



# Good Spirit School Division

Form 547 - 1

## FACILITY USE APPLICATION

Please submit application directly to the School Requested

<b>School Requested:</b>	<b>Event Description:</b>
<b>Dates and Times Requested:</b>	
<b>Name of Organization:</b>	
<b>Name of Contact Person:</b>	<b>Contact Number:</b>
<b>Email:</b>	
<b>Billing Address:</b>	
<b>SIGNATURE OF RENTER:</b>	

The following fees are an estimate and will be invoiced based on actual use upon completion of the rental.

### To Be Completed by the School:

(Please complete all appropriate areas to be invoiced)

#### Rental Rates

- Classroom \$25/day X \_\_\_\_\_
- Gymnasium \$50/hr; \$150/day X \_\_\_\_\_
- Auditorium \$35/day; \$200/day X \_\_\_\_\_
- Kitchen \$25/hr; \$150/day X \_\_\_\_\_
- Other \$ \_\_\_\_\_

**Caretaking** \$25/hr X \_\_\_\_\_ hours \$ \_\_\_\_\_  
 (Minimum 3 hours for caretaking when required)

**Sub-Total** \$ \_\_\_\_\_  
**GST (5%)** \$ \_\_\_\_\_  
**Total Estimated Charges** \$ \_\_\_\_\_

Signature of School Administrator	Date
Signature of Facilities Manager or Designate	Date

**Liability:** The renter shall indemnify and save harmless the Division from all liabilities, damages, costs, claims, suits or actions arising from:

- any damage to the property howsoever occasioned by the use and occupation of the premises; or
- any injury to any person or persons, including death resulting at any time therefrom, occurring in or about the premises or any part thereof or resulting from the use and occupation of the premises during the term of this rental agreement from any cause whatsoever.

**Insurance:** Without limiting the generality of the renter's promise in the paragraph above, it is recommended that the renter maintain during the term of occupation of the rented premises, comprehensive general liability insurance in an amount not less than \$2,000,000. Good Spirit School Division reserves the right to require proof of insurance where planned activities are deemed to be risky by the principal and/or facilities manager.