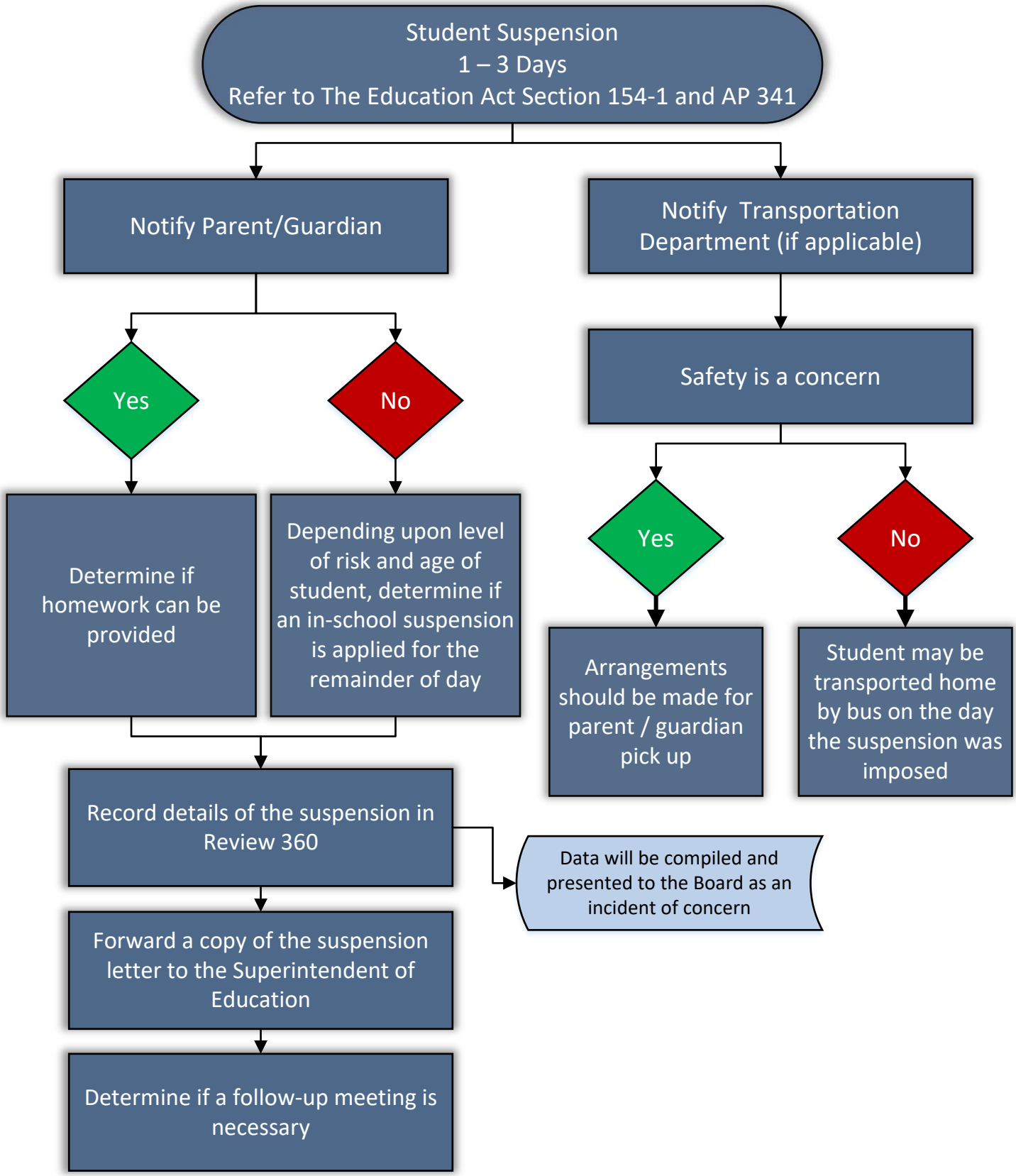Administrative Procedure 341 Appendix A