	<ul style="list-style-type: none"> <li>• Use of the Community Liaison.</li> <li>• Teachers communicating in Huddles and co-construction meetings.</li> <li>• Establishing the Indigenous Student Centre.</li> <li>• Land Based Learning opportunities for FNM students.</li> <li>• Authentic Truth and Reconciliation efforts.</li> </ul>
Low FNM student attendance: Results in FNM students falling behind and drop-out rates rising.	Med	High	<ul style="list-style-type: none"> <li>• Community Liaison support.</li> <li>• Indigenous Student Center.</li> <li>• Use of a grad coach.</li> </ul>

**Summary Comments:**

- The FTV initiative is not a one-time program.
- There are significant issues with the FNM students over the last 150 years and we are beginning the process of Truth and Reconciliation and are examining ways to engage our FNM students and families.
- We are working at realizing increased graduation rates, student attendance, and credit attainment. GSSD will continue to explore strategies through teamwork and partnerships to increase student success.

**Recommended Decision/Motion:**

- “That the Board accept the Accountability Report on Following Their Voices as presented.”

Respectfully submitted,

Quintin M. Robertson, Director/CEO  
Good Spirit School Division



# Good Spirit School Division Board of Education

## Regular Meeting Agenda

**Date:** April 16, 2019  
**Location:** Fairview Education Center  
**Time:** 10:00 AM

**\*GSSD High School Student Senate group will join the Board for an advocacy session at 12 noon.**

### 10:00 AM

1. Call to Order
  - 1.1. Approval of Agenda
2. Review Meeting Norms
3. Approval of Minutes
  - 3.1. March 14, 2019 Regular Board Meeting
4. Conflict of Interest - [Policy 7 – Section 13](#); [Policy 2 Role of the Board](#)

### 10:10 AM

5. Delegation - none
6. Accountability Report – Facilities Presentation

### 10:30 AM

7. Closed Session
  - 7.1. Governance Budget
    - 7.1.1. Summary Governance Budget Report
  - 7.2. Human Resources Report – handout at meeting
    - 7.2.1. Monthly Report – posted in Resource Centre
  - 7.3. Student Discipline Committee – handouts at meeting
  - 7.4. Transportation Committee
    - 7.4.1. Schlecter Family Request
    - 7.4.2. Waldherr Family Request
    - 7.4.3. Orth Family Request
    - 7.4.4. Lemieux Family Request
    - 7.4.5. Andres Family Request
    - 7.4.6. Hitchens Family Request
    - 7.4.7. Metzger Family Request
    - 7.4.8. Ulmer Family Request
  - 7.5. Tenders
    - 7.5.1. Mechanical for Good Spirit Education Complex
    - 7.5.2. Electrical for Good Spirit Education Complex
    - 7.5.3. Bus Purchase
    - 7.5.4. Driver Education Contract for Services
  - 7.6. 2019-20 Budget

- 7.6.1. 2019-20 Budget Overview
- 7.6.2. Pupil Teacher Ratios
- 7.7. Spring Assembly
- 7.8. Good Spirit Education Complex
- 7.9. Lockdown Drill

## **2:00 PM**

- 8. Action Items
  - 8.1. Items Arising From Closed Session
    - 8.1.1. Student Discipline Committee Recommendation
      - 8.1.1.1. 2200605
    - 8.1.2. Transportation Committee Recommendation
      - 8.1.2.1. Schlecter Family
      - 8.1.2.2. Waldherr Family Request
      - 8.1.2.3. Orth Family Request
      - 8.1.2.4. Lemieux Family Request
      - 8.1.2.5. Andres Family Request
      - 8.1.2.6. Hitchens Family Request
      - 8.1.2.7. Metzger Family Request
      - 8.1.2.8. Ulmer Family Request
    - 8.1.3. Tenders
      - 8.1.3.1. Mechanical for Good Spirit Education Complex
      - 8.1.3.2. Electrical for Good Spirit Education Complex
      - 8.1.3.3. Bus Purchase
      - 8.1.3.4. Driver Education Contract for Services

## **2:10 PM**

- 9. Director's Report

## **3:30 PM**

- 10. Committee/Conference Report
  - 10.1. School Community Council Meetings
- 11. Future Business - [Board Policy 2A - Annual Work Plan](#)
  - 11.1. Meeting Dates
    - May 16, June 20, August 29, 2019
    - Special Board Meetings - May 30, 2019, August 28, 2019
  - 11.2. Notice of Motion
  - 11.3. Topics for Future Agenda
    - 11.3.1. Director's Report
      - 11.3.1.1. Facilities Presentation
      - 11.3.1.2. Financial Report
    - 11.3.2. Board Business
      - 11.3.2.1. Preliminary Budget
    - 11.3.3. Advocacy
      - 11.3.3.1. Middle Years Student Group
    - 11.3.4. Board Development
      - 11.3.4.1. Understanding Baragar Dynamics

12. Adjourn

## Board Development Topic: Understanding Apprenticeship Credits

### Date of Board Meeting:

April 16, 2019

### Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

### Quality Indicator(s):

- QI 6.2 – The Director keeps the Board informed about Division operations.
- QI 6.3 – The Director provides the Board with balance, sufficient, concise information and clear recommendations for actions items in agendas.
- QI 6.6 – The Director ensures high quality management services are provided to the Board.

### Information for the Board (10 fast facts):

1. Students may achieve Apprenticeship credits in grades 10 through 12 for the following: Apprenticeship 20A, Apprenticeship 20B, Apprenticeship 30A and Apprenticeship 30B.
2. Students are required to submit a clearly planned proposal to the principal for approval prior to the student beginning the apprenticeship credit hours.
3. Apprenticeship Credits may be used to fulfill the Practical and Applied Arts/Arts Education credit requirement or as electives to meet the credit requirements in the Regular and Adult 12 programs.
4. Students are granted one credit for a minimum of 100 hours of trade experience hours (To earn Apprenticeship Credit recognition, the student must actually be doing the work of the trade, not merely observing the work environment. A Certified Journey Person is required to work directly with the student to provide coaching, instruction, training, or other supports as outlined in the proposal. Documentation is submitted to the Saskatchewan Trade Certification Commission for recognition of the hours.)
5. The Journey Person is required to provide a safe work environment with Worker's Compensation coverage.
6. Good Spirit was required to develop a policy for the administration of Apprenticeship Credits and submit the policy to the Office of the Registrar at the Ministry of Education.
7. Currently Valerie Gendreau (Distributed Learning Teacher) oversees Apprenticeship Credits across the division.

8. Fourteen Apprenticeship credits, were completed in Semester I of the current school year with an additional six for Semester 2. Students currently enrolled in Apprenticeship Credits through Valerie attend Preeceville School, Kamsack Comprehensive Institute, Esterhazy High School and Langenburg Central School.
9. A defined process for assessing Apprenticeship Credits was developed at the start of the 2018-19 school year. The assessment guidelines are listed below:

**Step 1, 2, 3 and 4 Pre-Planning and Application (10 marks)**

This includes initial meetings, phone calls, oral questions, about the company that the student will work for and the supervising journey person. This section also includes an opportunity for the student to go through a presentation with Valerie with respect to "what is apprenticeship and how it works". Students also have to complete a few questions after they participate in the presentation. Students are required to know what they could do with (or how do they might approach) an apprenticeship trade after high school; not just earn an apprenticeship credit.

**Step 5 Application Process (5 marks)**

Completion of the application process. Student answers to the questions identified in the application and student/supervising teacher evaluation structure.

**Step 6 Completion of Apprenticeship Hours - Assessment (80 marks)**

A Daily Log is required and maintained throughout the Apprenticeship (20 marks)

A rubric based on employability/essential skills and trade-related skills is used to assess the students. Regarding trade-related skills -- the journey person who is signing off for the hours on the Ministry Form 6A as required would use these areas to assess. The rubric is used and feedback/rating is provided by the journey person through discussions with the supervising teacher. (60 marks)

**Step 7 Exit Interview (5 marks)**

The final step requires that self-reflection questions provided in the original application are answered by the student using a Moodle platform. These form the basis of an exit interview with the supervising teacher (face to face or zoom).

10. Apprenticeship Credits can be earned over the summer, however, the personalized learning proposal must be completed and approved prior to the student beginning the work towards the credit.

Respectfully submitted,

Quintin M. Robertson, Director/CEO  
Good Spirit School Division

## Accountability Topic: Facilities Preventative Maintenance and Renewal Plan

### Date of Board Meeting:

April 16, 2019

### Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

### Quality Indicator(s) (if applicable):

- QI 1.2 - Regular actions are taken to ensure busses and facilities are safe and healthy.
- QI 3.6 - Reviews expenditures to ensure continuous improvement in terms of value for money.
- QI 5.4 - Ensures compliance with all Ministry of Education and Division mandates (timelines and quality) within areas of assigned responsibility.

### Data:

- The board is required to annually review and approve a three year Preventative Maintenance and Renewal Plan (PMR) that is forwarded to the Ministry of Education Infrastructure Branch.
- The Plan is to be in advance of the following year's budget and looking at the three years in the future. This year the plan is to be prepared for 2020-21, 2021-22 and 2022-23.
- Examples of projects to be included in the plan are:
  - a. Architectural – roofs, building envelope, life safety, interior structure, accessibility
  - b. Mechanical - HVAC, plumbing, fire suppression
  - c. Electrical – lighting upgrades, specialty items such as power doors, primary and secondary electrical systems
  - d. Site – retaining walls, drainage
  - e. Environmental - asbestos
  - f. Studies – feasibility, accessibility, grade configuration
- Funding for the plan is announced annually in the Provincial Budget. The funds are restricted to be used only for approved plan projects.
- The funds can be allowed to accumulate and be used in future years as long as the projects fit the approved criteria.
- GSSD received \$2,130,551 in PMR funding for the 2019-20 budget year in the current provincial budget announcement.
- PMR Funding continues to increase year over year.

### Plan

- In accordance with the strategic plan, priority was given to improving student learning environment and ensuring that schools are safe and healthy.
- The Facilities baseline was used as a comparative tool in order to prioritize which projects would be recommended.

- Refer to the attached PMR Accountability Update and Three Year Plan document to review the detailed plan.

**Summary Comments:**

- While the priorities within the plan may shift annually with changing circumstances the projects presented in the plan will continue to improve GSSD facilities in the baseline categories.

**Recommended Decision/Motion:**

- “That the Board accept the accountability report on *The Facilities Preventative and Maintenance Renewal Plan* as presented.”

Respectfully submitted,

Quintin M. Robertson, Director/CEO  
Good Spirit School Division

**The Board of Education of the  
Good Spirit School Division No. 204 of Saskatchewan**

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**Minutes of the Regular Meeting of the Good Spirit Board of Education  
Tuesday, April 16, 2019  
Fairview Education Centre, Yorkton, Saskatchewan**

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**Board Members (P)Present (A)Absent**

P	Anderson, Jade
A	Dokuchie, Gilda
P	Johnson, Jaime
P	Morrison, Jan
P	Simpson, Bob – Vice Chair
A	Variyan, Steve

P	Balyski, Chris
P	Gendur, Gord
P	Leson, Shannon
P	Stachura, Florence
P	Smandych, Lois – Chair

**Staff**

Quintin Robertson – Director of Education  
Donna Kriger – Deputy Director of Education Services  
Keith Gervais – Chief Financial Officer  
Heather Morris – Assistant to the Director

**19-287**

Smandych:

**Call to order**

That this meeting now come to order at 10:05 a.m.  
**Carried.**

**19-288**

Morrison:

**Adoption of agenda**

That the agenda be adopted as presented.  
**Carried.**

**19-289**

Johnson:

**Approval of March 14, 2019 regular minutes**

That the minutes of the March 14, 2019 Regular Meeting be adopted as presented.  
**Carried.**

**Business arising from the minutes**

None

**Conflict of Interest**

None

**Delegation**

None

**Accountability**

Facilities Preventative Maintenance and Renewal Plan – Quintin Robertson

Board Member Leson joined the meeting at 10:28 am



### **Closed Session Items**

1. Governance Budget
  - a. Summary Governance Budget Report
2. Human Resources Report
  - a. Negotiations
  - b. New Employee Issues
  - c. Outstanding Employee Issues
  - d. Other
3. Student Discipline Committee Report
  - a. 2200605
4. Transportation Committee
  - a. Schlecter Family Request
  - b. Waldherr Family Request
  - c. Orth Family Request
  - d. Lemieux Family Request
  - e. Andres Family Request
  - f. Hitchens Family Request
  - g. Metzger Family Request
  - h. Ulmer Family Request
  - i. Anthony Family Request
5. Tenders
  - a. Mechanical for Good Spirit Education Complex
  - b. Electric for Good Spirit Education Complex
  - c. Bus Purchase
  - d. Driver Education for YRHS
6. Budget 2019-20
  - a. 2019-20 Budget Overview
  - b. Pupil Teacher Ratios
7. Spring Assembly
8. Good Spirit Education Complex
9. Lockdown Drill

**19-290**  
Stachura:

### **Accountability Report – Facilities Preventative Maintenance and Renewal Plan**

That the Board accept the Accountability Report on Facilities Preventative Maintenance and Renewal Plan as presented.

**Carried.**

**19-291**  
Gendur:

### **Enter closed session**

That the Board enter closed session to receive and review agenda items.

**Carried.**

**19-292**  
Balyski:

### **Exit closed session**

That the Board exit closed session.

**Carried.**

Lunch – High School Student Senate Guests

**19-293**  
Leson:

### **Enter closed session**

That the Board enter closed session to receive and review agenda items.

**Carried.**

**19-294**  
Anderson:

### **Exit closed session**

That the Board exit closed session.

