

**The Board of Education of the  
Good Spirit School Division No. 204 of Saskatchewan**

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**Minutes of the Regular Meeting of the Good Spirit Board of Education  
Thursday, December 16, 2021  
Good Spirit Education Complex, Birch Room**

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**Board Members (P)Present (A)Absent**

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|---|-----------------------------|
| P | Anderson, Jade              |
| A | Dokuchie, Gilda             |
| P | Johnson, Jaime – Vice Chair |
| P | Morrison, Jan               |
| P | Simpson, Bob – Chair        |
| P | Variyan, Steve              |

|   |                |
|---|----------------|
| P | Balyski, Chris |
| P | Gendur, Gord   |
| P | Leson, Shannon |
| P | Pohl, Nicole   |
| P | Smadych, Lois  |

**Staff**

Quintin Robertson – Director of Education  
Heather Morris – Executive Services Supervisor  
Mark Forsythe – Superintendent of School Operations

**21-196**

Simpson:

**Call to order**

That this meeting now come to order at 10:10 a.m.  
**Carried.**

**21-197**

Smadych:

**Adoption of agenda**

That the agenda be adopted as presented.  
**Carried.**

**21-198**

Johnson:

**Approval of November 18, 2021 regular minutes**

That the minutes of the November 18, 2021 Regular meeting be adopted as presented.  
**Carried.**

**Business arising from the minutes**

None

**Conflict of Interest**

Board Member Johnson declared a conflict of interest regarding agenda items 9.3.3. and 10.1.1.3. Howard Family Transportation.

**Delegation**

No delegation

Superintendent of Curriculum, Assessment and Instruction, Lisa Wotherspoon, presented the accountability reports at 10:20 am.

**21-199**

Leson:

**Accountability Report – High Quality Teaching & Learning: Fall 2021 Assessment Data – Early Years**

That the Board approve the accountability report on Fall 2021 Assessment Data – Early Years as presented.  
**Carried.**

21-200

**Accountability Report – High Quality Teaching & Learning: Grade 2 to 6 Reading Data**

Gendur:

That the Board approve the accountability report on Grade 2 to 6 Reading Data as presented.

**Carried.**

Jill Welke, Director of Communications from SSBA, joined the meeting at 11:15 am to conduct the board development session.

**Board Development**

1. Advocacy and Communications

Lunch

Representatives from GSSD School Community Councils, joined the Board to engage in an advocacy session led by Director/CEO Quintin Robertson.

**Advocacy Session**

1. School Community Councils

**Closed Session Items**

1. Governance Budget
2. Human Resources Report
  - a. Monthly Report – posted in the Resource Centre
  - b. Employee Concerns
3. Transportation Committee
  - a. Schneider Family
  - b. Banga Family
  - c. Howard Family
4. Tenders
  - a. Grayson, Macdonald and Melville Comprehensive School Roofing
  - b. Data Centre
  - c. Fleet Vehicles

21-201

Balyski:

**Enter closed session**

That the Board enter closed session to receive and review agenda items.

**Carried.**

Superintendent of Human Resources Jason Trost joined the meeting at 1:30 pm to present the Human Resources Report.

Transportation Manager, Ryan Hall, joined the meeting at 1:50 pm to present the Transportation Committee reports.

Board Member Johnson exited at 1:55 pm and returned at 2:13 pm.

Facilities Manager, Pat Morrison, joined the meeting at 2:15 pm to present the Roofing Tender report.

Technology Supervisor, Kishan Malaviya, joined the meeting at 2:25 pm to present the Data Centre Tender report.

Facilities Manager, Ryan Hall, presented the Data Centre Tender report at 2:35 pm.

21-202

Pohl:

**Exit closed session**

That the Board exit closed session.

**Carried.**

**Action Items**

1. Items Arising from Closed Session

a. Transportation Committee Recommendations

i. Schneider Family

ii. Banga Family

iii. Howard Family

b. Tender Recommendations

i. Grayson, Macdonald, and Melville Comprehensive School Roofing

ii. Data Centre

iii. Fleet Vehicles

21-203

Morrison:

**Schneider Family Transportation Recommendation**

That the Board accept the recommendation of the Transportation Committee to approve the Schneider transportation request.

**Carried.**

21-204

Anderson:

**Banga Family Transportation Recommendation**

That the Board accept the recommendation of the Transportation Committee to approve the Banga transportation request.

**Carried.**

Board Member Johnson exited the meeting at 2:57 pm

21-205

Variyan:

**Howard Family Transportation Recommendation**

That the Board approve the recommendation of the Transportation Committee to deny the Howard transportation request.

**Carried.**

Board Member Johnson entered the meeting at 2:58 pm.

