

Good Spirit School Division Board of Education

Regular Meeting Agenda

Date: August 29, 2019
Location: Good Spirit Education Complex
Time: **10:00 AM**

10:00 AM

1. Call to Order
 - 1.1. Approval of Agenda
2. Review Meeting Norms
3. Approval of Minutes
 - 3.1. Approval of June 20, 2019 Minutes
 - 3.2. Approval of August 28, 2019 Special Meeting Minutes
4. Conflict of Interest - [Policy 7 – Section 13](#); [Policy 2 Role of the Board](#)
5. Delegation - none

10:10 AM

6. Closed Session
 - 6.1. Governance Budget
 - 6.2. Funding and Expense Analysis
 - 6.3. Human Resources Report – handout at meeting
 - 6.3.1. Monthly Report – posted in Resource Centre
 - 6.4. Transportation Committee
 - 6.4.1. School Bus Purchase
 - 6.4.2. Kitch Family Request
 - 6.4.3. Courtesy Rider Request - Korol
 - 6.4.4. Christ The Teacher Catholic Schools Out of Attendance Area Transportation – Eckhart
 - 6.4.5. Christ The Teacher Catholic Schools Out of Attendance Area Transportation – O’Neil
 - 6.4.6. Prairie Valley School Division Transportation Request – Dyck Family
 - 6.4.7. Attendance Area Transportation - King
 - 6.5. School Closure/Grade Discontinuance & Boundary Review Update
 - 6.6. Good Spirit Education Centre Update
 - 6.7. August 22 Trustee Email

11:55 AM

7. Action Items
 - 7.1. Items Arising From Closed Session

- 7.1.1. Transportation Committee Recommendations
 - 7.1.1.1. School Bus Purchase
 - 7.1.1.2. Kitch Family Request
 - 7.1.1.3. Courtesy Rider Request – Korol
 - 7.1.1.4. Christ The Teacher Catholic School Out of Attendance Area Transportation – Eckhart
 - 7.1.1.5. Christ The Teacher Catholic School Out of Attendance Area Transportation – O’Neil
 - 7.1.1.6. Prairie Valley School Division Transportation Request – Dyck Family
 - 7.1.1.7. Attendance Area Transportation - King

12:45 PM

- 8. New Business
 - 8.1. Board Policy Amendments
 - 8.1.1. Policy 1 – Foundational Statements, Division Focus Areas, and Long-term Goals
 - 8.1.2. Policy 2 Appendix A – Annual Work Plan
 - 8.1.3. Policy 7 – Board Operations
 - 8.2. Organizational Meeting

2:15 PM

- 9. Director’s Report

3:10 PM

- 10. Committee/Conference Report
 - 10.1. School Community Council Meetings

- 11. Future Business - Board Policy 2A - Annual Work Plan
 - 11.1. Meeting Dates - TBD
 - 11.2. Notice of Motion
 - 11.3. Topics for Future Agenda - TBD

- 12. Adjourn

**The Board of Education of the
Good Spirit School Division No. 204 of Saskatchewan**

**Minutes of the Regular Meeting of the Good Spirit Board of Education
Thursday, August 29, 2019
Fairview Education Centre, Yorkton, Saskatchewan**

Board Members (P)Present (A)Absent

P	Anderson, Jade
P	Dokuchie, Gilda
P	Johnson, Jaime
P	Morrison, Jan
P	Simpson, Bob – Vice Chair
P	Variyan, Steve

P	Balyski, Chris
P	Gendur, Gord
P	Leson, Shannon
P	Stachura, Florence
P	Smandych, Lois – Chair

Staff

Quintin Robertson – Director of Education
Donna Kriger – Deputy Director of Education Services
Keith Gervais – Chief Financial Officer
Heather Morris – Assistant to the Director

19-390

Smandych:

Call to order

That this meeting now come to order at 10:01 a.m.
Carried.

19-391

Anderson:

Adoption of agenda

That the agenda be adopted as presented with the following changes: addition of 6.4.7. Attendance Area Transportation - King and 7.1.1.7. Attendance Area Transportation – King Recommendation as well as the removal of 6.7. August 22 Trustee Email.
Carried.

19-392

Balyski:

Approval of June 20, 2019 regular minutes

That the minutes of the June 20, 2019 regular meeting be adopted as presented.
Carried.

19-393

Johnson:

Approval of August 28, 2019 special meeting minutes

That the minutes of the August 28, 2019 special meeting be adopted as presented.
Carried.

Business arising from the minutes

None

Conflict of Interest

None

Delegation

None

Closed Session Items

1. Governance Budget
 - a. Summary Governance Budget Report
2. Funding and Expense Analysis
3. Human Resources Report
 - a. Negotiations
 - b. Information
 - c. New Employee Issues
 - d. Outstanding Employee Issues
4. Transportation Committee
 - a. School Bus Purchase
 - b. Kitch Family Request
 - c. Courtesy Rider Request – Korol
 - d. CTTCS Out of Attendance Area Transportation – Eckhart
 - e. CTTCS Out of Attendance Area Transportation – O’Neil
 - f. PVSD Transportation Request – Dyck Family
 - g. Attendance Area Transportation - King
5. School Closure/Grade Discontinuance & Boundary Review Update
6. Good Spirit Education Complex Update

19-394

Variyan:

Enter closed session

That the Board enter closed session to receive and review agenda items.
Carried.

19-395

Gendur:

Exit closed session

That the Board exit closed session.
Carried.

Lunch

19-396

Morrison:

Enter closed session

That the Board enter closed session to receive and review agenda items.
Carried.

19-397

Leson:

Exit closed session

That the Board exit closed session.
Carried.

Action Items

1. Items Arising from Closed Session
 - a. Transportation Committee Recommendations
 - i. School Bus Purchase
 - ii. Kitch Family Request
 - iii. Courtesy Rider Request – Korol
 - iv. CTTCS Out of Attendance Area Transportation – Eckhart
 - v. CTTCS Out of Attendance Area Transportation – O’Neil
 - vi. PVSD Transportation Request – Dyck Family
 - vii. Attendance Area Transportation - King

19-398

Dokuchie:

School Bus Purchase Recommendation

That the Board accept the recommendation of the Transportation Committee to approve the purchase of four used 72 passenger Freightliner buses from Warner Industries.
Carried.

- 19-399**
Gendur: **Kitch Family Transportation Recommendation**
That the Board accept the recommendation of the Transportation Committee to approve the Kitch family to access transportation from their residence to Davison School, due to extenuating circumstances.
Carried.
- 19-400**
Stachura: **Courtesy Rider Request - Korol Recommendation**
That the Board accept the recommendation of the Transportation Committee to allow the Korol family to access transportation from Yorkdale to YRHS as a courtesy rider.
Carried.
- 19-401**
Variyan: **CTTCS Out of Attendance Area Transportation – Eckhart Recommendation**
That the Board accept the recommendation of the Transportation Committee to deny the Eckhart family to access transportation from Springside to Sacred Heart.
Carried.
- 19-402**
Johnson: **CTTCS Out of Attendance Area Transportation – O’Neil Recommendation**
That the Board accept the recommendation of the Transportation Committee to allow the O’Neil family to access transportation from their farm to Sacred Heart as a courtesy rider, as long as the older sibling attends a Good Spirit School Division school.
Carried.
- 19-403**
Balyski: **PVSD Transportation Request – Dyck Family Recommendation**
That the Board accept the recommendation of the Transportation Committee to allow Prairie Valley School Division to enter the Good Spirit School Division to transport the Dyck family.
Carried.
- 19-404**
Anderson: **Attendance Area Transportation - King**
That the Board accept the recommendation of the Transportation Committee to allow the King family to access transportation from their residence to MC Knoll School for the 2019-20 school year.
Carried.
- New Business**
1. Board Policy Amendments
 - a. Policy 1 – Foundational Statements, Division Focus Areas, and Long-term Goals
 - b. Policy 2 Appendix A – Annual Work Plan
 - c. Policy 7 – Board Operations
 - d. Organizational Meeting
- 19-405**
Stachura: **Policy 1 – Foundational Statements, Division Focus Areas, and Long-term Goals**
That the Board accept the amendments within Policy 1 – Foundational Statements and further that the Director be authorized to make any required technical edits.
Carried.
- 19-406**
Variyan: **Policy 2 Appendix A – Annual Work Plan**
That the Board accept Policy 2 Appendix A – Annual Work Plan with the removal of the Facilities Update in December and June.
Carried.
- 19-407**
Johnson: **Policy 7 – Board Operations**
That the Board accept the amended Policy 7 – Board Operations as presented.

Carried.

Board Chair turned the Chair over to the Director at the commencement of the organizational items.

19-408

Robertson:

Nominations for Board Chair

That the nominations for Board Chair be opened.

Carried.

1st call – Smandych nominated Simpson

2nd call – No nominations

3rd call – No nominations

19-409

Leson:

Close of Nominations

That nominations cease.

Carried.

By acclamation – Bob Simpson was declared Chair.

19-410

Balyski:

Nominations for Vice Chair

That nominations for Board Vice Chair be opened.

Carried.

1st call – Stachura nominated Johnson

2nd call – No nominations

3rd call – No nominations

19-411

Morrison:

Close of Nominations

That nominations cease.

Carried.

By acclamation – Jaime Johnson was declared Vice Chair.

19-412

Smandych:

Signatories of the Board

That the signing officers be the Chair or Vice Chair *and* the Chief Financial Officer or the Accounting Manager.

Carried.

19-413

Johnson:

Borrowing

Current (as required by the Bank of Montreal) - That the Chairman and the Chief Financial Officer authorized to borrow from the Bank of Montreal the sum of six million two hundred thousand (\$6,200,000) to meet the expenditures of the Board until the proceeds of taxes and legislative grants are available, and to pay or agree to pay interest on the moneys borrowed, either in advance or at maturity and in either case after maturity, at the rate of prime; and,

That the said loan shall be a first charge upon the uniform tax levy and legislative grants for the current year; and

That the Chairman and Chief Financial Officer Services be authorized to execute under the corporate seal of the Board, and deliver to the said Bank as security for the said advance and interest thereon, the assignment of the legislative grants payable or to become payable to the Division; and,

That the said Bank shall not be restricted to the said taxes or the said legislative grants for the repayment of the said loan; and

That the said loan may be secured by the promissory note or notes of the Chairman and Chief Financial Officer, given on behalf of the Board, and the Chairman and Chief Financial

Officer are hereby authorized and empowered to execute and give such promissory note or notes on behalf of the said Board as may be required by the said Bank.
Carried.

19-414
Balyski:

Regular Meeting Schedule

That the Board meet at the Good Spirit Education Complex in the RM of Orkney from 10:00 a.m. to 5:00 pm according to the following schedule in 2019-2020:

- October 3, 2019
- November 14, 2019
- December 19, 2019
- January 30, 2020
- March 12, 2020
- April 2, 2020
- May 14, 2020
- June 18, 2020
- August 27, 2020

Carried.

19-415
Leson:

LINC Negotiations Committee

That Morrison and Smandych serve as the Board representatives on the LINC Negotiations Committee.

Carried.

19-416
Morrison:

Support Staff Negotiations Committee

That Johnson and Stachura serve as the Board representatives on the Support Staff Negotiations committee.

Carried.

19-417
Johnson:

Board Executive Committee

That Variyan serve with the Board Chair and Board Vice Chair as the Board representatives on the Board Executive Committee.

Carried.

19-418
Smandych:

Board Transportation Committee

That Balyski, Simpson and Stachura serve as the Board representatives on the Board Transportation Committee.

Carried.

19-419
Morrison:

Finance Committee

That Leson and Variyan along with one of the Chair or Vice-Chair serve as the Board representatives on the Board Finance Committee.

Carried.

19-420
Leson:

First Nation Education Service Agreements and Networking Representation

That Dokuchie, Gendur, and Balyski serve as the Board representatives for First Nation Education Service Agreements discussions and Networking opportunities.

Carried.

19-421
Stachura:

Melville Comprehensive School Governance Authority

That Simpson serve as the board representative for the Melville Comprehensive School Governance Authority.

Carried.

19-422
Leson:

Public Board Section

That Smandych serve as the Board representative on the Public Boards Section and Simpson serve as the alternate.

Carried.

19-423
Balyski:

East Central District Athletic Association Representative Appointment

That Leson serve as the Board representative on the East Central District Athletic Association with Variyan serving as an alternate.

Carried.

19-424
Smandych:

School Community Councils

That the Board members represent the Board at the School Community Council meetings of the schools within their subdivisions. Further, that within Yorkton, Gendur attend Dr. Brass, Variyan attend Yorkton Regional High School, Gendur attend Columbia, and Morrison attend M.C. Knoll. If unable to attend then an alternate will be chosen from the other Yorkton at large trustees. *Dokuchie to attend Canora Junior Elementary, Canora Composite and Norquay Schools.*

Carried.

19-425
Gendur:

Indemnities – Board Meetings

That the indemnity meeting rate be \$345 (Chair), \$325 (Vice Chair), and \$300 (Trustee) effective date of the organizational meeting.

Carried.

19-426
Balyski:

Indemnities – Supervision and Committees

That the hourly rates for Supervision and Committee representation be \$75 (Trustee) per hour in half hour increments to a maximum of 4 hours per day.

Carried.

19-427
Stachura:

Indemnities – Conferences

That the rates for Convention representation \$300 per full day and at half these rates per half day (3 hours or less). Further, that the convention rate is applied for 2 travel days for events held out of province, 1 day for events held in province when there is organized activity on that day. If a Board member is unsure if able to attend a convention, he/she will be registered late and the \$100 late fee will be payable by the Board.

Carried.

19-428
Johnson:

Indemnities – Conference Calls

That the rate for board conference calls be \$100 each.

Carried.

19-429
Smandych:

Monthly Rates

That the Board member be recognized for meeting preparation in the amount of \$150 each month beginning September 1, 2019.

Carried.

19-430
Stachura:

Expense Reimbursement Rates

That the Board set the mileage rate at \$0.42 per kilometer. Furthermore, that if carpooling is available and a board member / staff member chooses to travel on their own, the rate will be recognized at ¼ the approved rate.

That the Board set the travel time rate for board members at \$0.25 per kilometer.

That the Board set the meal rates as: \$15 breakfast, \$20 lunch and \$25 dinner.

That the Board, in lieu of commercial accommodations, provide reimbursement for private accommodation at a rate of fifty dollars (\$50.00) per night.

Carried.

19-431
Balyski:

Indemnity Approval

That the Chair or Vice Chair review and approve all indemnity forms prior to payment for trustees. Board member Stachura will review and approve the indemnity forms of the Chair and Vice Chair.

Carried.

19-432

Stachura:

Electrical Outlet Rental Fees

That the Board set the electrical outlet rental fees at \$40.

Carried.

Information Items presented by the Director of Education

1. Thank you note
2. Important Dates
3. Financial Report
4. Climate Action Incentive Fund For Schools
 - a. Canada to support schools in Ontario, New Brunswick, Manitoba, and Saskatchewan make energy efficiency projects
5. Public Schools of Saskatchewan Student Citizenship Awards
 - a. Outline
 - b. Information and Application
6. SSBA Education Visioning WAG Update
7. Macdonald School – Naming of the School Library
8. Proposed SSBA Budget
9. Preeceville School Senior Girls Volleyball Cooperative
10. Kamsack Comprehensive Institute & Yorkton Regional High School Joint Sponsorship in Football
11. Correspondence
 - a. News Release – Building Brains Early Learning Center Opens 150 New Child Care Spaces in Saskatoon
 - b. Melville Rail Station Tax Exemption

Committee / Conference Reports

1. School Community Council Meetings

Future Business

1. Meeting dates
 - a. October 3, 2019; November 14, 2019; December 19, 2019; January 30, 2020; March 12, 2020; April 2, 2020; May 14, 2020; May 28, 2020 (Special Meeting); June 18, 2020; August 27, 2020;
2. Notice of Motion
3. Topics for Future Agenda
 - a. Accountability
 - i. Facilities Report
 - b. Director's Report
 - i. Division Wall-Walk/Strategic Plan Data
 - ii. Financial Update
 - iii. Transportation Report
 - c. Board Business
 - i. Enrolment/PTR Report
 - ii. Finalize SSBA Resolutions & Position Statements
 - iii. Appoint Voting Delegations & Allocate Votes for SSBA Convention
 - d. Board Development
 - i. Understanding the Educational Assistant Allocation Process

19-433

Smandych:

Adjournment

That we do adjourn at 4:28 pm.

Carried.

BOARD CHAIR – Simpson

SECRETARY – Gervais

Audited Financial Statements

August 31, 2019

Report to the Board



Prepared by: Keith Gervais, Chief Financial Officer
Presented: November 14, 2019

Audit Findings

The audit of the August 31, 2019 Good Spirit School Division was completed by Gary Kreklewich of Miller Moar Grodecki Kreklewich & Chorney.

The opinion of the audit which is included on page 2 & 3 of the audited financial statements indicates the financial statements present fairly, in all material respects, the financial position of the Good Spirit School Division No. 204 as at August 31, 2019 and the results of its operations, changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

All reports were filed on time with the Ministry of Education.

Overview of Audited Financial Statements

Statement of Financial Position – page 4

- This is the balance sheet which reports the assets, liabilities and accumulated surplus of the school division.

Financial Assets

- Cash decreased by \$2,933,731
- Accounts receivable (*Note 7*) increased by \$270,380
 - Provincial grant decreased by \$175,000. These funds were received for the YRHS Asbestos removal project.
 - GST receivable increased by \$223,265
 - Other receivables increased by \$222,115. This includes insurance claims on Dr. Brass and Esterhazy School. The allowance set up to account for estimated uncollectible other receivables remained the same.
- Portfolio investments (*Note 3*) which is the equity shares in Coops increased by \$317.

Liabilities

- Accounts payable and accrued liabilities (*Note 8*) increased by \$74,368
 - Accrued salaries and benefits decreased by \$275,672. This is the time teachers' work in August but paid in September and vacation time earned but not taken by staff.
 - Supplier payments increased by \$92,207. The change in this is due to timing of work and receipt of invoices.
 - Other accounts payable increased by \$257,833. This is mainly due to the timing of GST returns and the GSEC building purchase.
- Long-term debt (*Note 9*) decreased by \$1,441,727. There was no new debt proceeds. Although provision was made for the possibility of a new loan for the annual purchase of buses, the loan was received after year end. It will be included within next year's financial statement. The details are outlined in note 9 on pages N-11 and N-12.
- Liability for Employee Future Benefits (*Note 5*) increased by \$40,400. The Ministry engages the services of Morneau Shepell Ltd. to provide school divisions with an actuarial valuation and estimate. The school division provided detailed information on collective bargaining agreements and out of scope contract provisions along with demographic information on employees and usage of benefits that is used to make these calculations.
- Deferred Revenue (*Note 10*) decreased by \$569,769
 - Federal capital tuition fees collected no longer include a capital component. This amount did not change for the year and remains at \$499,889. This must be used on capital projects and is subject to approval by the Ministry.
 - An amount of \$408,263 from the sale of the excess property surrounding Fairview Education Centre was used against the purchase of the Good Spirit Education Complex.
 - \$5000 was added during the year from the sale of Calder School. The funds were received in 18-19 but the date of possession was in the 19-20 school year.

- Third party grants decreased by \$166,506 for the Anne Portnuff Theatre revitalization project which was community funded.

Net Financial Assets

- If we had collected all of our accounts receivable and cashed in our long term investments and paid all debts there would be about \$10 million, which is our net financial assets.

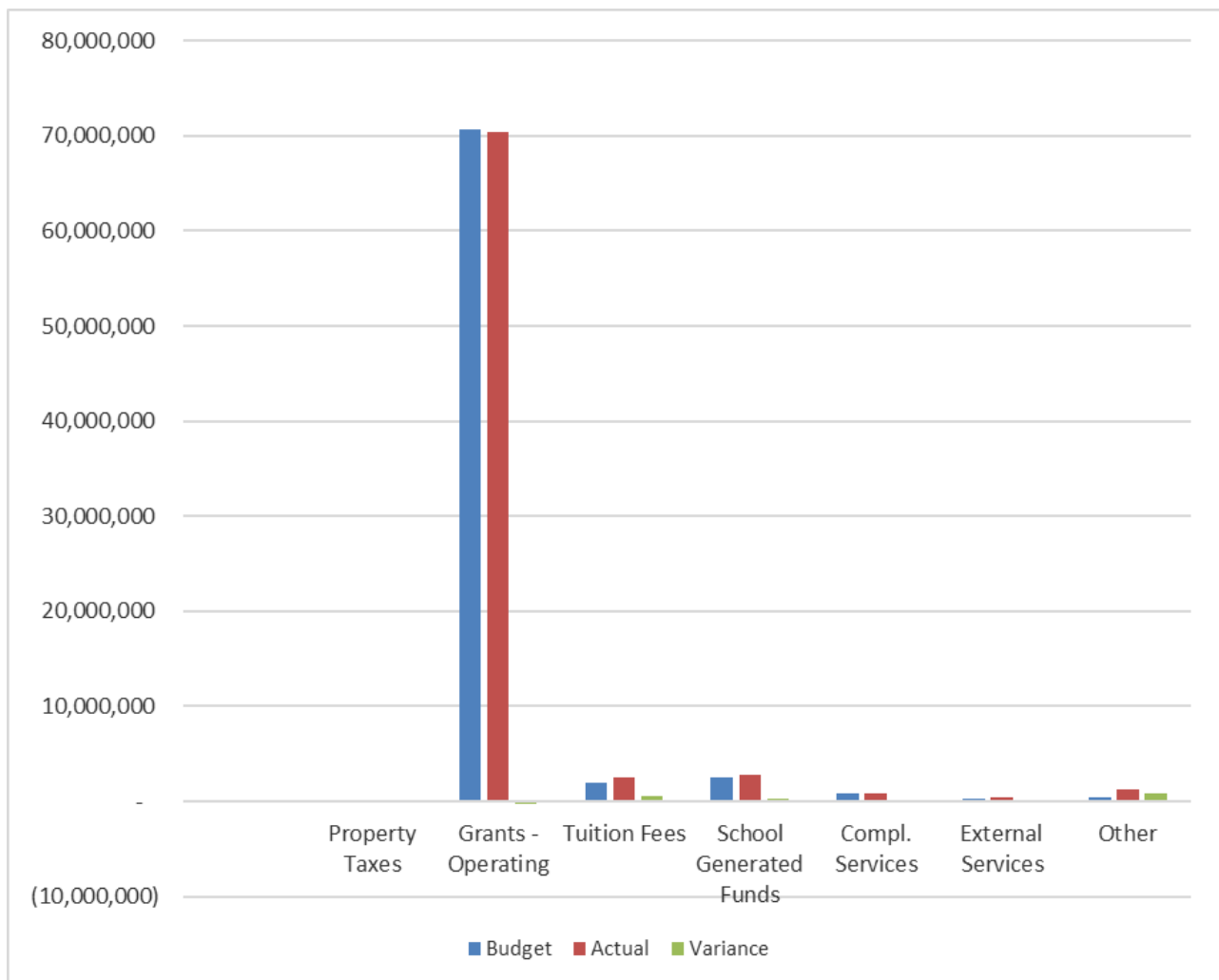
Non-Financial Assets

- The non-financial assets are detailed in Schedule C
 - Investment in tangible capital assets - \$64,304,247
 - August 31, 2019 closing balance \$116,247,223
 - Less: August 31, 2019 amortized \$51,942,976
 - Net Book Value \$64,304,247
- Purchases during the year:
 - Buses - Timing ended up with 10 buses in 2019-20 \$0
 - Other vehicles – Truck \$19,419
 - Furniture & Equipment at Schools \$173,451
 - Computer hardware / software \$112,012
 - Assets under construction (GSEC & Schools) \$5,798,506
- Disposals during year – deemed dispositions when fully amortized **(\$6,970,736)**
 - Buildings (FEC, KBG, St. Magnus, Sturgis El & Fort Livingston) \$2,919,321
 - Buses \$2,981,717
 - Furniture & Equipment \$719,636
 - Computer Hardware & Software \$350,062
- Transfers from work in progress to asset account
 - GSEC Land \$716,000
 - GSEC \$4,732,769
 - Buses \$772,868
 - Removal from Work in Progress **(\$6,221,637)**
- Prepaid Expenses - \$1,474,119
 - Includes SGI licenses, software, and inventory

Statement of Operations and Accumulated Surplus from Operations – page 5

Summary Report of 2018-2019 Revenue Budget to Actual

	Budget	Actual	Variance	
Property Taxes	-	2,810	2,810	#DIV/0!
Grants - Operating	70,646,729	70,388,955	(257,774)	-0.4%
Tuition Fees	1,934,496	2,441,803	507,307	26.2%
School Generated Funds	2,500,000	2,834,520	334,520	13.4%
Compl. Services	857,564	849,127	(8,437)	-1.0%
External Services	286,896	463,788	176,892	61.7%
Other	438,000	1,276,192	838,192	191.4%
Total	76,663,685	78,257,195	1,593,510	2.1%



Property Taxes – 0%

Budget	Actual	Variance	%
\$0	\$2,810	\$2,810	0%

- Property tax is collected by the Ministry and allocated to school divisions through the general revenue fund using the funding formula.
- Good Spirit School Division received \$2,810 for Treaty Land Entitlement.

Grants – Operating – 89.9%

Budget	Actual	Variance	%
\$70,646,729	\$70,388,955	(\$257,774)	(0.4%)

- Reduction operating grant payments due to decreased enrolment (\$592,201)
- Increase in PMR funding \$273,318
- EAL assessment \$7,011
- ELIS Pilot Program \$20,000
- Mental Health First Aid Grant \$9,000
- SGI grant for Drivers program \$25,099

Tuition Fees – 3.1%

Budget	Actual	Variance	%
\$1,934,496	\$2,441,803	\$507,307	26.2%

- This is calculated using the estimate number of tuition paying students which is compiled using historical information. The actual number of these students was more than expected and there was an extra quarter of billings from the prior year.

School Generated Funds – 3.6%

Budget	Actual	Variance	%
\$2,500,000	\$2,834,520	\$334,520	13.4%

- Amount included in budget is based on prior year activity which was lower than current year amounts.
- Changes flow through internally restricted accumulated surplus as an increase in cash.

Complementary Services – 1.1%

Budget	Actual	Variance	%
\$857,564	\$849,127	(\$8,437)	(1.0%)

- Less received/recognized for PPEP (\$4,573)
- Dr. Brass Daycare (\$3,864)

External Services – 0.6%

Budget	Actual	Variance	%
\$286,896	\$463,788	\$176,892	61.7%

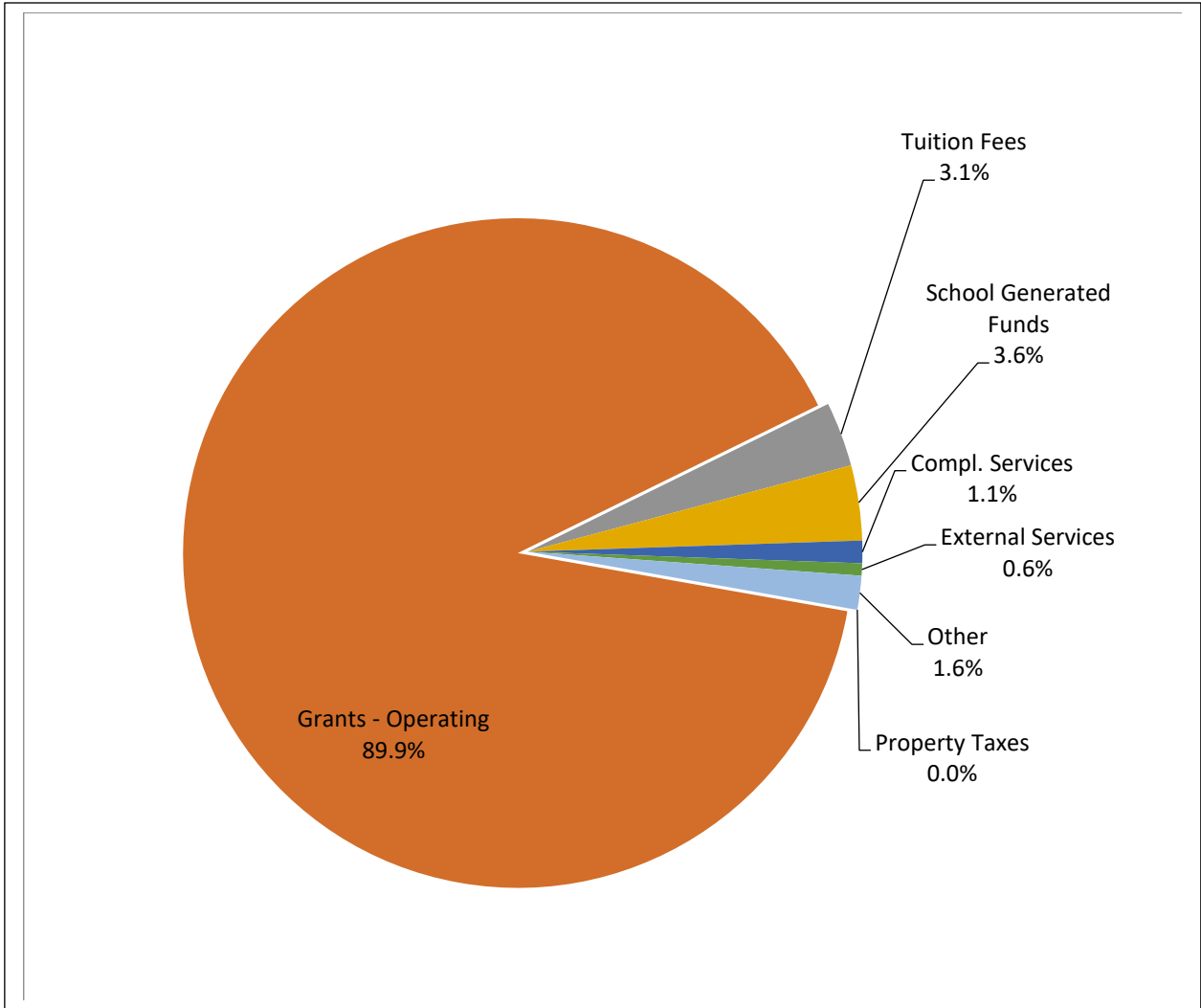
- Received a grant for *Invitational Shared Services* \$150,000
- KidsFirst Funding \$25,596
- YRHS Cafeteria \$1,296