**Carried.**

### **Action Items**

1. Items Arising from Closed Session
  - a. Student Discipline Committee Recommendations
    - i. 2200605
  - b. Transportation Committee Recommendations
    - i. Schlecter Family
    - ii. Waldherr Family
    - iii. Orth Family
    - iv. Lemieux Family
    - v. Andres Family
    - vi. Hitchens Family
    - vii. Metzger Family
    - viii. Ulmer Family
    - ix. Anthony Family
  - c. Tender Recommendations
    - i. Mechanical for Good Spirit Education Complex
    - ii. Electrical for Good Spirit Education Complex
    - iii. Bus Purchase
    - iv. Driver Education Contract for Services

**19-295**

Simpson:

**Student Discipline Committee - 2200605**

That the Board approve the Student Discipline Committee Recommendation – 2200605.

**Carried.**

**19-296**

Morrison:

**Schlecter Family Transportation Request**

That the Board accept the recommendation of the Transportation Committee to approve the Schlecter family to access transportation from their home on the border of the Melville attendance area to Macdonald School.

**Carried.**

**19-297**

Johnson:

**Waldherr Family Transportation Request**

That the Board accept the recommendation of the Transportation Committee to deny the Waldherr family to access transportation from their home in the Churchbridge attendance area to Langenburg.

**Carried.**

**19-298**

Stachura:

**Orth Family Transportation Request**

That the Board accept the recommendation of the Transportation Committee to approve the Orth family to access transportation from their home on the border of the Esterhazy attendance area to Langenburg School.

**Carried.**

**19-299**

Gendur:

**Lemieux Family Transportation Request**

That the Board accept the recommendation of the Transportation Committee to approve the Lemieux family to access transportation from their home in the Macdonald attendance area to Esterhazy High School.

**Carried.**

**19-300**

Balyski:

**Andres Family Transportation Request**

That the Board accept the recommendation of the Transportation Committee to deny the Andres family to access transportation from their home within the Calder attendance area to Langenburg.

**Carried.**

- 19-301**  
Leson: **Hitchens Family Transportation Request**  
That the Board accept the recommendation of the Transportation Committee to approve the Hitchens family to access transportation as a courtesy rider from Stenen to Sturgis.  
**Carried.**
- 19-302**  
Anderson: **Metzger Family Transportation Request**  
That the Board accept the recommendation of the Transportation Committee to deny the Metzger family Grade 9 student to access transportation from their home within the Grayson attendance area to Melville.  
**Carried.**
- 19-303**  
Simpson: **Ulmer Family Transportation Request**  
That the Board accept the recommendation of the Transportation Committee to deny the Ulmer family Grade 9 student to access transportation from their home within the Grayson attendance area to Melville.  
**Carried.**
- 19-304**  
Morrison: **Anthony Family Transportation Request**  
That the Board accept the recommendation of the Transportation Committee to deny the Anthony family to access transportation from their home within the Calder attendance area to M.C. Knoll School.  
**Carried.**
- 19-305**  
Johnson: **Mechanical for Good Spirit Education Complex Tender**  
That the Board award the contract for the Mechanical Renovations at the Good Spirit Education Complex to Yorkton Plumbing and Heating  
**Carried.**
- 19-306**  
Stachura: **Electrical Tender for Good Spirit Education Complex Tender**  
That the Board award the contract for the Electrical Renovations at the Good Spirit Education Complex to Nixon Electric.  
**Carried.**
- 19-307**  
Gendur: **Bus Purchase Tender**  
That the Board approve the recommendation outlined in the closed session Theodore Appeal Litigation Costs document.  
**Carried.**
- 19-308**  
Balyski: **Driver Education Contract for Services**  
That the Board award the contract for Driver Education Services for 2019-20 to 2021-22 at the Yorkton Regional High School to Melville Comprehensive School Community Development.  
**Carried.**

**Discussion Items presented by the Director of Education**

1. Board Development
  - a. Understanding Apprenticeship Credits
  - b. Board Books - TABLED
2. 2018-19 Graduation List

**Information Items presented by the Director of Education**

1. Thank you notes
2. Important Dates
  - a. Music Monday

3. Financial Report
4. Transportation Report
5. Student Incident of Concern Report
6. MySchool Sask
7. Provincial Skills 2019 – GSSD Participants
8. Saskatchewan School Boards Association Adopted Resolutions Progress
9. General Insurance Plan Design Team Update - TABLED
10. Saskatchewan School Boards Association Liability Premium - TABLED
11. 2019-20 School Year Calendar
12. GSSD Professional Development Opportunities
13. Correspondence
  - a. Media Coverage as of April 1, 2019
  - b. School Divisions Report No Losses In Second quarter
  - c. Letter of the Day: Parental choice is not the issue
  - d. It's time to merge Ontario's two school systems ~ Opinion

**Committee / Conference Reports**

1. School Community Council Meetings

**Future Business**

1. Meeting dates
  - a. May 16, 2019
  - b. June 20, 2019
  - c. August 29, 2019
  - d. Special Board Meeting - May 30, 2019, August 28, 2019
2. Notice of Motion
3. Topics for Future Agenda
  - a. Director's Report
    - i. Facilities Presentation
    - ii. Financial Report
  - b. Board Business
    - i. Preliminary Budget
  - c. Advocacy
    - i. Middle Years Student Group
  - d. Board Development
    - i. Understanding Baragar Dynamics

**19-309**

Stachura:

**Special Board Meeting**

That the Board convene a special meeting on Thursday, May 30, 2019, from 1:00 to 5:00 pm for discussion of the 2019-20 budget.

**Carried.**

**19-310**

Leson:

**Adjournment**

That we do adjourn at 4:50 pm.

**Carried.**

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BOARD CHAIR - Smandych

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SECRETARY – Gervais

# Good Spirit School Division Board of Education

## Regular Meeting Agenda

**Date:** May 16, 2019  
**Location:** Fairview Education Center  
**Time:** 10:00 AM

**\*GSSD Middle Years Student Senate group will join the Board for an advocacy session at 12 noon.**

### 10:00 AM

1. Call to Order
  - 1.1. Approval of Agenda
2. Review Meeting Norms
3. Approval of Minutes
  - 3.1. April 16, 2019 Regular Board Meeting
  - 3.2. May 10, 2019 Conference Call Meeting
4. Conflict of Interest - [Policy 7 – Section 13](#); [Policy 2 Role of the Board](#)

### 10:10 AM

5. Delegation - none
6. Closed Session
  - 6.1. Governance Budget
    - 6.1.1. Summary Governance Budget Report
  - 6.2. Human Resources Report – handout at meeting
    - 6.2.1. Monthly Report – posted in Resource Centre
    - 6.2.2. Paraprofessional Staffing Communication Process
    - 6.2.3. 2018-19 Superannuation List
  - 6.3. Student Discipline Committee – handouts at meeting
  - 6.4. Transportation Committee
    - 6.4.1. Lang Family Request
    - 6.4.2. Kilbach Family Request
    - 6.4.3. Schuster Family Request
    - 6.4.4. Hort Family Request
    - 6.4.5. Sherrard Family Request
    - 6.4.6. Budd Family Request
    - 6.4.7. Mulder Family Request
  - 6.5. 2019-20 Preliminary Budget
    - 6.5.1. 2019-20 Indemnities
    - 6.5.2. Pupil Teacher Ratios
  - 6.6. Good Spirit Education Complex
    - 6.6.1. April 24 Update
    - 6.6.2. May 14 Update
    - 6.6.3. Financial Update

- 6.7. Transportation Agreement
- 6.8. Tenders
  - 6.8.1. Bus Financing
  - 6.8.2. Yorkton Regional High School Roof – C Wing
  - 6.8.3. Good Spirit Education Complex Finishing Work
    - 6.8.3.1. Flooring
    - 6.8.3.2. Drywall & Paint
    - 6.8.3.3. Ceiling Tile
- 6.9. Out of Scope Salary Grid
- 6.10. Public Section

## **2:00 PM**

- 7. Action Items
  - 7.1. Items Arising From Closed Session
    - 7.1.1. Student Discipline Committee Recommendation
      - 7.1.1.1. 2101736
    - 7.1.2. Transportation Committee Recommendations
      - 7.1.2.1. Lang Family
      - 7.1.2.2. Kilbach Family
      - 7.1.2.3. Schuster Family
      - 7.1.2.4. Hort Family
      - 7.1.2.5. Sherrard Family
      - 7.1.2.6. Budd Family
      - 7.1.2.7. Mulder Family
    - 7.1.3. Tender Recommendations
      - 7.1.3.1. Bus Financing
      - 7.1.3.2. Yorkton Regional High School Roof – C Wing
      - 7.1.3.3. Good Spirit Education Complex Finishing Work
        - 7.1.3.3.1. Flooring
        - 7.1.3.3.2. Drywall & Paint
        - 7.1.3.3.3. Ceiling Tile
    - 7.1.4. Out of Scope Salary Grid Recommendation

## **2:10 PM**

- 8. New Business
  - 8.1. Preventative Maintenance and Renewal Plan
  - 8.2. CEO Evaluation
  
- 9. Director's Report

## **3:50 PM**

- 10. Committee/Conference Report
  - 10.1. School Community Council Meetings
  
- 11. Future Business - [Board Policy 2A - Annual Work Plan](#)
  - 11.1. Meeting Dates
    - June 20, August 29, 2019
    - Special Board Meetings - May 30, 2019, August 28, 2019
  - 11.2. Notice of Motion

11.3. Topics for Future Agenda

11.3.1. Accountability

11.3.1.1. Student Learning & Well-being

11.3.2. Director's Report

11.3.2.1. Financial Report

11.3.3. Board Business

11.3.3.1. Approve Budget

11.3.4. Board Development

11.3.4.1. Understanding the Educational Partners

12. Adjourn

## Board Development Topic: Understanding Baragar Systems

### Date of Board Meeting:

May 16, 2019

### Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

### Quality Indicator(s):

QI 6.2 – The Director keeps the Board informed about Division operations.

QI 6.3 – The Director provides the Board with balance, sufficient, concise information and clear recommendations for actions items in agendas.

QI 6.6 – The Director ensures high quality management services are provided to the Board.

### Information for the Board:

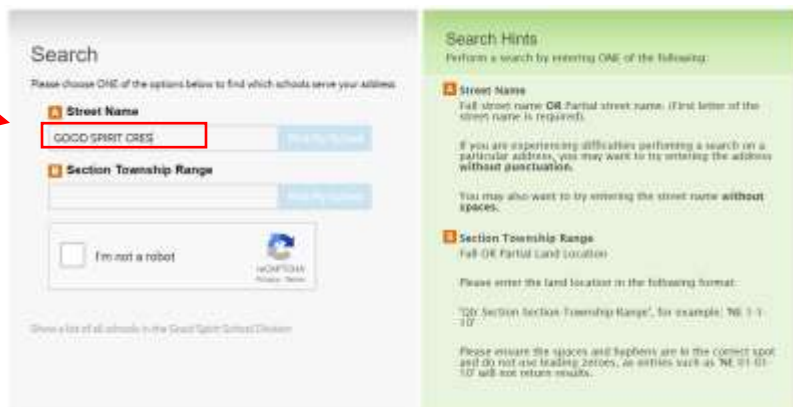
- There are five modules that the Good Spirit School Division uses in the Baragar system.
  - School Locator
  - GeoSchool
  - Demographic Dynamics
  - Staff Allocator
  - ThemeMap

**School Locator** is a tool that answers queries from the public as to where their children should attend school. This module is also used frequently by In-school Administration, Administrative Assistants, and Central Office staff. School Locator has the capability to:

- Instantly identify all schools that serve a given address
- Reduces clerical time: the public can find the answer on the District’s website without calling the school or the District.
- Provides information about the school as defined and maintained by the District.
- Provides school photos, custom overviews, links to the schools’ websites, and a link to Google Maps for walking and driving directions.

### View 1

- Enter Street Name OR Section Township Range
- Click Find My School




**Search**

Please choose ONE of the options below to find which schools serve your address.

**1 Street Name**

**2 Section Township Range**

I'm not a robot 

Show a list of all schools in the Good Spirit School Division

**Search Hints**  
 Perform a search by entering ONE of the following:

**1 Street Name**  
 Full street name OR Partial street name. (First letter of the street name is required).  
 If you are experiencing difficulties performing a search on a particular address, you may want to try entering the address without punctuation.  
 You may also want to try entering the street name without spaces.

**2 Section Township Range**  
 Full OR Partial Land Location.  
 Please enter the Land Location in the following format:  
 "City Section Township Range", for example: "NE 1-1-10"  
 Please ensure the spaces and hyphens are in the correct spot and do not use leading zeroes. An entry such as "NE 01-01-10" will not return results.



## View 2

The screenshot shows a web interface for choosing a school. At the top, it says "Choose School" and "School(s) that serve 109 - 207 GOOD SPIRIT CRES, YORKTON" with a "New Search" button. Below this is a list of school options: "PK-12", "K - 8 M. C. Knoll School", "High School", and "9 - 12 Yorkton Regional High School". A red box highlights this list, with an arrow pointing to the text: "There are two schools in this catchment area (PK-8 M.C. Knoll; 9-12 (YRHS). Select the appropriate school (M.C. Knoll was chosen on this screen)".

To the right, a "School Information" panel for "M. C. Knoll School" is shown, with a red box around it and an arrow pointing to the text: "School information". The information includes a photo of the school building and a table of details:

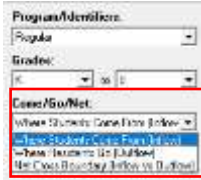
Name	M. C. Knoll School
Address	387 Darlington Street E., Yorkton, SK S3N 3Y9
Principal	Jason Trost
Vice Principal	Phil Adams
Secretary	Charlene Buchholzer
Phone	306-786-5540
Fax	306-786-5544
Web page	http://knoll.gssd.ca
Enrolment	336
Start time	08:58 AM
Closing time	03:30 PM
Wheelchair	Yes

Below the information panel is a map section with a "LEGEND" and a map. The legend includes: "M. C. Knoll School" (red pin), "Get Walking Directions" (walking icon), and "Get Driving Directions" (car icon). The map shows the school location with a red pin and a callout box containing the same three options. A red box highlights the legend and map, with an arrow pointing to the text: "You may select walking or driving directions".

