



DID YOU KNOW



10 Fast Facts About the Facility Department

STUDENT & FAMILY

INTERNAL PROCESS

PEOPLE CAPACITY

FINANCIAL STEWARDSHIP

1 Patrick Morrison has been with GSSD for only 6 months in the position of Facilities Manager. In this time, he has developed and refined processes to streamline workflows. Division and school Administration appreciate the teams transparency and hard work.

2 Carmal Kittler is the longest standing employee on the Facilities team! She has been with GSSD for 22 years.



3 The Facilities department has 10 technicians who work with outside service providers to continue the teams Preventative Maintenance strategy.

4 The Preventative Maintenance strategy is a Proactive vs Reactive approach. A proactive strategy keeps our assets in better condition and reduces catastrophic failures.

5 The Facilities department is responsible for ensuring that all GSSD facilities have an Occupational Healthy and Safety committee. The Facilities group often works with the school-based committees in remedying their health and safety concerns.



6 The system Facilities uses is called AssetPlanner.

AssetPlanner allows:

- Administrators to submit service requests;
- Project management;
- Technician scheduling and
- Project files/document control.

7 All requests go through the following questions:

- Is the request safe and sensible?
- Is the request feasible?
- Is the request possible to complete as required?

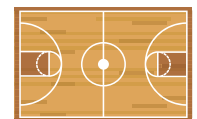


8 The main funding/budget types are:

- Minor Renovations and PMR (preventative maintenance and Renewal)
- Other funding types include: CAIF, Major Capital, Various Grants, and Relocatable Classroom Program

9 Facilities has 10 baselines overviews.

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| <ul style="list-style-type: none"> • Building Envelope; • Emergency & Life Safety Systems; • HVAC; • Lighting; • Windows & Doors; | <ul style="list-style-type: none"> • Phone, Intercoms & Bells; • Washrooms, fountains & faucets; • Lockers; • General building finishes and • Gymnasium Floors |
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10 Facilities and IT have many overlapping tasks, projects, and general responsibilities, the groups often find themselves working together.