Other – 1.6%

Budget	Actual	Variance	%
\$438,000	\$1,276,192	\$838,192	191.4%

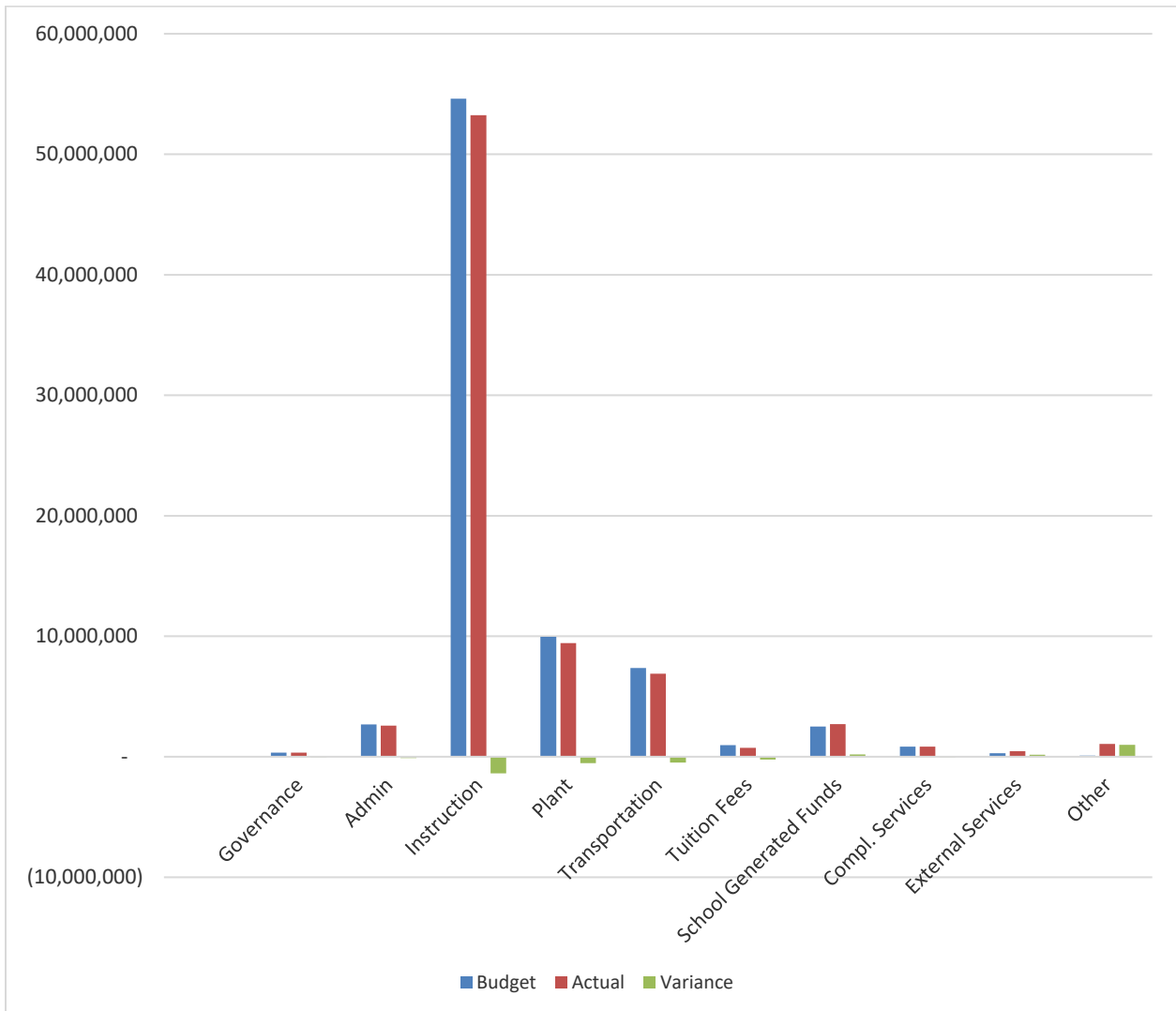
- Miscellaneous Revenue \$753,086
 - Insurance claims at Dr. Brass and Esterhazy (\$122K)
 - FEC land proceeds from deferred revenue (\$408K)
 - Anne Portnuff Theatre revenue (\$264K)
- Sales and Rentals \$36,878
 - Revenues from Crossfit
- Investments \$48,228

Interest revenue increased due to higher interest rates received and higher than projected bank balance



Summary Report of 2019-2019 Expense Budget to Actual

	Budget	Actual	Variance	
Governance	352,183	335,836	(16,347)	-4.6%
Admin	2,689,319	2,582,126	(107,193)	-4.0%
Instruction	54,616,701	53,232,829	(1,383,872)	-2.5%
Plant	9,960,804	9,426,652	(534,152)	-5.4%
Transportation	7,366,967	6,897,393	(469,574)	-6.4%
Tuition Fees	972,907	750,900	(222,007)	-22.8%
School Generated Funds	2,500,000	2,698,859	198,859	8.0%
Compl. Services	839,913	839,672	(241)	0.0%
External Services	290,597	467,969	177,372	61.0%
Other	87,920	1,069,362	981,442	1116.3%
Total	79,677,311	78,301,598	(1,375,713)	-1.7%



Governance – 0.4%

Budget	Actual	Variance	%
\$352,183	\$335,836	(\$16,347)	(4.6%)

- Board members expenses (\$550)
- Professional development (\$1,975)
- SCCs (\$11,803)
- Other (\$2,019)

Administration – 3.3%

Budget	Actual	Variance	%
\$2,689,319	\$2,582,126	(\$107,193)	(4.0%)

- Salaries and benefits (\$93,959)
 - Savings from 50% HR Manager
- Supplies & services \$1,589
- Non-capital furniture & equipment (\$1,467)
- Building operating expenses (\$15,473)
- Communications (\$11,554)
- Travel (\$19,181)
- Professional development (\$16,680)
- Amortization of tangible capital assets (TCA) \$49,532
 - GSEC

Instruction – 68.0%

Budget	Actual	Variance	%
\$54,616,701	\$53,232,829	(\$1,383,872)	(2.5%)

- Professional staff salaries and benefits (\$1,169,641)
 - Replacement, Sick leave, and SEB plan savings (\$522K)
 - Unutilized Contingency and other staffing & benefit savings (\$548K)
- Support staff salaries and benefits (\$13,347)
- Instructional aids \$15,161
- Supplies & services (\$104,994)
- Non-capital furniture & equipment (\$15,826)
- Communications (\$8,519)
- Student related expenses \$3,788
- Travel (\$19,710)
- Professional development (\$60,915)
- Amortization of TCA (\$9,869)

Plant – 12.0%

Budget	Actual	Variance	%
\$9,960,804	\$9,426,652	(\$534,152)	(5.4%)

- Salaries and benefits (\$257,108)
 - 2 Supervisor positions eliminated through org review
 - Savings within caretaking salaries and sub costs
- Supplies & services and non-capital furniture & equipment \$1,347
- Building operating expenses (\$252,817)
 - Savings in insurance, utilities, material & supply costs
- Communications (\$4,387)
- Travel \$308
 - Increased fuel costs and repairs
- Professional development (\$13)
- Amortization of TCA (\$21,482)

Transportation – 8.8%

Budget	Actual	Variance	%
\$7,366,967	\$6,897,393	(\$469,574)	(6.4%)

- Salaries and benefits (\$196,954)
 - Transportation Manager, Bus Routes, & Mechanic savings
- Supplies & services \$68,014
 - Gas and oil costs over by \$120K
- Non-capital furniture & equipment (\$151,605)
 - Replacement program of the 2012 has resulted in savings in the repairs and maintenance of our fleet
- Building operating expenses \$19,658
 - Additional garage maintenance - Unit Heaters MBG, gravel, electrical YBG
- Communications \$1,371
- Travel \$3,975
- Professional development (\$15,638)
- Contracted transportation (\$38,346)
- Amortization of TCA (\$170,049)

Tuition Fees – 1.0%

Budget	Actual	Variance	%
\$972,907	\$750,900	(\$222,007)	(22.8%)

- Tuition fees paid (\$221,607)
- There were fewer students attending Parkland College than budgeted
- Transportation fees (\$400)

School Generated Funds – 3.4%

Budget	Actual	Variance	%
\$2,500,000	\$2,698,859	\$198,859	8.0%

- Amount included in budget is based on prior year activity which was lower than current year amounts
- Changes flow through internally restricted accumulated surplus

Complementary Services – 1.1%

Budget	Actual	Variance	%
\$839,913	\$839,672	(\$241)	(0.0%)

- Pre-K program actual expenses were slightly less than grant (\$241)

External Services – 0.6%

Budget	Actual	Variance	%
\$290,597	\$467,969	\$177,372	61.0%

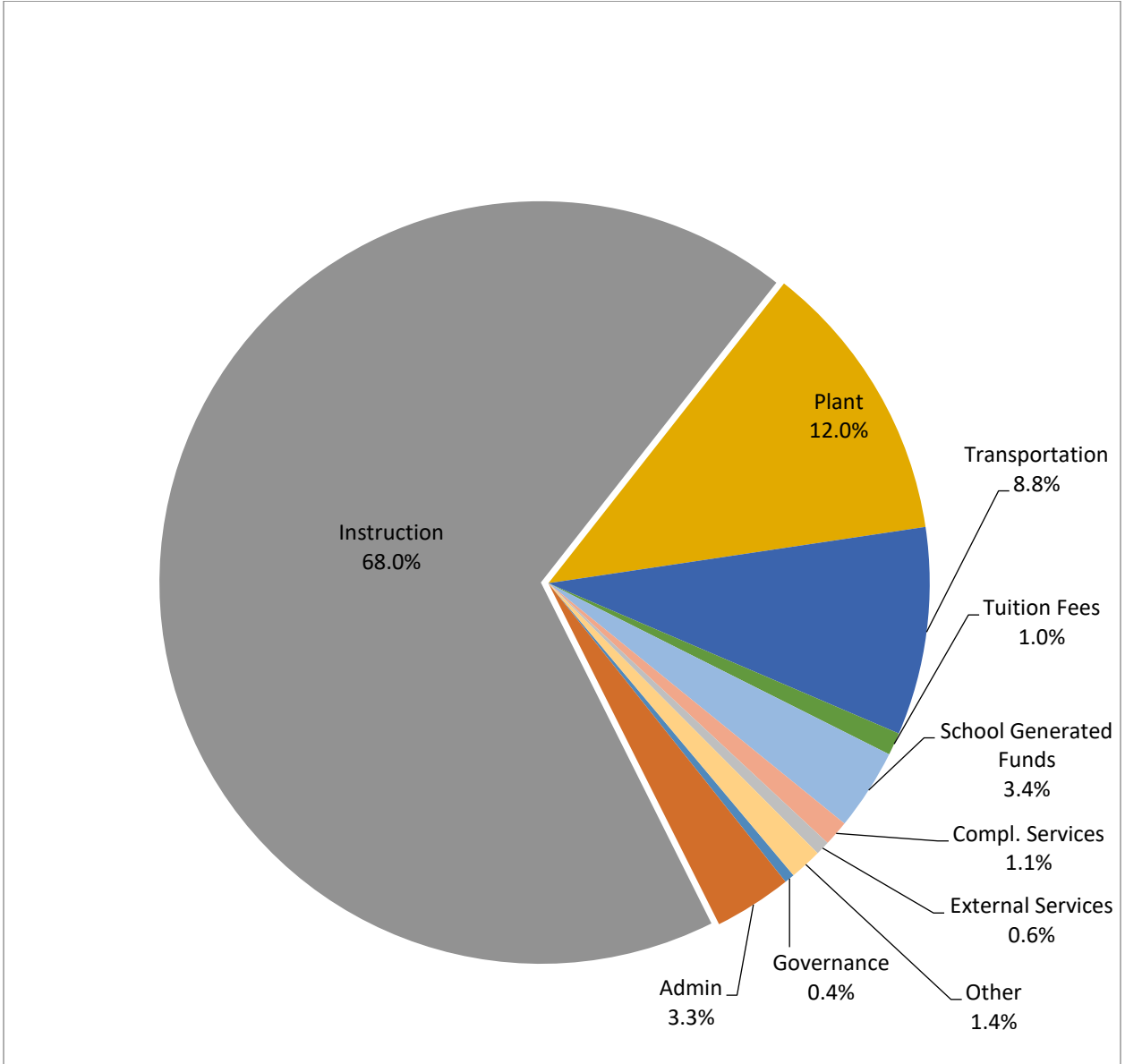
- YRHS cafeteria program \$14,369
- Regional Kids First program \$13,003
- Received a grant for *Invitational Shared Services* which is paid to Treaty 4 \$150,000

Other – 1.4%

Budget	Actual	Variance	%
\$87,920	\$1,069,362	\$981,442	1116.3%

- Current interest and bank charges (\$5,769)
- Interest on long-term debt (\$13,160)
- Loss on disposal of TCA (deemed disposition adjustment) \$1,000,371

- Buildings \$584, 966
- Buses \$415,405



Accumulated Surplus from Operations, End of Year – page N-14

	August 31 2018	Additions during the year	Reductions during the year	August 31 2019
Invested in Tangible Capital Assets:				
Net Book Value of Tangible Capital Assets	\$ 64,151,353	\$ 4,447,191	\$ 4,294,297	\$ 64,304,247
Less: Debt owing on Tangible Capital Assets	(2,539,135)	(83,685)	(1,525,412)	(1,097,408)
	61,612,218	4,363,506	2,768,885	63,206,839
PMR maintenance project allocations (1)	2,218,795	2,130,551	1,596,285	2,753,061
Designated Assets:				
Capital Projects:				
Designated for tca expense - Hoffman School	45,000	-	-	45,000
Anne Portnuff Theatre Upgrades	69,225	-	64,525	4,700
Minor Renovations	289,434	-	-	289,434
Feasibility Study Non-School Facilities	164,440	-	164,440	-
Risk Management & Security	39,626	-	28,327	11,299
Purchase of Buses	27,132	-	-	27,132
Unified Student Information System - USIS	300,000	-	113,932	186,068
	934,857	-	371,224	563,633
Other:				
School generated funds	1,559,515	118,290	-	1,677,805
Future Expenditures YRHS Flood	100,000	-	-	100,000
School budget carryovers	316,864	252,349	316,864	252,349
Other (PPEP, Kidsfirst, LCS Fitness)	63,031	229,000	208,030	84,001
	2,039,410	599,639	524,894	2,114,155
Unrestricted Surplus	8,740,430	-	1,876,811	6,863,619
Total Accumulated Surplus	\$ 75,545,710	\$ 7,093,696	\$ 7,138,099	\$ 75,501,307

- Net increase in tangible capital assets \$1,594,621
- Net increase in PMR \$534,266
- Net change to other restricted reserves **(\$371,224)**
- Transfer from unrestricted to internally restricted \$0
- School Generated Funds increased \$118,290
- School budget carryovers decreased **(\$64,515)**
- Third party programs increased \$20,970
- Reduction to unrestricted **(\$1,876,811)**
- **Net change to Total Accumulated Surplus = Operating Surplus/Deficit **(\$44,403)****

Unrestricted Surplus Analysis

• Total unrestricted surplus	\$6,863,619
• Less: provincial grants receivable set up but not received	(\$407,470)
• Less: other receivables	(\$797,142)
Net unrestricted surplus, August 31, 2019	\$5,664,007

Comparison to August 31, 2018 Position:

• Total unrestricted surplus	\$8,740,430
• Less: accounts receivable	(\$934,232)
Net unrestricted surplus, August 31, 2018	\$7,806,198
Change, decrease over the year	(\$2,142,191)

Good Spirit School Division Board of Education

Regular Meeting Agenda

Date: October 3, 2019
Location: Good Spirit Education Complex
Time: **10:00 AM**

10:00 AM

1. Call to Order
 - 1.1. Approval of Agenda
2. Review Meeting Norms
3. Approval of Minutes
 - 3.1. Approval of August 29, 2019 Minutes
4. Conflict of Interest - [Policy 7 – Section 13](#); [Policy 2 Role of the Board](#)
5. Delegation - none

10:15 AM

6. Accountability Report
 - 6.1. Facilities Report
7. Board Development
 - 7.1. Understanding the Educational Assistant Allocation Process
8. Closed Session
 - 8.1. Human Resources Report – handout at meeting
 - 8.1.1. Monthly Report – posted in Resource Centre
 - 8.2. Transportation Committee
 - 8.2.1. Stevens Family
 - 8.2.2. Wiley Family
 - 8.2.3. Cook Family
 - 8.2.4. Swan Valley School Division – Soura family
 - 8.2.5. Swan Valley School Division – Woytiw Family
 - 8.2.6. Kendze Family
 - 8.2.7. Young Family
 - 8.3. Student Discipline Committee
 - 8.3.1. 2400888
 - 8.3.2. 2800820-2
 - 8.4. Title Transfers
 - 8.4.1. Former School – RM of Clayton
 - 8.4.2. Former School – RM of Orkney

12:45 AM

- 9. Action Items
 - 9.1. Items Arising From Closed Session
 - 9.1.1. Transportation Committee Recommendations
 - 9.1.1.1. Stevens Family
 - 9.1.1.2. Wiley Family
 - 9.1.1.3. Cook Family
 - 9.1.1.4. Swan Valley School Division – Soura Family
 - 9.1.1.5. Swan Valley School Division – Woytkiw Family
 - 9.1.1.6. Kendze Family
 - 9.1.1.7. Young Family
 - 9.1.2. Student Discipline Committee Recommendation
 - 9.1.2.1. 2400888
 - 9.1.2.2. 2800820-2
 - 9.1.3. Title Transfers
 - 9.1.3.1. Former School – RM of Clayton
 - 9.1.3.2. Former School – RM of Orkney

12:55 PM

- 10. New Business
 - 10.1. Photocopier Lease Tender
 - 10.2. Appoint Voting Delegations & Allocate Votes for SSBA Convention
 - 10.3. Esterhazy High School International Field Trip - Band

1:15 PM

- 11. Director's Report

3:30 PM

- 12. Committee/Conference Report
 - 12.1. School Community Council Meetings
- 13. Future Business - Board Policy 2A - Annual Work Plan
 - 13.1. Meeting Dates – November 14, 2019, December 19, 2019, January 30, 2020, March 12, 2020, April 2, 2020, May 14, 2020, May 28, 2020 (Special meeting), June 18, 2020, August 27, 2020
 - 13.2. Notice of Motion
 - 13.3. Topics for Future Agenda
 - 13.3.1. Accountability
 - 13.3.1.1. Financial Report/Audit
 - 13.3.2. Director's Report
 - 13.3.2.1. Financial Update
 - 13.3.2.2. Utilizing GSSD Communiqués with SCCs
 - 13.3.3. Board Business
 - 13.3.3.1. Approve Annual Report
 - 13.3.4. Advocacy
 - 13.3.4.1. School Staff Representatives
 - 13.3.5. Board Development
 - 13.3.5.1. Truth & Reconciliation

14. Adjourn

**The Board of Education of the
Good Spirit School Division No. 204 of Saskatchewan**

**Minutes of the Regular Meeting of the Good Spirit Board of Education
Thursday, October 3, 2019
Good Spirit Education Complex, Yorkton, Saskatchewan**

Board Members (P)Present (A)Absent

P	Anderson, Jade
P	Dokuchie, Gilda
P	Johnson, Jaime – Vice Chair
P	Morrison, Jan
P	Simpson, Bob – Chair
P	Variyan, Steve

P	Balyski, Chris
A	Gendur, Gord
P	Leson, Shannon
P	Stachura, Florence
A	Smandych, Lois

Staff

Quintin Robertson – Director of Education
Donna Kriger – Deputy Director of Education Services
Keith Gervais – Chief Financial Officer
Heather Morris – Assistant to the Director

19-434

Simpson:

Call to order

That this meeting now come to order at 10:05 a.m.
Carried.

19-435

Leson:

Adoption of agenda

That the agenda be adopted as presented.
Carried.

19-436

Anderson:

Approval of August 29, 2019 regular minutes

That the minutes of the August 29, 2019 regular meeting be adopted as presented.
Carried.

Business arising from the minutes

None

Conflict of Interest

None

Delegation

None

Accountability Report

Facilities Report

Board Development

Understanding the Educational Assistant Allocation Process

19-437

Stachura:

Facilities Accountability Report

That the Board accept the accountability report on Facilities as presented.
Carried.

Board Member Balyski joined the meeting at 10:55 am

Closed Session Items

1. Human Resources Report
 - a. Information
 - b. New Employee Issues
 - c. Outstanding Employee Issues
2. Transportation Committee
 - a. Stevens Family
 - b. Wiley Request
 - c. Cook Family
 - d. Swan Valley School Division – Soura Family
 - e. Swan Valley School Division – Woytkiw Family
 - f. Kendze Family
 - g. Young Family
3. Student Discipline Committee
 - a. 240888
 - b. 2800820-2
4. Title Transfers
 - a. Former School – RM of Clayton
 - b. Former School – RM of Orkney

19-438

Leson:

Enter closed session

That the Board enter closed session to receive and review agenda items.
Carried.

19-439

Johnson:

Exit closed session

That the Board exit closed session.
Carried.

Lunch

19-440

Anderson:

Enter closed session

That the Board enter closed session to receive and review agenda items.
Carried.

19-441

Dokuchie:

Exit closed session

That the Board exit closed session.
Carried.

Action Items

1. Items Arising from Closed Session
 - a. Transportation Committee Recommendations
 - i. Steven Family
 - ii. Wiley Family
 - iii. Cook Family
 - iv. SVSD – Soura Family
 - v. SVSD – Woytkiw Family
 - vi. Kendze Family
 - vii. Young Family
 - b. Student Discipline Recommendations
 - i. 2400888
 - ii. 280082-2
 - c. Title Transfer Recommendations
 - i. Former School – RM of Clayton
 - ii. Former School – RM of Orkney

- 19-442**
Balycki: **Stevens Family Transportation Recommendation**
That the Board accept the recommendation of the Transportation Committee to allow the Stevens family to access transportation from Veregin to Kamsack as a courtesy rider.
Carried.
- 19-443**
Johnson: **Wiley Family Transportation Recommendation**
That the Board accept the recommendation of the Transportation Committee to allow the Wiley family to access transportation from a host family as a courtesy rider.
Carried.
- 19-444**
Morrison: **Cook Family Transportation Recommendation**
That the Board accept the recommendation of the Transportation Committee to allow the Cook family to access transportation from Ebenezer to Yorkdale and access the transfer bus to MC Knoll School.
Carried.
- 19-445**
Variyan: **Swan Valley School Division – Soura Family Recommendation**
That the Board accept the recommendation of the Transportation Committee to allow Swan Valley School Division to enter the Good Spirit School Division boundary to transport the Soura family.
Carried.
- 19-446**
Leson: **Swan Valley School Division – Woytkiw Family Recommendation**
That the Board accept the recommendation of the Transportation Committee to provide the Woytkiw family with reimbursement for transportation costs in the amount of \$750.
Carried.
- 19-447**
Stachura: **Kendze Family Transportation Recommendation**
That the Board accept the recommendation of the Transportation Committee to uphold its previous decision from March 14, 2019 and January 31, 2019 to deny transportation to the Kendze family to St. Henry's School in Melville.
Carried.
- 19-448**
Anderson: **Young Family Transportation Recommendation**
That the Board table the Young family request until further investigation can occur around transfer bus capacity.
Carried.
- 19-449**
Dokuchie: **Student Discipline Recommendation - 2400888**
That the Board approve the Student Discipline Committee Report – 2400888.
Carried.
- 19-450**
Balycki: **Student Discipline Recommendation – 280082-2**
That the Board approve the Student Discipline Committee Report – 280082-2.
Carried.
- 19-451**
Johnson: **Title Transfer Recommendation – Former School – RM of Clayton**
That the Board agree to transfer title for the following former RM of Clayton school property, Title number 124323353, to Randy Garry Kucharyshen and Joan Hedy Laureen Kucharyshen, and that the cost of title transfer be borne by the new property owner.
Carried.

19-452
Morrison:

Title Transfer Recommendation – Former School – RM of Orkney

That the Board agree to transfer title for the following former RM of Orkney school property, Title number 125216502, to Clarence Protz, and that the cost of title transfer be borne by the new property owner.

Carried.

New Business

1. Photocopier Tender
2. Appoint Voting Delegations & Allocate Votes for SSBA Convention
3. Esterhazy High School Educational Field Trip – Band

19-453
Variyan:

Photocopier Tender

That the Board approve the lease contract with Toshiba Tec Canada Business Solutions Inc. and Concentra Financial for the lease of 25 photocopiers.

Carried.

19-454
Leson:

Appoint Voting Delegations & Allocate Votes for SSBA Convention

That the Board approves Jan Morrison, Shannon Leson, Florence Stachura, Gilda Dokuchie, Jaime Johnson, Bob Simpson, Gord Gendur as voting delegates at the Saskatchewan School Board Association general assembly November 18, 2019. The Board Vice Chair is authorized to pick up and distribute the Board's ballots. The ballots shall be allocated equally amongst the authorized trustees with the balance being allocated to the Board Chair and/or Vice Board Chair.

Carried.

19-455
Stachura:

Esterhazy High School Educational Field Trip - Band

That the Board approves the International Field Trip request permitting the Esterhazy High School Band students and chaperones to travel to the Heritage Festival/Clinics in Chicago, Illinois on April 22 to 27, 2020.

Carried.

Board Member Variyan excused himself at 2:30 pm

Discussion Items presented by the Director of Education

1. Enrollment / PTR Report
2. Finalize SSBA Resolutions & Position Statements
3. GSEC Consolidation Celebration
4. Emergency Support Planning
5. Board Policy Review
 - a. Policy 2 Role of the Board
 - b. Policy 3 Role of the Board Member

Information Items presented by the Director of Education

1. Thank you note
2. Important Dates
 - a. Indigenous Student Centre Grand Opening at Kamsack Comprehensive Institute
 - b. 25th National Congress on Rural Education in Canada
 - c. Grade 6 Girls Jumpstart
3. Financial Report
 - a. Governance Budget
 - b. Financial Information Report
4. Transportation Report
5. Division Wall-Walk / Strategic Plan Data
6. Draft Vision Engagement Report
7. Administrative Procedure Updates

- a. AP 142 Cell Phone Access and Usage
- b. AP 497 Partnerships
 - i. Form 497-1 Request for CRVS Template
 - ii. Form 497-2 Partnership Code of Conduct Review & Declaration
- 8. Board Chairs Council Meeting Follow-up
 - a. Provincial Leadership Team Update to Board of Education PowerPoint
 - b. Prairie Spirit School Division Resolution
 - c. Local and Provincial Policy vs Collective Agreements
- 9. Proposed SSBA 2020 Budget
- 10. September 11, 2019 PLT Meeting Key Messages
- 11. Student Incident Report
- 12. Federal Election Package
- 13. Correspondence
 - a. Removal of the Work "Public" From School Division Names Articles
 - b. Media Coverage – Education in Saskatchewan as of September 6, 2019
 - c. Insurance Participation Agreement Feedback
 - i. Letter from SSBA dated September 3, 2019
 - ii. Email from SSBA dated September 3, 2019
 - iii. Government of Saskatchewan Continues to Expend Intensive Needs Supports for Students and Early Learners
 - iv. SSBA Fall General Assembly Registration

Board Member Johnson excused herself at 3:11 pm

Committee / Conference Reports

- 1. School Community Council Meetings

Future Business

- 1. Meeting dates
 - a. November 14, 2019; December 19, 2019; January 30, 2020; March 12, 2020; April 2, 2020; May 14, 2020; May 28, 2020 (Special Meeting); June 18, 2020; August 27, 2020;
- 2. Notice of Motion
- 3. Topics for Future Agenda
 - a. Accountability
 - i. Financial Report/Audit
 - b. Director's Report
 - i. Financial Update
 - ii. Utilizing GSSD Communiques with SCCs
 - c. Board Business
 - i. Approve Annual Report
 - d. Board Development
 - i. Truth & Reconciliation
 - e. Advocacy
 - i. School Staff Representatives

19-456
Balycki:

Adjournment

That we do adjourn at 3:36 pm.

Carried.

BOARD CHAIR – Simpson

SECRETARY – Gervais

Accountability Topic: 2018-19 Facilities Summary

Date of Board Meeting:

October 3, 2019

Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

The following is a summary highlighting the work done in the facilities department during the 2018-19 school year.

Preventative Maintenance and Renewal Projects

- Yorkton Regional High School (YRHS) C Wing roof project
- Macdonald, Invermay, Preeceville, and Norquay School phone systems
- Esterhazy High School washroom upgrades
- YRHS and Melville Comprehensive School (MCS) change room renovations
- PJ Gillen classroom upgrades
- Dr. Brass Gym renovation (ceiling & mezzanine)

Other Projects

Funded by Reserves

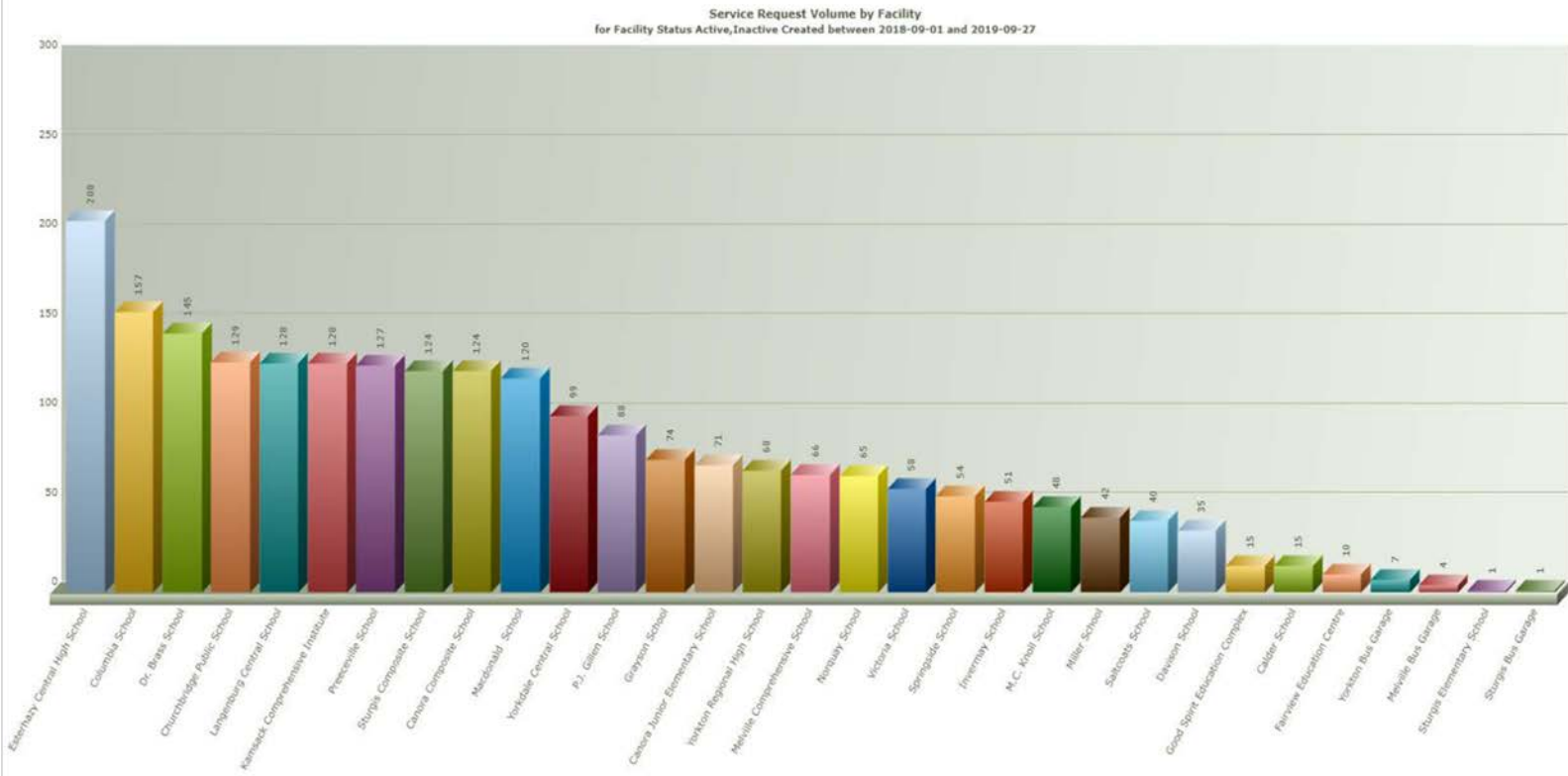
- Anne Portnuff Revitalization completed (Funding also from public donors)
- Esterhazy High School track and field project (Funded by SCC and community support)
- Good Spirit Education Complex – Consolidation project

Funded by Operations Budget

- Yorkdale Home Economics lab
- Churchbridge Public School gym interior and exterior
- Macdonald School entrance painting and windows, science lab and classroom painting
- Preeceville School window trims
- Springside School window frames and gym painting
- YRHS gym painting
- Sturgis Comprehensive School shed
- Columbia and Yorkdale parking lot maintenance
- Victoria School wheelchair lift

Service Requests

- 2,302 service requests were received in the previous twelve months. This number does not include the items that technicians handle when in a school and have administration/staff approach them with requests.
- The top five schools that submit requests include: Esterhazy High School, Columbia, Dr. Brass, Churchbridge and Langenburg Central School
- MCS and YRHS both have Building Operators and therefore many items are handled by them without service requests. Service requests for those schools are issued when a service provider (outside vendor) is needed.