**GeoSchool** is a geographic information system which has the capability to:

- Analyze the impact of boundary changes, school closures and openings, grade re-organization, program relocation and changes to the organizational structure (e.g. the introduction of middle schools).
- Immediate dynamic changes to the visual displays, depicting 'what if' scenarios, and presentation-ready maps create credibility and transparency in public consultations.
- Presentation-ready reports, including lists of pupils affected, the impact on each school by program and grade, and detailed information about out-of-catchment pupils.
- Instantly measure the extent of 'cross-boundary' registration and presents the results geographically.
- There are two modules:
  - Out-of-Catchment Module
    - The Out of Catchment module thematically displays the relationship between where students live and where they actually attend school, allowing us to analyze cross boundary

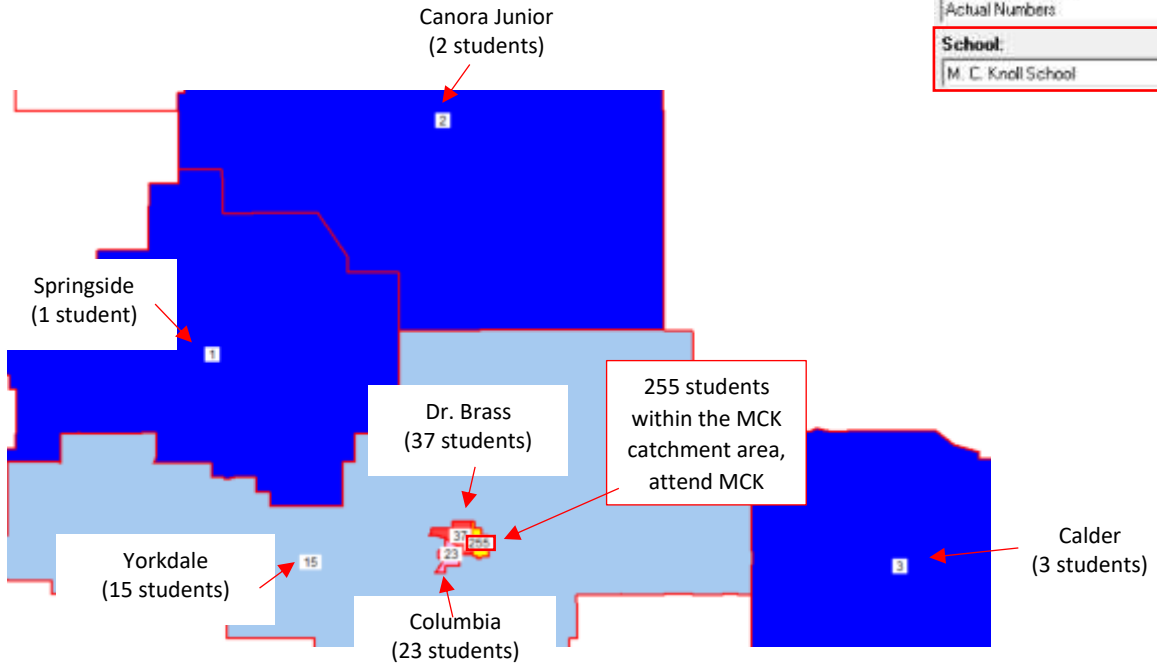
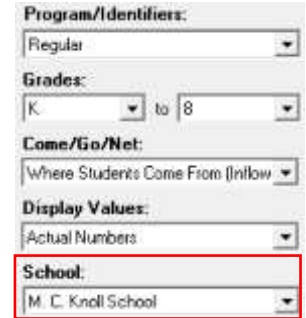
trends as they relate to over-crowding, under-utilization, shifting demographics, magnet programs, and the public’s perception of schools.



You may select:

- Where Students Come From (Inflow)
- Where Residents Go (Outflow)
- Net Cross Boundary (Inflow vs Outflow)

Where Students Come From option (M.C. Knoll School is selected):



There is an option to print a report which includes the names, addresses and phone numbers of the students who are attending the school outside of their catchment area. Each school is exported on it’s own page. Here is a sample of the Calder School catchment area:

**Student List by Grade of Students Attending M. C. Knoll School**

Catchment Area of Residence: Calder School  
 Program: Regular  
 Grades Included: K,1,2,3,4,5,6,7,8  
 Program/Identifiers Included: Regular

Grade	Pupil Name	Gender	Address	City	Postal Code	Phone
K		M		CALDER	S0A0K0	
S		F		WROXTON	S0A4S0	
B		M		WROXTON	S0A4S0	

Pupils in Regular: 3

- Boundary Module
  - The Boundary Module displays detailed street maps and student locations, allowing us to analyze the impact of boundary changes, school openings and closures, grade re-organizations, housing yields, and program re-locations.

### Student Information Query

- Each dot represents the name and address of a student(s). By clicking on a dot, the name and demographics are displayed (refer to Selected Student Browser). In the sample below, Horizon School Division was selected (19 students are displayed).
- By clicking on a student in the Selected Student Browser window, a detailed list is displayed (image on the right).

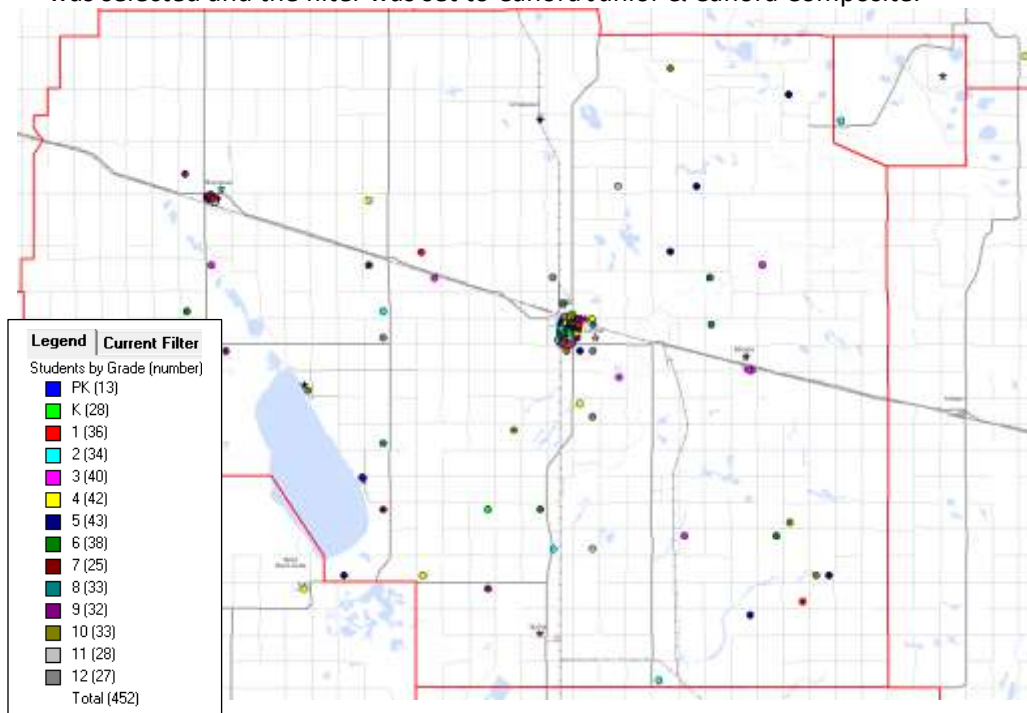
The screenshot shows a GIS interface with a map of student locations (purple dots) and two data windows. The 'Selected Student Browser' window shows a table of 19 students, and the detailed view shows a list of attributes for a selected student.

Surname	Given Name	School of Attendance	Program	Grade	Gender	Home	Street Name	Phone	Notes
		Horizon School	Division	PK	M	15			127381015
		Horizon School	Regular	3	F	1			Out of Division - Horizon S.D.
		Horizon School	Regular	2	F	1			Out of Division - Horizon S.D.
		Horizon School	Regular	4	F	1			Out of Division - Horizon S.D.
		Horizon School	Regular	4	M	1			Out of Division - Horizon S.D.

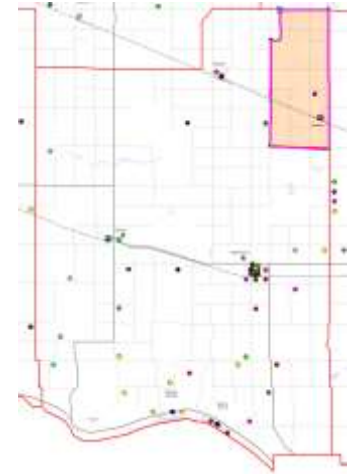
  

Field	Value
StudentID	127381015
Division	Out of Division - Horizon S.D.
Grade	Out of Division - Horizon S.D.
Gender	Out of Division - Horizon S.D.
Home	Out of Division - Horizon S.D.
Street Name	Out of Division - Horizon S.D.
Phone	Out of Division - Horizon S.D.
Notes	Out of Division - Horizon S.D.
Program	Division School
System	Division
Given Name	
Surname	
Birth Month	
Birth Day	
Grade	
Gender	
Birth Country	
Home Address	
Apartment	
Home	
Street	
City	
Postal Code	
Phone	
Regular	Y
Division	Y
Self-Governed-School-Ed	N
Age - Kindergarten-Grade-Cutoff	Y
Age - Older-than-Grade-Cutoff	N
Age - Younger-than-Grade-Cutoff	N
College-Student	N
Exchange-Student	N
XMM - All	N
XMM - Fruit	N
XMM - Mails	N
XMM - Non-Status-First-Nation	N
XMM - Status-First-Nation	N
Ass-to-the-Division	N
Ass-to-the-School-Regular-Program	N
Pre-Kindergarten	Y
Repeating-Grade	N
Transportation - All	N
Transportation - Rural	N
Transportation - Urban	N

- There is the ability to colour students either by School of Attendance, Grade, Program, Birth Year, Gender, Home Language, Birth Country, or Default Colour. In the display below, Grade was selected and the filter was set to Canora Junior & Canora Composite.



- Studies can be created to estimate the impact of boundary changes, school openings or closures, grade re-organizations, and program relocations. Fake scenario: The Board is considering a boundary change in the Macdonald School / Esterhazy & PJ Gillen catchment areas. In the sample to the right, the pink shape was drawn in the Esterhazy High / PJ Gillen boundary in order to determine how many students would reside within the newly extended Macdonald School boundary. The report below shows that seven K-9 students reside within the current PJ Gillen / Esterhazy High catchment area.



Program: Regular  
Study Area: New Boundary

Student Counts by Grade of Where Study Area Residents Attend

School of Attendance	Enrolment												Subtotals					
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	PK-4	5-8	9-12	PK-12
Esterhazy High School	0	0	0	0	0	0	0	2	1	0	2	0	2	3	3	7	10	
P. J. Gillen School	0	0	0	0	1	0	1	0	0	0	0	0	0	0	1	1	0	2
<b>Total by Grade</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>4</b>	<b>4</b>	<b>7</b>	<b>12</b>	

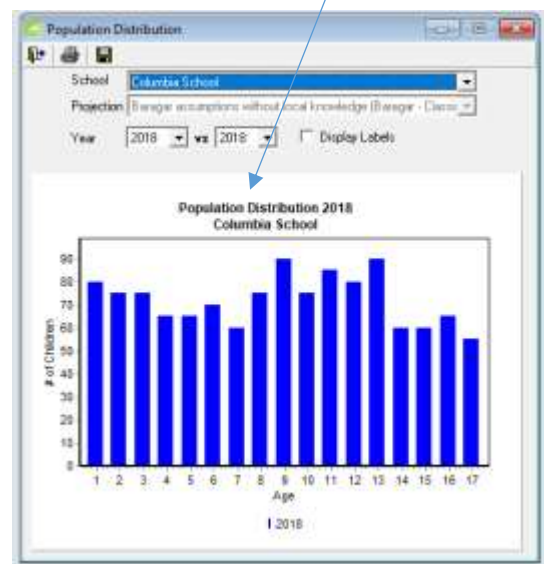
**Demographic Dynamics** is an interactive enrolment projection software that facilitates analysis of future staffing and capacity requirements for 15 years into the future.

- One set of projections is provided, by grade and by program for each school, as well as for the division as a whole.
- Includes an annual history of births as well as the populations ages 1 to 17, for the last 20 years, for each school. The data is obtained from Vital Statistics and the Canada Revenue Agency, annually.
- Allows demographic factors that affect enrolment to be isolated and projected separately.



Sample of historic birth values for residents in the Victoria School area compared to the Division

Sample of Population Distribution in the Columbia School area (historic and projected values of all 1-17 year old residents – there is an option to compare years).



The images below display the reports that are available for both a single school and multiple schools:



The image below displays the types of graphs that are available:



**Staff Allocator** optimizes the staffing of each elementary and middle school, in the most cost-effective manner: given contractual or educational parameters concerning class size or compositions

- FTE reductions can be used to reduce budgetary expenses or be reassigned to target schools in need or for specific educational requirements.
- Allows changes to organizations and ‘on the fly’ recalculations based on enrolment changes or ‘what if’ scenarios.
- Presents options that allow tweaking the staffing parameters to achieve additional FTE reductions.
- Calculates non-classroom support staff and prep-time requirements.
- Instantly produces reports: class size averages, class size statistics, class size compositions, etc.
- Provides organization options to counteract grievance situations.

The image to the right provides you with a sample of a staffing scenario that was run for Miller School last year. The Superintendent wanted to know what the grade configurations would be. The report also shows the number of students who attended Miller School from outside of their catchment area as well as the Division.