21-206

Smandych:

**Grayson, Macdonald and Melville Comprehensive School Roofing Tender Recommendation**

That the Board award the contract for the Roof Replacement at Grayson School, Macdonald School, and Melville Comprehensive School to Century Roofing and Sheet Metal Ltd. as recommended by the Finance Committee.

**Carried.**

21-207

Johnson:

**Data Centre Tender Recommendation**

That the Board award the contract for the Data Center Hardware Refresh to ESTI Consulting as recommended by the Finance Committee.

**Carried.**

21-208

Leson:

**Fleet Vehicles Tender Recommendation**

That the Board accept the recommendation of the Finance Committee to approve the purchase of two 2021 Ford trucks from Royal Ford in Yorkton.

**Carried.**

**Old Business**

1. Policy 2 Appendix A Annual Work Plan

21-209  
Balyski:

**Policy 2 Appendix A Annual Work Plan**

That the Board approve the amended Policy 2 Appendix A – Annual Work Plan as presented.

**Carried.**

Shawn Kostiuk, Digital Learning Coach, and Kishan Malaviya, Technology Supervisor, joined the meeting at 3:10 pm to provide an overview of the Teams software to the Board.

Board Member Gendur exited the meeting at 3:35 pm

Facilities Manager, Patrick Morrison, joined the meeting at 3:40 pm to present the Facilities Update and Facilities Tour.

**Discussion Items presented by the Director of Education**

1. Board Policy Review
  - a. Policy 3 – Role of the Board Member
  - b. Policy 3 Appendix A – Services, Materials and Equipment Provided to Trustees
  - c. Policy 4 – Board Member Code of Ethics
  - d. Policy 4 Appendix Trustee Code of Conduct Sanctions
2. Microsoft Teams Review

**Information Items presented by the Director of Education**

1. Thank you notes
2. Important Dates
3. Facilities Update
  - a. Facilities Tour – Dr. Brass
4. Financial Update
5. Student Incident Report
6. Comprehensive School Community Health
7. Mental Health First Aid
8. Factors Affecting Student Achievement
9. GSSD Professional Development Opportunities
10. COVID-19 Updates
  - a. Correspondence to Families on GSSDs website
  - b. GSSD Return to School Handbook 2021-22 as of December 10, 2021
  - c. 2021-22 School Re-open Questions & Answers
  - d. Next Phase of the COVID-19 Safety AP
11. Saskatchewan School Boards Association Services Survey
12. Administrative Procedure Updates
  - a. 102 School Level Planning and Reporting
  - b. 165 Safe School
  - c. 307 Safety of Student Arrival
  - d. 308 Indoor Recess Noon Hour
  - e. 316 Administration of Medication To Students
  - f. 340 Attendance of Students
  - g. 359 Credit Recovery Credit Extension
  - h. 438 Certification Support Staff
13. Correspondence
  - a. The Governments of Canada and Saskatchewan Are Making Life More Affordable For Families Through Reduced Child Care Fees
  - b. STICK IT TO COVID: Pediatric Vaccinations Approved
  - c. Education Act Amended to Ensure Safe Access to Schools
  - d. Building Better Schools Through Saskatchewan Stimulus Plan
  - e. Government of Saskatchewan Encourages Home-Based Child Care Providers

- f. Growing Early Childhood Education Sector Leads To Increased Demand For Workers In Saskatchewan
- g. Government of Saskatchewan Partners With Junior Achievement Canada And Martin Family Initiative To support Youth Professional Development
- h. Construction Begins On #10 Million Renovation For Lloydminster High School
- i. Government of Saskatchewan Officially Launches The “Take a Break: Campaign

**Committee / Conference Reports**

- 1. School Community Council Meetings

**Future Business**

- 1. Meeting dates
  - a. January 27, 2022
  - b. March 3, 2022
  - c. March 31, 2022
  - d. May 5, 2022
  - e. June 16, 2022
  - f. August 18, 2022
  - g. Other
    - i. May 26, 2022 – Special Board Meeting (Preliminary Budget)
- 2. Notice of Motion
- 3. Topics for Future Agenda
  - a. Accountability
    - i. Effective Policy & Procedures – Onboarding Staff
  - b. Board Development
    - i. Understanding Staff and Student Mental Health
  - c. Board Business
    - i. Board Budget Development Framework
  - d. Director’s Report
    - i. Financial Update
    - ii. Facilities Update
    - iii. Review Draft School Year Calendar
  - e. Advocacy Session
    - i. First Nations Representation

21-210

Pohl:

**Adjournment**

That we do adjourn at 4:45 pm.

**Carried.**

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BOARD CHAIR – Simpson

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SECRETARY – Morris