Staffing

- Maintenance staff comprised of six technicians and one coordinator
- Caretaking staff comprised of one coordinator and approximately 55 caretakers

Photo Gallery

Yorkton Regional High School Gym



Preeceville School Windows



Yorkton Regional High School Roof



Esterhazy Track



Dr. Brass Gym & Mezzanine



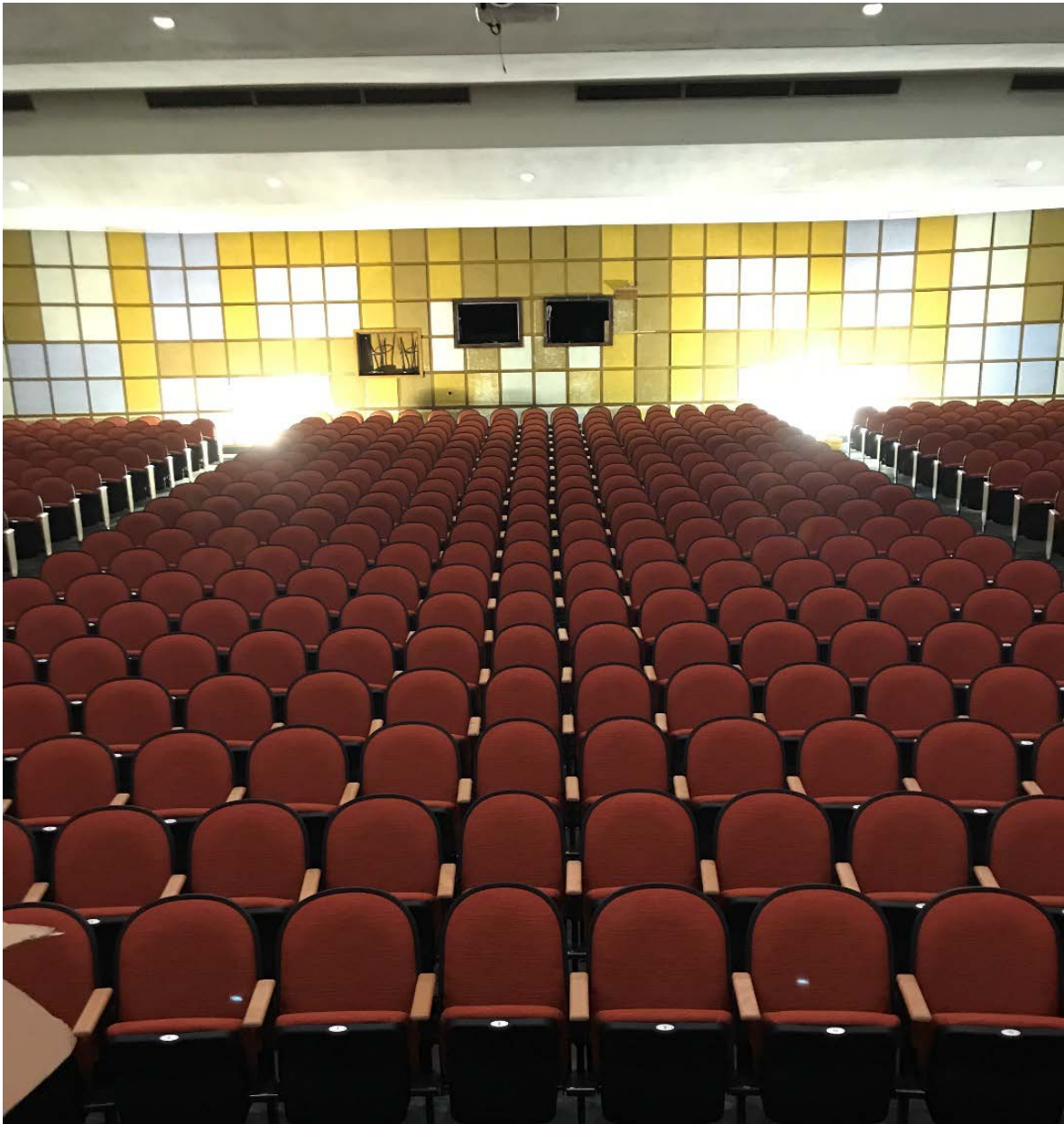
Churchbridge School Gym Exterior



Melville Comprehensive School Lockers



Anne Portnuff Seating, Yorkton Regional High School



Key Strategies Employed

- Staff management – with the large volume of service requests and significant projects it is important to allocate the staff appropriately to accomplish the goals.
 - Facilities Coordinator, David Sliva, was responsible for keeping all the project work on track - working with contractors and facilities staff to accomplish our projects.
 - Caretaker Coordinator, Dan Boyle, supported the schools with all the varying caretaker needs including finding spares, repairing and replacing equipment and even filling in at a school when required.

Future Strategies

- Target improvements to classroom environment.

Risk Assessment:

Risk	Likelihood (Low-Med-High)	Impact (Low-Med- High)	Mitigation Strategy
Major building emergency	Medium	High	Monitor facilities. Preventative maintenance
Lack of funding	Medium	High	Prioritize and budget

Recommended Decision/Motion:

“That the Board accept the accountability report on Facilities as presented.”

Respectfully submitted,

Quintin M. Robertson, Director/CEO
Good Spirit School Division



Our Motto
Our Mission
Our Values
Our Vision

Students Come First
Building Strong Foundations to Create Bright Futures
Belonging, Respect, Responsibility, Learning, Nurturing, Perseverance
Learning Without Limits...Achievement for All

STUDENT & FAMILY
INTERNAL PROCESSES
PEOPLE CAPACITY
FINANCIAL STEWARDSHIP

Board Development Topic: Understanding the Educational Assistant Allocation Process

Date of Board Meeting:

October 3, 2019

Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

Quality Indicator(s):

QI 6.2 – The Director keeps the Board informed about Division operations.

QI 6.3 – The Director provides the Board with balance, sufficient, concise information and clear recommendations for actions items in agendas.

QI 6.6 – The Director ensures high quality management services are provided to the Board.

Information for the Board (10 fast facts):
Impact Assessment

Planning for Student Overall		Total Rubric Points: 10			
Area	Level 4	Level 3	Level 2	Level 1	
Independence Completes tasks and follows instructions in a manner similar to same-age peers Priority <input type="checkbox"/>	○	●	○	○	
Personal/Social Well-being Generally demonstrates positive age-expected emotional health and social skills Priority <input type="checkbox"/>	●	○	○	○	
Communication (speech and/or language and/or alternative forms of communication) Effectively expresses ideas, thoughts and needs at a level commensurate with peers. Priority <input type="checkbox"/>	○	○	●	○	
Health/ Medical Needs/ Personal Care No health needs or medical condition is currently well-managed Additional <input type="checkbox"/>	●	○	○	○	
Academic Achievement Performing at or above expected achievement based on learning capacity Priority <input type="checkbox"/>	○	●	○	○	
Safety No threat or harm to self or others Priority <input type="checkbox"/>	●	○	○	○	
Sensory Readily regulates sensory information presented in the environment. Priority <input type="checkbox"/>	○	●	○	○	
Motor Skills Does not require assistance for age-expected activities Priority <input type="checkbox"/>	○	●	○	○	
Transition (Daily) Does not require assistance in transitioning Priority <input type="checkbox"/>	○	●	○	○	

Required Staff & Budget Tracking

Location	Required EA Support in Hrs.	Assigned EA Hours	Emergency & Additional Hours Requests	EA Hours (PreK.)	Total Support (Required Support Minus Approved Assigned EA Hrs.)
Bear Stream	0.00	0.00	0.00	0.00	0.00
Canora Composite School (5-12)	45.00	28.13	0.00	0.00	16.88
Canora Junior Elementary School (PK-4)	26.50	13.25	180.00	3.25	13.25
Churchbridge Public School (K-12)	44.00	38.13	0.00	0.00	5.87
Columbia School (PK-8)	120.25	59.50	0.00	8.75	60.75
Crystal Lake	0.00	0.00	0.00	0.00	0.00
Davison School (PK-6)	67.50	31.75	0.00	5.75	35.75
Dr. Brass School (PK-8)	43.75	22.00	0.00	5.75	21.75
Esterhazy High School (6-12)	26.00	19.88	0.00	0.00	6.12
Grayson School (K-9)	20.50	11.00	0.00	0.00	9.50
Invermay School (K-12)	23.50	16.50	0.00	0.00	7.00
Kamsack Comprehensive Institute (5-12)	134.50	50.50	0.00	0.00	84.00
Langenburg Central School (K-12)	41.00	44.00	0.00	3.00	-3.00
M.C. Knoll School (K-8)	32.75	22.25	0.00	0.00	10.50
Macdonald School (K-9)	17.50	9.50	0.00	0.00	8.00
Melville Comprehensive School (7-12)	65.50	40.00	0.00	0.00	25.50
Miller School (K-4)	10.00	5.75	0.00	0.00	4.25
Norquay School (K-12)	80.50	42.00	90.00	0.00	38.50
P.J. Gillen School (K-5)	45.50	29.50	75.00	0.00	16.00
Preeceville School (K-12)	51.00	36.50	0.00	0.00	14.50
Saltcoats School (K-8)	12.00	9.75	0.00	0.00	2.25
Silver Stream	0.00	0.00	0.00	0.00	0.00
Springside School (K-8)	18.50	11.50	0.00	0.00	7.00
Sturgis Composite School (K-12)	28.00	17.00	0.00	0.00	11.00
Victoria School (PK-4)	56.75	50.00	0.00	8.75	6.75
Yorkdale Central School (K-8)	57.50	34.08	165.00	0.00	23.43
Yorkton Regional High School (9-12)	127.50	84.00	0.00	0.00	43.50

	1195.50	726.46	510.00	35.25	469.04
			EA FTE	Daily Hours	# of Days
2019/20 Budget (in hours/FTE)			<i>135.60</i>	745.80	<i>197.00</i>
Assigned EA Hours for 2019/20			132.08	726.46	197.10
Contingency Fund After Assigned Hours			3.52	19.34	193.24
<i>Remaining Contingency Fund</i>			3.02	16.62	1,067.55

Emergency Support Requests

- Emergency EA Support can be requested on a temporary basis (less than 30 workdays) through completion of the Emergency Support template in CLEVR. The Student Support Teacher (SST) or Principal should first discuss the request with their Student Services Coordinator (SSC) and then notify her when the template is completed in Clevr through the email function. This must be done prior to arranging an EA sub.
- Once notified, the SSC will review the request and discuss with the Director, if required. If approved, the SSC will sign the authorization and forward to the other SSCs, principal, SST, HR, and the Payroll Department. The school must attach the signed authorization to the sub EA’s timesheet when forwarding to payroll.

Intensive Support Requests

- When support is required beyond 30 working days or when the school identifies the need for long-term support, the SST and Principal should contact their SSC who will review the school’s EA staffing, current EA assignments, and the needs of students within the school. Please note, requests for EA support are only considered for students with intensive needs.
- The SST and principal will complete the “Intensive Support Request” in CLEVR and notify the SSC who will ensure all information required is included.
- The SSC will schedule an observation of the student and discuss the student’s needs with the SST and Principal.
- The SSC will present the request for additional support at the next Intensive Supports Committee (ISC) meeting. Meetings are scheduled very six weeks.
- The HR Department will complete the posting requisition in Applitrack. When the requisition is completed, the SST and Principal will be notified;
- In the event an application is denied, the SST and Principal will be notified by the SSC.

Hiring Procedures

- Once the posting has closed, principals of unionized schools will email the HR Department, and cc the SSC, to review whether there are any seniority considerations among applicants. The applicant who possesses the most seniority and the required

education, qualifications, knowledge, skills, and abilities shall be awarded the position. In exceptional circumstances, the appointment of EAs to positions may be subject to their ability to meet specific program and/or student needs which will be detailed in the posting. In such instances, CUPE shall be consulted prior to the appointment where appropriate.

- The principal will shortlist for the position and ensure those being interviewed have an up to date Criminal Record and Vulnerable Sector check (CRVS) uploaded to Applitrack for external applicants. The original document must be forwarded to the HR Department before an applicant is hired. If a substitute EA is hired, a new CRVS is not required. If one is not uploaded, they must bring the CRVS to the interview.
- If only one candidate possesses seniority and is considered to be suitable, other applicants do not have to be interviewed. Ensure that a recent (within one year) GSSD EA Interview Guide is on file with the HR Department. If not, conduct an interview, record responses within the EA Interview Guide, and forward to the HR Department.
- If more than one candidate possesses seniority, an interview is required. The GSSD EA Interview Guides are to be forwarded to the HR Department.
- When conducting interviews, those interviewing need to keep accurate notes of responses and send the completed guides for all candidates interviewed to the HR Department.
- The principal will make a verbal offer of employment to the successful candidate. Once the candidate accepts, the principal will complete the appropriate Hiring Checklist and forward to the Director who will review, approve and inform the HR Department to prepare the contract (and cc the SSC and SST). HR will verify with the principal the amount of FLEX time the new hire will be allotted as it is dependent on hours of employment and the start date.
- When offering the successful candidate a permanent position, they should be reminded of their need to enroll in an approved Educational Assistant course within six (6) months of their permanent status if they have not completed an approved course of study (as outlined in AP 438). Temporary employees are not required to enroll in an approved course of study during their temporary status;
- The SST and SSC will arrange for TEAM orientation to be completed within the first month of employment. The principal will submit the completed TEAM orientation booklet to the SSC. After review, the SSC will provide the completed TEAM orientation booklet to the HR Department for recording in the Human Resources Information System. The completed TEAM orientation booklets will be destroyed after one year.
- Performance Reviews during an EA's Probationary Period.

Respectfully submitted,

Quintin M. Robertson, Director/CEO
Good Spirit School Division

Good Spirit School Division Board of Education Conference Call Board Meeting

Date: Friday, October 11, 2019
Location: Saskota Room; 1-866-296-5646 (passcode 765513)
Time: **4:00 PM**

4:00 PM

1. Call to Order
2. [Review Meeting Norms](#)
3. Approval of Agenda

4:10 PM

4. Closed Session
 - 4.1. Human Resources Report
5. Adjourn

**The Board of Education of the
Good Spirit School Division No. 204 of Saskatchewan**

**Minutes of the Regular Meeting of the Good Spirit Board of Education
Thursday, October 11, 2019
Good Spirit Education Complex, Yorkton, Saskatchewan**

Board Members (P)Present (A)Absent

P	Anderson, Jade
A	Dokuchie, Gilda
P	Johnson, Jaime – Vice Chair
P	Morrison, Jan
P	Simpson, Bob – Chair
P	Variyan, Steve

P	Balyski, Chris
A	Gendur, Gord
P	Leson, Shannon
A	Stachura, Florence
A	Smandych, Lois

Staff

Quintin Robertson – Director of Education
Donna Kriger – Deputy Director of Education Services
Keith Gervais – Chief Financial Officer
Heather Morris – Assistant to the Director
Jason Trost – Human Resources Superintendent

19-457

Simpson:

Call to order

That this meeting now come to order at 4:02 p.m.

Carried.

19-458

Variyan:

Adoption of agenda

That the agenda be adopted as presented.

Carried.

19-459

Morrison:

Enter closed session

That the Board enter closed session to receive and review agenda items.

Carried.

19-460

Balyski:

Exit closed session

That the Board exit closed session.

Carried.

19-461

Morrison:

Adjournment

That we do adjourn at 4:43 pm.

Carried.

BOARD CHAIR – Simpson

SECRETARY – Gervais

Good Spirit School Division Board of Education

Regular Meeting Agenda

Date: November 14, 2019
Location: Good Spirit Education Complex
Time: 10:00 AM

***Staff from Columbia School, Esterhazy High School and Norquay School will join the Board for an advocacy session at 12 noon.**

10:00 AM

1. Call to Order
 - 1.1. Approval of Agenda
2. Review Meeting Norms
3. Approval of Minutes
 - 3.1. Approval of October 3, 2019 Minutes
 - 3.2. Approval of October 11, 2019 Minutes
4. Conflict of Interest - [Policy 7 – Section 13](#); [Policy 2 Role of the Board](#)

10:15 AM

5. Delegation
 - 5.1. Grayson SCC - 10:15 am
 - 5.2. Kendze Family – 10:45 am

11:30 AM

6. Accountability Report - Financial Report/Audit Report
7. Board Development - Truth & Reconciliation

1:15 PM

8. Closed Session
 - 8.1. Human Resources Report – handout at meeting
 - 8.1.1. Monthly Report – posted in Resource Centre
 - 8.2. Student Discipline Committee
 - 8.2.1. 2400611
 - 8.2.2. 1301146
 - 8.3. Yorkton Minor Football Financial Update
9. Action Items
 - 9.1. Items Arising From Closed Session

- 9.1.1. Human Resources Recommendation
 - 9.1.1.1. Out of Scope Aboriginal Community Worker Salary
- 9.1.2. Student Discipline Committee Recommendation
 - 9.1.2.1. 2400611
 - 9.1.2.2. 1301146

2:45 PM

- 10. New Business
 - 10.1. 2018-19 Annual Report
 - 10.2. Century Field Signage
 - 10.3. General Insurance Plan
 - 10.3.1. General Insurance Plan Distribution of Excess Capital Funds & Participation Agreement Emails
 - 10.3.2. Excess Capital Distribution 2019 Listing
 - 10.3.3. Excess Capital Distribution 2019 FAQs
 - 10.4. Central Office Closure
 - 10.5. Audited Financial statement and Management Letter

3:00 PM

- 11. Director's Report

3:45 PM

- 12. Committee/Conference Report
 - 12.1. School Community Council Meetings
- 13. Future Business - Board Policy 2A - Annual Work Plan
 - 13.1. Meeting Dates – December 19, 2019, January 30, 2020, March 12, 2020, April 2, 2020, May 14, 2020, May 28, 2020 (Special meeting), June 18, 2020, August 27, 2020
 - 13.2. Notice of Motion
 - 13.3. Topics for Future Agenda
 - 13.3.1. Accountability
 - 13.3.1.1. Human Resources Report
 - 13.3.2. Director's Report
 - 13.3.2.1. Financial Update
 - 13.3.3. Advocacy
 - 13.3.3.1. Representatives from First Nations Partnerships
 - 13.3.4. Board Development
 - 13.3.4.1. Outcome Based Report
- 14. Adjourn

Board Development Topic: Truth and Reconciliation

Date of Board Meeting:

November 14, 2019

Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

Quality Indicator(s):

QI 6.2 – The Director keeps the Board informed about Division operations.

QI 6.3 – The Director provides the Board with balance, sufficient, concise information and clear recommendations for actions items in agendas.

QI 6.6 – The Director ensures high quality management services are provided to the Board.

Information for the Board (10 fast facts):

1. The purpose of [Truth and Reconciliation](#) in GSSD is not to place blame or guilt, but rather to raise the awareness of employees, students and stakeholders regarding the historical account of the residential schools as part of our shared history, one that is not well understood by many.
2. By acknowledging the truth associated with residential schools, GSSD can support reconciliation between indigenous and non-indigenous students and families.
3. The 2019-20 school year is the second year that GSSD has placed Truth and Reconciliation on it's Strategic Plan as an area of focus.
4. To date, approximately 300 GSSD employees have participated in Truth and Reconciliation training delivered by Diane and Bonnie Musqua. Additionally, approximately 200 staff members have also participated in the Kairos Blanket Exercise which involves blankets arranged on the floor to represent land. Participants experience powerful emotions as they are invited to step into the roles of First Nations, Inuit and later Métis peoples.
5. Through the role of the Cultural Advocate, the Indigenous Community Workers, the Indigenous Student Achievement Coaches as well as Elders and Knowledge Keepers, GSSD has been able to raise awareness among students and staff regarding the trauma associated with residential schools.
6. GSSD has recently selected an online training resource for all employees of the school division to participate in, as a means of deepening understanding and developing empathy toward Residential School survivors and their families.
7. Teacher and student resources are housed on the GSSD portal to supplement the Ministry of Education resources which have been compiled to support our understanding about the legacy of Residential Schools. GSSD is currently vetting alternate student resources from Ontario and through the First Nations University of Canada which will be aligned to Saskatchewan curriculum for classroom use.
8. Indigenous culture is being supported in GSSD schools through beading, drumming, dance, art, language, connections with Elders/Knowledge Keepers and Indigenous Student Centers.

9. GSSD has committed to increasing cultural competencies throughout our school division by implementing division-wide processes and professional learning that will grow our collective understanding about Indigenous identity, histories, worldview and systemic barriers. Likewise, GSSD has also committed to enriching existing partnerships and establishing new partnerships to enhance educational opportunities for our Indigenous students.
10. Though advancement has been made across GSSD with Truth and Reconciliation, it would be advantageous to employ an Indigenous person at the Senior Administration level to support the work currently being done as well as moving into the future.

Respectfully submitted,

Quintin M. Robertson, Director/CEO
Good Spirit School Division

**The Board of Education of the
Good Spirit School Division No. 204 of Saskatchewan**

**Minutes of the Regular Meeting of the Good Spirit Board of Education
Thursday, November 14, 2019
Good Spirit Education Complex, Yorkton, Saskatchewan**

Board Members (P)Present (A)Absent

P	Anderson, Jade
P	Dokuchie, Gilda
P	Johnson, Jaime – Vice Chair
P	Morrison, Jan
P	Simpson, Bob – Chair
A	Variyan, Steve

P	Balyski, Chris
P	Gendur, Gord
P	Leson, Shannon
P	Stachura, Florence
P	Smandych, Lois

Staff

Quintin Robertson – Director of Education
Donna Kriger – Deputy Director of Education Services
Keith Gervais – Chief Financial Officer
Heather Morris – Assistant to the Director

19-462

Simpson:

Call to order

That this meeting now come to order at 10:03 a.m.

Carried.

19-463

Morrison:

Adoption of agenda

That the agenda be adopted with the following changes:

- place the Closed Session - Human Resources item after the Delegation item
- include Action Item - Human Resources Recommendation.

Carried.

19-464

Anderson:

Approval of October 3, 2019 regular minutes

That the minutes of the October 3, 2019 regular meeting be adopted as presented.

Carried.

19-465

Leson:

Approval of October 11, 2019 regular minutes

That the minutes of the October 11, 2019 regular meeting be adopted as presented.

Carried.

Business arising from the minutes

None

Conflict of Interest

None

Delegation

Grayson School SCC at 10:15 am

Mark Kendze at 10:45 am

19-466

Gendur:

Kendze Family Transportation Request

That the Board deny the Kendze Family request for transportation to St. Henry's School in Melville as the family does not reside within coterminous boundaries with Christ The Teacher Catholic Schools.

Carried.

Closed Session Items

1. Human Resources Report
 - a. New Teacher Mentor Model
 - b. Recruitment Initiatives
 - c. New Employee Issues
 - d. Outstanding Employee Issues

19-467

Smandych:

Enter closed session

That the Board enter closed session to receive and review agenda items.

Carried.

19-468

Stachura:

Exit closed session

That the Board exit closed session.

Carried.

Board Member Leson excused himself at 12:17 pm

Lunch – advocacy session with staff from Columbia School, Esterhazy High School and Norquay School

Accountability Report

Financial Report/Audit

Board Development

Truth & Reconciliation

19-469

Dokuchie:

Accountability Report – Financial Report/Audit

That the Board accept the Accountability Report on the August 31, 2019 Audited Financial Statements as presented.

Carried.

Closed Session Items

1. Student Discipline Committee
 - a. 2400611
 - b. 1301146
2. Yorkton Minor Football Financial Update

19-470

Johnson:

Enter closed session

That the Board enter closed session to receive and review agenda items.

Carried.

19-471

Morrison:

Exit closed session

That the Board exit closed session.

Carried.

Action Items

1. Items Arising from Closed Session
 - a. Human Resources Recommendation
 - i. Aboriginal Community Worker Salary Grid Adjustment
 - b. Student Discipline Recommendations
 - i. 2400611
 - ii. 1301146

19-472

Anderson:

Human Resources Recommendation – Aboriginal Community Worker Salary Grid Adjustment

That the Board direct Administration to adjust the out-of-scope Aboriginal Community Worker salary scale to align in principle with the unionized Aboriginal Community Worker salary scale.

Carried.

19-473

Gendur:

Student Discipline Recommendation - 2400611

That the Board approve the Student Discipline Committee Report - 2400611.

Carried.

19-474

Smandych:

Student Discipline Recommendation - 2400611

That the Board approve the Student Discipline Committee Report - 1301146.

Carried.

New Business

1. 2018-19 Annual Report
2. Century Field Signage
3. General Insurance Plan
 - a. General Insurance Plan Distribution of Excess Capital Funds & Participation Agreement Emails
 - b. Excess Capital Distribution 2019 Listing
 - c. Excess Capital Distribution 2019 FAQs
4. Central Office Closure
5. Audited Financial Statement and Management Letter

19-475

Stachura:

2018-19 Annual Report

That the Board approves the 2018-19 Annual Report for submission to the Ministry.

Carried.

19-476

Balyski:

Century Field Signage

That the Board allow a sign, acknowledging Triple A Directional Drilling, to be placed at the spotter's booth at Century Field.

Carried.

19-477

Dokuchie:

General Insurance Plan

That the Board choose to receive a premium rebate from the SSBA to insurance premiums in February 2020.

Carried.

19-478

Johnson:

Central Office Closure

That the Board approve the closure of the Good Spirit Education Complex on December 27, 30 and 31, 2019.

Carried.

19-479
Morrison:

Audited Financial Statements and Management Letter

That the Board receives and approves the Management Letter and Audited Financial Statements for the year ending August 31, 2019 pending minor changes made after Ministry of Education and Finance format review and approval.

Carried.

Board Member Smandych excused herself at 3:04 pm

Discussion Items presented by the Director of Education

1. Utilizing GSSD Communiques with SCCs
2. Board Policy Review
 - a. Policy 2 Feedback
 - b. Policy 3 Feedback
 - c. Policy 4 – Board Member Code of Ethics
 - d. Policy 4 Appendix – Trustee Code of Conduct Sanctions
 - e. Policy 5 – Role of the Board Chair
3. Proposed Bylaw Amendments and Resolutions for 2019 AGM
 - a. Proposed Bylaw Amendments and Resolutions
 - b. Positions Statements
 - c. Rules of Procedures
 - d. Adopted Resolutions Progress Dashboard

Information Items presented by the Director of Education

1. Thank you note
2. Important Dates
 - a. Trustee Academy Save the Date
 - b. Service Recognition & Sea Star Award Events
 - c. SSBA Fall Assembly
 - i. 2019 SSBA Fall Assembly Agenda
 - ii. AGM Voting Delegates
3. Good Spirit School Division 2019 Scholarships
4. Student Incident Report
5. Joint Sponsorships
 - a. Churchbridge Public & Langenburg Central schools
 - b. Preeceville School
6. Trustee Business Cards
7. YRHS Mauler Sponsorship Update
8. Correspondence
 - a. School Divisions Report No Losses in Fourth Quarte
 - b. Provincial Tuition and Nominal Role Counts
 - c. October 2019 The School Trustee
 - d. Media Coverage – Education in Saskatchewan
 - e. Government Trustee Bargaining Committee Update on Teacher Bargaining
 - f. Public Section Update
 - g. Youth Video Contest
 - h. Correspondence Regarding Cote First Nation Representation
 - i. Government Works to Establish Committee On Class Size and Composition
 - j. Concerns with ERB Processing
 - k. Summary of Connection Report
 - l. New Training For School Division Staff Will Help Build Safe and Inclusive Learning Environments
 - m. Update On Teacher Bargaining
 - n. Letter Regarding Transition to the Implications of the Layh Decision

Committee / Conference Reports

1. School Community Council Meetings

Future Business

1. Meeting dates
 - a. December 19, 2019; January 30, 2020; March 12, 2020; April 2, 2020; May 14, 2020; May 28, 2020 (Special Meeting); June 18, 2020; August 27, 2020
2. Notice of Motion
3. Topics for Future Agenda
 - a. Accountability
 - i. Human Resources Report
 - b. Director's Report
 - i. Financial Update
 - c. Advocacy
 - i. Representatives from First Nations Partnerships
 - d. Board Development
 - i. Outcome Based Reporting

19-480

Stachura:

Adjournment

That we do adjourn at 5:03 pm.

Carried.

BOARD CHAIR – Simpson

SECRETARY – Gervais

Good Spirit School Division Board of Education Regular Meeting Agenda

Date: December 19, 2019
Location: Good Spirit Education Complex
Time: **10:00 AM**

10:00 AM

1. Call to Order
 - 1.1. Approval of Agenda
2. Review Meeting Norms
3. Approval of Minutes
 - 3.1. Approval of November 14, 2019 Minutes
4. Conflict of Interest - [Policy 7 – Section 13](#); [Policy 2 Role of the Board](#)
5. Delegation – none

10:20 AM

6. Accountability Report – Human Resources Report
7. Board Development – Outcome Based Reporting

10:50 AM

8. Closed Session
 - 8.1. Human Resources Report – handout at meeting
 - 8.1.1. Monthly Report – posted in Resource Centre
 - 8.1.2. Operations Manager
 - 8.1.3. Board Policy 15 Recruitment and Selection of Personnel
 - 8.2. Student Discipline Committee
 - 8.2.1. 2101736-2
 - 8.2.2. 2101737
 - 8.3. Transportation Committee
 - 8.3.1. Effa Family
 - 8.3.2. Nabozniak Transportation
 - 8.4. Title Transfer
 - 8.4.1. Former School – St. Magnus
9. Action Items
 - 9.1. Items Arising From Closed Session
 - 9.1.1. Human Resources Recommendation
 - 9.1.1.1. Board Policy 15 Recruitment and Selection of Personnel

- 9.1.2. Student Discipline Committee Recommendations
 - 9.1.2.1. 2101736-2
 - 9.1.2.2. 2101737
- 9.1.3. Transportation Committee Recommendation
 - 9.1.3.1. Effa Family
 - 9.1.3.2. Nabozniak Family
- 9.1.4. Title Transfer Recommendation
 - 9.1.4.1. Former School – St. Magnus

1:00 PM

- 10. New Business
 - 10.1. Board Policy 2 Role of the Board
 - 10.2. Board Policy 4 Board Member Code of Ethics
 - 10.3. Amended Annual Work Plan

1:25 PM

- 11. Director's Report

3:00 PM

- 12. Committee/Conference Report
 - 12.1. School Community Council Meetings
 - 12.1.1. [Davison School SCC Meeting – December 9, 2019](#) – posted in Resource Centre
- 13. Future Business - Board Policy 2A - Annual Work Plan
 - 13.1. Meeting Dates –January 30, 2020, March 12, 2020, April 2, 2020, May 14, 2020, May 28, 2020 (Special meeting), June 18, 2020, August 27, 2020
 - 13.2. Notice of Motion
 - 13.3. Topics for Future Agenda
 - 13.3.1. Accountability
 - 13.3.1.1. Student Learning & Well-being Report
 - 13.3.2. Director's Report
 - 13.3.2.1. Financial Update
 - 13.3.2.2. Transportation Update
 - 13.3.3. Board Business
 - 13.3.3.1. Review Draft School Year Calendar
 - 13.3.3.2. Board Budget Development Framework
 - 13.3.4. Advocacy
 - 13.3.4.1. Parkland College
 - 13.3.5. Board Development
 - 13.3.5.1. High School Athletics
- 14. Adjourn

Employee Information

Positions	Number of Employees	Number of Substitutes
Good Spirit Education Complex	154	
Director	1	NA
Deputy Director	1	NA
Chief Financial Officer	1	NA
Superintendents	4	NA
Payroll	4	NA
Finance	3	NA
Assistants (Director, Schools, Office)	3	NA
Human Resources	2	NA
Transportation		
Office	3	NA
Mechanics	5	NA
Bus Drivers	107	42
Facilities		
Office	3	NA
Technicians	7	NA
Technology	7	NA
Regional Kids First	2	NA
Program Benefit Coordinator	1	NA
In-School Staff	759	
Professional Staff	406	251
Educational Assistants	159	184
Caretakers	58	50
Administrators	42	NA
Administrative Assistants	40	116
Library Technicians	31	111
Instructional Coaches	7	NA
Aboriginal Community Workers	3	NA
Nutrition Workers	3	10
PEPP Employees	3	NA
Achievement Coaches	2	NA
Food Service Assistants	2	19
Cafeteria Supervisor	1	NA
Security	1	NA
PreK Associate	1	NA
Professional Service Providers (PSP)	27	
School Counsellors	13	NA
Speech Language Pathologists	6	NA
Student Service Coordinators	3	NA
Speech Language Assistants	2	NA
Educational Psychologists	1	NA
Occupational Therapist	1	NA
Psychometrist	1	NA
Total GSSD employees	940	783
	Note: Included are people on leave	Note: Some people are on multiple lists

of Current Leaves

Maternity/Parental - 26

Other - 10

of Significant Employee Issues

December 1, 2018 to November 30, 2019

Grievances - 4

Suspensions - 5

Terminations – 5

Human Rights – 1

Pending Board of Reference - 1

Posting Information

December 1, 2018 to November 30, 2019

189 jobs were posted

998 applications self-identified with minority status

Collective Agreements

- **Good Spirit Teachers Association – Stuart Wilson**
 - All teachers
 - LINC Agreement expires June 30, 2021
- **CUPE 4784 – Karla Sastaunik**
 - EA's, Library Techs, Caretaker, Mechanics & other positions
 - Expires July 31, 2020
- **Deer Park Employees Association – Susan Avramenko**
 - Bus drivers in Melville area
 - Expires July 31, 2020
- **CUPE Employees 5123 - Linda Dyck**
 - Bus drivers in Northern area
 - Expires July 31, 2020
- **Out of Scope**

Significant Items of the Human Resources Work Plan

1. Human Resource Information System Implementation (Atrieve)
2. Performance Management (Admin Council, PSP, Administrators)
3. Recruitment of EA's & Bus Drivers
4. Employment Equity Plan
5. Accommodation AP
6. Contract Negotiations

Recommended Decision/Motion:

"That the Board accept the accountability report on Human Resources as presented."