Division #204: Good Spirit School Division

School: Miller School  
 Organization Name: MIL  
 Enrollment data set: 2018-2019 Projections  
 Organization Parameters Set: Default  
 Program: Regular

Classroom Staff: 3.5    Non-Classroom Staff: 0    Preparation Time: 0    Misc. Staff: 0    Total Staff: 3.5

Minimum in Split: 5  
 # of Classes: 4    Available pupil spaces: 16    Integrated Special Ed enrolment: 0  
 # of Split Classes: 2    % Integrated Special Ed enrolment: 0.0

Classes						Integrated Special Education							
	K	1	2	3	4	Class Size	Space	Max Class Size	Cat A	Cat B	Cat C	Adjustment	Grades
1	13					13	9	22					K
2		12	11			25	1	24					1,2
3			12	12		24	0	24					2,3
4					20	20	6	26					4

	K	1	2	3	4	Total
Total Allocated	13	12	23	12	20	60
NOT Allocated						
Total Enrolment	13	12	23	12	20	60
Out of Catchment Enrolment			1	2	2	5
Out of District Enrolment	1					1

**Class Size Parameters**

	K	1	2	3	4
Single Grade Classes	22	24	24	24	26
Two-Grade Split Classes	22	24	24	24	26
Multiple Grade Classes	22	24	24	24	24
Flex Factor					4

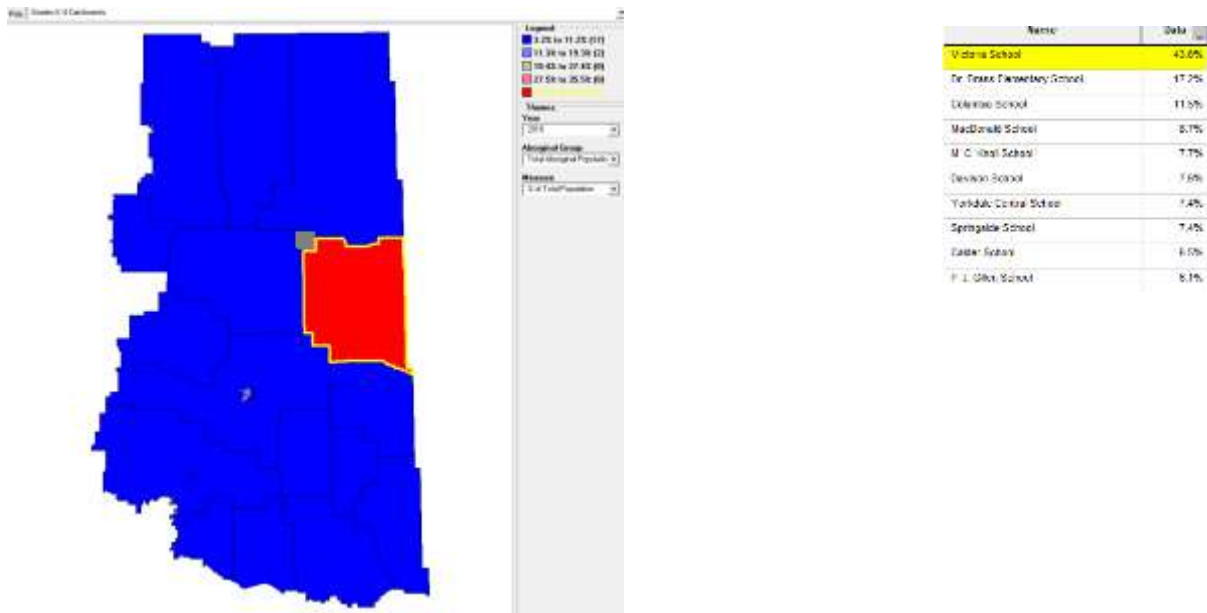
**Average Class Sizes**

From	To	Avg	Division Avg
1	5	25.5	23.5
1	6	22.33	22.33
K	6	21	21

**ThemeMap** is a thematic display of information based on the geography of the Division. It has been described as an ideal vehicle for policy development and to aid in understanding a school’s community profile.

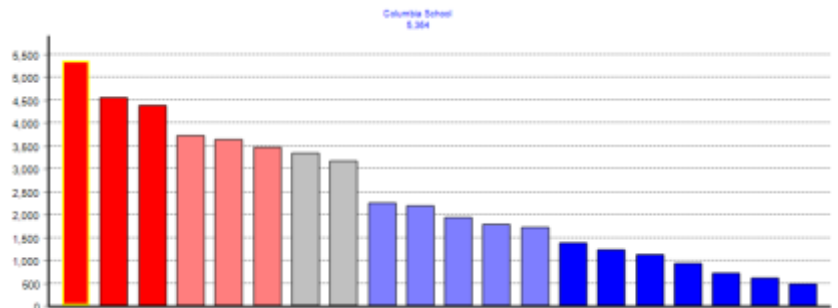
- Choose a view and the map instantly shades the school catchment areas from ‘hot’ to ‘cold’ to the degree to which they meet the selected criteria, making visual analysis easy.
- Includes powerful reporting and presentation features such as the ability to create “Super Indicators” (Socio-Economic Indicators, Human Resources Indicators, Test Score Analysis, Facility Indicators, etc.).
- Provides the ability to visually correlate data, such as allowing the user to relate test scores data to socio-economic indicators or to pupil absenteeism.
- Identifiers schools with exemplary practices in subjects, grades or both for best practices development.
- The data is obtained through census information (the last census was conducted in 2016).

The images below, display the percentage of aboriginal population within the schools that have K-4. The red area shows that 43.6% of the population in the Victoria School catchment has Aboriginal status. The image on the right is sorted from the highest population to the lowest.



The Census – Home Language view (the number of people who only speak the English language at home according to the 2016 census) is shown below.

Name	Data
Columbia School	5,364
Yorkdale Central School	4,563
M. C. Knoll School	4,395
Dr. Brass Elementary School	3,736
Victoria School	3,636
Miller School	3,482
P. J. Gillen School	3,345
Canora Junior Elementary School	3,171
Preeceville School	2,257
Davison School	2,191
Langenburg Central School	1,948
Norquay School	1,788
Springside School	1,720
Saltcoats School	1,381
Churchbridge Public School	1,229
Sturgis Composite School	1,125
MacDonald School	935
Invermay School	719
Calder School	626
Grayson School	486
Key Reserve	No Data



Respectfully submitted,

Quintin M. Robertson, Director/CEO  
Good Spirit School Division

**The Board of Education of the  
Good Spirit School Division No. 204 of Saskatchewan**

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**Minutes of the Regular Meeting of the Good Spirit Board of Education  
Thursday, May 16, 2019  
Fairview Education Centre, Yorkton, Saskatchewan**

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**Board Members (P)Present (A)Absent**

P	Anderson, Jade
P	Dokuchie, Gilda
P	Johnson, Jaime
P	Morrison, Jan
P	Simpson, Bob – Vice Chair
A	Variyan, Steve

P	Balyski, Chris
A	Gendur, Gord
P	Leson, Shannon
P	Stachura, Florence
P	Smandych, Lois – Chair

**Staff**

Quintin Robertson – Director of Education  
Donna Kriger – Deputy Director of Education Services  
Keith Gervais – Chief Financial Officer  
Heather Morris – Assistant to the Director

**19-317**

Smandych:

**Call to order**

That this meeting now come to order at 10:00 a.m.  
**Carried.**

**19-318**

Morrison:

**Adoption of agenda**

That the agenda be adopted as presented.  
**Carried.**

**19-319**

Dokuchie:

**Approval of April 16, 2019 regular minutes**

That the minutes of the April 16, 2019 regular meeting be adopted as presented.  
**Carried.**

**19-320**

Johnson:

**Approval of May 10, 2019 conference call minutes**

That the minutes of the May 10, 2019 conference call meeting be adopted as presented.  
**Carried.**

**Business arising from the minutes**

None

**Conflict of Interest**

None

**Delegation**

None

Board Members Balyski and Leson joined the meeting at 10:06 am



### **Closed Session Items**

1. Governance Budget
  - a. Summary Governance Budget Report
2. Human Resources Report
  - a. Negotiations
  - b. New Employee Issues
  - c. Outstanding Employee Issues
  - d. Other
3. Student Discipline Committee Report
  - a. 2101736
4. Transportation Committee
  - a. Lang family Request
  - b. Kilbach Family Request
  - c. Schuster Family Request
  - d. Hort Family Request
  - e. Budd Family Request
  - f. Mulder Family Request
5. 2019-20 Preliminary Budget
  - a. 2019-20 Indemnities
  - b. Pupil Teacher Ratios
6. Good Spirit Education Complex
  - a. April 24 Update
  - b. May 14 update
  - c. Financial Update
7. Transportation Agreement
8. Tenders
  - a. Bus Financing
  - b. Yorkton Regional High School Roof – C Wing
  - c. Good Spirit Education Complex Finishing Work
    - i. Flooring
    - ii. Drywall & Paint
    - iii. Ceiling Tile
9. Out of Scope Salary Grid
10. Public Section

**19-321**

Anderson:

### **Enter closed session**

That the Board enter closed session to receive and review agenda items.  
**Carried.**

**19-322**

Leson:

### **Exit closed session**

That the Board exit closed session.  
**Carried.**

Lunch – Middle Years Student Senate Guests

**19-323**

Stachura:

### **Enter closed session**

That the Board enter closed session to receive and review agenda items.  
**Carried.**

**19-324**

Balyski:

### **Exit closed session**

That the Board exit closed session.  
**Carried.**

Board member Anderson excused herself from the meeting at 1:57 pm.

### **Action Items**

1. Items Arising from Closed Session

- a. Student Discipline Committee Recommendations
  - i. 2101736
- b. Transportation Committee Recommendations
  - i. Lang Family
  - ii. Kilbach Family
  - iii. Schuster Family
  - iv. Hort Family
  - v. Budd Family
  - vi. Mulder Family
- c. Tender Recommendations
  - i. Bus Financing
  - ii. Yorkton Regional High School Roof – C wing
  - iii. Good Spirit Education Complex Finishing Work
    - 1. Flooring
    - 2. Drywall & Paint
    - 3. Ceiling Tile
- d. Out of Scope Salary Grid Recommendation

**19-325**

Simpson:

**Student Discipline Committee - 2101736**

That the Board approve the Student Discipline Committee Recommendation – 2101736.

**Carried.**

**19-326**

Morrison:

**Lang Family Transportation Request**

That the Board accept the recommendation of the Transportation Committee to deny the Lang family to access transportation from their home within the Grayson attendance area to Melville.

**Carried.**

**19-327**

Dokuchie:

**Kilbach Family Transportation Request**

That the Board accept the recommendation of the Transportation Committee to allow the Kilbach family to access transportation from their daycare within Melville provided it is named as their primary residence.

**Carried.**

**19-328**

Johnson:

**Schuster Family Transportation Request**

That the Board accept the recommendation of the Transportation Committee to allow the Schuster family to access transportation as a courtesy rider to Saltcoats.

**Carried.**

**19-329**

Leson:

**Hort Family Transportation Request**

That the Board accept the recommendation of the Transportation Committee to allow the Hort family to access transportation as a courtesy rider to Sturgis.

**Carried.**

**19-330**

Stachura:

**Budd Family Transportation Request**

That the Board accept the recommendation of the Transportation Committee to allow the Budd family to access transportation to Preeceville as a courtesy rider.

**Carried.**

**19-331**

Balyski:

**Mulder Family Transportation Request**

That the Board accept the recommendation of the Transportation Committee to allow the Mulder family to access transportation as a courtesy rider to Saltcoats.

- 19-332**  
Simpson: **Bus Financing Tender**  
That the Board approves the tender for the provision of long-term debt financing for the 2018-2019 Bus Purchases from Bank of Montreal who provided the lowest rate of borrowing.  
**Carried.**
- 19-333**  
Morrison: **Yorkton Regional High School Roof Tender**  
That the Board award the contract for the Yorkton Regional High School Roof Project to Optimum Roofing Inc.  
**Carried.**
- 19-334**  
Dokuchie: **Good Spirit Education Complex Flooring Tender**  
That the Board award the contract for the Flooring Installation at the Good Spirit Education Complex to Wagners Flooring.  
**Carried.**
- 19-335**  
Johnson: **Good Spirit Education Complex Drywall & Paint**  
That the Board award the contract for the Drywall and Painting at the Good Spirit Education Complex to Du-All Drywall Ltd.  
**Carried.**
- 19-336**  
Leson: **Good Spirit Education Complex Ceiling Tile**  
That the Board award the contract for the Ceiling Tile Installation at the Good Spirit Education Complex to NL Construction Ltd.  
**Carried.**
- 19-337**  
Stachura: **Out of Scope Salary Grid Recommendation**  
That the Board approve the proposed salary and benefits for out of scope staff as presented.  
**Carried.**
- 19-338**  
Balycki: **Human Resources Recommendation**  
That the Board remove the principal duties of Nicole Piercey due to the closure of Calder School effective July 1, 2019.  
**Carried.**

**New Business**

1. Preventative Maintenance and Renewal Plan
2. CEO Evaluation

- 19-339**  
Simpson: **Preventative Maintenance and Renewal Plan**  
That the Board approves the 2019 Three Year Preventative Maintenance and Renewal Plan and amendment form for submission to the Ministry.  
**Carried.**
- 19-340**  
Morrison: **CEO Evaluation**  
That the Board increase the scope of employee and stakeholder contribution to the leadership practices interviews as outlined in Board Policy 12.  
**Carried.**

Board Member Leson excused himself at 4:10 pm.