Respectfully submitted,

Quintin Robertson, Director of Education/CEO
Good Spirit School Division



Our Motto
Our Mission
Our Values
Our Vision

Students Come First
 Building Strong Foundations to Create Bright Futures
 Belonging, Respect, Responsibility, Learning, Nurturing, Perseverance
 Learning Without Limits...Achievement for All

Board Development Topic: Outcome-Based Reporting

Date of Board Meeting:

December 19, 2019

Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

Quality Indicator(s):

QI 6.2 – The Director keeps the Board informed about Division operations.

QI 6.3 – The Director provides the Board with balance, sufficient, concise information and clear recommendations for actions items in agendas.

QI 6.6 – The Director ensures high quality management services are provided to the Board.

Information for the Board (10 fast facts):

1. Saskatchewan Curriculum renewal to an outcomes-based approach necessitated a change to accurately reflect how we report student achievement.
2. Outcome-Based Reporting is utilized in Grades K-9 in the Good Spirit Division where all curricula have been renewed to outcomes and indicators.
3. Academic Achievement is reported on using a 4-pt Achievement Scale. All 23 Saskatchewan School Divisions have adopted the 4-pt. Achievement Scale and have also identified a common definition for other terms like IE-Insufficient Evidence, NA-Not Applicable, IG-Individualized Goals. Good Spirit will transition to the provincial 4-pt Achievement Scale in the 2020-21 school year. Note: The only changes to the GSSD Achievement Scale to reflect the provincial scale will be
 - The definition and descriptor for Level 4 will change to Exemplary on the provincial 4-point scale
 - The addition of other terms NA and IG

Academic Profile				
Program Supports: <input type="checkbox"/> Inclusion and Intervention Plan (IIP)* <input type="checkbox"/> English as an Additional Language (EAL) Student <input type="checkbox"/> Levelled Literacy Intervention				
[IE] Insufficient Evidence	[1] Beginning	[2] Approaching	[3] Meeting	[4] Exceeding
The student has not demonstrated enough evidence for reporting purpose. A list of work to be completed or an explanation accompanies the progress report.	The student is having difficulty demonstrating an understanding of the concept.	The student is developing an understanding of the concept.	The student consistently demonstrates an understanding of the concept or has achieved the concept.	The student independently demonstrates an in-depth understanding of the concept, and consistently applies this knowledge to new situations.

4. The target for the division's outcome-based report card is a **Level 3 or Meeting Expectations**. This rating or mark would suggest that the student consistently demonstrates an understanding of the

STUDENT & FAMILY

INTERNAL PROCESSES

PEOPLE CAPACITY

FINANCIAL STEWARDSHIP

outcome or has achieved the outcome. A rating of 4 or Exceeding would suggest higher order thinking and an application of the newly acquired concepts to new and novel situations.

- The 4-point rating scale is aligned to GSSD curriculum rubrics in all subject areas.

Mathematics Grade 7 Number (N)				
Outcome	1 - Beginning The student is having difficulty demonstrating an understanding of the concept.	2 - Approaching The student is developing an understanding of the concept.	3 - Meeting The student consistently demonstrates an understanding of the concept or has achieved the concept.	4 - Exceeding The student independently demonstrates an in-depth understanding of the concept, and consistently applies this knowledge to new situations.
N7.1 I can demonstrate an understanding of division through the development and application of divisibility strategies for 2, 3, 4, 5, 6, 8, 9, and 10, and through an analysis of division involving zero. [C, CN, ME, R]	• With help, I can apply basic divisibility rules for 2, 5, and 10.	• I can apply most divisibility rules for 2, 3, 5, 6, 8, 9, OR 10 to many given whole numbers.	• I can apply the divisibility rules for 2, 3, 5, 6, 8, 9, AND 10 to any given whole number.	• I can solve complex word problems by applying divisibility rules.
	• With help, I can demonstrate the rules that dividing zero by any number results in an answer or 0, OR that it is impossible to divide any number by 0.	• I can demonstrate the rules that dividing zero by any number results in an answer or 0, OR that it is impossible to divide any number by 0.	• I can explain the rules that dividing zero by any number results in an answer or 0, OR that it is impossible to divide any number by 0.	• I can apply the rules that dividing zero by any number results in an answer or 0, OR that it is impossible to divide any number by 0.
Comments				

- All ELA and Math outcomes are reported on in the Kindergarten to Grade 9 GSSD report card. Other subjects are reported on according to strand.

Mathematics	T1	T2	T3
Number Sense			
Describe and represent whole numbers to 1000 in a variety of ways.			
Compare and order numbers to 1000 in a variety of ways.			
Estimate using objects to 1000.			
Demonstrate an understanding of addition with answers to 1000 with objects, pictures and symbols.			
Demonstrate an understanding of subtraction of 1, 2 and 3 digit numbers using objects, pictures and symbols.			
Demonstrate an understanding of multiplication to 5x5 in a variety of ways.			
Demonstrate an understanding of division in a variety of ways.			
Make and solve word problems from a multiplication or division equations.			
Patterns and Relations			
Demonstrate an understanding of fractions concretely, pictorially, physically and orally.			
Demonstrate an understanding of increasing and decreasing patterns in a variety of ways.			
Solve one step addition and subtraction equations in different ways.			
Shape and Space			
Understand the concept of time in days, weeks, months and years.			
Understand, compare and measure mass using g and kg.			
Demonstrate an understanding of linear measurement in cm and metres.			
Demonstrate an understanding of 3-D objects by analyzing characteristics of faces, edges and vertices.			
Demonstrate an understanding of regular and irregular 2-D objects such as triangles, quadrilaterals, pentagons, hexagons and octagons.			
Statistics and Probability			
Collect first hand data and represent it in different ways (dot plots, charts, lists, bar graphs and line plots)			
Comments			
Term 1			
Term 2			
Term 3			

Social Studies	T1	T2	T3
Interaction & Interdependence of Nations			
Local, indigenous, and global interactions and interdependence of individuals, societies, cultures, and nations.			
Dynamic Relationships			
Relationships of people with the land, environments, events, and ideas as they have affected the past, shape the present, and influence the future.			
Power & Authority			
Processes and structures of power and authority, and the implications for individuals, communities, and nations.			
Resources & Wealth			
Worldviews about the use and distribution of resources and wealth in relation to the needs of individuals, communities, nations, and the natural environment.			
Comments			
Term 1			
Term 2			
Term 3			

- Academic marks reflect only the student's achievement of outcomes and does not factor in learning behaviours such as effort, participation, attendance, etc.
- Learning behaviours are reported on a 4-point scale for all Kindergarten to Grade 12 students and reflects the frequency of the behaviours. GSSD will be adopting the provincial Factors that Affect Student Achievement for the 2020-2021 school year.

Learning Behaviours				
2015-2016		Columbia Elementary School		
Student	School Year	Teacher	School	
Key	(1) Rarely	(2) Occasionally	(3) Usually	(4) Consistently
I Belong				
	T1	T2	T3	
Participation Participates in class activities.				
Cooperation Works cooperatively with others.				
I Learn				
Engagement in Learning Engages in acquiring new skills and knowledge.				
Organization Skills Manages belongings, materials and assignments.				
I Am Responsible				
Accepts Responsibility Accepts responsibility for actions.				
Work Habits Uses class time effectively.				
I Respect				
Respect for Others Demonstrates respect for peers and adults.				
Respect for School Follows rules and procedures.				
I Nurture				
Conflict Resolution Responds to conflicts appropriately.				
Citizenship Is considerate, thoughtful and encouraging to others.				

9. Student-led conferences are an important aspect of outcome-based education. In a student-led conference, students, parents, and teachers come together to discuss, plan, and celebrate student learning.
10. Evidence of learning provides the foundation for the student-led conference. During the student-led conferences, students show their work to their parents and explain how the samples demonstrate their achievement level on the rubrics.

Respectfully submitted,

Quintin M. Robertson, Director/CEO
Good Spirit School Division

**The Board of Education of the
Good Spirit School Division No. 204 of Saskatchewan**

**Minutes of the Regular Meeting of the Good Spirit Board of Education
Thursday, December 19, 2019
Good Spirit Education Complex, Yorkton, Saskatchewan**

Board Members (P)Present (A)Absent

P	Anderson, Jade
P	Dokuchie, Gilda
P	Johnson, Jaime – Vice Chair
P	Morrison, Jan
P	Simpson, Bob – Chair
P	Variyan, Steve

P	Balyski, Chris
P	Gendur, Gord
P	Leson, Shannon
P	Stachura, Florence
P	Smandych, Lois

Staff

Quintin Robertson – Director of Education
Donna Kriger – Deputy Director of Education Services
Keith Gervais – Chief Financial Officer
Heather Morris – Assistant to the Director

19-481

Simpson:

Call to order

That this meeting now come to order at 10:03 a.m.
Carried.

19-482

Johnson:

Adoption of agenda

That the agenda be adopted as presented.
Carried.

19-483

Morrison:

Approval of November 14, 2019 regular minutes

That the minutes of the November 14, 2019 regular meeting be adopted as presented.
Carried.

Business arising from the minutes

None

Conflict of Interest

Board Member Johnson declared a conflict for agenda item 8.3.1. Transportation Item - Effa Family and 9.1.3.1. Transportation Committee Recommendation - Effa Family.

Delegation

No delegation

Accountability Report

Human Resources

Board Development

Outcome Based Reporting

19-484

Anderson:

Accountability Report – Human Resources

That the Board accept the accountability report on Human Resources as presented.
Carried.

Closed Session Items

1. Human Resources Report
 - a. Admin Council Performance Evaluation
 - b. New Employee Issues
 - c. Outstanding Employee Issues
 - d. Recent Staff Changes
2. Student Discipline Committee
 - a. 2101736-2
 - b. 2101737
3. Transportation Committee
 - a. Effa Family
 - b. Nabozniak Family
4. Title Transfer
 - a. Former School – St. Magnus

19-485

Balyski:

Enter closed session

That the Board enter closed session to receive and review agenda items.
Carried.

19-486

Variyan:

Exit closed session

That the Board exit closed session.
Carried.

Lunch

19-487

Dokuchie:

Enter closed session

That the Board enter closed session to receive and review agenda items.
Carried.

19-488

Stachura:

Exit closed session

That the Board exit closed session.
Carried.

Action Items

1. Items Arising from Closed Session
 - a. Human Resources Recommendation
 - i. Board Policy 15 – Recruitment and Selection of Personnel
 - b. Student Discipline Recommendations
 - i. 2101736-2
 - ii. 2101737
 - c. Transportation Committee Recommendation
 - i. Effa Family
 - ii. Nabozniak Family
 - d. Title Transfer
 - i. Former School – St. Magnus

19-489
Smandych: **Board Policy 15 Recruitment and Selection of Personnel**
That the Board approve the application of Board Policy 15-Section 5.3.
Carried.

19-490
Leson: **Student Discipline Recommendation – 2101736-2**
That the Board approve the Student Discipline Committee Report – 2101736-2.
Carried.

19-491
Gendur: **Student Discipline Recommendation – 2101737**
That the Board approve the Student Discipline Committee Report – 2101737.
Carried.

19-492
Variyan: **Transportation Committee Recommendation – Effa Family**
That the Board accept the recommendation of the Transportation Committee to deny the Effa Family transportation from NW 32-32-2-W2 to Norquay School and continue courtesy ridership from their current pick-up and drop-off point. Any new or revised Administrative Procedures and changes to Board Policy 16 will be brought forth to the March 12, 2020, Regular Board meeting.

Board Member Johnson called for a recorded vote.

In favour – Balyski, Dokuchie, Gendur, Leson, Morrison, Simpson, Smandych, Variyan
Abstained – Johnson
Carried.

19-493
Johnson: **Transportation Committee Recommendation – Nabozniak Family**
That the Board accept the recommendation of the Transportation Committee to uphold the decision made regarding the September 2019 Nabozniak alternate drop off request.
Carried.

19-494
Morrison: **Title Transfer – Former School – St. Magnus**
That the Board agree to transfer title for the former St. Magnus School property, Title number 153039720, to Rural Municipality of Orkney No. 244, and that the cost of title transfer be borne by the new property owner.
Carried.

New Business

1. Board Policy 2 - Role of the Board
2. Board Policy 4 - Board Member Code of Ethics
3. Amended Annual Work Plan

19-495
Balyski: **Board Policy 2 - Role of the Board**
That the Board accept the amended Policy 2 – Role of the Board as presented.
Carried.

19-496
Anderson: **Board Policy 4 - Board Member Code of Ethics**
That the Board accept the amended Policy 4 – Board Member Code of Ethics as presented.
Carried.

19-497
Variyan: **Amended Annual Work Plan**
That the Board accept the amended Policy 2 Appendix A – Annual Work Plan as presented.
Carried.

Board Member Morrison excused herself at 2:13 pm

Discussion Items presented by the Director of Education

1. Board Policy Review
 - a. Policy 6 Role of the Vice Chair
 - b. Policy 7 Board Operations

Information Items presented by the Director of Education

1. Thank you note
2. Important Dates
 - a. Governance – Professional Development
 - b. National Congress on Rural Education
3. Financial Update
4. Student Incident Report
5. Sturgis Bus Garage/PAA Shop
6. MySchoolSask
7. Provincial Education Plan 2020-2030
8. Provincial Teacher Bargaining Conciliation Board Establish
9. Good Spirit Education Complex Phase 2
10. 2019-20 Funding Distribution Adjustment
11. SSBA Membership Fees, Voting & Executive Composition
12. SSBA Fall General Assembly Recap
 - a. Financial Reserves Analysis Presentation – posted in Resource Center
 - b. Student Mental Health and Wellness Presentation – posted in Resource Centre
13. Revised Administrative Procedures
 - a. 140 Responsible Use Procedure fo Information, Communication and Collaboration Technologies
 - b. 412 Supervision and Evaluation of Professional Staff
 - c. 413 Intensive Plan of Assistance for Professional Staff
 - d. 480 Substitute Teachers and Casual Support Staff
14. Correspondence
 - a. Media Coverage – Education in Saskatchewan as of Nov. 25/19
 - b. Jumpstart Letter to GSSD
 - c. Public Section Litigation Update
 - d. Meeting Request Letter from LEADS President
 - e. SASBO Executive Director Posting
 - f. December 2019 Edition of The School Trustee
 - g. Play. Learn. Grow. Together! Provides Parents and Caregivers with Tools to Promote Early Learning
 - h. New Family Resource Centre Providing Greater Access to Early Years Programming and Family Supports in Northern Saskatchewan

Board Member Smandych excused herself at 2:41 pm

Committee / Conference Reports

1. School Community Council Meetings
 - a. Davison School SCC Meeting – December 9, 2019 PowerPoint

Future Business

1. Meeting dates
 - a. January 30, 2020; March 12, 2020; April 2, 2020; May 14, 2020; May 28, 2020 (Special Meeting); June 18, 2020; August 27, 2020
2. Notice of Motion
3. Topics for Future Agenda
 - a. Accountability
 - i. Student Learning & Well-being Report

- b. Director's Report
 - i. Financial Update
 - ii. Transportation Update
- c. Board Business
 - i. Review Draft School Year Calendar
 - ii. Board Budget Development Framework
- d. Advocacy
 - i. Representatives from First Nations Partnerships
- e. Board Development
 - i. High School Athletics

19-498

Leson:

Adjournment

That we do adjourn at 3:37 pm.

Carried.

BOARD CHAIR – Simpson

SECRETARY – Gervais

Good Spirit School Division Board of Education Regular Meeting Agenda

Date: January 30, 2020
Location: Good Spirit Education Complex
Time: **10:00 AM**

*** Representatives from First Nations Partners will join the Board for an advocacy session during lunch**

10:00 AM

1. Call to Order
 - 1.1. Approval of Agenda
2. Review Meeting Norms
3. Approval of Minutes
 - 3.1. Approval of December 19, 2019 Minutes
4. Conflict of Interest - [Policy 7 – Section 13](#); [Policy 2 Role of the Board](#)
5. Delegation – Canadian Student Leadership Conference Student Representatives

10:45 AM

6. Accountability Reports – Student Learning & Well-being
 - 6.1. Student Learning – Early Years
 - 6.2. Student Learning – Reading
 - 6.3. Student Learning – Graduation Rates
7. Board Development – East Central District Athletics Association

11:15 AM

8. Closed Session
 - 8.1. Human Resources Report – handout at meeting
 - 8.1.1. Monthly Report – due to Atrieve, the report is not accessible until April
 - 8.2. Transportation Committee
 - 8.2.1. Melville Urban Bus Route
 - 8.2.2. Major Family Request
 - 8.2.3. Callin Family Request

1:30 PM

9. Action Items
 - 9.1. Items Arising From Closed Session
 - 9.1.1. Transportation Committee Recommendation
 - 9.1.1.1. Melville Urban Bus Route
 - 9.1.1.2. Major Family Request

9.1.1.3. Callin Family Request

1:40 PM

- 10. New Business
 - 10.1. Board Budget Development Framework
 - 10.1.1. GSSD Board of Education Budget Framework
 - 10.1.2. SSBA Budget Advocacy Survey
 - 10.2. Out of Country/Extended Educational Field Trips for Students
 - 10.2.1. North Senior Band/Kamsack Comprehensive Senior Band
 - 10.2.2. YRHS Cheerleading
 - 10.3. Yorkton Regional High School Community Council Constitution
 - 10.4. Amended Policy 7 – Board Operations

2:20 PM

- 11. Director's Report

3:20 PM

- 12. Committee/Conference Report
 - 12.1. School Community Council Meetings

- 13. Future Business – Board Policy 2A – Annual Work Plan
 - 13.1. Meeting Dates – March 12, 2020, April 2, 2020, May 14, 2020, May 28, 2020 (Special meeting), June 18, 2020, August 27, 2020
 - 13.2. Notice of Motion
 - 13.3. Topics for Future Agenda
 - 13.3.1. Accountability
 - 13.3.1.1. Transportation Report
 - 13.3.2. Director's Report
 - 13.3.2.1. Facilities Update (PMR, Capital Submissions)
 - 13.3.2.2. Financial Update
 - 13.3.3. Board Business
 - 13.3.3.1. Approve School Year Calendar
 - 13.3.4. Advocacy
 - 13.3.4.1. Cultural Room Student Group
 - 13.3.5. Board Development
 - 13.3.5.1. Partnerships

4:00 PM

- 14. Adjourn

**The Board of Education of the
Good Spirit School Division No. 204 of Saskatchewan**

**Minutes of the Regular Meeting of the Good Spirit Board of Education
Thursday, January 30, 2020
Good Spirit Education Complex, Yorkton, Saskatchewan**

Board Members (P)Present (A)Absent

P	Anderson, Jade
P	Dokuchie, Gilda
P	Johnson, Jaime – Vice Chair
P	Morrison, Jan
P	Simpson, Bob – Chair
P	Variyan, Steve

P	Balyski, Chris
P	Gendur, Gord
A	Leson, Shannon
A	Stachura, Florence
P	Smandych, Lois

Staff

Quintin Robertson – Director of Education
Donna Kriger – Deputy Director of Education Services
Keith Gervais – Chief Financial Officer
Heather Morris – Assistant to the Director

20-001

Simpson:

Call to order

That this meeting now come to order at 10:03 a.m.
Carried.

20-002

Johnson:

Adoption of agenda

That the agenda be adopted as presented.
Carried.

20-003

Morrison:

Approval of December 19, 2019 regular minutes

That the minutes of the December 19, 2019 regular meeting be adopted as presented.
Carried.

Business arising from the minutes

None

Conflict of Interest

None

Delegation

Canadian Student Leadership 2020 Representatives

Accountability Report

Student Learning

- Early Years
- Reading
- Graduation Rates

Board Development

East Central District Athletics Association

20-004
Balyksi: **Accountability Report – Student Learning – Early Years**
That the Board accept the accountability report on Student Learning – Early Years as presented.
Carried.

20-005
Gendur: **Accountability Report – Student Learning – Reading**
That the Board accept the accountability report on Student Learning – Reading as presented.
Carried.

20-006
Dokuchie: **Accountability Report – Student Learning – Graduation Rates**
That the Board accept the accountability report on Student Learning – Graduation Rates as presented.
Carried.

Closed Session Items

1. Human Resources Report
 - a. Upcoming Support Staff Bargaining
 - b. SSBA Contingency Planning for Job Action
 - c. New Employee Issues
 - d. Outstanding Employee Issues
 - e. Recent Staff Changes
2. Transportation Committee
 - a. Melville Urban Bus Routes
 - b. Major Family Request
 - c. Callin Family Request

20-007
Anderson: **Enter closed session**
That the Board enter closed session to receive and review agenda items.
Carried.

20-008
Smandych: **Exit closed session**
That the Board exit closed session.
Carried.

Lunch – advocacy session with the Invitational Shared Services Initiative team

Trustee Variyan arrived at 12:05 pm

20-009
Johnson: **Enter closed session**
That the Board enter closed session to receive and review agenda items.
Carried.

20-010
Morrison: **Exit closed session**
That the Board exit closed session.
Carried.

Action Items

1. Items Arising from Closed Session
 - a. Transportation Committee Recommendations
 - i. Melville Urban Bus Routes

- ii. Major Family Request
- iii. Callin Family Request

20-011
Balyski: **Transportation Committee Recommendation – Melville Urban Bus Route**
That the Board accept the recommendation of the Transportation Committee to deny the Melville urban bus stop request.
Carried.

20-012
Variyan: **Transportation Committee Recommendation – Major Family Request**
That the Board accept the recommendation of the Transportation Committee to allow the Major family to access transportation from the pick-up/drop-off location to Sacred Heart as a courtesy rider.
Carried.

20-013
Gendur: **Transportation Committee Recommendation – Callin Family Request**
That the Board accept the recommendation of the Transportation Committee to deny the Callin family to access transportation from their residence within the Yorkdale Central School boundary to Saltcoats School.
Carried.

New Business

1. Board Budget Development Framework
 - a. GSSD Board of Education Budget Framework
 - b. SSBA Budget Advocacy Survey
2. Out of Country/Extended Educational Field Trips for Students
 - a. North Senior Band/Kamsack Comprehensive Senior Band
 - b. Yorkton Regional High School Cheerleading

20-014
Dokuchie: **Board Budget Development Framework**
That the Board approve the 2020-21 Budget Framework as presented.
Carried.

20-015
Anderson: **Out of Country/Extended Educational Field Trips for Students - Band**
That the Board approve the Out of Country/Extended Educational Field Trip request permitting the Canora/Invermay/Norquay/Preeceville/Sturgis and Kamsack Senior Bands and chaperones to travel to Minot, North Dakota on April 3-6, 2020.
Carried.

20-016
Smandych: **Out of Country/Extended Educational Field Trips for Students - Cheerleading**
That the Board approve the Out of Country/Extended Educational Field Trip request permitting the Yorkton Regional High School Cheerleading team and chaperones to travel to Orlando, Florida on February 6-12, 2020.
Carried.

20-017
Johnson: **Yorkton Regional High School Community Council Constitution**
That the Board approve the Yorkton Regional High School Community Council Constitution amended on January 21, 2020 as presented.
Carried.

20-018
Morrison: **Amended Policy 7 – Board Operations**
That the Board accept amended Board Policy 7 – Board Operations as presented.
Carried.

Discussion Items presented by the Director of Education

1. 2020-21 School Year Calendar
2. Board Policy Review
 - a. Policy 8 – Committees of the Board
 - b. Policy 8 Appendixes
 - i. Board Executive Committee Terms of Reference
 - ii. Finance Committee Terms of Reference
 - iii. Transportation Committee Terms of Reference

Information Items presented by the Director of Education

1. Thank you note
2. Important Dates
 - a. Governance – Professional Development
 - b. National Congress on Rural Education
 - c. Saskatchewan SCC Conference
 - d. Trustee Academy Registration
3. Financial Update
4. Transportation Update
5. Student Incident Report
6. Provincial Track Meet
7. Canadian Student Leadership Conference
8. Hofer Colony School
9. Revised Administrative Procedures
 - a. 404 Staff Member Substance Use
 - b. 438 Certification: Support Staff
 - c. 431 Placement and Transfer of Professional Staff
 - d. 559 School Closure of Inclement Weather and Student Transportation
 - e. 550 Transportation Safety
10. Joint Sponsorship Renewal
11. Education Regulatory Board (ERB)
 - a. Process for a Director of Education
 - b. Process for Non-Directors of Education
12. GSSD Professional Development
13. Correspondence
 - a. Media Coverage – Education in Saskatchewan as of Jan. 6/20
 - b. Indigenous Education Symposium
 - c. Mosaic Extreme School Makeover Challenge
 - d. Curriculum Advisory Committee Has Been Created for Kindergarten to Grade 12 Education in Saskatchewan
 - e. Following Their Voices Improves Graduation Rates and Credit Attainment for First Nations Métis and Inuit Students

Board Member Gendur excused himself at 3 pm

Board Member Variyan excused himself at 4:25 pm

Committee / Conference Reports

1. School Community Council Meetings

Future Business

1. Meeting dates
 - a. March 12, 2020; April 2, 2020; May 14, 2020; May 28, 2020 (Special Meeting); June 18, 2020; August 27, 2020

2. Notice of Motion
3. Topics for Future Agenda
 - a. Accountability
 - i. Transportation Report
 - b. Director's Report
 - i. Facilities Update
 - ii. Financial Update
 - c. Board Business
 - i. Approve School Year Calendar
 - d. Advocacy
 - i. Cultural Room Student Group
 - e. Board Development
 - i. Partnerships

20-019

Smandych:

Adjournment

That we do adjourn at 4:41 pm.

Carried.

BOARD CHAIR – Simpson

SECRETARY – Gervais

Accountability Topic: Student Learning - Early Years

Date of Board Meeting:

January 30, 2020

Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

Quality Indicator(s) (if applicable):

- QI 2.1 – Provides leadership in all matters relating to education in the Division.
- QI 7.2 - Achieves the key results identified in the Strategic Plan.
- QI 7.3 - Reports at least annually on results achieved.

Key Measures:

- Early Years Evaluation—Teacher Assessment (EYE-TA)

Targets:

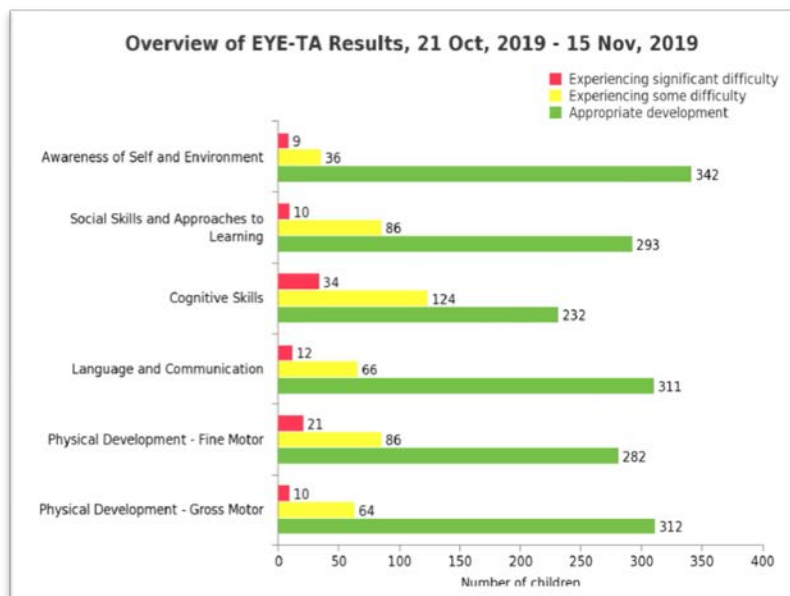
Long Term:

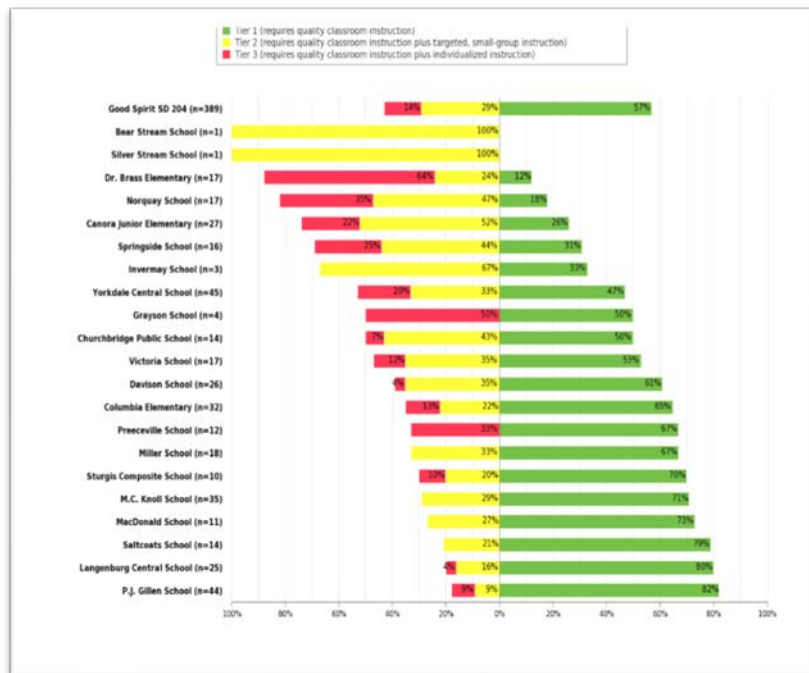
- By June 30, 2020, 90% of students exiting Kindergarten will be ready to learn.

Short Term:

- By June 30, 2020, 30% more GSSD students will exit Kindergarten at appropriate development level (green) than when entering Kindergarten.

Data:





Key Strategies Employed:

- Professional Development Day provided on August 27th to explore Assessment and Responsive Teaching Strategies in the Early Years.
- Early Learning Data Discussion team meetings held with each school team and short term, targeted goals (sprints) put in place to address data.
- A focus on Family Engagement including Kindergarten Family Engagement Days built into the division calendar.
- Fifteen Prekindergarten and Kindergarten teachers using Seesaw to share with parents what children are learning in the classroom.
- Help Me Tell My Story implemented in all Prekindergarten and Kindergarten classrooms in those same schools (Canora Junior, Davison, Dr. Brass, Langenburg Central, Victoria)
- New teacher classroom visits from the Early Years coach, Literacy coach and Speech Language Pathologists to support early literacy.
- 10 Prekindergarten and Kindergarten teachers have had an ECERS (Early Childhood Environment Rating Scale) done in their classroom. This is an observation tool used to assess the environment of early learning classrooms. Funds are provided to teachers to help address areas of improvement identified in the scale.
- Investment in classroom resources to support oral language and phonemic awareness in Prekindergarten and Kindergarten.
- Administration of an Early Literacy Assessment for Kindergarten that includes a phonemic awareness screen and an early literacy behaviours checklist.
- Strong partnership with Regional KidsFirst Community Developer (Pop Up Play Dates, IMPACT, Eat Play Learn)
- Partnership with Denise Fields, Early Learning Child Care Consultant and Daycare Directors in the Good Spirit area.
- Strong Start Days held in partnership with SIGN and the Yorkton Early Learning Family Resource Center for Prekindergarten students and other families of 3 & 4 year olds.
- Early Learning Intensive Support Pilot program for 2 students in the Columbia Prekindergarten classroom.