**Discussion Items presented by the Director of Education**

1. Board Development
  - a. Understanding Baragar Systems

- b. Board Books
- 2. Facilities Presentation
  - a. Langenburg Central School
  - b. Springside School

### **Information Items presented by the Director of Education**

- 1. Thank you notes
- 2. Important Dates
  - a. Graduation Dates
  - b. Retirement Banquet
- 3. Financial Report
- 4. Student Incident of Concern Report
- 5. MySchoolSask
- 6. Public Section
  - a. Provincial Visioning Input
  - b. Public Section Updates
  - c. Outline for Public Section Student Recognition Program (Draft 2)
- 7. Saskatchewan School Board Association
  - a. 2019 Premier's Board of Education Award for Innovation and Excellence and the 2019 Award of Distinction
  - b. Saskatchewan School Boards Association Adopted Resolutions Progress
  - c. General Insurance Plan Design Team Update
- 8. Provincial Leadership Team
  - a. April 10, 2019 Minutes
  - b. Key Messages
  - c. ESSP Level 1 Cycle 4 Budget
  - d. Discussion with Board Chairs
- 9. GSSD Professional Development Opportunities
- 10. GSSD Grass Tender
- 11. Canora Composite School/Sturgis Composite School Football Team
- 12. Correspondence
  - a. Joint Letter to Saskatchewan School Boards Association
  - b. Grant Frost: Kenney's manipulative chart-school campaign could spread across Canada (The Chronicle Herald)
  - c. Saskatchewan School Board Association Information Sharing
  - d. Mosaic Challenge Winners 2019
  - e. Letter from the Ministry of Education Regarding Sale of GSSD Property
  - f. Souls Harbour Rescue Mission Celebrates Grand Opening of Child Care Centre

### **Committee / Conference Reports**

- 1. School Community Council Meetings

### **Future Business**

- 1. Meeting dates
  - a. June 20, 2019
  - b. August 29, 2019
  - c. Special Board Meeting - May 30, 2019, August 28, 2019
- 2. Notice of Motion
- 3. Topics for Future Agenda
  - a. Accountability
    - i. Student Learning & Well-being
  - b. Director's Report
    - i. Financial Report
  - c. Board Business

- i. Approve Budget
- d. Board Development
  - i. Understanding the Educational Partners

**19-341**

Morrison:

**Adjournment**

That we do adjourn at 5:16 pm.

**Carried.**

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**BOARD CHAIR - Smandych**

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**SECRETARY – Gervais**

# Good Spirit School Division Board of Education Special Meeting Agenda

**Date:** Thursday, May 30, 2019  
**Location:** Board Room  
**Time:** **1:00 PM**

## **1:00 PM**

1. Call to Order
2. [Review Meeting Norms](#)
3. Approval of Agenda

## **1:05 PM**

4. Closed Session
  - 4.1. Preliminary 2019-20 Budget
    - 4.1.1. Budget Framework
    - 4.1.2. 2019-20 Budget Report
    - 4.1.3. Governance Budget Report
    - 4.1.4. Full Time Equivalent & Pupil Teacher Ratio Booklet
    - 4.1.5. MySchoolSask Update
5. Adjourn

**The Board of Education of the  
Good Spirit School Division No. 204 of Saskatchewan**

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**Minutes of the Special Board Meeting of the Good Spirit Board of Education  
Thursday, May 30, 2019  
Fairview Education Centre, Yorkton, Saskatchewan**

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**Board Members (P)Present (A)Absent**

A	Anderson, Jade
P	Dokuchie, Gilda
P	Johnson, Jaime
P	Morrison, Jan
P	Simpson, Bob – Vice Chair
P	Variyan, Steve

P	Balyski, Chris
P	Gendur, Gord
P	Leson, Shannon
P	Stachura, Florence
P	Smandych, Lois – Chair

**Staff**

Quintin Robertson – Director of Education  
Donna Kriger – Deputy Director of Education Services  
Keith Gervais – Chief Financial Officer  
Heather Morris – Assistant to the Director

**19-348**

Smandych:

**Call to order**

That this meeting now come to order at 1:09 p.m.  
**Carried.**

**19-349**

Johnson:

**Adoption of agenda**

That the agenda be adopted as presented.  
**Carried.**

Board Member Balysky joined the meeting at 1:15 pm

**Closed Session Items**

1. Preliminary 2019-20 Budget
  - a. Budget Framework
  - b. 2019-20 Budget Report
  - c. Governance Budget Report
  - d. Full Time Equivalent & Pupil Teacher Ratio Booklet
  - e. MySchoolSask Update
2. Human Resources Report

Board Member Variyan joined the meeting at 1:40 pm

**19-350**

Leson:

**Enter closed session**

That the Board enter closed session to receive and review agenda items.  
**Carried.**

**19-351**

Stachura:

**Exit closed session**

That the Board exit closed session.  
**Carried.**

**Action Items**

1. Items Arising from Closed Session
  - a. Human Resources Recommendation

**19-352**

Gendur:

**Human Resources Recommendation**

That the recommendation set out in the personnel report of the Director dated May 30, 2019 be followed.

**Carried.**

**19-353**

Variyan:

**Adjournment**

That we do adjourn at 5:03.

**Carried.**

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**BOARD CHAIR - Smandych**

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**SECRETARY – Gervais**



# Good Spirit School Division Board of Education

## Regular Meeting Agenda

**Date:** June 20, 2019  
**Location:** Fairview Education Center  
**Time:** **10:00 AM**

### 10:00 AM

1. Call to Order
  - 1.1. Approval of Agenda
2. Review Meeting Norms
3. Approval of Minutes
  - 3.1. May 16, 2019 Regular Board Meeting
  - 3.2. May 21, 2019 Conference Call Meeting
  - 3.3. May 30, 2019 Special Board Meeting
4. Conflict of Interest - [Policy 7 – Section 13](#); [Policy 2 Role of the Board](#)
5. Delegation
  - 5.1. Deputy Premier & Minister of Education, Gordon Wyant (11 am)

### 10:10 AM

6. Accountability Report
  - 6.1. Student Learning & Well-being
    - 6.1.1. Student Well-being
    - 6.1.2. Student Learning – Writing
    - 6.1.3. Student Learning – Reading
    - 6.1.4. Student Learning – Math
    - 6.1.5. Student Learning - Early Years

### 10:40 AM

7. Closed Session
  - 7.1. Governance Budget
    - 7.1.1. Summary Governance Budget Report
  - 7.2. Human Resources Report – handout at meeting
    - 7.2.1. Monthly Report – posted in Resource Centre
  - 7.3. Student Discipline Committee – handouts at meeting
  - 7.4. Transportation Committee
    - 7.4.1. Out of Attendance Area Transportation
    - 7.4.2. Budd Family Request
    - 7.4.3. Ulmer Family Request
    - 7.4.4. Metzger Family Request
  - 7.5. Finalization of 2019-20 Budget
  - 7.6. Review of Position Statements
  - 7.7. Dr. Brass Gym Ceiling Tender

- 7.8. Title Transfers
  - 7.8.1. Former Larson School
  - 7.8.2. Former School – RM Hazel Dell
  - 7.8.3. Former Prettyview Community Centre
- 7.9. Ratification of LINC Agreement
- 7.10. Ratification of CUPE Agreement
- 7.11. Good Spirit Education Complex Phase 2
- 7.12. Potential Parkland College Lease Agreement
- 7.13. Director Leadership Qualities
- 7.14. Board Chair Conference Call
- 7.15. Public Section Feedback
- 7.16. Board Chair Council

**2:15 PM**

- 8. Action Items
  - 8.1. Items Arising From Closed Session
    - 8.1.1. Student Discipline Committee Recommendations
      - 8.1.1.1. 1300443
      - 8.1.1.2. 200041
      - 8.1.1.3. 200508
    - 8.1.2. Transportation Committee Recommendations
      - 8.1.2.1. Out of Attendance Area Transportation
      - 8.1.2.2. Budd Family
      - 8.1.2.3. Ulmer Family
      - 8.1.2.4. Metzger Family
    - 8.1.3. Dr. Brass Ceiling Tender Recommendation
    - 8.1.4. Title Transfer Recommendations
      - 8.1.4.1. Former Larson School
      - 8.1.4.2. Former School – RM Hazel Dell
      - 8.1.4.3. Prettyview Community Centre
    - 8.1.5. Good Spirit Education Complex Phase 2 Recommendation
    - 8.1.6. Potential Parkland College Lease Agreement Recommendation
    - 8.1.7. Ratification of LINC Agreement
    - 8.1.8. Ratification of CUPE Agreement

**2:25 PM**

- 9. New Business
  - 9.1. Approve 2019-20 Budget

**2:30 PM**

- 10. Director's Report

**3:15 PM**

- 11. Committee/Conference Report
  - 11.1. School Community Council Meetings
- 12. Future Business - [Board Policy 2A - Annual Work Plan](#)
  - 12.1. Meeting Dates
    - August 29, 2019

Special Board Meeting - August 28, 2019

12.2. Notice of Motion

12.3. Topics for Future Agenda

12.3.1. Director's Report

12.3.1.1. Financial Report

12.3.1.2. Transportation Report

12.3.2. Board Business

12.3.2.1. Review Board Survey Results

12.3.2.2. Conduct Board Organizational Meeting

12.3.2.3. School Closure/Grade Discontinuance & Boundary Review Update

12.3.2.4. Affirm and Amend Policy 1 – Foundational Items, Division Focus Areas, and Long-term Goals

12.3.3. Board Development

12.3.3.1. Understanding Strategic Planning

13. Adjourn



**Our Motto** Students Come First  
**Our Mission** Building Strong Foundations to Create Bright Futures  
**Our Values** Belonging, Respect, Responsibility, Learning, Nurturing, Perseverance  
**Our Vision** Learning Without Limits...Achievement for All

## Accountability Topic: Student Well-being

**Date of Board Meeting:**

June 20, 2019

**Strategic Priority:**

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

**Quality Indicator(s)** (if applicable):

- QI 1.4 - Utilizes performance metrics for the purpose of monitoring and evaluating operational performance relative to student wellness.
- QI 7.2 - Achieves the key results identified in the Strategic Plan.
- QI 7.3 - Reports at least annually on results achieved.

**Key Measures:**

- OurSchool Survey

**Targets:**

GSSD exists to provide the highest level of student learning & well-being. All students will experience learning environments rich in the opportunities and experiences necessary to promote intellectual, emotional and spiritual growth.

- By June 2020, GSSD will reduce the number of students reporting high levels of anxiety by 5%.
- By June 30, 2020 GSSD students in grades 4 to 12 will report at least a 5% increase in student intellectual engagement.

**Data:**

- OurSchool Survey Data

**Anxiety: As reported on the annual OurSchool Survey**

Student Description (Grade 4 – 6)	GSSD 2018-19 Actuals	GSSD (2018-19) Compared to GSSD (2017-18)	GSSD Compared to Provincial Norm (2018-19) @ 23%
FNMI (Male)	12	9% Improvement	9% Lower
FNMI (Female)	31	5% Improvement	8% Higher
Non-FNMI (Male)	12	3% Improvement	11% Lower
Non-FNMI (Female)	19	7% improvement	4% Lower

- A celebration would be with that “all” students in grades 4 to 6 have shown improvement by reporting a reduction in anxiety.
- Overall our First Nation Métis (FNM) students have shown an 8% improvement with our non-FNM students showing a 4% improvement overall.
- GSSD has achieved the target of reducing anxiety by 5% in elementary students.
- GSSD needs to continue working on building internal resilience with elementary students.

STUDENT & FAMILY INTERNAL PROCESSES PEOPLE CAPACITY FINANCIAL STEWARDSHIP

Student Description (Grade 7 – 12)	GSSD 2018-19 Actuals	GSSD (2018-19) Compared to GSSD (2017-18)	GSSD Compared to the Provincial Norm (2018-19) @ 28%
FNMI (Male)	21	9% Improvement	7% Lower
FNMI (Female)	45	7% Improvement	17% Higher
Non-FNMI (Male)	16	4% Increase	14% Lower
Non-FNMI (Female)	33	2% Increase	3% Higher

- GSSD has seen significant improvement among high school students reporting high levels of anxiety.
- The greatest improvements have occurred with FNM students. The YRHS and KCI has seen a 12% reduction in FNM boys with KCI recognizing a 14% reduction in FNM girls and the YRHS seeing a 15% reduction in FNM girls. The increases can be attributed to the work accomplished through the Indigenous Student Achievement Centers at both schools.
- GSSD has met the target of reducing student anxiety by 5% among high school students.

**Factors Affecting Mental Health: GSSD Question on OurSchool Survey:**

Student Description (Grade 7 – 12)	GSSD 2018-19 Actuals (# Respondents)	GSSD (2018-19) Compared to GSSD (2017-18)
School Work	827	24% Improvement
Peer Relationships	572	13% Increase
Social Media	444	34% Increase

- GSSD has constructed a question which attempts to discover the factors which impact student mental health. In the past, school work has been reported as having a significant impact on student anxiety. It is evident that our schools are working hard to change assessment practices and balance assessment schedules. A change to the high school final exam policy has likely had a significant impact as well.
- The data would also suggest that students are finding peer relationships and social media to be significant triggers to their mental health.
- 133 students reported having mental health issues due to gender and/or sexual diversity.
- Among elementary students, school work creates the biggest stressor with peer relationships following closely behind. It is evident that more work needs to be done with elementary schools in balancing school work expectations.
- When asked if students know where to access mental health supports, 21% more students identified a comfort in approaching an adult at school with 33% more students reporting they were aware of community supports as opposed to last year’s survey.

**Student Engagement (high levels of intellectual engagement): As reported by the annual OurSchool Survey**

Student Description (Grade 7 – 12)	GSSD 2018-19 Actuals	GSSD (2018-19) Compared to GSSD (2017-18)	GSSD Compared to the Provincial Norm (2017-18) @ 62%
<b>FNMI (Male)</b>	51	3% Decrease	11% Lower
<b>FNMI (Female)</b>	44	2% Decrease	18% Lower
<b>Non-FNMI (Male)</b>	55	1% Decrease	7% Lower
<b>Non-FNMI (Female)</b>	62	2% Decrease	-

- GSSD has seen a slight decline in levels of intellectual engagement in grades 7 through 12 from last year.
- More startling is the variance between GSSD and the provincial norm. There will need to be a defined plan established for the 2019-20 school year.

**Key Strategies Employed:**

- GSSD continues to train staff in Mental Health First Aid, which builds capacity among our front line workers.
- Staff continue to receive support with Gender and Sexual Diversity which supports teen mental health among those students who are gender or sexually diverse.
- GSSD has focused on Truth and Reconciliation by educating staff on the impact of residential schools on FNM students and their families.
- Schools have shown growth in supporting First Nations Métis students by building stronger relationships and representing their culture within our schools.
- Increased awareness and capacity built in “mindfulness” through outdoor classrooms, alternate classroom environments, and ministerial and agency support.

**Future Strategies:**

- To assist with Mental Health, GSSD has committed to:
  - Sustaining School Counsellor time;
  - Maintaining the two Aboriginal Student Achievement Coaches (KCI & YRHS);
  - Continuing support of Comprehensive School Community Health;
  - Maintaining the FNM support rooms in KCI & the YRHS;
  - Offering additional Mental Health First Aid in the 2019-20 school year;
  - Offering Teen Boost through the Health Authority (4 sessions available to students throughout the school division);
  - Continuing training for the FRIENDS Resiliency training;
  - Maintaining the High School Induction Day;
- To assist with Student Engagement, GSSD has committed to:
  - Providing additional support to FNM students;
  - Supporting alternate classrooms;
  - Supporting alternate programming (land based)
  - Central Office support to SCC’s;
  - High School Induction Days;
  - Engaging student voice through Student Senates;
  - Continuing to work with teachers regarding engaging instructional practices.
  - Developing Professional Development modules for self-directed inquiry and learning which will model “best practice” for teachers.

**Risk Assessment:**

<b>Risk</b>	<b>Likelihood (Low-Med-High)</b>	<b>Impact (Low-Med- High)</b>	<b>Mitigation Strategy</b>
Failure to meet the 2020 goal for High School Graduation	Medium	High	Continued pressure and support within our High Schools
Compromising Student Wellness which impacts student success	Medium	High	Continued support for students in K-12.

**Recommended Decision/Motion:**

“That the Board accept the accountability report on Student Well-being as presented.”

Respectfully submitted,

Quintin M. Robertson, Director/CEO  
Good Spirit School Division



**Our Motto**  
**Our Mission**  
**Our Values**  
**Our Vision**

Students Come First  
 Building Strong Foundations to Create Bright Futures  
 Belonging, Respect, Responsibility, Learning, Nurturing, Perseverance  
 Learning Without Limits...Achievement for All

## Accountability Topic: Student Learning - Reading

### Date of Board Meeting:

June 20, 2019

### Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

### Quality Indicator(s) (if applicable):

- QI 2.1 – Provides leadership in all matters relating to education in the Division.
- QI 7.2 - Achieves the key results identified in the Strategic Plan.
- QI 7.3 - Reports at least annually on results achieved.

### Key Measures:

- Fountas & Pinnell Benchmark Assessment System (F&P—BAS)

### Targets:

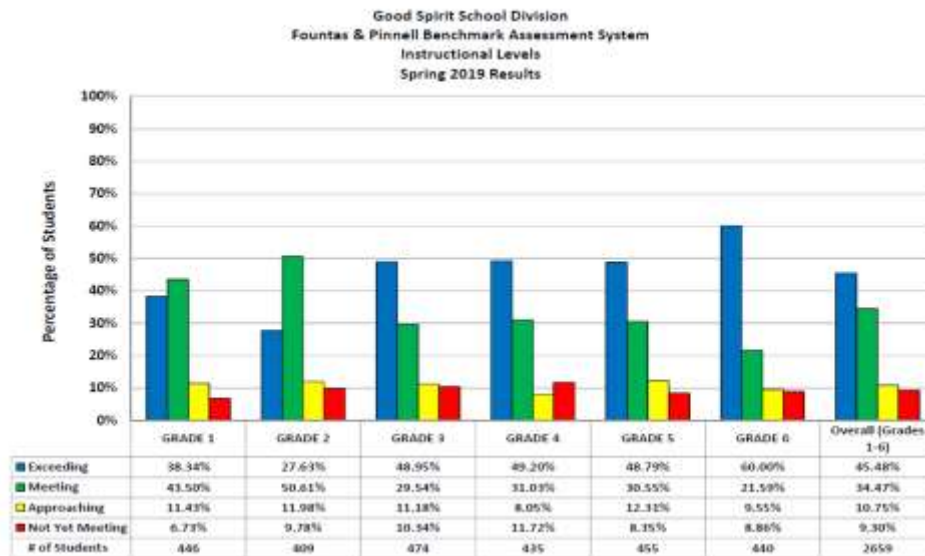
#### Long Term:

By June 30, 2020, 85% of GSSD students in Grade 1 to 6 will be at or above grade level in reading.

#### Short Term:

By June 30, 2019, 83% of GSSD students in Grade 1 to 6 will be at or above grade level in reading.

### Data:



STUDENT & FAMILY

INTERNAL PROCESSES

PEOPLE CAPACITY

FINANCIAL STEWARDSHIP



**Key Strategies Employed:**

- All Grade 1-6 teachers were provided F&P refresher training in August 2018.
- Grades 1 and 3 teachers were given the opportunity to co-assess with the Literacy Team using the F&P—BAS.
- All Grade 1 teachers assessed students with the GSSD Early Literacy Assessment in October and the F&P—BAS in the fall and spring assessment intervals.
- All Grade 2-6 students were assessed using the F&P—BAS in the fall, winter (optional), and spring assessment intervals.
- All grade 7 students who exited Grade 6 in the red or yellow were assessed in the fall assessment interval.
- The Literacy team supported teachers in the implementation of the resource through two collaborative visits with all Grade 3 teachers. Pinnell & Fountas Word Study Training and follow up visits were provided to any Grade 1 or 3 teachers who had not received training.
- Professional Development on creating a balanced literacy block that supports the needs of all readers
- Levelled Literacy Intervention was administered as a Tier 2 intervention in all schools with students in the red or yellow zone
- Rime Magic was piloted in several schools as a Tier 3 intervention

**Future Strategies:**

- Summer reading initiative and partnership with the Parkland Public Library
- Pilot of the Grade 4 word study resource
- All Grade 2 and 4 teachers will be given the opportunity to co-assess with the Literacy Team using the F&P—BAS
- Targeted support for schools striving to meet GSSD short-term reading goal
- Continued support of literacy interventions such as Levelled Literacy Intervention, Word Study, Rime Magic, and Seeing Stars

**Risk Assessment:**

<b>Risk</b>	<b>Likelihood (Low-Med-High)</b>	<b>Impact (Low-Med- High)</b>	<b>Mitigation Strategy</b>
GSSD not reaching our 2020 reading target of 85% at or above grade level.	Med	High	Future Strategies outlined in the Accountability Report

**Summary Comments:**

- According to early results, 80% of students in Grades 1 to 6 are reading at or above grade level. This is an increase of 10% from the fall where 70% of Grade 1 to 6 students were reading at or above grade level.
- GSSD has reached the ESSP 2020 target of 80% of students reading at or above grade level.
- The 3<sup>rd</sup> Edition of the Fountas & Pinnell Benchmark Assessment System (F&P—BAS) was implemented during the 2018-19 school year along with refresher training in August. This recalibration of assessment implementation coupled with an updated BAS may account for our slight decrease this school year.
- Since fall 2014, GSSD has seen a 20% increase in students reading at or above grade level.
- One area to highlight is the reading achievement at Dr. Brass Elementary School in Yorkton. According to Spring 2016 F&P results, 48% of Dr. Brass students in grades 1-3 were reading at or above grade level. Today, according to Spring 2019 F&P results, 83% of Dr. Brass students in grades 1-3 are reading at or above grade level. That is an increase of 35% in just 3 years.

**Recommended Decision/Motion:**

- “That the Board accept the accountability report on Student Learning - Reading as presented.”

Respectfully submitted,

Quintin M. Robertson, Director/CEO  
Good Spirit School Division



**Our Motto**  
**Our Mission**  
**Our Values**  
**Our Vision**

Students Come First  
 Building Strong Foundations to Create Bright Futures  
 Belonging, Respect, Responsibility, Learning, Nurturing, Perseverance  
 Learning Without Limits...Achievement for All

## Accountability Topic: Student Learning - Math

### Date of Board Meeting:

June 20, 2019

### Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

### Quality Indicator(s) (if applicable):

- QI 7.2 - Achieves the key results identified in the Strategic Plan.
- QI 7.3 - Reports at least annually on results achieved.

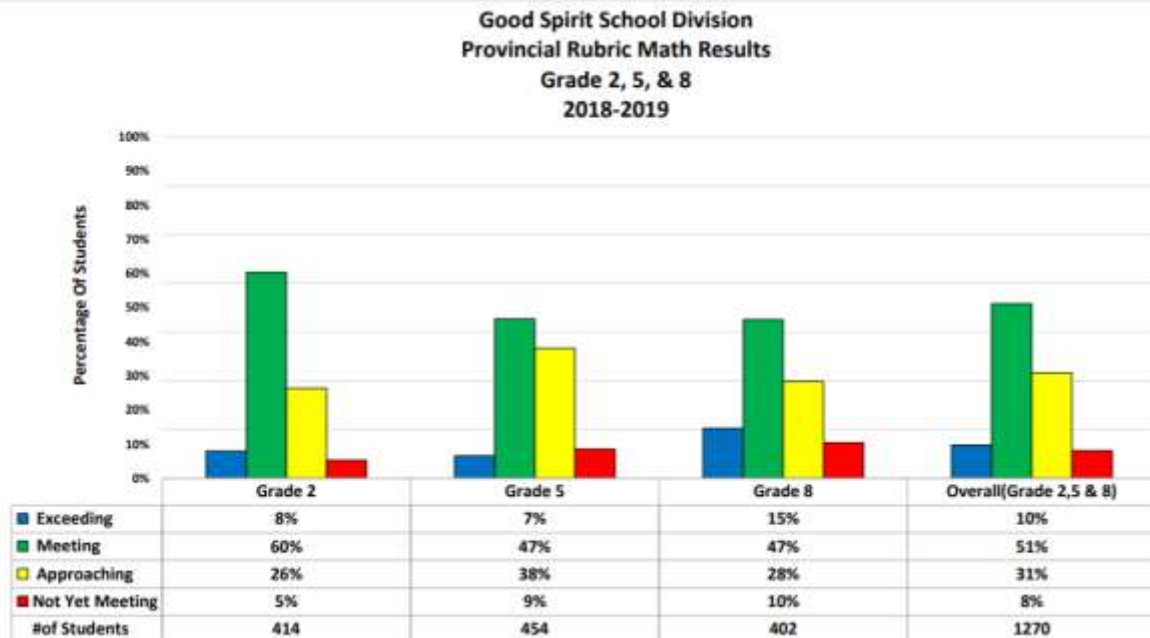
### Key Measures:

- Ministry Holistic Rubric

### Targets:

- By June 2020, at least 80% of GSSD students will be at or above grade level in math.

### Data:



### Key Strategies Employed:

- All grade 2-9 Math teachers implemented the GSSD Math Screener.
- Math Screener & Response To Intervention (RTI) training was provided for Student Support Teachers, Math Interventionists & Professional Service Providers (October 2018).
- Math coach provided support to many schools in the areas of RTI and Tier 1 instruction.
- Mathology Resources purchased for grade 1 & 2 along with Pearson training (October 2018).

- Math Intervention Flowchart developed.
- Professional development provided to grades 2, 5 & 8 teachers on triangulating data and using the holistic rubric (February 2019).
- Kindergarten to Grade 9 Math teachers used GSSD Analytical Math Rubrics to provide feedback to students and determine mastery of Math outcomes.
- Data for grades 2, 5 & 8 to be submitted by teachers to CLEVR by June 7, 2019.
- Data for grades 2, 5 & 8 submitted to the Ministry by June 2019.

**Future Strategies:**

- Increased Math Coach time to 0.5.
- Math support in the Early Years.
- Continued support for implementation of Mathology in grades 1 and 2.
- Math professional development for grades 3-9.
- Continued grade alike Professional development for grade 2, 5 & 8.
- Continued support for the implementation of GSSD Math Screeners and math intervention.
- Help Me Talk About Math will be piloted in Grade 1 in schools where PreK and Kindergarten are already implementing Help Me Tell My Story.
- Continued investment in math resources.
- Targeted support for schools/grades striving to meet the GSSD short-term math goal.

**Risk Assessment:**

Risk	Likelihood (Low-Med-High)	Impact (Low-Med- High)	Mitigation Strategy
GSSD not reaching our 2020 math target of 80% at or above grade level.	Medium	High	Future Strategies outlined in the Accountability Report

**Summary Comments:**

- Baseline data suggests 61% of grades 2, 5 & 8 students are at or above grade level in math with 92% of students approaching grade level or higher. We are encouraged by these initial results.

**Recommended Decision/Motion:**

- “That the Board accept the accountability report on Student Learning - Math as presented.”

Respectfully submitted,

Quintin M. Robertson, Director/CEO  
Good Spirit School Division



**Our Motto** Students Come First  
**Our Mission** Building Strong Foundations to Create Bright Futures  
**Our Values** Belonging, Respect, Responsibility, Learning, Nurturing, Perseverance  
**Our Vision** Learning Without Limits...Achievement for All

## Accountability Topic: Student Learning - Writing

### Date of Board Meeting:

June 20, 2019

### Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

### Quality Indicator(s) (if applicable):

- QI 7.2 - Achieves the key results identified in the Strategic Plan.
- QI 7.3 - Reports at least annually on results achieved.