Future Strategies:

- SPDU workshop *The Amazing Brain* will be provided to PreK and Kindergarten teachers on March 6, 2020.
- Continued focus on Family Engagement including a Parent Engagement Professional Development Day with Dr. Debbie Pushor to be held on January 31st for all K-12 teachers.
- Work with school counselors to implement We Thinkers into Kindergarten classrooms to support social/emotional development.
- Continued investment in classroom resources to support oral language and early reading skills.
- Early Learning, Literacy and Math coaching support to striving schools.
- 5 more Prekindergarten and Kindergarten teachers will have an ECERS completed in their classroom in the fall of 2020.
- Continued plans to connect with families and community partners to reach children and families before they enter Kindergarten.
- Work with Child Care centers to support families with supporting childhood development in the 5 domains (Awareness of Self, Social Skills & Approaches to Learning, Cognitive, Language and Communication, Physical Development (Fine & Gross Motor Skills))
- Eat, Play, Learn Event to take place in eight communities in April and May 2020 in partnership with Regional Kids First and other community partners.

Risk Assessment:

Risk	Likelihood (Low-Med-High)	Impact (Low-Med- High)	Mitigation Strategy
GSSD not reaching our 2020 early years target of 90% of students exiting Kindergarten are ready to learn.	Low	High	Key strategies outlined in the Accountability Report

Summary Comments:

Overall, 57% of GSSD students who entered Kindergarten in the Fall of 2019 scored at the appropriate development level. This number has remained relatively constant over the past five years and reflects a similar trend to the provincial data. A 30% increase will have 87% of GSSD Kindergarten students exiting Kindergarten at the appropriate development level, if we meet the June 2020 target.

One area to highlight is that students who entered Kindergarten in the fall of 2019 scored at the appropriate development level (green) in Awareness of Self (80%), Language and Communication (80%) and Gross Motor (80%). GSSD will continue to target Social Skills and Approaches to Learning (75%), Cognitive Domains (59%) and Fine Motor (72%).

Recommended Decision/Motion:

- “That the Board accept the accountability report on Student Learning - Early Years as presented.”

Respectfully submitted,

Quintin M. Robertson, Director/CEO
Good Spirit School Division

Accountability Topic: Student Learning – Graduation Rates

Date of Board Meeting:

January 30, 2020

Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

Quality Indicator(s) (if applicable):

- QI 1.4 - Utilizes performance metrics for the purpose of monitoring and evaluating operational performance relative to student wellness.
- QI 2.1 The Director conducts an analysis of student success and ensures development of action plans to address concerns.
- QI 2.2 The Director identifies trends and issues related to student achievement to inform the setting of yearly priorities and outcomes.
- QI 7.2 - Achieves the key results identified in the Strategic Plan.
- QI 7.3 - Reports at least annually on results achieved.

Key Measures:

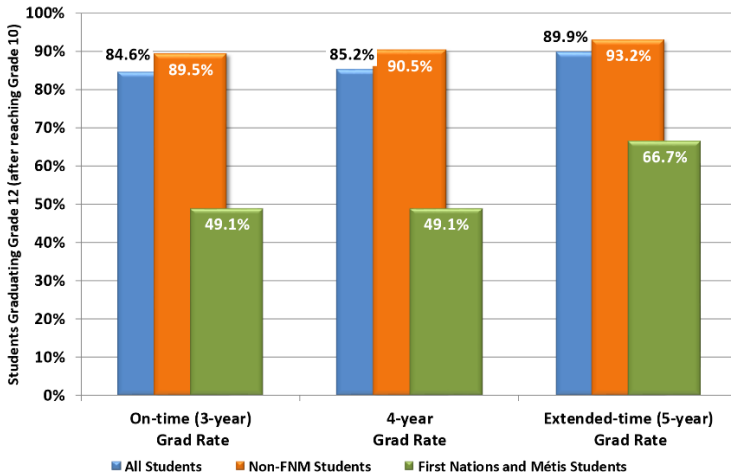
- Ministry of Education Graduation Reports
- GSSD/Ministry of Education Attendance Data

Targets:

- By June 30, 2020, the three-year graduation rate will increase by 2% from the previous year's June data.
- By June 30, 2020, the five-year graduation rate will increase by 2% from the previous year's June data.

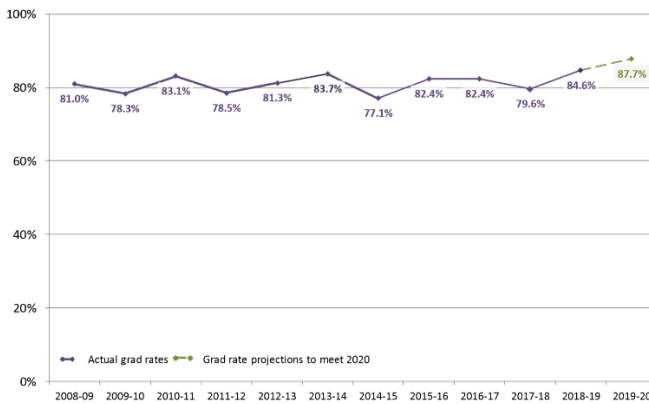
Ministry of Education Graduation Data

Graduation Rates, Good Spirit SD 204, 2018-19



- **3 year on-time** Grad Rate for all GSSD students was **84.6%** for 2018-19 which is a 5% increase from the year before and over 7% higher than the province.
- **The 3 year on-time** Grad Rate for **FNM** students **increased** by more than **11%** from 2017-18 to 2018-19.
- The FNM on-time Grad Rate is **6% higher** than the provincial average.
- There is still a **50% disparity** between our non-FNM and FNM students.
- There is a small change between the **3 year and 5 year** grad rates for non-FNM students but a significant difference for FNM students of **17.6%**

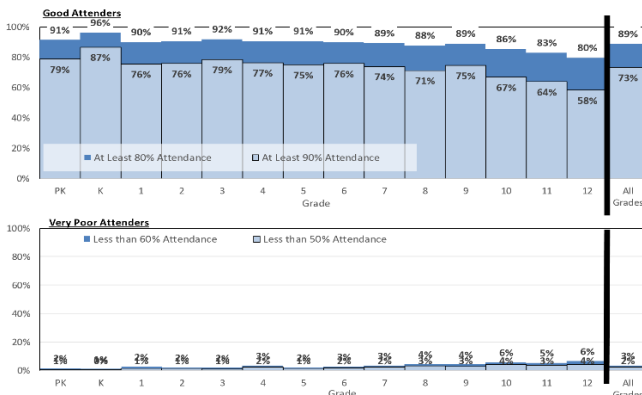
Percentage of Students Graduating Grade 12 'On-time' (after meeting requirements to be placed in a Grade 10)
Good Spirit SD 204



- The graph to the left shows historic 3 year on-time grad rates for GSSD since 2009.
- According to Ministry Data, GSSD started the 2019-20 school year projecting that the current graduating cohort would have an on-time grad rate of 87.7%.
- Typically, the Ministry will update this information in March once the first semester grades have been submitted and Departmental exam results have been determined.

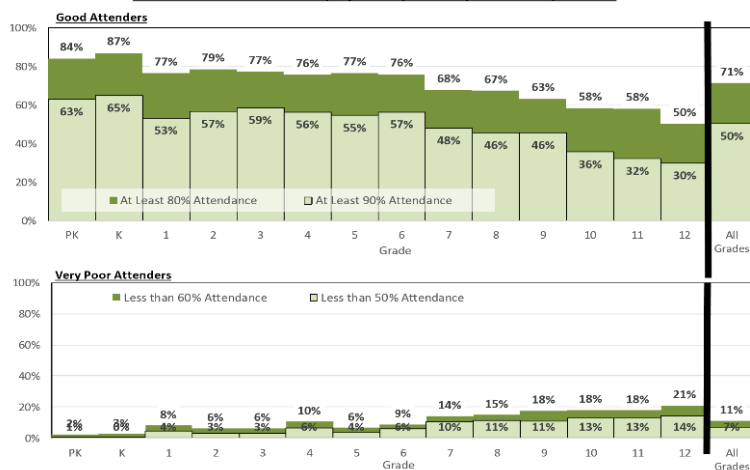
Ministry of Education Attendance Data

Overall Student Attendance, By Grade, Good Spirit SD 204, 2018-19



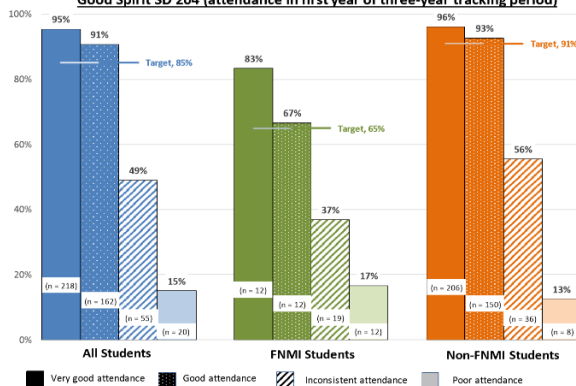
- The chart to the left shows student attendance across all GSSD grades for the 2018-19 school year.
- Overall Pre-K to 12, **89%** of GSSD students **attend at least 80%** of the time with **73%** attending at least **90%** of the time. This is higher than the provincial average (86%, 71%).
- GSSD attendance in grades 10-12 is lower than the rest of GSSD but is **significantly better** than the province (ranging from **5-11% higher** depending on grade).

FNMI Student Attendance, By Grade, Good Spirit SD 204, 2018-19

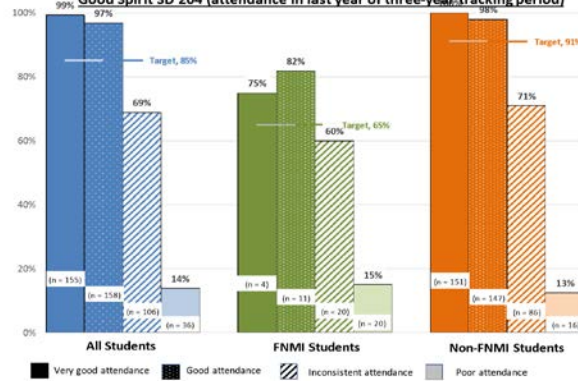


- The chart to the left shows FNMI student attendance across all GSSD grades for the 2018-19 school year.
- Attendance of **FNMI students** is significantly **lower than non-FNMI** students with **71%** attending at **least 80%** of the time and **50%** attending at **least 90%** of the time.
- This is **higher** than the provincial averages of 66% and 47%.
- Transiency, poverty, disengagement, and trauma are all contributing factors.

'On-time' Graduation Rates Related to Attendance, by Subpopulation, 2018-19, Good Spirit SD 204 (attendance in first year of three-year tracking period)



'On-time' Graduation Rates Related to Attendance, by Subpopulation, 2018-19, Good Spirit SD 204 (attendance in last year of three-year tracking period)



- The above graphs show the correlation between attendance in grade 10 and on-time graduation (left) and between attendance in grade 12 and on-time graduation (right).
- The data would suggest that all students who graduated in 2018-19 who were **very good attenders through to the grade 10 year** went on to have an **overall 95%** on-time graduation rate. Those who graduated in 2018-19 who were **good attenders through to their grade 12 year** had an overall graduation rate of **99%**.
- **First Nations, Métis, and Inuit (FNMI)** students who were **very good attenders through to the grade 10 year** went on to have an **83%** on-time graduation rate while those who were very good attenders **through to their grade 12 year** went on to have a **75%** on-time graduation rate. The anomaly exists among good attenders whose on-time graduation exceeded that of those with very good attendance.

Key Strategies Employed:

1. Graduation Rates:

- A division-wide focus on supports related to: parent involvement/engagement; credit selections; positive connections/relationships; attendance strategies; credit recovery/extension; academic interventions; and, school activities/connectedness.
- Development of a new final exam administrative procedure – [AP 202 High School Final Exams](#).
- The cultural rooms at both Kamsack Comprehensive Institute (KCI) and the Yorkton Regional High School (YRHS) have improved FNMI attendance and “sense of belonging”.
- Diversity is being recognized, celebrated and supported throughout the school division.
- Distributed Learning opportunities continue to be expanded throughout the school division to provide additional credits for students as well as credit extension or recovery.

- Grad Coaches located in every high school within the division are catching more students who might otherwise have fallen through the cracks.
- Support for Special Project Credits and Apprenticeship Credits resulted in a significant number of credits last year.
- Additional supports supplied to YRHS and KCI for Indigenous students is improving student success.
- The Indigenous Liaison at KCI (Debra Severight) has bridged relationships between families on-reserve with administrators, teacher and counselors.
- A greater degree of empathy and intervention is being demonstrated with Indigenous students and their families.
- The introduction of R-Time (intervention time) at YRHS has reduced the number of missed/late assignments, provided opportunity for re-learning and re-assessment resulting in greater student success.

Future Strategies:

- Expansion of high interest electives through Distributed Learning.
- Further development of Land-based Learning for Indigenous students at KCI and YRHS.
- Establishment of “unique” learning opportunities to target middle years students and high school students to increase student engagement.
- Expansion of “blended learning opportunities”
- Continued focus on building/strengthening relationships with students.
- Continue to build the cultural competencies of staff with respect to Indigenous culture and “ways of knowing”

2. Student Attendance:

- Refinement of division processes in response to student absences and truancy (flowcharts) to ensure the strategies used are consistent.
- Attendance celebrations and incentives highlighting student attendance.
- Promotion of the importance of teacher-student relationships.
- Providing alternate programming that is “high interest” such as the introduction of Hockey Academy at Langenburg Central, Outdoor Education at Churchbridge Public and Macdonald, Land-based Learning at Kamsack Comprehensive, Engaging Young Leaders at Yorkton Regional, Mental Health and Wellness at Esterhazy High, etc.
- Changing our thinking with students who have missed school (supportive measures vs punitive)

Future Strategies:

- Continue to explore and implement strategies for parental engagement in Kindergarten to Grade 12.
- Continue to provide spaces in schools, which are safe and inclusive for all students.
- Move toward a more global use of “Google Classroom” and “Blended Learning”.
- Make learning more “intellectually engaging”.

Risk Assessment:

Risk	Likelihood (Low-Med-High)	Impact (Low-Med- High)	Mitigation Strategy
Failure to meet the ESSP graduation goal.	Med	High	Continued pressure and support of the work being done in high schools.
Failure to improve attendance goals	Med	High	Continued support in schools (communication, incentives, recognition, etc.) Consistent response to truancy.

Recommended Decision/Motion:

- “That the Board accept the accountability report on Student Learning – Graduation Rates as presented.”

Respectfully submitted,

Quintin M. Robertson, Director/CEO
Good Spirit School Division



Our Motto
Our Mission
Our Values
Our Vision

Students Come First
 Building Strong Foundations to Create Bright Futures
 Belonging, Respect, Responsibility, Learning, Nurturing, Perseverance
 Learning Without Limits...Achievement for All

Accountability Topic: Student Learning - Reading

Date of Board Meeting:

January 30, 2020

Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

Quality Indicator(s) (if applicable):

- QI 2.1 – Provides leadership in all matters relating to education in the Division.
- QI 7.2 - Achieves the key results identified in the Strategic Plan.
- QI 7.3 - Reports at least annually on results achieved.

Key Measures:

- Fountas & Pinnell Benchmark Assessment System (F&P—BAS)

Targets:

Long Term:

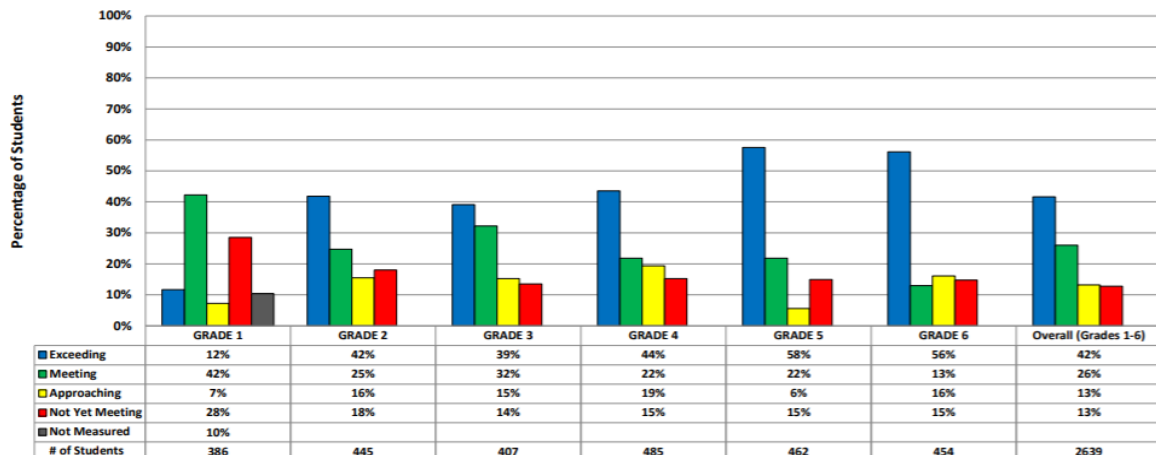
By June 30, 2020, 81% of Grades 1-6 students will be reading at or above grade level. This is a 2% increase from June 2019 results.

Short Term:

By June 30, 2020, there will be 2% more students reading at or above grade level in Grades 1 to 6 compared to the previous year's June data.

Data:

Good Spirit School Division
 Fountas & Pinnell Benchmark Assessment System
 Instructional Levels
 Fall/Winter 2019 Results



Key Strategies Employed:

- All newly hired Grade 1-6 teachers were provided Fountas & Pinnell - Benchmark Assessment System (F&P-BAS) training in September 2019 along with follow-up visits.
- Grades 2, 4 & 6 teachers were given the opportunity to co-assess with the Literacy Team using the F&P—BAS.
- Writer in Residence—Sigmund Brouwer (supporting the Reading and Writing connection).
- All Grade 1 teachers assessed students with the GSSD Early Literacy Assessment in October and the F&P—BAS December. This is our second year assessing Grade 1 students in the fall assessment window rather than the winter assessment window.
- Levelled Literacy Intervention began in September.
- Rime Magic has been implemented in all Grade 1 classrooms and is also being implemented as a literacy intervention in the primary grades.
- RISE literacy intervention has been implemented in schools where there is a significant number of students scoring in the red (below grade level).

Future Strategies:

- Summer reading initiative and partnership with the Parkland Public Library.
- Pilot of the Grade 4 word study resource in 3 classrooms.
- Targeted support (literacy intervention meetings and coaching support) for schools striving to meet GSSD short-term reading goal.
- Focus on a strong start in Grade 1 (guided reading, word study, rime magic) beginning in the fall of 2020.

Risk Assessment:

Risk	Likelihood (Low-Med-High)	Impact (Low-Med- High)	Mitigation Strategy
GSSD not reaching our 2020 reading target of 81% at or above grade level.	Med	High	Future Strategies outlined in the Accountability Report

Summary Comments:

- According to fall 2019 assessment results, 68% of students in Grades 1 to 6 are reading at or above grade level. This is a decrease of 2% from the fall of 2018 where 70% of Grade 1 to 6 students were reading at or above grade level.
- Since fall 2015, GSSD’s literacy data has fluctuated from 77% of students reading at or above grade level in spring 2016 to 81% of students reading at or above grade level in Spring 2018. GSSD’s spring 2019 results saw 79% of grades 1-6 students reading at or above grade level.
- Over the past four reporting cycles, GSSD has seen an average of 10% growth from fall to spring.
- In order to meet our goal of a 2% increase from spring 2019, we will need to see a 13% increase in the number of students reading at or above grade level by June 2020.
- One area to highlight is that 42% of Grades 1-6 students are currently exceeding grade level reading targets (blue).

Recommended Decision/Motion:

- “That the Board accept the accountability report on Student Learning - Reading as presented.”

Respectfully submitted,

Quintin M. Robertson, Director/CEO
Good Spirit School Division

Board Development Topic: East Central District Athletics Association (ECDAA)

Date of Board Meeting:

January 30, 2020

Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

Quality Indicator(s):

QI 6.2 – The Director keeps the Board informed about Division operations.

QI 6.3 – The Director provides the Board with balance, sufficient, concise information and clear recommendations for actions items in agendas.

QI 6.6 – The Director ensures high quality management services are provided to the Board.

Information for the Board (10 fast facts):

1. The primary goal of the ECDAA is to support [Saskatchewan High School Athletics Association \(SHSAA\)](#).

Mission: "The purpose of the SHSAA is to foster educational opportunities for all students through interschool sport."

2. 2019-2020 ECDAA Executive:

President	Dan Alspach
Vice-President	Jason Payne
Officials Commissioner	Evan Rostotski
In School Administrator	Bryce Krawetz
Secretary	Curtis Spelay
Treasurer	Jason Boyda
Jr. High Coordinator	Garret Karcha
Website Liaison	Cory Johnson
Trustee	Shannon Leson
LEADS Representative	Alisa Leidl

3. The [ECDAA Website](#) houses information specific to the district - constitution, meeting minutes, commissioners packages and much more. There are many GSSD employees celebrated in the Awards section (including two current GSSD Board members).
4. The ECDAA would receive SHSAA support to manage senior athletics. The ECDAA fully coordinates junior (grade 7-9) competition.
5. GSSD has celebrated excellence in every sport. To keep informed of current competitions, you can follow ECDAA social media posts on Twitter [@ECDAAsport](#)

6. GSSD supports the ECDAA through budget and release time for participants.
 - a. Three half-day meetings are held each year. This year the fall meeting was scheduled during a non-numbered PD day which saved GSSD costs associated with substitutes.
 - b. The SHSAA Annual General Meeting will be held June 24-26 in Moose Jaw this year. GSSD supports participation of 7-10 delegates.
 - c. GSSD also supports athletes and coaches at provincial competitions by covering hotel and mileage costs.
7. Of the 14 provincial athletic associations, 10 would dedicate additional FTE to support Athletic Commissioner responsibilities. GSSD does not currently provide release for ECDAA duties.
8. Challenges:
 - a. GSSD schools and the ECDAA are supporting more community coaches than ever before.
 - b. The ECDAA is facing a shortage of officials. They are looking at creative solutions to recruit and fill this need.
9. The ECDAA has invested \$8,500 in an outdoor speaker system for Century Field. This will be installed in early spring 2020.
10. ECDAA will host the Provincial Track competition on June 5 & 6, 2020 in Yorkton.
 - a. Central office staff have met with the organizers to discuss facility requirements.
 - b. The ECDAA is looking for special financial support for the endeavor (see attached).

Respectfully submitted,

Quintin M. Robertson, Director/CEO
Good Spirit School Division

Good Spirit School Division Board of Education

Regular Meeting Agenda

Date: March 12, 2020
Location: Good Spirit Education Complex
Time: **10:00 AM**

*** Representatives from the Indigenous Student Achievement Centers will join the Board for an advocacy session during lunch**

10:00 AM

1. Call to Order
 - 1.1. Approval of Agenda
2. Review Meeting Norms
3. Approval of Minutes
 - 3.1. Approval of January 30, 2020 Minutes
4. Conflict of Interest - [Policy 7 – Section 13](#); [Policy 2 Role of the Board](#)
5. Delegation
 - 5.1. Toffan & Effa Families (10:15 am)
 - 5.2. Callin Family (10:45 am)

11:15 AM

6. Accountability Report - Transportation
7. Board Development – Partnerships

1:30 PM

8. Closed Session
 - 8.1. Human Resources Report – handout at meeting
 - 8.1.1. Monthly Report – due to Atrieve, the report is not accessible until April
 - 8.2. Student Discipline Committee
 - 8.2.1. 1000561
 - 8.2.2. 1100404
 - 8.2.3. 2800027
 - 8.2.4. 1100076
 - 8.3. Transportation Committee
 - 8.3.1. Wilk Family Request
 - 8.3.2. Hudacek Family Request
 - 8.3.3. Spence Young Family Request
 - 8.4. Tenders
 - 8.4.1. Miller School Roof
 - 8.4.2. Invermay Gym Floor

- 8.4.3. Bus Purchase
- 8.5. Title Transfer – Former School - RM of Good Lake
- 8.6. Good Spirit Education Complex Phase 2
- 8.7. Public Section – Post Appeal

3:15 PM

- 9. Action Items
 - 9.1. Items Arising From Closed Session
 - 9.1.1. Human Resources Recommendation
 - 9.1.1.1. Regional KidsFirst Community Developer Position
 - 9.1.2. Student Discipline Committee Recommendations
 - 9.1.2.1. 1000561
 - 9.1.2.2. 1100404
 - 9.1.2.3. 280027
 - 9.1.2.4. 1100076
 - 9.1.3. Transportation Committee Recommendation
 - 9.1.3.1. Wilk Family
 - 9.1.3.2. Hudacek Family
 - 9.1.3.3. Spence Young Family
 - 9.1.4. Tenders
 - 9.1.4.1. Miller School Roof
 - 9.1.4.2. Invermay Gym Floor
 - 9.1.4.3. Bus Purchase
 - 9.1.5. Title Transfer – Former School - RM of Good Lake
 - 9.1.6. Good Spirit Education Complex Phase 2

3:25 PM

- 10. Old Business
 - 10.1. Policy & Committees of the Board
 - 10.1.1. Policy & Appendix Executive Committee Terms of Reference
 - 10.1.2. Policy & Appendix Finance Committee Terms of Reference
 - 10.1.3. Policy & Appendix Transportation Committee Terms of Reference
- 11. New Business
 - 11.1. 2020-21 School Year Calendar
 - 11.2. Yorkton Regional High School Community Council Loan Application

3:30 PM

- 12. Director's Report

4:20 PM

- 13. Committee/Conference Report
 - 13.1. School Community Council Meetings
 - 13.2. Johnson Shoyama 2020 Governance Public Workshops
 - 13.2.1. Accountability Transparency for Boards
 - 13.2.2. The Role of the CEO in Public Sector Governance
- 14. Future Business – Board Policy 2A – Annual Work Plan

- 14.1. Meeting Dates – April 2, 2020, May 14, 2020, May 28, 2020 (Special meeting), June 18, 2020, August 27, 2020
- 14.2. Notice of Motion
- 14.3. Topics for Future Agenda
 - 14.3.1. Accountability
 - 14.3.1.1. Financial Report
 - 14.3.2. Director's Report
 - 14.3.2.1. Financial Update
 - 14.3.2.2. Transportation Update
 - 14.3.3. Advocacy
 - 14.3.3.1. High School Student Group
 - 14.3.4. Board Development
 - 14.3.4.1. Distance Learning/Blended Learning

4:00 PM

- 15. Adjourn

**The Board of Education of the
Good Spirit School Division No. 204 of Saskatchewan**

**Minutes of the Regular Meeting of the Good Spirit Board of Education
Thursday, March 12, 2020
Good Spirit Education Complex, Yorkton, Saskatchewan**

Board Members (P)Present (A)Absent

P	Anderson, Jade
A	Dokuchie, Gilda
A	Johnson, Jaime – Vice Chair
P	Morrison, Jan
P	Simpson, Bob – Chair
P	Variyan, Steve

P	Balyski, Chris
P	Gendur, Gord
A	Leson, Shannon
P	Stachura, Florence
P	Smandych, Lois

Staff

Quintin Robertson – Director of Education
Donna Kriger – Deputy Director of Education Services
Keith Gervais – Chief Financial Officer
Heather Morris – Assistant to the Director

20-020

Simpson:

Call to order

That this meeting now come to order at 10:07 a.m.
Carried.

20-021

Smandych:

Adoption of agenda

That the agenda be adopted as presented.
Carried.

20-022

Anderson:

Approval of January 30, 2020 regular minutes

That the minutes of the January 30, 2020 regular meeting be adopted as presented.
Carried.

Business arising from the minutes

None

Conflict of Interest

None

Delegation

Toffan & Effa Families at 10:15 am
Callin Family at 10:45 am

Accountability Report

Transportation

Board Development

Partnerships

20-023
Morrison:

Accountability Report – Transportation

That the Board accept the accountability report on Transportation as presented.
Carried.

Lunch – Advocacy session with students from Kamsack Comprehensive and Yorkton Regional High schools Indigenous Student Achievement Centers

Board Member Variyan arrived at 12:05 pm

Closed Session Items

1. Human Resources Report
 - a. Upcoming Support Staff Bargaining
 - b. SSBA Contingency Planning for Job Action
 - c. Covid-19 Contingency Planning
 - d. Atrieve Human Resource Information System
 - e. Facility manager Position
 - f. New Employee Issues
 - g. Outstanding Employee Issues
 - h. Recent GSEC Staff Changes
2. Student Discipline
 - a. 1000561
 - b. 1100404
 - c. 280027
 - d. 1100076
3. Transportation Committee
 - a. Wilk Family
 - b. Hudacek Family
 - c. Spence Young Family
4. Tenders
 - a. Miller School Roof
 - b. Invermay Gym Floor
 - c. Bus Purchase
5. Title Transfer – Former School – RM of Good Lake
6. Good Spirit Education Complex Phase 2
7. Public Section – Post Appeal

20-024
Balyski:

Enter closed session

That the Board enter closed session to receive and review agenda items.
Carried.

20-025
Gendur:

Exit closed session

That the Board exit closed session.
Carried.

Board Member Variyan excused himself at 3:35 pm

Action Items

1. Items Arising from Closed Session
 - a. Human Resources Recommendation
 - i. Regional KidsFirst Community Developer Position
 - b. Student Discipline Recommendations
 - i. 1000561
 - ii. 1100404
 - iii. 280027
 - iv. 1100076
 - c. Transportation Committee Recommendations
 - i. Wilk Family

- ii. Hudacek Family
- iii. Spence Young Family
- d. Tenders
 - i. Miller School Roof
 - ii. Invermay Gym Floor
 - iii. Bus Purchase
- e. Title Transfer – Former School – RM of Good Lake
- f. Good Spirit Education Complex Phase 2

20-026 **Human Resources Recommendation – Regional KidsFirst Community Developer Position**

Stachura:

That the Board agree that the Community Developer Out of Scope Salary Grid revert back to the 2016 grid effective September 1, 2020 thereby putting us more in line with the three school divisions who handle the Accountable Partnership in a similar way.
Carried.

20-027 **Student Discipline Recommendation - 1000561**

Anderson:

That the Board approve the Student Discipline Committee Report - 1000561.
Carried.

20-028 **Student Discipline Recommendation - 1100404**

Smandych:

That the Board approve the Student Discipline Committee Report - 1100404.
Carried.

20-029 **Student Discipline Recommendation - 280027**

Smandych:

That the Board approve the Student Discipline Committee Report - 280027.
Carried.

20-030 **Student Discipline Recommendation - 1100076**

Smandych:

That the Board approve the Student Discipline Committee Report - 1100076.
Carried.

20-031 **Transportation Committee Recommendation – Wilk Family**

Morrison:

That the Board accept the recommendation of the Transportation Committee to deny the Wilk family request for a boundary review.
Carried.

20-032 **Transportation Committee Recommendation – Hudacek Family**

Balyski:

That the Board accept the recommendation of the Transportation Committee to defer the Hudacek family transportation request to the April Board meeting.
Carried.

20-033 **Transportation Committee Recommendation – Spence Young Family**

Gendur:

That the Board accept the recommendation of the Transportation Committee to deny the Spence Young family request for transportation to M.C. Knoll School. The request will be reviewed prior to the 2020-21 school year.
Carried.

20-034 **Miller School Roof Tender**

Stachura:

That the Board award the contract for the Miller School Roof project to Optimum Roofing Inc.
Carried.

20-035 **Invermay Gym Floor Tender**

Anderson:

That the Board award the contract for the Invermay School Gym Floor project to Wild Rose Flooring Ltd.
Carried.

- 20-036**
Smandych: **Bus Purchase Tender**
That the Board award the tender for the purchase of 8 Freightliner school buses with optional camera package to Warner Industries as recommended by the Finance Committee of the Board.
Carried.
- 20-037**
Morrison: **Title Transfer – Former School – RM of Good Lake**
That the Board agree to transfer title for the following former RM of Good Lake School property, Title number 122892172, to Donald Werner, and that the cost of the title transfer be borne by the new property owner.
Carried.
- 20-038**
Balyski: **Good Spirit Education Complex Phase 2**
That the Board approves the use of unrestricted reserves to fund the renovations of Good Spirit Education Complex Phase 2 pending approval of the Ministry of Education Infrastructure Branch.
Carried.
- Old Business**
1. Policy 8 Committees of the Board
 - a. Policy 8 Appendix Executive Committee Terms of Reference
 - b. Policy 8 Appendix Finance Committee Terms of Reference
 - c. Policy 8 Appendix Transportation Committee Terms of Reference
- New Business**
1. 2020-21 School Year Calendar
 2. Yorkton Regional High School Community Council Loan Application
- 20-039**
Gendur: **Policy 8 Committees of the Board**
That the Board accept amended Board Policy 8 – Committees of the Board as presented.
Carried.
- 20-040**
Stachura: **Policy 8 Appendix - Executive Committee Terms of Reference**
That the Board accept amended Board Policy 8 Appendix – Executive Committee Terms of Reference as presented.
Carried.
- 20-041**
Anderson: **Policy 8 Appendix - Finance Committee Terms of Reference**
That the Board accept amended Board Policy 8 Appendix – Finance Committee Terms of Reference as presented.
Carried.
- 20-042**
Smandych: **Policy 8 Appendix - Transportation Committee Terms of Reference**
That the Board accept amended Board Policy 8 Appendix – Transportation Committee Terms of Reference as presented.
Carried.
- 20-043**
Morrison: **2020-21 School Year Calendar**
That the Board approve the 2020-21 school year calendar for submission to the Ministry as presented.
Carried.
- 20-044**
Yorkton Regional High School Community Council Loan Application

Balyski:

That the Board approves the SCC loan application for the Yorkton Regional High School 15 passenger van purchase.

Carried.

Discussion Items presented by the Director of Education

1. Board Policy Review
 - a. Policy 9 – Board Representatives
 - b. Policy 10 – Policy Making
2. Travel Insurance
3. 2020 Elections

Information Items presented by the Director of Education

1. Thank you notes
2. Important Dates
 - a. Spring Assembly
 - b. Public Section General Meeting and Professional Development
 - c. Rural Congress
3. Financial Update
4. Facilities Update – Major Capital Application
5. Student Incident Report
6. Sturgis Bus Garage / Wash Bay
7. MySchoolSask Wave 2 Implementation
8. GSSD Professional Development
9. Correspondence
 - a. Media coverage as of February 21, 2020
 - b. Public Section Update
 - c. Government Trustee Bargaining Committee Releases Conciliation Board Report
 - d. The School Trustee Newsletter – February 2020
 - e. Government Commits \$11 Million To Support School Division Infrastructure Needs
 - f. Teacher Request – Hofer School

Board Member Gendur excused himself at 4:40 pm

Committee / Conference Reports

1. School Community Council Meetings

Future Business

1. Meeting dates
 - a. April 2, 2020; May 14, 2020; May 28, 2020 (Special Meeting); June 18, 2020; August 27, 2020
2. Notice of Motion
3. Topics for Future Agenda
 - a. Accountability
 - i. Financial Report
 - b. Director's Report
 - i. Financial Update
 - ii. Transportation Update
 - c. Advocacy

- i. High School Student Group - tentative
- d. Board Development
 - i. Distance Learning/Blended Learning

20-045
Balyski:

Adjournment
That we do adjourn at 5:07 pm.
Carried.

BOARD CHAIR – Simpson

SECRETARY – Gervais

Board Development Topic: Partnerships

Date of Board Meeting:

March 12, 2020

Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

Quality Indicator(s):

QI 6.2 – The Director keeps the Board informed about Division operations.

QI 6.3 – The Director provides the Board with balance, sufficient, concise information and clear recommendations for actions items in agendas.

QI 6.6 – The Director ensures high quality management services are provided to the Board.

Information for the Board (fast facts):

FEATURED PARTNERSHIP:

Invitational Shared Service Initiative (ISSI)

- Good Spirit School Division, Cote First Nation, Keeseekoose First Nation, and Yorkton Tribal Council (YTC) have partnered to support students through academics, cultural events, and providing social and emotional support for students while breaking down racial barriers.
- “The three communities in this partnership truly believe that as a team they can promote cultural awareness and develop strategies to engage the learning of their First Nation students thus improving outcomes for First Nation students in our communities.”
- The following Belief Statements were developed in 2014 to affirm our commitment:
 - We believe academic achievement is directly related to student attendance and the ability to read at grade level;
 - We believe part of the reason students drop out of high school (particularly at the grade 10 level) is because they are not able to cope with the extensive reading required for secondary level courses of study;
 - We believe that we can support classroom teachers to provide reading intervention programs for those students who need assistance to improve the number of students staying in school;
 - We believe there is an opportunity to engage students to remain in school and be successful graduates
- The partnership developed to:
 - Address concerns about high school completion rates of First Nation students attending schools in the communities of Kamsack, and the neighboring First Nations of Cote and Keeseekoose;
 - Implement strategies to deal with the high drop-out rates of our First Nations students;
 - Support and track students regardless of which community they are in;
 - Be culturally responsive to the needs of our First Nations students, and to develop a sense of belonging in the school;

- Address the graduation rate of our First Nations students in the three schools;
- Develop attendance strategies to decrease the high rate of non-attenders in the communities;
- Address and support the students emotionally and socially in the many negative social issues intertwined in the three communities;
- Increase reading scores of our First Nation and Métis students by providing reading intervention programs;
- Break down racial barriers and forge a positive relationship with the three communities.
- Program Evaluation:
 - Graduation rates in the three communities based on the provincial grad rate data;
 - Attendance of students is monitored and has been on the rise as students and their families are supported by a Community Liaison Worker;
 - Career Path discussions are completed with the use of myBlueprint to track needed credits;
 - Intellectual engagement, sense of belonging, and positive relationships are measured with OurSchool data;
 - Literacy rates are measured with the Fountas and Pinnell BAS system;
 - Credit attainment is tracked with a grad coach and through the myBlueprint system;
 - Qualitative data is collected by the Community Liaison Worker from student and community voice;
 - Quantitative data is collected by the Community Liaison Worker through communication with various inter-agencies that support our schools;
 - The ISSI partnership has created positive relationships in the three communities;
 - Results are shared formally three times per year between the schools;
 - The steering committee meets a minimum of six times during the year with the meetings rotating between communities.
- Resources and Contributions:
 - The Community Liaison Worker is currently being utilized to track students and support families by completing home visits and providing moral support. The Community Liaison Worker supports staff by providing family updates on students' needs;
 - The Literacy Consultant works with the three schools to train teachers on various programs such as Fountas and Pinnell and Levelled Literacy Intervention (LLI) and to ensure assessment is completed and monitored with teachers twice a year. The Literacy Consultant provides staff with professional development opportunities that promote a balanced literacy approach in the classroom;
 - The Indigenous Support Worker supports students by counselling and visiting homes and works with students in grade nine ensuring that they have had Career Path discussions involving a graduation plan;
 - Elders support students and staff and provide a human resource as they bring a calmness to the building while promoting and teaching cultural awareness;
 - The Indigenous Student Center is an area where Elders and students can attend for academic, social, and emotional support;
 - Opportunities are supplied to students to attain electives offered outside of the traditional scheduling of school to attain additional credits with staff support;
 - Financial supports are budgeted for school resources to enhance academics and cultural events in the three schools.
- Successes:
 - Graduation rates have increased in the three communities based on the provincial grad rate data;
 - Attendance of students is monitored and has been increasing as students and their families are supported by a community liaison worker;
 - In the three schools, Career Path Discussions are completed with the use of myBlueprint to track needed credits with 100% of their students in grade 9 monitored on a pathway for graduation;

- We have seen growth and success in our schools with OurSchool data. Our students are socially and intellectually engaged, and a large percent of our students stated they have a positive relationship with their teachers and peers;
- Two of the schools did not use literacy data to drive instruction prior to ISSI. The literacy rates in the elementary years are increasing. The three schools are reaching or exceeding their set goals for literacy;
- Schools share professional development resources so that the three communities are open to more professional opportunities during the year;
- Credit attainment is increasing in our three schools with a larger number of students attaining the necessary 4 credits per semester;
- The three schools, located only kilometers from each other, have built a positive relationship with one another. Through discussions, the principals have expressed that prior to ISSI, they did not talk to one another. Teachers are now sharing resources, working on collaborative projects and students are becoming friends, and decreasing racial barriers in the schools and communities.
- Keys to Success:
 - Effective leadership in the three schools with a focus on student wellness and academics;
 - Flexible staff to accommodate students when academic and social issues are evident;
 - Pre-set dates for steering committee meetings to discuss programs and review celebrations and struggles;
 - A willingness of the ISSI team to work collaboratively and make decisions based on student needs in the three communities;
 - A formal review of the work plan completed as a team three times per year;
 - Being open to new ideas and hearing the voice of the others, the community, and the students.

OTHER PARTNERSHIPS:

Big Brother/Big Sister

- The Good Spirit School Division has a partnership with Yorkton and Area Big Brothers Big Sisters (BBBS). There are currently 70 (and counting) in-school mentoring matches at twelve GSSD schools – Dr. Brass, Yorkdale, Columbia, MC Knoll, Miller, Davison, Churchbridge Public, Langenburg Central, Esterhazy High, PJ Gillen, Yorkton Regional, and Melville Comprehensive. In addition to individual matches, BBBS provides a number of group opportunities to GSSD students.



Christ the Teacher Catholic School Division

- Good Spirit School Division and Christ the Teacher Catholic School Division (CTTCSD) have a long-standing relationship in the community of Melville which allows for active and authoritative input into the matters impacting the education of the students who attend the Melville Comprehensive High School.
- There is a transportation agreement between CTTCSD and GSSD for GSSD to transport all rural CTTCSD students to Yorkton, Melville, and Theodore schools. This agreement is reviewed annually and the parties meet to discuss joint issues.

Community Daycares

- There are two community daycares housed in GSSD schools. YRHS has a daycare housed in the leased space attached to the Parkland Regional College. This daycare operates independent of the school and is open year-round. The Dr. Brass daycare occupies one room within the school and shares the use of the Bears Den for food services.
- Part of the daycare agreement includes GSSD representation on the daycare board.

Parkland Early Childhood Intervention Program

- The Parkland Early Childhood Intervention Program (PECIP) is a non-profit community-based organization funded by the Ministry of Education. PECIP assists infants, toddlers and preschoolers who are experiencing or are at risk for developmental delay through a child-centered, family-focused home and community-based visits. PECIP promotes child development, family empowerment, and community connections.

Parkland College

- Parkland College has a shared use/lease agreement with GSSD in both MCS and YRHS. These are long term agreements with language regarding maintenance, caretaking, use of facilities, lease rates, dispute resolution etc.
- The Ministry of Education has established a dual credit program which is designed to provide alternative pathways to graduation by allowing high school students the opportunity to earn high school credits and post-secondary credits or other program recognition at the same time in the same course. The opportunity was established through a partnership between GSSD Distributed Learning and the Parkland College. Through this opportunity, GSSD students are able to obtain a first-year English credit through the University of Regina while also fulfilling the requirements for ELA B30. Christ the Teacher Catholic School Division and the Parkland College also have students enrolled in the class which is delivered on the Parkland College campus. Technology allows the Melville students to see, hear, and be active participants in the class from their home location.



Parkland Regional Library

- Canora Composite School (CCS) has a shared space agreement with the Parkland Regional Library (PRL). The CCS library and the PRL are located in the same room at CCS. There are two librarians – one for the school and one for the Regional Library. The two libraries operate independently but within the same space. There is a joint use agreement for this arrangement.
- Good Spirit School Division and the Parkland Regional Library joined forces to launch an exciting summer reading promotion. The goal is to enhance students through the library doors and to keep books in the hands of students after classrooms empty for the summer.

SaskTel Pioneers Host Santa Christmas Party

- Each December, the SaskTel Pioneers host a Christmas Santa party and invite ten GSSD students from Kindergarten to Grade 6 to participate, based on the recommendations of our Student Support Teachers and Student Services Coordinators. The Christmas party includes music, lunch, a visit with the Yorkton Terriers, and gifts from Santa which are purchased based on the interests of each child.

Shared Use Agreements

- There are some communities that have historic shared use agreements with the community. These agreements include that the school can use the town facilities such as the curling rink, skating rink and pool for free for school activities. In exchange, the town will not be charged rent for use of the school for town activities such as adult badminton, arts council performances etc.
 - Towns with such agreements include: Canora, Kamsack, Invermay, and Esterhazy.

Town of Langenburg

- Two agreements exist with the town in relation to the Langenburg Central School facility. The first agreement is for 25 years in duration and is in exchange for the operating cost of the additional space paid for by the community (fitness center, extra gym and PAA space). The town has agreed to cut all the grass in the green spaces behind the school (i.e. Football field and ball diamond).
- The second agreement is for the use of the community fitness center. In order for community members to access the fitness center the division required the town to carry the insurance policy for non-school users. This agreement is newly signed by the board and outlines a long-term use agreement for maintenance, insurance, and memberships and use of this portion of the building.

Transition Youth to Employment (TYE)

- GSSD has formed a partnership with Saskatchewan Abilities to offer Transitioning Youth to Employment Services in GSSD high schools for students who meet the eligibility criteria through the services of Youth Employment Specialists.

Violent Threat Risk Assessment (VTRA) Community Protocol

- Good Spirit School Division and Christ the Teacher Catholic School Division and its' community partners are committed to making our schools and communities safe. The term "partner" is not intended to mean a legal partnership, but rather a collaborative arrangement.



Yorkton Minor Football

- Joint partnership entered into by Yorkton Minor Football and GSSD in which the school division agreed to provide the long-term maintenance of a joint use facility on the YRHS school ground.

Other Partnerships

- Esterhazy Football Club is working on a partnership agreement for the upgrades of the EHS football field.

Respectfully submitted,

Quintin M. Robertson, Director/CEO
Good Spirit School Division

Good Spirit School Division Board of Education Conference Call Board Meeting

Date: Tuesday, March 17, 2020
Location: Saskota Room; 1-866-296-5646 (passcode 765513)
Time: **12:00 PM**

12:00 PM

1. Call to Order
2. Approval of Agenda
3. [Review Meeting Norms](#)
4. COVID-19 Update
5. Adjourn

**The Board of Education of the
Good Spirit School Division No. 204 of Saskatchewan**

**Minutes of the Conference Call Meeting of the Good Spirit Board of Education
Tuesday, March 17, 2020
Conference Line 1; Good Spirit Education Complex, Yorkton, Saskatchewan**

Board Members (P)Present (A)Absent

P	Anderson, Jade
A	Dokuchie, Gilda
A	Johnson, Jaime – Vice Chair
P	Morrison, Jan
P	Simpson, Bob – Chair
P	Variyan, Steve

P	Balyski, Chris
P	Gendur, Gord
P	Leson, Shannon
P	Stachura, Florence
P	Smandych, Lois

Staff

Quintin Robertson – Director of Education
Donna Kriger – Deputy Director of Education Services
Keith Gervais – Chief Financial Officer
Heather Morris – Assistant to the Director

20-046

Simpson:

Call to order

That this meeting now come to order at 12:05 p.m.
Carried.

20-047

Balyski:

Adoption of agenda

That the agenda be adopted as presented.
Carried.

Information Item

1. COVID-19 Update

Board Member Variyan arrived at 12:16 p.m.

20-048

Morrison:

Adjournment

That we do adjourn at 12:44 p.m.
Carried.

BOARD CHAIR – Simpson

SECRETARY – Gervais

Accountability Topic: Transportation

Date of Board Meeting:

March 12, 2020

Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

Quality Indicator(s) (if applicable):

- QI 1.2 Regular actions are taken to ensure busses and facilities are safe and healthy.
- QI 4.1 Quality recruitment, orientation, staff development, disciplinary, evaluation and supervisor processes are developed and effectively implemented.
- QI 6.2 The Director keeps the Board informed about Division operations.

Key Measures:

- The Good Spirit School Division 2019-20 Strategic Plan

Targets:

- By June 30, 2020, each functional area within GSSD will demonstrate improvement in services through the development and revision of processes and administrative procedures.
 - The Transportation Department will review and revise Administrative Procedures:
 - 550 Transportation Safety
 - 551 Co-curricular and Extra-curricular Bus Transportation of Students
 - 554 Student Transportation Code of Conduct
 - 556 Yard Service
 - 558 Fleet Vehicles
 - 559 School Closure and Inclement Weather and Student Transportation
- By June 30, 2020, GSSD will implement systemic approaches to find efficiencies and increase value for money allowing the division to respond to the challenges of students and staff needs.
- By June 30, 2020, the Transportation Department will establish a "Bus Accident" flowchart and process.
- By June 30, 2020, the Transportation Department will develop a Student/Parent Transportation Handbook.
- By June 30, 2020, the Transportation Department will develop a Bus Driver Handbook.
- By August 30, 2020, all GSSD buses will have common expectations posted related to student conduct.
- By August 30, 2020, all GSSD buses will have the Bus Accident Flowchart for drivers/riders posted for reference.
- By August 30, 2020, GSSD buses within the City of Yorkton and Melville will utilize a scan card system to track urban riders.

Data:

- To Date:
 - 3 Administrative Procedures have undergone major revisions (AP 550, AP 558, AP 559)
 - Collaborative work with Administrators and Bus Drivers have built the skeleton for AP 554 and a Student/Family Handbook
 - Job descriptions have been created for members of the Transportation Team (Fleet Supervisor, Transportation Assistant, Transportation Information Assistant)
 - Approximately half of the GSSD bus drivers were set up for School Messenger and login capability for atrieveERP at the January in-service.

- To Address Efficiencies:
 - The GSSD Transportation Department has explored moving to Zonar GPS Systems vs Synovia for the fall of 2020 resulting in reduced cost, increased capability (integration with BusPlanner)
 - A new shop procedure established, preventing drivers from entering the garage.
 - The GSSD Transportation Department has developed a tender for busses that “includes” standard equipment such a cameras versus installing them through our bus garages.
 - GSSD will introduce BusPlanner Web which will eliminate the need for Baragar and after the initial licensing costs of \$15,000 will save the division approximately \$23,000 annually.
 - GSSD is in the process of determining areas across the division where cell service is compromised and the use of Satellite phones will be piloted in these regions.
 - Purchase of 2 new buses with the Detroit Engine versus the Cummins Engine to determine if fuel efficiencies can be achieved.

- To Address staff disciplinary processes:
 - All complaints pertaining to bus drivers and students are now directed to Donna Kriger for investigation and follow up.

- A Bus Accident Process/Flowchart has been established.
- Progress regarding a Student Code of Conduct is approximately 75% complete.
- A Bus Driver Handbook is 50% complete based on Bus Driver involvement/feedback.
- A Scan Card system through Zonar has been chosen for the fall of 2020 allowing GSSD to have up to date information on ridership in the cities of Yorkton & Melville.
- Bus Driver Inservice has been delivered, addressing student conduct and bus driver response with 120 drivers attending.
- Route Cancellations:

Month	February	March
Mechanical	4	1.5
Weather	16	0
Medical	12	1
Personal	0	3

- Areas compromised with a lack of spare drivers:
 - Kamsack, Springside, Calder, Canora, Esterhazy, Yorkton
 - Currently, there is ongoing discussion with Ron Wunder regarding future training and recruitment for bus drivers.
 - GSSD currently has 42 spare drivers across the school division.

Key Strategies Employed:

- Building relationships between In-school Administrators and Bus Drivers as well as with disgruntled families.
- Involving/empowering members of the transportation team in consultation and decision making.
- Capitalizing on people capacity (strengths) represented.
- Examining past practice to determine if more efficient, cost-effective, and productive alternatives exist.

Future Strategies:

- Improve the technology we are using in our fleet by establishing:
 - Scan cards for ridership
 - Implementing a “Where’s my Bus” application
 - Workflow software to eliminate the paper trail.
- Complete the revisions required for existing Admin Procedures and complete the development of “new” Admin Procedures for the start-up of 2020-21 school year.
- Implementation of atrieveERP with all Bus Drivers (online absence management/timesheets) by connecting them to schools in each cluster.
- Improved relationships between drivers and schools.
- Consideration of software, tooling, and training required to move the bus garages from a maintenance facility to more of a “repair” facility.

Risk Assessment:

Risk	Likelihood (Low-Med-High)	Impact (Low-Med- High)	Mitigation Strategy
Budget restraints preventing the implementation of upgraded technology and training for mechanics.	Med	High	Cost savings measures in other areas.
Aging drivers resulting in vacant routes.	Med	High	HR to work with Parkland College, First Nation Authorities, and local communities to recruit drivers.

Recommended Decision/Motion:

- “That the Board accept the accountability report on Transportation as presented.”

Respectfully submitted,

Quintin M. Robertson, Director/CEO
Good Spirit School Division

Good Spirit School Division Board of Education Board Continuity Planning Meeting

Date: Thursday, March 26, 2020
Location: Zoom - <https://zoom.us/j/5877926946>
Time: **5:00 PM**

5:00 PM

1. Call to Order
2. Approval of Agenda
3. [Review Meeting Norms](#)
4. COVID-19 Update
 - 4.1. Education Continuity Plan
 - 4.2. Meeting Schedule
 - 4.3. Direction from the Board Related to Non-Essential Staff
5. Closed Session
 - 5.1. Theodore Appeal Results
 - 5.1.1. [Court of Appeal Link](#)
6. Adjourn

**The Board of Education of the
Good Spirit School Division No. 204 of Saskatchewan**

**Minutes of the Zoom Meeting of the Good Spirit Board of Education
Thursday, March 26, 2020
Zoom from Remote Locations**

Board Members (P)Present (A)Absent

P	Anderson, Jade
P	Dokuchie, Gilda
P	Johnson, Jaime – Vice Chair
P	Morrison, Jan
P	Simpson, Bob – Chair
P	Variyan, Steve

P	Balyski, Chris
P	Gendur, Gord
P	Leson, Shannon
P	Stachura, Florence
P	Smandych, Lois

Staff

Quintin Robertson – Director of Education
Donna Kriger – Deputy Director of Education Services
Keith Gervais – Chief Financial Officer
Heather Morris – Assistant to the Director

20-049

Simpson:

Call to order

That this meeting now come to order at 5:00 p.m.
Carried.

20-050

Gendur:

Adoption of agenda

That the agenda be adopted as presented.
Carried.

Information Item

1. COVID-19 Update

Closed Session Item

1. Theodore Appeal Results

20-051

Leson:

Enter Closed Session

That the Board enter closed session to receive and review agenda items.
Carried.

20-052

Variyan:

Exit Closed Session

That the Board exit closed session.
Carried.

20-053

Stachura:

Adjournment

That we do adjourn at 5:44 p.m.
Carried.

BOARD CHAIR – Simpson

SECRETARY – Gervais

**The Board of Education of the
Good Spirit School Division No. 204 of Saskatchewan**

**Minutes of the Regular Meeting of the Good Spirit Board of Education
Thursday, April 2, 2020
Board of Education Zoom**

Board Members (P)Present (A)Absent

P	Anderson, Jade
P	Dokuchie, Gilda
P	Johnson, Jaime – Vice Chair
P	Morrison, Jan
P	Simpson, Bob – Chair
P	Variyan, Steve

P	Balyski, Chris
P	Gendur, Gord
P	Leson, Shannon
P	Stachura, Florence
P	Smandyich, Lois

Staff

Quintin Robertson – Director of Education
Donna Kriger – Deputy Director of Education Services
Keith Gervais – Chief Financial Officer
Heather Morris – Assistant to the Director

20-054

Simpson:

Call to order

That this meeting now come to order at 10:16 a.m.
Carried.

20-055

Anderson:

Adoption of agenda

That the agenda be adopted as presented.
Carried.

20-056

Johnson:

Approval of March 12, 2020 regular minutes

That the minutes of the March 12, 2020 regular meeting be adopted as presented.
Carried.

20-057

Balyski:

Approval of March 17, 2020 conference call minutes

That the minutes of the March 17, 2020 conference call meeting be adopted as presented.
Carried.

20-058

Leson:

Approval of March 26, 2020 Board Continuity Planning minutes

That the minutes of the March 26, 2020 Board continuity planning meeting be adopted as presented.
Carried.

Business arising from the minutes

None

Conflict of Interest

None

Delegation

None

Accountability Report

Facilities

20-059

Dokuchie:

Accountability Report – Facilities

That the Board accept the accountability report on Facilities as presented.

Carried.

Distributed Learning Administrator, Thad Swidzinski, joined the meeting at 10:36 am

Board Development

Distributed Learning / Blended Learning

Closed Session Items

1. Human Resources Report
 - a. STF Sanctions
 - b. Facility Manager Position
 - c. OHS Work Refusal Guidelines
 - d. Work From Home Guidelines
 - e. New Employee Issues
 - f. Outstanding Employee Issues
2. Transportation Committee - TABLED
 - a. Hudacek Family
 - b. Toffan & Effa Families
 - c. Spence Young Family
3. Award of Contract – Churchbridge Public School Roof Tender
4. 2020-21 Budget Overview
5. Information Technology Rollover Budget Exception
6. Theodore Appeal
 - a. Appeal Ruling – posted in the resource center

20-060

Gendur:

Enter closed session

That the Board enter closed session to receive and review agenda items.

Carried.

20-061

Morrison:

Exit closed session

That the Board exit closed session.

Carried.

Lunch

20-062

Smandych:

Enter closed session

That the Board enter closed session to receive and review agenda items.

Carried.

20-063

Variyan:

Exit closed session

That the Board exit closed session.

Action Items

1. Items Arising from Closed Session
 - a. Transportation Committee Recommendations - TABLED
 - i. Hudacek Family
 - ii. Toffan & Effa Families

- iii. Calliln Family
- b. Award of Contract Churchbridge Public School Roof Tender
- c. Information Technology Rollover Budget Exception
- d. Theodore Appeal

20-064

Anderson:

Award of Contract Churchbridge School Roof

That the Board award the contract for the Churchbridge School Roof project to Seal-it Up Roofing Ltd.

Carried.

20-065

Johnson:

Information Technology Rollover Budget Exception

That the Board approve of the technology rollover budget exception proposal as presented.

Carried.

20-066

Balyski:

Theodore Appeal

That the Board approve the recommendation outlined in the closed session Theodore Appeal document.

Carried.

Old Business

- 1. Policy 10 Policy Making

New Business

- 1. Amended Annual Work Plan
- 2. Churchbridge Public School Canadian Heritage Tour

20-067

Leson:

Policy 10 Policy Making

That the Board accept amended Board Policy 10 – Policy Making as presented .

Carried.

20-068

Dokuchie:

Amended Annual Work Plan

That the Board accept the amended Policy 2 Appendix A – Annual Work Plan as presented understanding that the advocacy sessions may be temporarily cancelled.

Carried.

20-069

Gendur:

Churchbridge Public School Canadian Heritage Tour

That the Board support the cancellation of the Churchbridge Public School trip to Montreal, Quebec City, Ottawa and Toronto scheduled for April 10, 2020 to April 17, 2020.

Carried.

Discussion Items presented by the Director of Education

- 1. Board Policy Review
 - a. Policy 11 – Delegation of Authority
 - b. Policy 12 – Director/CEO Roles and Responsibilities
 - i. Policy 12 Appendix A – Director Evaluation Process, Criteria and Timelines
 - ii. Policy 12 Appendix B – Director/CEO Role Expectations and Performance Assessment Guide
 - iii. Policy 12 Appendix C – Leadership Practices Interview Guide

Information Items presented by the Director of Education

1. Thank you notes
2. Important Dates
 - a. Public Section Calendar
3. Financial Update
4. Transportation Update
5. Student Incident Report
6. Good Spirit School Division Education Continuity Plan – additional resources posted in the Resource Center
7. 2020 Canadian Student Leadership Conference
8. Correspondence
 - a. Media Coverage – Education in Saskatchewan as of March 25, 2020
 - b. Postponement and Cancellation Message from Norm Dray

Committee / Conference Reports

1. School Community Council Meetings

Future Business

1. Meeting dates
 - a. May 14, 2020; May 28, 2020 (Special Meeting); June 18, 2020; August 27, 2020
2. Notice of Motion
3. Topics for Future Agenda
 - a. Accountability
 - i. Technology Report
 - b. Director's Report
 - i. Financial Update
 - c. Board Business
 - i. Preliminary Budget
 - d. Board Development
 - i. Determining School Staffing Levels

20-070
Stachura

Adjournment

That we do adjourn at 3:05 pm.

Carried.

BOARD CHAIR – Simpson

SECRETARY – Gervais

Accountability Topic: Facilities PMR Plan

Date of Board Meeting:

April 2, 2020

Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

Quality Indicator(s) (if applicable):

- **QI 1.2** - Regular actions are taken to ensure busses and facilities are safe and healthy.
- **QI 3.6** - Reviews expenditures to ensure continuous improvement in terms of value for money.
- **QI 8.1** – Ensures Divisional compliance with all Ministry of Education and Board mandates (timelines and quality).
- **QI 8.2** - Facility project budgets and construction schedules are followed or timely variance reports are provided to the Board.

Data:

- The board is required to annually review and approve a three-year Preventative Maintenance and Renewal Plan that is forwarded to the Ministry of Education Infrastructure Branch and uploaded into AssetPlanner by May 31, 2020.
- The Plan is to be in advance of the following year's budget and looking at three years in the future. This year the plan is to be prepared for 2021-22, 2022-23 and 2023-24.
- Examples of projects to be included in the plan are:
 - a. Architectural – roofs, building envelope, life safety, interior structure, accessibility
 - b. Mechanical - HVAC, plumbing, fire suppression
 - c. Electrical – lighting upgrades, specialty items such as power doors, primary and secondary electrical systems
 - d. Site – retaining walls, drainage
 - e. Environmental - asbestos
 - f. Studies – feasibility, accessibility, grade configuration
- Funding for the plan is announced annually in the Provincial Budget. The funds are restricted to be used only for approved plan projects.
- The funds can be allowed to accumulate and be used in future years as long as the projects fit the approved criteria.
- GSSD received \$2,130,551 in PMR funding for the 2019-20 budget year and an additional \$211,364 in February 2020 for recognition of current infrastructure needs.
- GSSD received \$1,906,713 in PMR funding for the 2020-21 budget year in the current provincial budget announcement.

Plan

- In accordance with the strategic plan, priority was given to improving student learning environments and ensuring that schools are safe and healthy.
- The facilities baseline and roofing inspection reports from RMIS Engineering were used as comparative tools in order to prioritize which projects would be recommended.
- See attached spreadsheet for detailed plan.

Summary Comments:

- While the priorities within the plan may shift annually with changing circumstances the projects presented in the plan will continue to improve GSSD facilities in the baseline categories.

Current Year Project Work Highlights:

- Yorkton Regional High School Roofing Project



- Dr. Brass School (Yorkton) Gym Ceiling & Mezzanine



- Esterhazy High School Bathroom Renovation - 200 Wing



Recommended Decision/Motion:

- “That the Board accept the accountability report on the Facilities Preventative Maintenance Renewal Plan as presented.”