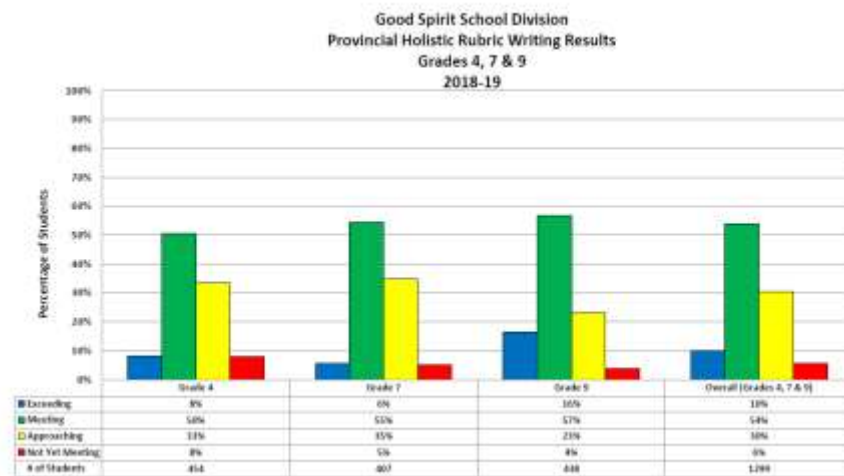
### Key Measures:

- Ministry Holistic Rubric

### Targets:

- By June 2020, at least 80% of GSSD students will be at or above grade level in writing.

### Data:



### Key Strategies Employed:

- Sigmund Brouwer Contracted as Writer in Residence
  - Keynote speaker at GSSD August 2018 PD Day
  - Sigmund spent 23 full days in the division and visited every school at least once
  - 30+ video classroom
  - 21 teaching videos posted
  - 5 community events plus 5 community book launch events
  - 6 school anthology projects with over 250 student stories published
  - GSSD Writer in Residence [website](#) developed
  - Support for the 15 GSSD schools that participated in the Story Ninja program

- Summer Reading Launch – providing Sigmund’s book, *Absolute Pressure*, to grades 4 – 8 students across the division. Sigmund will launch the summer reading program during the last week in June appearing at 10 schools.
- Writing “Look Fors” developed and shared with all administrators and posted on the portal
- Balanced Literacy Framework workshop with Pearson Fountas & Pinnell consultant for grade 1-9 teachers in September
- Literacy coaches provided classroom support as well as Professional Learning Community style supper professional development
- Grade 1-3, 5, 6 & 8 GSSD Analytical Rubrics updated to align with Ministry Holistic Rubrics
- Provincial Writing professional development shared with all schools
- Teachers used the GSSD Writing Rubrics and Writing Samples on the portal throughout the school year to assess student writing and provide feedback

**Future Strategies:**

- Sigmund Brouwer has been contracted for a second year as the Writer In Residence
- Professional Development Day planned for grades 3-9 on August 27
- Target support for schools striving to meet the GSSD short-term writing goal
- Pilot grade 4 Word Study Resource

**Risk Assessment:**

<b>Risk</b>	<b>Likelihood (Low-Med-High)</b>	<b>Impact (Low-Med- High)</b>	<b>Mitigation Strategy</b>
GSSD not reaching our 2020 writing target of 80% at or above grade level.	Med	High	Future Strategies outlined in the Accountability Report

**Summary Comments:**

- Spring 2019 data indicates that 64% of grade 4, 7 & 9 students are writing at or above grade level. This is a 6% increase from the Spring 2018 baseline data of 58%.

**Recommended Decision/Motion:**

- “That the Board accept the accountability report on Student Learning - Writing as presented.”

Respectfully submitted,

Quintin M. Robertson, Director/CEO  
Good Spirit School Division

## Accountability Topic: Early Years

### Date of Board Meeting:

June 20, 2019

### Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

### Quality Indicator(s) (if applicable):

- QI 2.1 – Provides leadership in all matters relating to education in the Division.
- QI 7.2 - Achieves the key results identified in the Strategic Plan.
- QI 7.3 - Reports at least annually on results achieved.

### Key Measures:

- Early Years Evaluation—Teacher Assessment (EYE-TA)

### Targets:

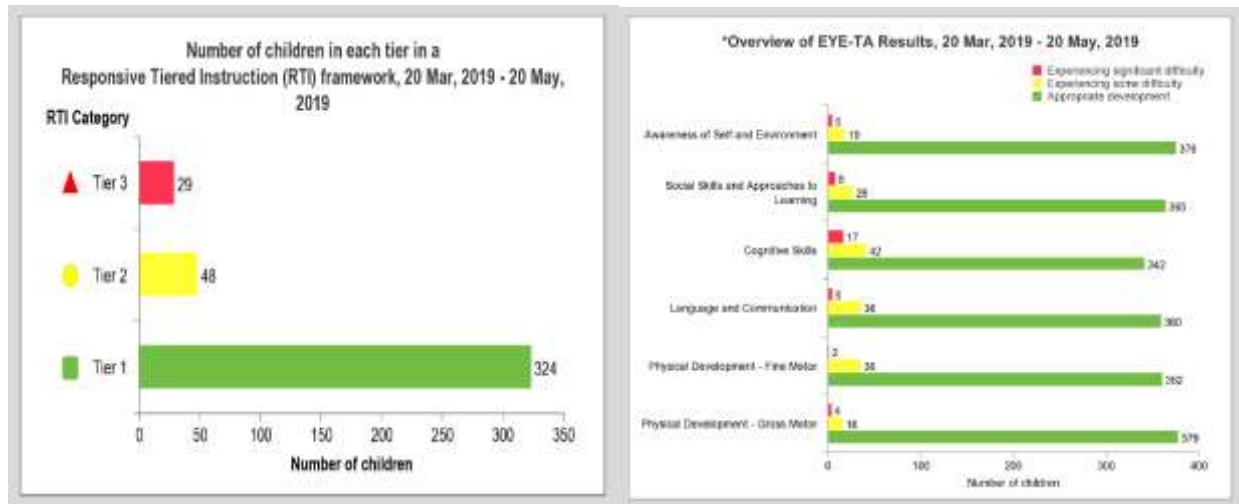
#### Long Term:

- By June 30, 2020, 90% of students exiting Kindergarten will be ready to learn.

#### Short Term:

- By June 30, 2019, 100% of PreK & Kdn teachers will participate in a minimum of 5 specialized early years training opportunities as outlined by the Ministry of Education.

### Data:



**Key Strategies Employed:**

- Tracking of professional learning options for Prekindergarten and Kindergarten educators to ensure specialized knowledge in early childhood education.
- A focus on Family Engagement including professional development, Family Engagement Look Fors and Family Engagement Days built into the division calendar.
- Classroom visits from the Early Years coach, Literacy coach and Speech Language Pathologists to support early literacy.
- Investment in classroom resources to support oral language and phonemic awareness in Prekindergarten and Kindergarten.
- Creation of Early Years Environment Look Fors and Early Years Literacy Look Fors along with teacher self-assessment tools.
- Administration of an Early Literacy Assessment for Kindergarten that includes a phonemic awareness screen and an early literacy behaviours checklist.
- Eat, Play, Learn Literacy Expo in partnership with Regional KidsFirst that targeted eight communities.

**Future Strategies:**

- Continued tracking of professional learning options for PreK and Kindergarten teachers and Educational Assistants.
- Continue focus on Family Engagement.
- Classroom visits from the Early Years coach, Literacy coach, Math coach and Speech Language Pathologists to support literacy and math in the early years.
- Continued investment in classroom resources to support oral language and early reading skills.
- Ten Prekindergarten and Kindergarten teachers will be implementing Help Me Tell My Story.
- Fifteen Prekindergarten and Kindergarten teachers will be using Seesaw as a Reportfolio.
- Continued plans to connect with families and community partners to reach children and families before they enter Kindergarten.

**Risk Assessment:**

<b>Risk</b>	<b>Likelihood (Low-Med-High)</b>	<b>Impact (Low-Med- High)</b>	<b>Mitigation Strategy</b>
GSSD not reaching our 2020 early years target of 90% of students exiting Kindergarten are ready to learn.	Low	High	Future Strategies outlined in the Accountability Report

**Summary Comments:**

According to May 2019 EYE-TA results, 81% of GSSD students are exiting Kindergarten ready to learn. This is an increase of 21% from Fall 2018 data where 60% of Kindergarten students entered Kindergarten ready to learn. GSSD's EYE-TA data has remained constant over the past 5 years and reflects a similar trend to the provincial data.

As of June 2019, 66% of Prekindergarten and Kindergarten teachers have participated in a minimum of 5 ministry or division directed professional development opportunities focused on the early years. Of the 10 teachers who have not yet met this goal, 100% of these teachers have been teaching Prekindergarten or Kindergarten for less than 2 years. GSSD is on target to have 85% of PreK & Kdn teachers with specialized early years training by June 2020.

One area to highlight is the achievement in the Cognitive Domaine where we saw an increase of 27% from Fall to Spring with 85% of students exiting Kindergarten with the necessary cognitive readiness skills.



**Recommended Decision/Motion:**

- “That the Board accept the accountability report on Early Years as presented.”

Respectfully submitted,

Quintin M. Robertson, Director/CEO  
Good Spirit School Division

## Board Development Topic: Understanding the Educational Partners

### Date of Board Meeting:

June 20, 2019

### Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

### Quality Indicator(s):

- QI 6.2 – The Director keeps the Board informed about Division operations.
- QI 6.3 – The Director provides the Board with balance, sufficient, concise information and clear recommendations for actions items in agendas.
- QI 6.6 – The Director ensures high quality management services are provided to the Board.

### Information for the Board (10 fast facts):

**League of Educational Administrators, Directors and Superintendents (LEADS)** - The League of Educational Administrators, Directors and Superintendents (LEADS) is a professional association of educational administrators who work at the school division level.

- **Executive Director:** Ben Grebinski
- **GSSD LEADS Members:** Quintin Robertson, Donna Kriger, Alisa Leidl, Lisa Wotherspoon, Mark Forsythe, & Jason Trost
- **Additional Information:**
  - All individuals who are employed by a board of education in a supervisory or administrative capacity and have an out-of-scope designation are required to be members of LEADS. Members include directors, assistant directors, superintendents, assistant superintendents and other similar positions.
  - LEADS specifies that its members must have certain training and experience and must meet other criteria. LEADS also:
    - Provides professional development for its members such as a compulsory summer short course;
    - Offers networking opportunities to its members and represents its members' interests in various forums;
    - Administers the disciplinary powers that are an integral part of the legislation that created LEADS.
  - Within The League of Educational Administrators, Directors and Superintendents Act, 1991 the government of Saskatchewan granted the members of LEADS the privilege of becoming a self-regulating profession.
  - Self-regulating professions are granted the authority to license and the ability to discipline licensees.

- Professions granted self-regulating status are charged with the responsibility not only to see that persons licensed are qualified, but that all qualified applicants are licensed. The public has a genuine and very real interest in knowing that the members of self-regulating professions are properly trained and have good ethical standards. That being so, it is the responsible and experienced members of a profession who are in the best position to set the standards and qualifications to be met by those wishing to practice the profession.

**Ministry of Education** -The Ministry of Education is the provincial department responsible for K-12 education.

- **Deputy Minister of Education:** Rob Currie
- **Additional Information:**
  - Developing curricula for all grade levels;
  - Providing in-service to support curricula;
  - Approving and recommending textbooks and resource material for use in the schools;
  - Supervising independent schools and home-based education;
  - Providing for teacher education;
  - Administering legislation relating to education;
  - Providing provincial grants to school divisions; and,
  - Maintaining student records.
- In addition to these responsibilities which are defined in the *The Education Act, 1995*, the Ministry of Education also provides leadership in several other areas. For example, it regularly conducts province-wide student and program evaluations.
- The Ministry of Education is responsible to the Minister of Education.

**Saskatchewan Association of School Business Officials (SASBO)** - Secretary-treasurers and certain administrators employed by school divisions are required to be members of SASBO.

- **Executive Director:** Phil Benson
- **GSSD SASBO Members:** Keith Gervais, Teresa Korol, Darryl James, Shawn Kostiuik, Heather Morris, Laurie-Anne Rusnak, Raquel Spilchuk
- **Additional Information:**
  - SASBO is the professional association of School Business Officials in Saskatchewan. More than 150 SASBO members serve the education sector in a variety of business and support roles including finance, human resources/payroll, facilities, transportation, procurement, technology, communications, and chief financial officers in 28 school divisions across Saskatchewan.
  - SASBO provides professional development and networking opportunities for its members.

**Saskatchewan Professional Teachers Regulatory Board (SPTRB)** - SPTRB is an independent organization charged with the responsibility of regulating the teaching profession in Saskatchewan. SPTRB serves the public interest by ensuring registered teachers meet professional standards for certification, conduct and competence.

- **Executive Director:** Trevor Smith
- **Additional Information:**
  - Within The Registered Teachers Act on July 1, 2015 the government of Saskatchewan granted the teachers of Saskatchewan the privilege of becoming a self-regulating profession.
  - Self-regulating professions are granted the authority to license and the ability to discipline licensees.
  - Professions granted self-regulating status are charged with the responsibility not only to see that persons licensed are qualified, but that all qualified applicants are licensed. The public has a genuine and very real interest in knowing that the members of self-regulating professions are

properly trained and have good ethical standards. That being so, it is the responsible and experienced members of a profession who are in the best position to set the standards and qualifications to be met by those wishing to practice the profession.

**Saskatchewan Teachers' Federation (STF)** - The Saskatchewan Teachers' Federation (STF) is a professional organization that serves and represents teachers. Teachers must belong to the STF as a condition of employment.

- **Executive Director:** Randy Schmaltz
- **Additional Information:**
  - The structure of the STF follows the general pattern of government in Saskatchewan. Teachers in constituencies (local associations) select representatives who form a teachers' parliament (Council), which is the major policy-making body of the federation. A cabinet (Executive) presides over the affairs of the organization and a full-time staff implements policy decisions.
  - The STF offers its members a wide range of comprehensive services including teacher welfare and professional development services.