Respectfully submitted,

Quintin M. Robertson, Director/CEO
Good Spirit School Division

Good Spirit School Division Board of Education

Regular Meeting Agenda

Date: April 2, 2020
Location: Zoom
Time: 10:00 AM

10:00 AM

1. Call to Order
 - 1.1. Approval of Agenda
2. Review Meeting Norms
3. Approval of Minutes
 - 3.1. March 12, 2020 Regular Board Meeting
 - 3.2. March 17, 2020 Conference Call Board Meeting
 - 3.3. March 26, 2020 Board Continuity Planning Meeting
4. Conflict of Interest - [Policy 7 – Section 13](#); [Policy 2 Role of the Board](#)
5. Delegation - none

10:15 AM

6. Accountability Report - Facilities
7. Board Development – Distance Learning / Blended Learning

11:15 AM

8. Closed Session
 - 8.1. Human Resources Report
 - 8.1.1. Monthly Report – due to Atrieve, the report is not accessible until April
 - 8.2. Transportation Committee - TABLED
 - 8.2.1. Hudacek Family
 - 8.2.2. Toffan & Effa Families
 - 8.2.3. Callin Family
 - 8.3. Award of Contract - Churchbridge Public School Roof Tender
 - 8.4. 2020-21 Budget Overview
 - 8.5. Information Technology Rollover Budget Exception
 - 8.6. Theodore Appeal
 - 8.6.1. Appeal Ruling – posted in the Resource Center

1:30 PM

9. Action Items
 - 9.1. Items Arising From Closed Session
 - 9.1.1. Transportation Committee Recommendation - TABLED

- 9.1.1.1. Hudacek Family
- 9.1.1.2. Toffan & Effa Families
- 9.1.1.3. Callin Family
- 9.1.2. Award of Contract - Churchbridge Public School Roof Tender
- 9.1.3. Information Technology Rollover Budget Exception
- 9.1.4. Theodore Appeal

1:35 PM

- 10. Old Business
 - 10.1. Policy 10 Policy Making

- 11. New Business
 - 11.1. Amended Annual Work Plan
 - 11.2. Churchbridge Public School Canadian Heritage Tour

1:45 PM

- 12. Director's Report

2:30 PM

- 13. Committee/Conference Report
 - 13.1. School Community Council Meetings

- 14. Future Business – Board Policy 2A – Annual Work Plan
 - 14.1. Meeting Dates – May 14, 2020, May 28, 2020 (Special meeting), June 18, 2020, August 27, 2020
 - 14.2. Notice of Motion
 - 14.3. Topics for Future Agenda
 - 14.3.1. Accountability
 - 14.3.1.1. Technology Report
 - 14.3.2. Director's Report
 - 14.3.2.1. Financial Update
 - 14.3.3. Board Business
 - 14.3.3.1. Preliminary Budget
 - 14.3.4. Advocacy
 - 14.3.4.1. Middle Years Student Group - tentative
 - 14.3.5. Board Development
 - 14.3.5.1. Determining School Staffing Levels

4:00 PM

- 15. Adjourn

Board Development Topic: Distributed Learning / Blended Learning

Date of Board Meeting:

April 2, 2020

Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

Quality Indicator(s):

QI 6.2 – The Director keeps the Board informed about Division operations.

QI 6.3 – The Director provides the Board with balance, sufficient, concise information and clear recommendations for actions items in agendas.

QI 6.6 – The Director ensures high quality management services are provided to the Board.

Information for the Board (10 fast facts):

1. Distributed Learning (DL) courses have been developed by GSSD teachers over the past 6 years.
2. DL courses are available free of charge to students currently enrolled in GSSD schools, home-based students, students who have timetabling conflicts, students enrolled in schools where various electives are not offered, or students who due to physical or mental health issues are unable to attend face to face courses.
3. DL has continued to develop courses in core subject areas as well as in elective subjects.
 - This year GSSD added Hockey Officiating 20L which was developed within our school division. The course combined an online platform with live sessions featuring NHL & WHL hockey players, trainers, and officials.
 - Students received SHA minor officiating certification as well as a high school credit
 - The Saskatchewan Hockey Association is currently exploring the delivery of this course to minor officials across the province. If approved, GSSD would deliver the course to hundreds of students within the province.
 - Kinesiology 30 was locally developed and has been taught within GSSD.
 - Carleton Comprehensive High School in Prince Albert is the only other high school in the province which offers this elective course.
4. The most popular elective courses offered by DL are Personal Finance 30L which is delivered by Kevin Kitchen at Kamsack Comprehensive Institute (KCI) and Accounting 10 offered by retired GSSD teacher, Valerie Gendreau.
5. GSSD Distributed Learning offered 37 different high school courses to students across the division during the 2019-20 school year.
 - All GSSD high schools and Bear Stream Colony school have students enrolled in DL Courses.
 - Seven schools (KCI, Preeceville, Sturgis, Melville Comprehensive, Yorkton Regional, Langenburg Central and Churchbridge Public) across the division have teachers who teach at least one DL course.

6. Distributed Learning also coordinates and facilitates the Dual Credit ELA 100 course through the Parkland College where GSSD students receive both ELA B30 and their first year University English credit.
7. During the 2019-20 school year Heidi Paterson from Preeceville School offered Health Science 20 in real time to students in Sturgis and Chemistry 30 to students in Norquay while synchronously delivering the course to her own students in Preeceville.
8. Over the past year and half, 54 Special Project Credits and Apprenticeship credits have been completed under the supervision of DL teacher Valerie Gendreau.
9. During the 2019-20 school year, teachers have begun developing Middle Years Math and ELA courses. With a keen focus on instructional design and curricular alignment, these courses will serve as an effective template for future development in Middle Years courses.
 - PAA Robotics and Automation online modules have also been developed for middle years students by Lisa Katchin in Langenburg. Currently six GSSD schools are utilizing these modules for PAA instruction and delivery.
10. Future development in Distributed Learning will focus on middle years Math, ELA, and Science. This will create efficiencies within our school division as most of the demand for purchasing courses outside GSSD comes from parents of middle years students who are unable to attend school in a face to face format.

Respectfully submitted,

Quintin M. Robertson, Director/CEO
Good Spirit School Division

Good Spirit School Division Board of Education Board Continuity Planning Meeting

Date: Thursday, April 9, 2020
Location: Zoom
Time: **5:00 PM**

5:00 PM

1. Call to Order
2. Approval of Agenda
3. [Review Meeting Norms](#)
4. COVID-19 Update
 - 4.1. Education Continuity Plan
 - 4.2. Meeting Schedule
 - 4.3. Supplemental Learning Plan
 - 4.4. Update on Work From Home Directives & Non-Essential Staff
 - 4.4.1. GSSD Privacy Guidelines in a Work from Home Environment
 - 4.4.2. Essential Services and Work From Home Update
5. Closed Session
 - 5.1. Public Section Updates Regarding Theodore Appeal
 - 5.2. Human Resources
6. Adjourn

**The Board of Education of the
Good Spirit School Division No. 204 of Saskatchewan**

**Minutes of the Zoom Meeting of the Good Spirit Board of Education
Thursday, April 9, 2020
Zoom from Remote Locations**

Board Members (P)Present (A)Absent

P	Anderson, Jade
P	Dokuchie, Gilda
P	Johnson, Jaime – Vice Chair
P	Morrison, Jan
P	Simpson, Bob – Chair
P	Variyan, Steve

P	Balyski, Chris
P	Gendur, Gord
P	Leson, Shannon
A	Stachura, Florence
P	Smandych, Lois

Staff

Quintin Robertson – Director of Education
Donna Kriger – Deputy Director of Education Services
Keith Gervais – Chief Financial Officer
Heather Morris – Assistant to the Director

20-071

Simpson:

Call to order

That this meeting now come to order at 5:03 p.m.
Carried.

20-072

Smandych:

Adoption of agenda

That the agenda be adopted as presented.
Carried.

Information Item

1. COVID-19 Update
 - a. Education Continuity Plan
 - b. Meeting Schedule
 - c. Supplemental Learning Plan
 - d. Update on Work From Home Directives & Non-Essential Staff
 - i. GSSD Privacy Guidelines in a Work from Home Environment
 - ii. Essential Services and Work From Home Update

Closed Session Item

1. Public Section Updates Regarding Theodore Appeal
2. Human Resources

20-073

Dokuchie:

Enter Closed Session

That the Board enter closed session to receive and review agenda items.
Carried.

20-074

Johnson:

Exit Closed Session

That the Board exit closed session.

Carried.

20-075
Leson:

Adjournment
That we do adjourn at 6:16 p.m.
Carried.

BOARD CHAIR – Simpson

SECRETARY – Gervais

**The Board of Education of the
Good Spirit School Division No. 204 of Saskatchewan**

**Minutes of the Board Continuity Planning Meeting of the Good Spirit Board of Education
Thursday, April 23, 2020
Zoom from Remote Locations**

Board Members (P)Present (A)Absent

P	Anderson, Jade
A	Dokuchie, Gilda
P	Johnson, Jaime – Vice Chair
P	Morrison, Jan
P	Simpson, Bob – Chair
P	Variyan, Steve

P	Balyski, Chris
A	Gendur, Gord
P	Leson, Shannon
P	Stachura, Florence
P	Smandyh, Lois

Staff

Quintin Robertson – Director of Education
Donna Kriger – Deputy Director of Education Services
Keith Gervais – Chief Financial Officer
Heather Morris – Assistant to the Director

20-076

Simpson:

Call to order

That this meeting now come to order at 5:00 p.m.
Carried.

20-077

Smandyh:

Adoption of agenda

That the agenda be adopted as presented.
Carried.

Information Item

1. COVID-19 Update
 - a. Provincial COVID-19 Tracker
 - b. Graduation 2020
 - c. Re-Open Saskatchewan
 - i. Premier's Address – April 23, 2020

Closed Session Item

1. Public Section Updates Regarding Theodore Appeal
2. Human Resources
 - a. Letter of Understanding

20-078

Vairyan:

Enter Closed Session

That the Board enter closed session to receive and review agenda items.
Carried.

20-079

Johnson:

Exit Closed Session

That the Board exit closed session.
Carried.

Trustee Leson excused himself at 5:44 p.m.

20-080

Variyan:

Adjournment

That we do adjourn at 5:45 p.m.

Carried.

BOARD CHAIR – Simpson

SECRETARY – Gervais

Good Spirit School Division Board of Education Board Continuity Planning Meeting

Date: Thursday, May 7, 2020
Location: Zoom
Time: **5:00 PM**

5:00 PM

1. Call to Order
2. Approval of Agenda
3. [Review Meeting Norms](#)
4. COVID-19 Update
 - 4.1. [Provincial COVID-19 Tracker](#)
 - 4.2. Graduation 2020
 - 4.3. Fall 2020 Preparation
 - 4.4. GSSD Virtual Retirement Banquet
 - 4.5. May 19 Professional Development
 - 4.6. Student Personal Belonging Retrieval
5. Adjourn

**The Board of Education of the
Good Spirit School Division No. 204 of Saskatchewan**

**Minutes of the Board Continuity Planning Meeting of the Good Spirit Board of Education
Thursday, May 7, 2020
Zoom from Remote Locations**

Board Members (P)Present (A)Absent

A	Anderson, Jade
A	Dokuchie, Gilda
P	Johnson, Jaime – Vice Chair
P	Morrison, Jan
P	Simpson, Bob – Chair
P	Variyan, Steve

P	Balyski, Chris
P	Gendur, Gord
P	Leson, Shannon
P	Stachura, Florence
P	Smandych, Lois

Staff

Quintin Robertson – Director of Education
Donna Kriger – Deputy Director of Education Services
Keith Gervais – Chief Financial Officer
Heather Morris – Assistant to the Director

20-081

Simpson:

Call to order

That this meeting now come to order at 5:00 p.m.
Carried.

20-082

Johnson:

Adoption of agenda

That the agenda be adopted as presented.
Carried.

Trustee Balyski joined the meeting at 5:02 p.m.

Information Item

1. COVID-19 Update
 - a. Provincial COVID-19 Tracker
 - b. Graduation 2020
 - c. Fall 2020 Preparation
 - d. GSSD Virtual Retirement Banquet
 - e. May 19 Professional Development
 - f. Student Personal Belonging Retrieval

20-083

Variyan:

Adjournment

That we do adjourn at 5:40 p.m.
Carried.

BOARD CHAIR – Simpson

SECRETARY – Gervais



Our Motto
Our Mission
Our Values
Our Vision

Students Come First
Building Strong Foundations to Create Bright Futures
Belonging, Respect, Responsibility, Learning, Nurturing, Perseverance
Learning Without Limits...Achievement for All

Accountability Topic: Technology Renewal in Good Spirit School Division 204

Date of Board Meeting:

May 14, 2020

Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

Quality Indicator(s) (if applicable):

- **QI 1.1** - Facilitate environments where students feel safe, and have high levels of intellectual engagement.
- **QI 3.6** - Reviews expenditures to ensure continuous improvement in terms of value for money.
- **QI 6.2** - The Director keeps the Board informed about Division operations.
- **QI 7.1** - The budget and priorities are developed according to a timeline which ensures the Board's ability to provide direction and revise priorities.

Key Measures:

- Convert from a five-year, all-in-one Rollout of Technology Resources to smaller annual deployments.

Targets:

- Reduction of costs over time.
- Annual deployments balanced between the three phases of IT:
 - Infrastructure
 - Hardware
 - Apps & Systems
- Budget projections have been developed
- Add two FTE full-time specialist positions to offset reliance on external vendors (projected to be the largest cost savings)

Data:

- COVID-19 has disrupted the planned approach to our Tech Renewal Plan.
 - Firewalls could not be replaced Plan adjusted to allow for deployment of student devices.
 - Firewalls relicensed for one year.
 - Staff laptop procurement pending Board Approval.
- 1 FTE position in 2020-2021 Proposed Budget

Key Strategies Employed:

- Met with small groups of Administrators to gather feedback on plan.
- Feedback was positive.
- Baselines are being created. Documentation for Administration and Schools in progress.
- Plans will be adjusted to meet the current COVID-19 impacts to education.

STUDENT & FAMILY

INTERNAL PROCESSES

PEOPLE CAPACITY

FINANCIAL STEWARDSHIP

Future Strategies:

- Annual meetings with School Administration to plan deployments.
- Deployments based on first in first out so that the oldest equipment is being removed from service first.
- Cooperative approach with Facilities on some infrastructure projects.
 - VOIP Telephone Systems
 - Security Camera Systems

Risk Assessment:

Risk	Likelihood (Low-Med-High)	Impact (Low-Med- High)	Mitigation Strategy
Covid 19	High	High	Adjust deployment schedules and strategies to minimize further school disruption.
Budget Pressures	High	High	Only 1 FTE is in proposed budget. Mitigation is to execute priority projects.

Summary Comments:

The impact of Covid 19 on Technology Services has changed how we attend to daily operations. Some of the larger changes that have been made:

- Two device collection and cleaning operations, with a third underway.
 - Over 900 devices deployed to students from schools. This has involved School Staff, Facilities Staff, Transportation Staff and Bus Drivers.
 - This is comparable to SECPD which has deployed a similar number of devices and PVSD that deployed approximately 300 devices.
- Internet Enabled Phone HotSpots
 - Currently working on this now. Schools have updated the information gathered at the start of the State of Emergency.
- Additional Portal and Website development to accommodate large amounts of information generated by the Pandemic.
- Support of Online Supplemental Learning via Zoom, Moodle, Google Classrooms and other systems used by staff and students.
- Using Teams and Office 365 to reenable access to shared directories and data in secure manner.
- Firewalls were initially slated to be replaced. The have been relicensed and will operate for one more year.
- Testing new hardware deployment models that will gain efficiencies for us as we change out devices.
- MySchoolSask/Edsby
 - Work has continued to bring GSSD into the best possible state of readiness for the changeover from Maplewood to Aspen.
 - Heather M., Michelle M., Mili P., Kishan M, and Trushil P. have constructed training resources for Staff for Aspen.
 - Work will begin on Edsby next week, with training delivered in June.
- Applications are being coded:
 - Online Registration Forms to replace fillable, printable forms.
 - Staff User ID Automation so that our Atrieve HR Data can kickstart changes to our Active Directory, adding, disabling, removing, updating, and moving staff accounts.

- This will save significant work during the summer and allow for efficiencies through the year.

Recommended Decision/Motion:

- “That the Board accept the accountability report on Technology Renewal in Good Spirit School Division as presented.”

Respectfully submitted,

Quintin M. Robertson, Director/CEO
Good Spirit School Division

Good Spirit School Division Board of Education

Regular Meeting Agenda

Date: May 14, 2020
Location: Zoom
Time: 10:00 AM

10:00 AM

1. Call to Order
 - 1.1. Approval of Agenda
2. Review Meeting Norms
3. Approval of Minutes
 - 3.1. April 2, 2020 Regular Board Meeting
 - 3.2. April 9, 2020 Board Continuity Planning Meeting
 - 3.3. April 23, 2020 Board Continuity Planning Meeting
 - 3.4. May 7, 2020 Board Continuity Planning Meeting
4. Conflict of Interest - [Policy 7 – Section 13](#); [Policy 2 Role of the Board](#)
5. Delegation - none

10:15 AM

6. Accountability Report - Technology
7. Board Development – Determining School Staffing Levels

11:15 AM

8. Closed Session
 - 8.1. Human Resources Report
 - 8.1.1. Monthly Report
 - 8.1.2. Draft Out of Scope Salary Review Administrative Procedure
 - 8.2. Transportation Committee
 - 8.2.1. Draft Border Dweller Policy
 - 8.2.2. Hudacek Family
 - 8.2.3. Toffan & Effa Families
 - 8.2.4. Callin Family
 - 8.2.5. Godwin Family
 - 8.3. Preliminary Budget
 - 8.3.1. 2019-20 Indemnities
 - 8.3.2. Pupil Teacher Ratios
 - 8.4. Theodore Case
 - 8.5. Tenders
 - 8.5.1. Information Technology

8.5.2. Kamsack Comprehensive Institute Gym Ceiling

1:40 PM

9. Action Items

9.1. Items Arising From Closed Session

9.1.1. Transportation Committee Recommendation

9.1.1.1. Draft Border Dweller Policy

9.1.1.2. Hudacek Family

9.1.1.3. Toffan & Effa Families

9.1.1.4. Callin Family

9.1.1.5. Godwin Family

9.1.2. Tender Recommendations

9.1.2.1. Information Technology

9.1.2.2. Kamsack Comprehensive Institute Gym Ceiling

1:45 PM

10. New Business

10.1. Board Policy 7 Board Operations

1:55 PM

11. Director's Report

2:30 PM

12. Committee/Conference Report

12.1. School Community Council Meetings

13. Future Business – Board Policy 2A – Annual Work Plan

13.1. Meeting Dates – May 28, 2020 (Special meeting), June 18, 2020, August 27, 2020

13.2. Notice of Motion

13.3. Topics for Future Agenda

13.3.1. Accountability

13.3.1.1. Student Learning & Well-being

13.3.2. Director's Report

13.3.2.1. Financial Update

13.3.3. Board Business

13.3.3.1. Approve Budget

13.3.4. Board Development

13.3.4.1. Professional Service Providers Roles & Responsibilities

3:00 PM

14. Adjourn

Board Development Topic: School Professional Staffing

Date of Board Meeting:

May 14, 2020

Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

Quality Indicator(s):

QI 6.2 – The Director keeps the Board informed about Division operations.

QI 6.3 – The Director provides the Board with balance, sufficient, concise information and clear recommendations for actions items in agendas.

QI 6.6 – The Director ensures high quality management services are provided to the Board.

Information for the Board (10 fast facts):

1. During each year, beginning in December and early January, the Assistant to the Director collects enrolment projections from each school
 - a. These projections include:
 - i. Baragar Demographic Data which considers birth rates and migration rates.
 - ii. Local School Knowledge
 - iii. Straight line projections
2. In late January and early February, the Deputy Director and Assistant to the Director begin developing a staffing formula for professional staffing for the upcoming year. The formula is adjusted accordingly based on the March Provincial budget.
 - a. The formula takes into consideration; Pupil Teacher Ratio (PTR), High School Practical and Applied Arts, Grad Coaching allocations, local school diversities, low cushion school factors, central add-ons such as coaches or interventionists, counselors, etc.
3. During the March Administrator meeting, all GSSD principals and vice-principals are given the opportunity to set priorities to consider in the school staffing process. Likewise, each year in March, School Community Councils (SCC's) along with their local Board Members are able to set priorities for their schools. The feedback is used in deriving the annual staffing formula.
4. The purpose of establishing staffing formula accomplishes:
 - a. A base for equitable staffing allocations across the Division
 - b. A base for annual budget preparation (as professional staffing constitutes approximately 48% of the annual budget)
 - c. A transparent method for responding to changing student enrolments
 - d. A method for addressing student and program requirements
 - e. A guideline for allocating school-based staff.

5. During the staffing process for the 2020-21 school year, considerable attention was given to the Pupil Teacher Ratio (PTR) as this was a significant focus of the contract negotiations between the Saskatchewan Teacher's Federation and the Saskatchewan Government. Maintaining the PTR was also listed as a priority by in-school administrators and SCC's.
 - a. The PTR was maintained at 2019-20 levels, with the exception, of a 0.25 PTR increase at the Yorkton Regional High School.
 - b. The PTR levels for the past three years are listed below:

PTR Ratios:	2020-21	2019-20	2018-19
Grades K-3	15.05	15.05	14.80
Grades 4-8	16.50	16.50	16.30
Grades 9-12			
0-49	14.00	14.00	12.00
50-100	16.25	16.25	16.25
101-149	16.50	16.50	16.25
150-199	16.75	16.75	16.50
200-249	17.00	17.00	16.75
250-299	17.25	17.25	17.00
300 plus	17.50	17.50	17.25
400 plus	17.75	17.75	17.50
500 plus	18.00	17.75	17.50

6. A Grad Coach factor is applied to high schools based on six-year historic graduation data for each school. The following formula is applied to each school:
 - a. At Risk Factor is determined by calculating the 6 year average grad rate and using the following criteria:
 - I. <80% 6 year On Time Graduation Rate = 0.3 FTE (increase from 2018-20)
 - II. >80% and < 85% 6 year On Time Graduation Rate = 0.25 FTE (increase from 2018-19)
 - III. > 85% and < 90% = 0.2 FTE (increase from 2018-19)
 - IV. 90% or > = 0.15 FTE (increase from 2018-19)

7. A factor is applied to high schools to account for Practical and Applied Arts classes which have either:
 - Safety issues
 - Equipment limitations

For every nine class sections offered in PAA, a factor of 0.25 is applied. This essentially translates into schools offering PAA courses with a safety or equipment restriction having one quarter of every teacher required added to their staff.

8. Within the staffing formula, local diversities such as socio-economic factors, innovative programming, and transiency are given consideration through an additional staffing allocation. Low cushion schools or schools which have 3 or 4 grades combined in core classes or high schools with fewer than 75 students also have a factor applied to their staffing formula.

9. This year, as a way of maintaining the PTR, GSSD was compelled to adjust the administrator time allocated to each school. The following formula was derived:

Administrator Time Allocations:

0.3 FTE	enrolments less than 70 (NEW)
0.4 FTE	at enrolment of 70 (NEW)
0.6 FTE	at enrolment of 150 (was 100)
0.9 FTE	at enrolment of 200 (was 175)
1.2 FTE	at enrolment of 325 (NEW)
1.5 FTE	at enrolment of 450 (NEW)
1.8 FTE	at enrolment of 600 (NEW)
2.1 FTE	at enrolment of 750 (NEW)
2.4 FTE	at enrolment of 900 (NEW)

Additional 0.2 FTE for "schools with diverse needs" (Dr. Brass, Columbia (NEW), Victoria and KCI)

Previously:

At enrolments of 250 and greater, 0.4 FTE is added for each additional 150 students (2019-20)
Vice Principal (VP) will be provided at enrolment of 200 and/or schools identified as "local diverse needs" (2019-20)

Newly implemented for 2020-21

VP will be provided at enrolment of 225 and/or schools identified as "local diverse needs"
At enrolments of 200 to 450, 0.3 FTE increase added for every 125 students
At enrolments of 450 and greater, 0.3 FTE increase added for every 150 students

It is recommended that all administrators will teach - any exceptions must be discussed with the school Superintendent

10. To balance staffing across the division and prevent teacher redundancies, the division relies heavily on the ability to "transfer teaching staff" within the parameters set within *Administrative Procedure 431 – Placement and Transfer of Professional Staff*.
- a. Using the Administrative Procedure as a guideline, the considerations are given to:
 - i. Those possessing the most appropriate training, skills, experience and qualities to teach the programs that best meet the educational interests and needs of students.
 - ii. Those with versatility to teach a wide variety of subjects.
 - iii. Those with ability and adaptability to teach a number of different grade levels.
 - iv. The person's suitability to fill anticipated future program needs.
 - v. The Director of Education or designate shall communicate with the teacher and the School Administrators of the impacted schools to discuss the potential of a Division initiated transfer.
 - vi. The teacher shall be involved in the consultations about the transfer. Consultations are to consider:
 - What is to be achieved by the transfer;
 - The reasons for the transfer; and,
 - The distance of the transfer.
 - b. To balance school staffing and division needs for the 2020-21 school year, a total of 22 professional staff will be transferred. The transfer discussions were held on May 7th and 8th.

Respectfully submitted,

Quintin M. Robertson, Director/CEO
Good Spirit School Division

**The Board of Education of the
Good Spirit School Division No. 204 of Saskatchewan**

**Minutes of the Regular Meeting of the Good Spirit Board of Education
Thursday, May 14, 2020
Board of Education Zoom**

Board Members (P)Present (A)Absent

P	Anderson, Jade
P	Dokuchie, Gilda
P	Johnson, Jaime – Vice Chair
P	Morrison, Jan
P	Simpson, Bob – Chair
P	Variyan, Steve

P	Balyski, Chris
P	Gendur, Gord
P	Leson, Shannon
P	Stachura, Florence
P	Smandyich, Lois

Staff

Quintin Robertson – Director of Education
Donna Kriger – Deputy Director of Education Services
Keith Gervais – Chief Financial Officer
Heather Morris – Assistant to the Director

20-084

Simpson:

Call to order

That this meeting now come to order at 10:07 a.m.

Carried.

20-085

Gendur:

Adoption of agenda

That the agenda be adopted as presented.

Carried.

20-086

Smandyich:

Approval of April 2, 2020 regular minutes

That the minutes of the April 2, 2020 Regular meeting be adopted as presented.

Carried.

20-087

Dokuchie:

Approval of April 9, 2020 Board Continuity Planning minutes

That the minutes of the April 9, 2020 Board Continuity Planning meeting be adopted as presented.

Carried.

20-088

Variyan:

Approval of April 23, 2020 Board Continuity Planning minutes

That the minutes of the April 23, 2020 Board Continuity Planning meeting be adopted as presented.

Carried.

20-089

Morrison:

Approval of May 7, 2020 Board Continuity Planning minutes

That the minutes of the May 7, 2020 Board Continuity Planning meeting be adopted as presented.

Carried.

Business arising from the minutes

None

Conflict of Interest

Board member Johnson declared a conflict of interest regarding agenda item 8.2.3. Toffan & Effa Families Transportation Request.

Board member Anderson declared a conflict of interest regarding Director's report item 5 Grass Tender.

Delegation

Josey Rink & Cassandra Betts, Grade 4 Teachers from PJ Gillen School in Esterhazy, will be joining the meeting during the Director's Report to display Supplemental Learning

Accountability Report

Technology

Shawn Kostiuk, Network Coordinator, joined the meeting at 10:15 am to present the accountability report.

20-090
Stachura:

Accountability Report – Technology

That the Board accept the accountability report on Technology as presented.
Carried.

Board Development

Determining School Staffing Levels

Closed Session Items

1. Human Resources Report
 - a. Organization Chart
 - b. Out of Scope Salary Review Administrative Procedure
 - c. Collective Groups
 - d. Jon Gordon Professional Development
 - e. Employee Concerns
 - f. School Staffing and Administration Proposals
2. Transportation Committee
 - a. Draft Border Dweller Policy - TABLED
 - b. Hudacek Family – TABLED
 - c. Toffan & Effa Families
 - d. Callin Family
 - e. Godwin Family - TABLED
3. Preliminary Budget
 - a. Indemnities
 - b. Pupil Teacher Ratios
4. Theodore Case
5. Tenders
 - a. Information Technology
 - b. Kamsack Comprehensive Institute Gym Ceiling

20-091
Anderson:

Enter closed session

That the Board enter closed session to receive and review agenda items.
Carried.

20-092
Variyan:

Exit closed session

That the Board exit closed session.
Carried.

Lunch

Board member Johnson exited the meeting at 1:46 pm, during Closed Session item Toffan & Effa Family Transportation Request

Board member Johnson returned to the meeting at 1:57 pm

20-093

Variyan:

Enter closed session

That the Board enter closed session to receive and review agenda items.

Carried.

20-094

Johnson:

Exit closed session

That the Board exit closed session.

Carried.

Action Items

1. Items Arising from Closed Session
 - a. Transportation Committee Recommendations
 - i. Draft Border Dweller Policy -TABLED
 - ii. Hudacek Family – TABLED
 - iii. Toffan & Effa Families
 - iv. Callin Family
 - v. Godwin Family - TABLED
 - b. Tender Recommendations
 - i. Information Technology
 - ii. Kamsack Comprehensive Institute Gym Ceiling

20-095

Balyski:

Toffan & Effa Family Transportation Recommendation

That the Board accept the recommendation of the Transportation Committee to deny the Effa Family transportation from NW 32-32-2-W2 to Norquay School and continue courtesy ridership from their current pick-up and drop-off point due to additional cost to the Board.

In favor – Anderson, Balyski, Dokuchie, Gendur, Smandych, Stachura, Variyan

Opposed – Leson, Morrison

Carried.

20-096

Leson:

Callin Family Transportation Recommendation

That the Board accept the recommendation of the Transportation Committee to accept the Callin family to access transportation from their residence within the Yorkdale Central School boundary to Saltcoats School, with a review to take place annually.

Carried.

20-097

Gendur:

Information Technology Tender

That the Board award the contract for the staff laptop replacement to IBM K-12 as recommended by the Finance Committee.

Carried.

20-098

Smandych:

Kamsack Comprehensive Institute Gym Ceiling

That the Board award the contract for the Kamsack Comprehensive Institute Gym Ceiling to Tymark Construction Ltd.

Carried.

New Business

1. Board Policy 7 Amendment

20-099

Variyan:

Policy 7 Board Operations

That the Board accept the amended Policy 7 Board Operations as presented.
Carried.

Board member Dokuchie exited the meeting at 2:52 pm

Discussion Items presented by the Director of Education

1. Board Policy Review
 - a. Policy 13 – Appeals and Hearings Regarding Student Matters
 - b. Policy 16 – Student Transportation
 - i. Policy 16 Appendix A Good Neighbor
2. 4 Seasons of Reconciliation

Information Items presented by the Director of Education

1. Thank you notes
2. Important Dates
3. Financial Update
4. GSSD Education Continuity Plan
5. Grass Tender
6. GSSD Professional Development Opportunities
7. Administrative Procedure 330 Child Abuse
8. Adopted Resolutions Progress Dashboard
9. School Community Council and Conseil d'écoles Meetings with the Ministry of Education
10. Correspondence
 - a. No School Division Losses in Second Quarter
 - b. Tentative Agreement Reached Between Government Trustee Bargaining Committee and Teachers' Bargaining Committee
 - c. Child Care Accessibility Expanded as of May 4 for Working Parents
 - d. Red Dress Window Art Project Brings MMIWG Awareness From the Classroom to the Masses
 - e. In-Class Learning Suspended in Saskatchewan Until At Least September
 - f. School Division Funding

Board member Anderson exited the meeting at 3:54 pm

Committee / Conference Reports

1. School Community Council Meetings

Future Business

1. Meeting dates
 - a. May 28, 2020 (Special Meeting); June 18, 2020; August 27, 2020
2. Notice of Motion
3. Topics for Future Agenda
 - a. Accountability
 - i. Student Learning & Well-being
 - b. Director's Report
 - i. Financial Update
 - c. Board Business

- i. Approve Budget
- d. Board Development
 - i. Professional Service Providers Roles & Responsibilities

20-100

Morrison:

Special Board Meeting

That the Board convene a special meeting on Thursday, May 28, 2020, from 1:00 to 5:00 pm for discussion of the 2020-21 budget.

Carried.

20-101

Stachura

Adjournment

That we do adjourn at 4:31 pm.

Carried.

BOARD CHAIR – Simpson

SECRETARY – Gervais

Good Spirit School Division Board of Education Special Meeting Agenda

Date: Thursday, May 28, 2020
Location: Zoom Video Conference
Time: **1:00 PM**

1:00 PM

1. Call to Order
2. [Review Meeting Norms](#)
3. Approval of Agenda

1:05 PM

4. Closed Session
 - 4.1. Preliminary 2020-21 Budget
 - 4.1.1. Budget Framework
 - 4.1.2. 2020-21 Budget Report
 - 4.1.3. Governance Budget Report
 - 4.1.4. Full Time Equivalent & Pupil Teacher Ratio Booklet
 - 4.1.5. School Related Debts
 - 4.1.6. Operational Savings
5. Adjourn

**The Board of Education of the
Good Spirit School Division No. 204 of Saskatchewan**

**Minutes of the Special Meeting of the Good Spirit Board of Education
Thursday, May 28, 2020
Board of Education Zoom**

Board Members (P)Present (A)Absent

P	Anderson, Jade
P	Dokuchie, Gilda
P	Johnson, Jaime – Vice Chair
P	Morrison, Jan
P	Simpson, Bob – Chair
P	Variyan, Steve

P	Balyski, Chris
A	Gendur, Gord
P	Leson, Shannon
A	Stachura, Florence
P	Smandych, Lois

Staff

Quintin Robertson – Director of Education
Donna Kriger – Deputy Director of Education Services
Keith Gervais – Chief Financial Officer
Heather Morris – Assistant to the Director

20-102

Simpson:

Call to order

That this meeting now come to order at 1:00 p.m.
Carried.

20-103

Smandych:

Adoption of agenda

That the agenda be adopted as presented.
Carried.

Trustee Balyski joined the meeting at 2:18 pm

Closed Session Items

1. Preliminary 2020-21 Budget
 - a. Budget Framework
 - b. 2020-21 Budget Report
 - c. Governance Budget Report
 - d. Full Time Equivalent & Pupil Teacher ratio Booklet
 - e. School related Debts
 - f. Operational Savings

20-104

Anderson:

Enter closed session

That the Board enter closed session to receive and review agenda items.
Carried.

20-105

Johnson:

Exit closed session

That the Board exit closed session.
Carried.

20-106
Variyan:

Adjournment
That we do adjourn at 4:20 pm.
Carried.

BOARD CHAIR – Simpson

SECRETARY – Gervais

Good Spirit School Division Board of Education Board Continuity Planning Meeting

Date: Thursday, June 11, 2020
Location: Zoom
Time: **5:00 PM**

5:00 PM

1. Call to Order
2. Approval of Agenda
3. [Review Meeting Norms](#)
4. COVID-19 Update
 - 4.1. [Provincial COVID-19 Tracker](#)
 - 4.2. Graduation 2020 and Other Celebratory Events
 - 4.3. Re-entry to GSSD Facilities
 - 4.3.1. Schools
 - 4.3.2. Good Spirit Education Complex
 - 4.4. Fall 2020 Preparation
 - 4.5. GSSD Virtual Retirement Banquet
5. June 18, 2020 Preparation
6. Closed Session
 - 6.1. Human Resources
7. Adjourn

**The Board of Education of the
Good Spirit School Division No. 204 of Saskatchewan**

**Minutes of the Board Continuity Planning Meeting of the Good Spirit Board of Education
Thursday, June 11, 2020
Zoom from Remote Locations**

Board Members (P)Present (A)Absent

P	Anderson, Jade
A	Dokuchie, Gilda
P	Johnson, Jaime – Vice Chair
P	Morrison, Jan
P	Simpson, Bob – Chair
P	Variyan, Steve

P	Balyski, Chris
P	Gendur, Gord
P	Leson, Shannon
P	Stachura, Florence
P	Smandyich, Lois

Staff

Quintin Robertson – Director of Education
Donna Kriger – Deputy Director of Education Services
Keith Gervais – Chief Financial Officer
Heather Morris – Assistant to the Director

20-107

Simpson:

Call to order

That this meeting now come to order at 5:00 p.m.
Carried.

20-108

Leson:

Adoption of agenda

That the agenda be adopted as presented.
Carried.

Information Item

1. COVID-19 Update
 - a. Provincial COVID-19 Tracker
 - b. Graduation 2020 and Other Celebratory Events
 - c. Re-entry to GSSD Facilities
 - i. Schools
 - ii. Good Spirit Education Complex
 - d. Fall 2020 Preparation
 - e. GSSD Virtual Retirement Banquet
 - f. June 18, 2020 Preparations

Trustee Balyski joined the meeting at 5:21 p.m.

20-109

Morrison:

Fall 2020 Preparation – 2020-21 School Calendar

That the Board approve an alteration to the 2020-21 school calendar to designate September 25, 2020 as a numbered day and to assign October 26, 2020 as a non-numbered day to accommodate the Provincial elections.
Carried.

Closed Session Item

1. Human Resources

Human Resources Superintendent, Jason Trost, joined the meeting at 5:36 pm to present the Closed Session Human Resources item to the Board

20-110

Anderson:

Enter closed session

That the Board enter closed session to receive and review the agenda item.

Carried.

20-111

Variyan:

Exit closed session

That the Board exit closed session.

Carried.

20-112

Balyski:

Adjournment

That we do adjourn at 6:10 p.m.

Carried.

BOARD CHAIR – Simpson

SECRETARY – Gervais

Good Spirit School Division Board of Education

Regular Meeting Agenda

Date: June 18, 2020
Location: Good Spirit Education Complex
Time: **10:00 AM**

10:00 AM

1. Call to Order
 - 1.1. Approval of Agenda
2. Review Meeting Norms
3. Approval of Minutes
 - 3.1. May 14, 2020 Regular Board Meeting
 - 3.2. May 28, 2020 Special Board Meeting
 - 3.3. June 11, 2020 Continuity Plan Meeting
4. Conflict of Interest - [Policy 7 – Section 13](#); [Policy 2 Role of the Board](#)
5. Delegation - none

10:15 AM

6. Board Development – Professional Service Providers Roles & Responsibilities

10:30 AM

7. Closed Session
 - 7.1. Human Resources Report
 - 7.1.1. Monthly Report
 - 7.2. Governance Budget Report
 - 7.2.1. Saskatchewan Board Comparisons
 - 7.3. Transportation Committee
 - 7.3.1. Border Dweller Policy
 - 7.3.2. Hudacek Family
 - 7.3.3. Godwin Family
 - 7.3.4. Adams Family
 - 7.4. 2020-21 Budget
 - 7.5. Review of Position Statements
 - 7.6. 2020 Trustee Elections
 - 7.7. Information Technology Tenders
 - 7.7.1. Chromebooks
 - 7.7.2. Desktops
 - 7.7.3. Apple Device Order
 - 7.8. Good Spirit Education Complex Phase 2
 - 7.9. Board Expansion Request

1:40 PM

8. Action Items

- 8.1. Items Arising From Closed Session
 - 8.1.1. Transportation Committee Recommendation
 - 8.1.1.1. Border Dweller Policy
 - 8.1.1.2. Hudacek Family
 - 8.1.1.3. Godwin Family
 - 8.1.1.4. Adams Family
 - 8.1.2. 2020-21 Budget
 - 8.1.3. 2020 Trustee Election
 - 8.1.4. Information Technology Tenders
 - 8.1.4.1. Chromebooks
 - 8.1.4.2. Desktops
 - 8.1.4.3. Apple Device Order

1:50 PM

- 9. New Business
 - 9.1. General Insurance Plan
 - 9.2. PJ Gillen School Community Council Application

2:00 PM

- 10. Director's Report

3:00 PM

- 11. Committee/Conference Report
 - 11.1. School Community Council Meetings

- 12. Future Business – Board Policy 2A – Annual Work Plan
 - 12.1. Meeting Dates – August 27, 2020
 - 12.2. Notice of Motion
 - 12.3. Topics for Future Agenda
 - 12.3.1. Director's Report
 - 12.3.1.1. Financial Update
 - 12.3.1.2. Transportation Update
 - 12.3.2. Board Business
 - 12.3.2.1. Review Board Survey Results
 - 12.3.2.2. Conduct Board Organizational Meeting
 - 12.3.2.3. School Closure/Grade Discontinuance & Boundary Review Update
 - 12.3.2.4. Affirm and Amend Policy 1 – Foundational Items, Division Focus Area, and Long-Term Goals
 - 12.3.3. Board Development
 - 12.3.3.1. Role of the Superintendent of Education

3:30 PM

- 13. Adjourn

Board Development Topic: Role of the Professional Service Provider (PSP)

Date of Board Meeting:

June 18, 2020

Strategic Priority:

- Student and Family Engagement
- Internal Process
- People Capacity
- Financial Stewardship

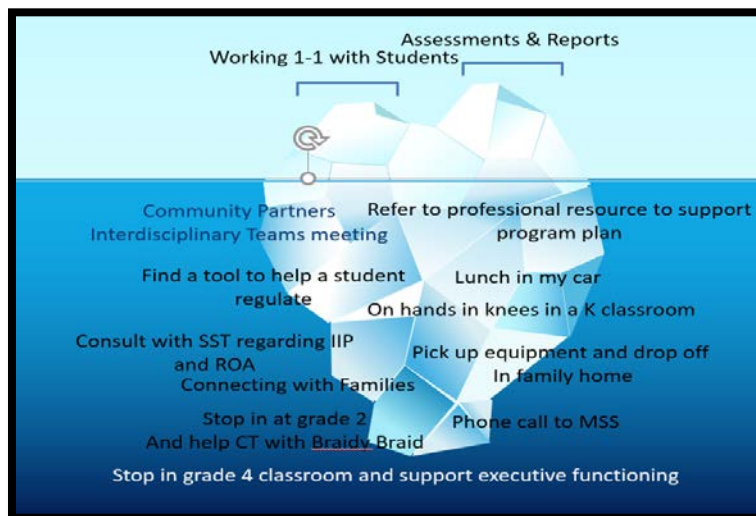
Quality Indicator(s):

- QI 6.2 – The Director keeps the Board informed about Division operations.
- QI 6.3 – The Director provides the Board with balance, sufficient, concise information, and clear recommendations for action items in agendas.
- QI 6.6 – The Director ensures high-quality management services are provided to the Board.

Information for the Board:

It Takes a Village to Raise a Child.... or a Team

1. **Team Student Services** work together with the school teams and outside agencies to ensure they support students to achieve their highest potential and support the strategic plan goals. You don't just get one of us; you get us all! From push in supports in the classroom, building capacity of staff, supporting transitions, to working with community partners, the GSSD Professional Service Providers (PSPs) are busy folks. Comprehensive programming is created through the development of joint reports and supporting schools in their targeted Rtl planning and interventions to ensure "*Learning Without Limits.... Achievement for All!*". You may think that the Professional Service Providers' day consists of working 1-1 with students but like an iceberg, there is a lot more going on than you may see.



- Fast facts division-wide:
 - **Number of referrals** - 351
 - **Number of IIPs** - 453
 - **Number of Reports Written** - 163

2. Team School Counsellors

- The number of students on caseload is approximately 1330. In between the one on one support that the counselors provide they also run preventative programs such as FRIENDS, Teen Boost, Mental Health Literacy, Be Safe, and Engaging young Leaders and they connect with the families! Community partnering with agencies is an integral part of providing support and intervention promptly for our students and families.
- **What you may not know:** The Counsellors have built a Traumatic Events Response Guide. They supported the development and implementation of WeThinkers in the Kindergarten and some Grade 1 classrooms this year.

3. Team Speech-Language Pathologists (SLP)

- The number of students on caseload is approximately 630, with the Speech Language Pathologist Assistants co-supporting 239 students through Speedy Speech and other interventions. This frees up some of the SLPs time for more complex interventions, classroom literacy support, and social skill-building.
- **What you may not know:** SLPs get down on their hands and knees to join the Kindergarten and Grade 1 classroom centers to focus on phonological awareness, concepts, and following directions. They join schools for Kindergarten Orientation days to get to know the children and families.

4. Team Psychologists

- The number of students on caseload is approximately 536 students who receive either assessment, consultation, or intervention, depending on students' needs. The Psychologists provide recommendations for school teams to program effectively for the students.
- **What you may not know:** The Psychologists help families connect with outside agency supports to ensure a smooth transition to life after school. One of their targets is to support executive functioning strategies in the schools and build capacity amongst staff. Being able to develop these skills means students enjoy school and stay in school longer.

5. Team Occupational Therapists (OT)

- The number of students on caseload is approximately 112. The OTs can support students deemed moderate to high priority. This essential work supports transition for Prekindergarten to Kindergarten students with intensive needs to help students increase their functional independence in daily life while preventing or minimizing disability. Their keen eye watches for what changes need to occur in the occupying students' environment.
- **What you may not know:** OTs play an integral part in ensuring students are safe on the bus through interdepartmental communication and planning with Transportation (bus) and Facilities (accessibility, equipment adaptations) concerning the needs of students with intensive needs. OTs work to build capacity every minute they are in a building, training staff in safe transfers, lifts, and repositioning.

6. Team Behaviour Support Coach (BSC)

- The number of students on caseload is approximately 88. The BSC's role is to keep students in school by supporting students and staff with strategies for social-emotional learning. The BSC is a strong supporter of Positive Behaviour Interventions and Supports and works collaboratively with school teams to build resilience and approach for challenging behavior.

- **What you may not know:** The BSC is a part of the Violent Threat Risk Assessment management team and supports Social Emotional Learning groups. The BSC carries out classroom consults to offer strategies to create safe spaces and ensure learning for all.

7. Capacity Building

- The PSPs are always working to build capacity amongst the school staff through push in supports for Tier 1 strategies in the classroom and Tier 2 & 3 interventions. The PSPs provide a wide variety of research-based information to support staff in understanding developmental profiles, including physical, cognitive, social-emotional, and developmental progressions. The PSPs are always there to provide daily problem-solving discussions with connections with staff.
- The PSPs strive to build awareness and make change through their involvement in supporting groups such as GSAs, Girl Power, Lego Therapy, Peers Social Thinking, Fan Club, etc.
- The PSPs have played an essential role in providing support for the early years to assist in the identification, prevention, and facilitating growth by providing support. Some of the programs supported this year were the implementation of We Thinkers, Braidy Braid, and phonological awareness activities.

8. Teaming Through Community Connections

- The PSPs work holistically with the students, with a focus on family-centered approaches, working with more than 54 community partners including:
 - Community Living Service Delivery
 - Family Resource Center
 - Mental Health & Addictions
 - family doctors
 - specialists
 - RCMP
 - Food Bank
 - Multicultural Council of SK
 - Jack.org
 - Sask Health Authority
 - Yorkton Hearing Services
 - Functional Rehabilitation
 - Wascana Rehabilitation Center
 - Alwin Buckwold
 - SaskAbilities
 - Prairie Heart & Golden Mobility
 - Settlement Worker in Schools
 - Big Brothers Big Sisters
 - Tribal Council
 - Office of Treaty Commissioner
 - Transitioning Youth to Employment
 - referrals to private counseling
 - SIGN
 - Family Support Program
 - Ministry of Social Services
 - Triple P
 - Yorkton Tribal Council
 - Salvation Army
 - Parkland College
 - Jordan's Principle
 - Indigenous Services Canada
 - Painted Hand Casino
 - Yorkton Transitional Homes
 - HUB
 - Elders
 - Family Preservation Program
 - Dreambuilders
 - Parkland Regional Library
 - Yellowhead Branch of Social Workers
 - Victim Services
 - Acquired Brain Injury
 - Public Health
 - Legal Aid,
 - Sask Pride
 - Yorkton and District VTRA Protocol
 - Community Care Team

9. Making an Impact

"A girl from a tough family life graduated this year and told me she wouldn't be here (alive) if it weren't for me. This is NOT something I look for nor a dependency I wish to create, and she has only herself to thank for her grit and perseverance- but I still feel honored to provide the support to help a student get through- I have no doubt she will succeed!"

"I can't believe the growth my son has had this year. He is confident and I hear him practicing the selftalk he has been taught to work his way through tough times"

"Students from the Zen Den have said they miss their time in the Zen Den the most during this time of CoVID-19."

"We were just talking about you (SC) the other day. (Student) could definitely use a connection with you, she is struggling with her anxiety" from a parent

"Student name" is sometimes a little hard to get to focus, but you have no idea the excitement he has after these sessions. Your sessions bring a little spark and happiness to his weeks. He is literally bouncing off the walls with excitement each time about what he did or got to share like his "Shak Evans" card today. Thank you for making time in your schedules and playing off his interests. It has been a great weekly thing for him during these past few months. -Mom

Respectfully submitted,

Quintin M. Robertson, Director/CEO
Good Spirit School Division

**The Board of Education of the
Good Spirit School Division No. 204 of Saskatchewan**

**Minutes of the Regular Meeting of the Good Spirit Board of Education
Thursday, June 18, 2020
Good Spirit Education Complex**

Board Members (P)Present (A)Absent

A	Anderson, Jade
P	Dokuchie, Gilda
P	Johnson, Jaime – Vice Chair
P	Morrison, Jan
P	Simpson, Bob – Chair
P	Variyan, Steve

P	Balyski, Chris
P	Gendur, Gord
P	Leson, Shannon
P	Stachura, Florence
P	Smandych, Lois

Staff

Quintin Robertson – Director of Education
Donna Kriger – Deputy Director of Education Services
Keith Gervais – Chief Financial Officer
Heather Morris – Assistant to the Director

20-113

Simpson:

Call to order

That this meeting now come to order at 10:10 a.m.
Carried.

20-114

Gendur:

Adoption of agenda

That the agenda be adopted as presented.
Carried.

20-115

Leson:

Approval of May 14, 2020 regular minutes

That the minutes of the May 14, 2020 Regular meeting be adopted as presented.
Carried.

20-116

Dokuchie:

Approval of May 28, 2020 special minutes

That the minutes of the May 28, 2020 Special Board meeting be adopted as presented.
Carried.

20-117

Stachura:

Approval of June 11, 2020 board continuity planning minutes

That the minutes of the June 11, 2020 Board Continuity Planning meeting be adopted as presented.
Carried.

Business arising from the minutes

None

Conflict of Interest

None

Delegation

Karen Hovind, Macdonald School Teacher, and Katherine Koskie, Yorkton Regional High School Teacher, joined the meeting during the Director's Report to display Supplemental Learning.

Board Development

Professional Service Providers Roles & Responsibilities

Closed Session Items

1. Human Resources Report
 - a. GSSD Retirements
 - b. Organization Chart
 - c. Employee Concerns
2. Governance Budget Report
 - a. Saskatchewan Board Comparisons
3. Transportation Committee
 - a. Border Dweller Policy
 - b. Hudacek Family
 - c. Godwin Family
 - d. Adams Family
4. 2020-21 Budget
5. Review of Position Statements
6. 2020 Trustee Elections
7. Information Technology Tenders
 - a. Chromebooks
 - b. Desktops
 - c. Apple Device Order
8. Good Spirit Education Complex Phase 2
9. Board Expansion Request

20-118

Balyski:

Enter closed session

That the Board enter closed session to receive and review agenda items.

Carried.

20-119

Morrison:

Exit closed session

That the Board exit closed session.

Carried.

Lunch

Action Items

1. Items Arising from Closed Session
 - a. Transportation Committee Recommendations
 - i. Border Dweller Policy
 - ii. Hudacek Family
 - iii. Godwin Family
 - iv. Adams Family
 - b. 2020-21 Budget
 - c. 2020 Trustee Election
 - d. Information Technology Tender Recommendations
 - i. Chromebooks
 - ii. Desktops
 - iii. Apple Device Order

- 20-120**
Johnson: **Border Dweller Policy**
That the Board accept the recommendation of the Transportation Committee to adopt the Border Dweller definition and conditions as presented within closed session.
Carried.
- 20-121**
Variyan: **Hudacek Family Transportation Recommendation**
That the Board accept the recommendation of the Transportation Committee to provide the Hudacek family transportation for the 2020-21 school year and review it annually.
Carried.
- 20-122**
Gendur: **Godwin Family Transportation Recommendation**
That the Board accept the recommendation of the Transportation Committee to allow the Godwin family to attend Rocanville School and allow South East Cornerstone Public School Division buses to cross the GSSD boundary for the 2020-21 school year and have it reviewed annually.
Carried.
- 20-123**
Leson: **Adams Family Transportation Recommendation**
That the Board accept the recommendation of the Transportation Committee to allow the Adams family to access transportation to a rural daycare location for the 2020-21 school year, to be reviewed annually.
Carried.
- 20-124**
Dokuchie: **2020-21 Budget – Operating and Capital Budget Estimates**
That the Board approve its annual operating and capital budget estimates for the fiscal year September 1, 2020 to August 31, 2021, as detailed in the Budget Report September 1, 2020 to August 31, 2021.
Carried.
- 20-125**
Stachura: **2020-21 Budget – Unrestricted Reserves**
That the Board approve the use of \$550,000 from unrestricted reserves for purchase of hardware for technology rollover.
Carried.
- 20-126**
Smandych: **2020 Trustee Election – Returning Officer**
That the Board appoint Jennifer Lizuck as the returning officer for the school board elections to be held on November 9, 2020.
Carried.
- 20-127**
Balyski: **2020 Trustee Election – criminal record and vulnerable sector check**
That the Board require that every candidate submit a criminal record and vulnerable sector check in the form required by the minister in addition to the nomination paper submitted pursuant to section 67 of *The Local Government Election Act, 2015*.
Carried.
- 20-128**
Morrison: **Information Technology Tender - Chromebooks**
That the Board award the contract for the Student Chromebooks to Horizon Computer Solutions as recommended by the Finance Committee.
Carried.
- 20-129**
Johnson: **Information Technology Tender - Desktops**
That the Board award the contract for the Student Desktops to IBM-K12 as recommended by the Finance Committee.
Carried.

20-130

Variyan:

Information Technology Tender – Apple Device Order

That the Board award the contract for the Student iPads to Apple as recommended by the Finance Committee.

Carried.

New Business

1. General Insurance Plan
2. PJ Gillen School Community Council Application

20-131

Gendur:

General Insurance Plan

That the Board choose to receive a premium rebate from the SSBA to insurance premiums in February 2021.

Carried.

20-132

Leson:

PJ Gillen School Community Council Application

That the Board approve the SCC loan application for the PJ Gillen outdoor classroom project.

Carried.

Discussion Items presented by the Director of Education

1. Board Policy Review
 - a. Policy 14 – Hearing on Teacher Matters
 - b. Policy 16 – Student Transportation
 - i. Policy 16 Appendix A - Good Neighbor

Information Items presented by the Director of Education

1. Thank you notes
2. Important Dates
3. Financial Update
4. GSSD Education Continuity Plan
5. GSSD Professional Development Opportunities
6. AP 430 Out of Scope
7. Grayson School Room Renaming
8. 2021 SSBA Budget Proposal
9. Correspondence
 - a. Funding Letter for Major Capital Projects
 - b. Scholarship for GSSD Students
 - c. Government of Saskatchewan's 2020-21 Provincial Budget
 - d. SSBA Response to 2020-21 Budget Announcement
 - e. The School Trustee Newsletter – June 2020

Committee / Conference Reports

1. School Community Council Meetings

Future Business

1. Meeting dates
 - a. August 27, 2020
2. Notice of Motion
3. Topics for Future Agenda
 - a. Director's Report
 - i. Financial Update
 - ii. Transportation Update
 - b. Board Business
 - i. Review Board Survey Results
 - ii. Conduct Board Organizational Meeting
 - iii. School Closure/Grade Discontinuance & Boundary Review Update
 - iv. Affirm and Amend Policy 1 – Foundational Items, Division Focus Area, and Long-Term Goals
 - c. Board Development
 - i. Role of the Superintendent of Education

20-133
Leson

Adjournment

That we do adjourn at 4:28 pm.
Carried.

BOARD CHAIR – Simpson

SECRETARY – Gervais

**The Board of Education of the
Good Spirit School Division No. 204 of Saskatchewan**

**Minutes of the Board Continuity Planning Meeting of the Good Spirit Board of Education
Wednesday, June 24, 2020
Good Spirit Education Complex & Zoom from Remote Locations**

Board Members (P)Present (A)Absent

P	Anderson, Jade
P	Dokuchie, Gilda
P	Johnson, Jaime – Vice Chair
P	Morrison, Jan
P	Simpson, Bob – Chair
P	Variyan, Steve

P	Balyski, Chris
A	Gendur, Gord
P	Leson, Shannon
P	Stachura, Florence
P	Smandych, Lois

Staff

Quintin Robertson – Director of Education
Donna Kriger – Deputy Director of Education Services
Keith Gervais – Chief Financial Officer
Heather Morris – Assistant to the Director

20-134

Simpson:

Call to order

That this meeting now come to order at 5 p.m.
Carried.

20-135

Stachura:

Adoption of agenda

That the agenda be adopted as presented.
Carried.

Information Items

1. COVID-19 Update
 - a. Provincial COVID-19 Tracker
 - b. Return to School in the Fall
 - i. Provincial Information
 - ii. GSSD Planning
 - iii. GSSD Retirement Banquet

20-136

Variyan:

Adjournment

That we do adjourn at 5:44 p.m.
Carried.

BOARD CHAIR – Simpson

SECRETARY – Gervais

Good Spirit School Division Board of Education Board Continuity Planning Meeting

Date: Thursday, June 24, 2020

Location: Zoom

Time: **5:00 PM**

5:00 PM

1. Call to Order
2. Approval of Agenda
3. [Review Meeting Norms](#)
4. COVID-19 Update
 - 4.1. [Provincial COVID-19 Tracker](#)
 - 4.2. Return to School in the Fall
 - 4.2.1. Provincial Information
 - 4.2.2. GSSD Planning
 - 4.3. GSSD Retirement Banquet
5. Adjourn

Good Spirit School Division Board of Education Board Continuity Planning Meeting

Date: Wednesday, July 15, 2020

Location: Zoom

Time: 8:30 AM

8:30 AM

1. Call to Order
2. Approval of Agenda
3. [Review Meeting Norms](#)
4. COVID-19 Update
 - 4.1. [Provincial COVID-19 Tracker](#)
 - 4.2. Return to School in the Fall
 - 4.2.1. Provincial Information
 - 4.2.2. GSSD Planning
5. GSEC Summer Plans
6. Saskatchewan School Board Association AGM
7. Closed Session
 - 7.1. Tenders
 - 7.1.1. Esterhazy High School PAA Lab
 - 7.1.2. Smudging Room Ventilation
8. Action Items Arising from Closed Session
 - 8.1. Esterhazy High School PAA Lab Recommendation
 - 8.2. Smudging Room Ventilation Recommendation
9. Adjourn

**The Board of Education of the
Good Spirit School Division No. 204 of Saskatchewan**

**Minutes of the Board Continuity Planning Meeting of the Good Spirit Board of Education
Wednesday, July 15, 2020
Good Spirit Education Complex & Zoom from Remote Locations**

Board Members (P)Present (A)Absent

P	Anderson, Jade
A	Dokuchie, Gilda
P	Johnson, Jaime – Vice Chair
P	Morrison, Jan
P	Simpson, Bob – Chair
P	Variyan, Steve

P	Balyski, Chris
P	Gendur, Gord
P	Leson, Shannon
P	Stachura, Florence
P	Smandych, Lois

Staff

Quintin Robertson – Director of Education
Donna Kriger – Deputy Director of Education Services
Keith Gervais – Chief Financial Officer
Heather Morris – Assistant to the Director

20-137

Simpson:

Call to order

That this meeting now come to order at 8:32 a.m.
Carried.

20-138

Morrison:

Adoption of agenda

That the agenda be adopted as presented.
Carried.

Information Items

1. COVID-19 Update
 - a. Provincial COVID-19 Tracker
 - b. Return to School in the Fall
 - i. Provincial Information
 - ii. GSSD Planning
2. Good Spirit Education Complex Plans
3. Saskatchewan School Board Association AGM

Closed Session

1. Tenders
 - a. Esterhazy High School PAA Lab
 - b. Smudging Room Ventilation

Pat Morrison, Facilities Manager, joined the meeting from 9:30 a.m. – 9:50 a.m. to present the tender items

Trustee Gendur excused himself at 9:34 a.m.

20-139
Gendur: **Enter closed session**
That the Board enter closed session to receive and review the agenda item.
Carried.

20-140
Leson: **Exit closed session**
That the Board exit closed session.
Carried.

Action Items Arising from Closed Session

1. Esterhazy High School PAA Lab Recommendation
2. Smudging Room Ventilation Recommendation

20-141
Morrison: **Esterhazy High School PAA Lab Tender Recommendation**
That the Board award the contract for the Esterhazy PAA Shop Renovation to Tymark Construction Ltd.
Carried.

20-142
Anderson: **Smudging Room Ventilation Tender Recommendation**
That the Board award the contract for the Smudging Rooms (YRHS, Dr. Brass, Columbia and KCI) to Kooler Refrigeration.
Carried.

Variyan: **20-143Adjournment**
That we do adjourn at 9:54 a.m.
Carried.

BOARD CHAIR – Simpson

SECRETARY – Gervais

Good Spirit School Division Board of Education Board Continuity Planning Meeting

Date: Friday, August 14, 2020
Location: Zoom
Time: **8:30 AM**

8:30 AM

1. Call to Order
2. Approval of Agenda
3. Meeting Opening
4. COVID-19 Update
 - 4.1. [Provincial COVID-19 Tracker](#)
 - 4.2. Return to School in the Fall
 - 4.2.1. Return to School Plan
 - 4.2.2. Return to School Training Schedule
 - 4.2.3. Communications
 - 4.2.3.1.1. Summer Boot Camp Messages
 - 4.2.3.1.2. Return to School Plan 2020 Image
 - 4.2.3.1.3. Transportation Message
 - 4.2.3.1.4. [GSSD Back to School Video DRAFT](#)
 - 4.2.3.1.5. Administrator/School Video Script
 - 4.2.4. Additional Caretaker Costs
 - 4.2.5. Personal Protective Equipment
 - 4.2.6. Proposed 2020-21 Board Meeting Dates
 - 4.2.7. Thank You Messages
5. Closed Session
 - 5.1. Restricted Reserve
 - 5.1.1. Year End Projection & Reserves
 - 5.1.2. Victory Sprayer Procurement
 - 5.1.3. Vital Oxide Procurement
6. Action Items Arising from Closed Session
 - 6.1. Victory Sprayer Procurement
 - 6.2. Vital Oxide Disinfectant
7. Safe Schools Plan: Level 2 Guidance Released
8. Adjourn

**The Board of Education of the
Good Spirit School Division No. 204 of Saskatchewan**

**Minutes of the Board Continuity Planning Meeting of the Good Spirit Board of Education
Friday, August 14, 2020
Good Spirit Education Complex & Zoom from Remote Locations**

Board Members (P)Present (A)Absent

P	Anderson, Jade
A	Dokuchie, Gilda
P	Johnson, Jaime – Vice Chair
P	Morrison, Jan
P	Simpson, Bob – Chair
P	Variyan, Steve

P	Balyski, Chris
P	Gendur, Gord
P	Leson, Shannon
A	Stachura, Florence
P	Smandych, Lois

Staff

Quintin Robertson – Director of Education
Donna Kriger – Deputy Director of Education Services
Keith Gervais – Chief Financial Officer
Heather Morris – Assistant to the Director

20-144

Simpson:

Call to order

That this meeting now come to order at 8:31 a.m.
Carried.

20-145

Anderson:

Adoption of agenda

That the agenda be adopted as presented.
Carried.

Trustee Balyski joined the meeting at 8:37 a.m.

Trustee Variyan joined the meeting at 8:39 a.m.

Information Items

1. COVID-19 Update
 - a. Provincial COVID-19 Tracker
 - b. Return to School in the Fall
 - i. Return to School Plan
 - ii. Return to School Training Schedule
 - iii. Communications
 1. Summer Boot Camp Messages and Testimonials
 2. Return to School Plan 2020 Image
 3. Transportation Message
 4. GSSD Back to School Video DRAFT
 5. Administrator/School Video Script
 - iv. Additional Caretaker Costs
 - v. Personal Protective Equipment
 - vi. Proposed 2020-21 Board Meeting Dates
 - vii. Thank You Messages

Closed Session

1. Restricted Reserve
 - a. Year End Projection & Reserves
 - b. Victory Sprayer Procurement
 - c. Vital Oxide Procurement

20-146

Leson:

Enter closed session

That the Board enter closed session to receive and review the agenda item.
Carried.

20-147

Variyan:

Exit closed session

That the Board exit closed session.
Carried.

Action Items Arising from Closed Session

1. Victory Sprayer Procurement
2. Vital Oxide Procurement

20-148

Smandych:

Victory Sprayer Procurement Recommendation

That the Board award the contract for the Victory Sprayers to Mannix Supply.
Carried.

20-149

Johnson:

Vital Oxide Disinfectant Recommendation

That the Board award the supply of Vital Oxide to Mannix Supply.
Carried.

20-150

Leson:

Adjournment

That we do adjourn at 10:18 a.m.
Carried.

BOARD CHAIR – Simpson

SECRETARY – Gervais