Respectfully submitted,  
Quintin M. Robertson, Director/CEO  
Good Spirit School Division

**The Board of Education of the  
Good Spirit School Division No. 204 of Saskatchewan**

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**Minutes of the Regular Meeting of the Good Spirit Board of Education  
Thursday, June 20, 2019  
Fairview Education Centre, Yorkton, Saskatchewan**

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**Board Members (P)Present (A)Absent**

P	Anderson, Jade
P	Dokuchie, Gilda
P	Johnson, Jaime
P	Morrison, Jan
A	Simpson, Bob – Vice Chair
P	Variyan, Steve

P	Balyski, Chris
P	Gendur, Gord
A	Leson, Shannon
P	Stachura, Florence
P	Smandych, Lois – Chair

**Staff**

Quintin Robertson – Director of Education  
Donna Kriger – Deputy Director of Education Services  
Keith Gervais – Chief Financial Officer  
Heather Morris – Assistant to the Director

**19-354**

Smandych:

**Call to order**

That this meeting now come to order at 10:00 a.m.  
**Carried.**

**19-355**

Morrison:

**Adoption of agenda**

That the agenda be adopted as presented.  
**Carried.**

**19-356**

Johnson:

**Approval of May 16, 2019 regular minutes**

That the minutes of the May 16, 2019 regular meeting be adopted as presented.  
**Carried.**

**19-357**

Variyan:

**Approval of May 21, 2019 conference call minutes**

That the minutes of the May 21, 2019 conference call meeting be adopted as presented.  
**Carried.**

**19-358**

Anderson:

**Approval of May 30, 2019 special minutes**

That the minutes of the May 30, 2019 special meeting be adopted as presented.  
**Carried.**

**Business arising from the minutes**

None

**Conflict of Interest**

None

**Delegation**

Deputy Premier & Minister of Education Gordon Wyant, MLA Terry Dennis, and MLA Greg Ottenbreit

Board Member Balyski joined the meeting at 10:24 am

**Accountability Reports**

1. Student Learning & Well-being
  - a. Student Well-being – Donna Kriger
  - b. Student Learning – Writing – Lisa Wotherspoon
  - c. Student Learning – Reading – Lisa Wotherspoon
  - d. Student Learning – Math – Lisa Wotherspoon
  - e. Student Learning – Early Years – Quintin Robertson

**19-359**

Gendur:

**Accountability Report – Student Well-being**

That the Board accept the Accountability Report on Student Well-being as presented.  
**Carried.**

**19-360**

Dokuchie:

**Accountability Report – Student Learning - Writing**

That the Board accept the Accountability Report on Student Learning - Writing as presented.  
**Carried.**

**19-361**

Balyski:

**Accountability Report – Student Learning - Reading**

That the Board accept the Accountability Report on Student Learning - Reading as presented.  
**Carried.**

**19-362**

Stachura:

**Accountability Report – Student Learning - Math**

That the Board accept the Accountability Report on Student Learning - Math as presented.  
**Carried.**

**19-363**

Johnson:

**Accountability Report – Student Learning – Early Years**

That the Board accept the Accountability Report on Student Learning – Early Years as presented.  
**Carried.**

Board Member Morrison excused herself at 12 noon

Lunch – Deputy Premier & Minister of Education Gordon Wyant, MLA Terry Dennis, and MLA Greg Ottenbreit

**Closed Session Items**

1. Governance Budget
  - a. Summary Governance Budget Report
2. Human Resources Report
  - a. Negotiations
  - b. Outstanding Employee Issues
  - c. Other
3. Student Discipline Committee Report
  - a. 1300443
  - b. 200041
  - c. 200508
4. Transportation Committee
  - a. Out of Attendance Area Transportation
  - b. Budd Family Request
  - c. Ulmer Family Request

- d. Metzger Family Request
- 5. Finalization of 2019-20 Budget
- 6. Review of Position Statements
- 7. Dr. Brass Gym Ceiling Tender
- 8. Title Transfers
  - a. Former Larson School
  - b. Former school – RM Hazel Dell
  - c. Prettyview Community Centre
- 9. Ratification of LINC Agreement
- 10. Ratification of CUPE 5123
- 11. Good Spirit Education Complex Phase 2
- 12. Potential Parkland College Lease Agreement
- 13. Director Leadership Qualities
- 14. Board Chair Conference Call
- 15. Public Section Feedback
- 16. Board Chair Council

**19-364**

Variyan:

**Enter closed session**

That the Board enter closed session to receive and review agenda items.

**Carried.**

**19-365**

Stachura:

**Exit closed session**

That the Board exit closed session.

**Carried.**

**Action Items**

- 1. Items Arising from Closed Session
  - a. Student Discipline Committee Recommendations
    - i. 1300443
    - ii. 200041
    - iii. 200508
  - b. Transportation Committee Recommendations
    - i. Out of Attendance Area Transportation
    - ii. Budd Family
    - iii. Ulmer Family
    - iv. Metzger Family
  - c. Dr. Brass Gym Ceiling Tender Recommendation
  - d. Title Transfer Recommendations
    - i. Former Larson School
    - ii. Former School – RM of Hazel Dell
    - iii. Prettyview Community Centre
  - e. Good Spirit Education Complex Phase 2 Recommendation
  - f. Potential Parkland College Lease Agreement Recommendation
  - g. Ratification of LINC Agreement
  - h. Ratification of CUPE 5123 Agreement

**19-366**

Anderson:

**Student Discipline Committee - 1300443**

That the Board approve the Student Discipline Committee Recommendation – 1300443.

**Carried.**

**19-367**

Balyski:

**Student Discipline Committee - 200041**

That the Board approve the Student Discipline Committee Recommendation – 200041.

**Carried.**

- 19-368**  
Dokuchie: **Student Discipline Committee - 200508**  
That the Board approve the Student Discipline Committee Recommendation – 200508.  
**Carried.**
- 19-369**  
Gendur: **Out of Attendance Area Transportation Recommendation**  
That the Board accept the recommendation of the Transportation Committee to provide notice to all out of attendance area Christ the Teacher Catholic Schools students that effective September 1, 2019 GSSD will no longer transport out of attendance area students for Christ the Teacher from their residence. All existing families will be advised they have one-year (2019-2020) notice that effective September 1, 2020 they will be able to access transportation, as a courtesy rider only, from an existing stop from within the Christ the Teacher attendance area. All new families will be advised that transportation will not be provided except as a courtesy rider at an existing stop inside an existing Christ the Teacher attendance area.  
**Carried.**
- 19-370**  
Variyan: **Budd Family Transportation Recommendation**  
That the Board accept the recommendation of the Transportation Committee to allow the Budd family to access transportation to Preeceville as a border dweller.  
**Carried.**
- 19-371**  
Johnson: **Ulmer Family Transportation Recommendation**  
That the Board accept the recommendation of the Transportation Committee to allow the Ulmer family to access transportation to Melville.  
**Carried.**
- 19-372**  
Stachura: **Metzger Family Transportation Recommendation**  
That the Board accept the recommendation of the Transportation Committee to allow the Metzger family to access transportation to Melville.  
**Carried.**
- 19-373**  
Balycki: **Dr. Brass Ceiling Tender Recommendation**  
That the Board award the contract for the Dr. Brass Gym Ceiling Replacement Project to Tymark Construction Ltd.  
**Carried.**
- 19-374**  
Dokuchie: **Form Larson School Title Transfer Recommendation**  
That the Board agree to transfer title for the following former Larson school property, Title Number 104111468 to Don and Glenda Bell, and that all cost of title transfer be borne by the new property owner.  
**Carried.**
- 19-375**  
Gendur: **Former School – RM of Hazel Dell Title Transfer Recommendation**  
That the Board agree to transfer title for the following former school property, Parcel number 149343194 to Leslie and Lynn Smith and Parcel Number 149343206 to Robert Smith, and that all cost of title transfer be borne by the new property owner.  
**Carried.**
- 19-376**  
Anderson: **Former Prettyview Title Transfer Recommendation**  
That the Board agree to transfer title for the following former Prettyview school property, Title number 124154221, to the Prettyview Community Centre, and that the cost of title transfer be borne by the new property owner.  
**Carried.**



**19-377**  
Variyan: **Good Spirit Education Complex Phase 2 Recommendation**  
That the Board proceed with planning for Phase 2 of the Good Spirit Education Complex and advise the tenant of the board's decision.  
**Carried.**

**19-378**  
Johnson: **Potential Parkland College Lease Agreement Recommendation**  
That the Board authorize administration to negotiate a lease agreement with the Parkland College for rental of the Yorkton Bus Garage for a three-year term.  
**Carried.**

**19-379**  
Stachura: **Ratification of LINC Agreement**  
That the Board ratifies the tentative agreement with Good Spirit Teachers Association LINC for the contract July 1, 2018 to June 30, 2021.  
**Carried.**

**19-380**  
Balyski: **Ratification of CUPE 5123 Agreement**  
That the Board ratify the tentative agreement with Canadian Union of Public Employees Local 5123 for the contract August 1, 2017 to July 31, 2020.  
**Carried.**

#### **New Business**

1. Approve 2019-20 Budget

**19-381**  
Johnson: **Approval of 2019-20 Budget**  
That the Board approve its annual operating and capital budget estimates for the fiscal year September 1, 2019 to August 31, 2020, as detailed in the Budget Report September 1, 2019 to August 31, 2020.  
**Carried.**

**19-382**  
Anderson: **Approval of Using Unrestricted Reserves**  
That the Board approve the use of \$350,000 from unrestricted reserves for the implementation of new human resources, payroll and accounting software.  
**Carried.**

#### **Discussion Items presented by the Director of Education**

1. Board Development
  - a. Understanding the Educational Partners
2. 2019-20 Annual Work Plan
  - a. Proposed 2019-20 Board Meeting Dates

#### **Information Items presented by the Director of Education**

1. Thank you notes
2. Important Dates
3. Financial Report
4. Student Incident of Concern Report
5. Board Survey
6. Planned Involvement in Annual Audit of GSSD for the Year Ended August 31, 2019
7. Correspondence
  - a. SSBA Annual Report 2019
  - b. Approval – New Education Complex Progress
  - c. A recent presentation on advocacy in education
  - d. Student and Non-student Demographics

**Committee / Conference Reports**

1. School Community Council Meetings

**Future Business**

1. Meeting dates
  - a. Special Board Meeting - August 28, 2019
  - b. August 29, 2019
2. Notice of Motion
3. Topics for Future Agenda
  - a. Director's Report
    - i. Financial Report
    - ii. Transportation Report
  - b. Board Business
    - i. Review Board Survey Results
    - ii. Conduct Board Organizational Meeting
    - iii. School Closure/Grade Discontinuance & Boundary Review Update
    - iv. Affirm and Amend Policy 1 – Foundational Items, Division Focus Areas, and Long-term Goals
  - c. Board Development
    - i. Understanding Strategic Planning

**19-383**

Anderson:

**Adjournment**

That we do adjourn at 4:08 pm.

**Carried.**

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**BOARD CHAIR - Smandych**

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**SECRETARY – Gervais**

# Good Spirit School Division Board of Education Special Meeting Agenda

**Date:** Wednesday, August 28  
**Location:** Fairview Education Centre  
**Time:** **4:00 PM**

## **4:00 PM**

1. Call to Order
2. Review Meeting Norms
3. Approval of Agenda
4. New Business
  - 4.1. Director/CEO Evaluation
  - 4.2. Board Self Evaluation
  - 4.3. Remuneration as per Policy 2 Role of the Board Section 5.6
5. Adjourn

**The Board of Education of the  
Good Spirit School Division No. 204 of Saskatchewan**

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**Minutes of the Special Meeting of the Good Spirit Board of Education  
Thursday, August 28, 2019  
Fairview Education Centre, Yorkton, Saskatchewan**

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**Board Members (P)Present (A)Absent**

P	Anderson, Jade
P	Dokuchie, Gilda
P	Johnson, Jaime
P	Morrison, Jan
P	Simpson, Bob – Vice Chair
P	Variyan, Steve

A	Balyski, Chris
P	Gendur, Gord
A	Leson, Shannon
A	Stachura, Florence
P	Smadych, Lois – Chair

**Staff**

Quintin Robertson – Director of Education  
Heather Morris – Assistant to the Director

**19-384**

Smadych:

**Call to order**

That this meeting now come to order at 4:20 p.m.  
**Carried.**

**19-385**

Gendur:

**Adoption of agenda**

That the agenda be adopted as presented.  
**Carried.**

**Action Items**

1. New Business
  - a. Director/CEO Evaluation
  - b. Board Self Evaluation
  - c. Remuneration as Per Policy 2 Role of the Board Section 5.6

**19-386**

Stachura:

**Director/CEO Evaluation**

That the Board approve the Director of Education Evaluation Report, as developed during the Director Evaluation workshop of August 28, 2019 as an accurate assessment of his performance for the period August 1, 2017 – July 31, 2019, and further that the Chair be authorized to make any required technical edits and to sign the evaluation report on the Board's behalf.  
**Carried.**

**19-387**

Morrison:

**Board Self Evaluation**

That the Board approve the Positive Path Forward as developed during the Board Evaluation Workshop of August 28, 2019, and authorize the Chair to place such items on the appropriate agenda during the upcoming year in order to further refine Board functioning.  
**Carried.**

**19-388**

Variyan:

**Remuneration as Per Policy 2 Role of the Board Section 5.6**

That the Board provide a 2% increase to the Director of Education's salary for the year 2019-20.  
**Carried.**

19-389

Dokuchie:

**Adjournment**

That we do adjourn at 4:37 p.m.

**Carried.**

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CHAIRMAN - Smandych

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SECRETARY – Morris