

DRUG/ALCOHOL/SUBSTANCE-USE INTERVENTION

Background

All Division personnel are expected to uphold the law in preventing the unlawful possession, use, supplying, trafficking, distribution, or selling of alcohol, solvents, intoxicants, controlled drugs, restricted drugs or narcotics.

Procedures

1. The principal will ensure that all staff in their school are informed regarding the procedures to be followed when dealing with instances of illegal substance use.
 - 1.1. Staff members shall report to the principal when a student is suspected to be under the influence, in possession of lawful and unlawful substances, or in the possession of drug paraphernalia within a school, during an activity sponsored or approved by the Division. The principal or designate shall refer to the Good Spirit School Division Illegal Substance Use Flowchart (AP354 Appendix A).
 - 1.1.1. The principal or designate shall immediately contact a parent/guardian.
 - 1.2. When the student's health and well-being is at risk the principal or designate is to seek medical attention for the student immediately. The required medical treatment shall be provided pursuant to Administrative Procedure 315 – Illness/Injuries At School and Administrative Procedure 553 - Transportation of Ill or Injured Students.
 - 1.3. When a student is suspected to be engaged in activities characterized as trafficking, distributing, or selling lawful or unlawful substances within a school, during an activity sponsored or approved by the Division, the staff member shall report the incident to the principal or designate.
 - 1.3.1. The Principal consults with their Superintendent of Schools to determine the suspension and contacts the RCMP.
 - 1.3.2. If the determination is made that the incident requires a 10 day suspension, the Principal or designate should refer to the Good Spirit School Division Illegal Substance Use Flowchart (AP354 Appendix A).
 - 1.4. Any illegal substance confiscated or found by staff members on Division property or while involved in an activity sponsored or approved by the Division shall be turned over to the Principal or designate to provide to the RCMP for disposal.
 - 1.4.1. If the substance is confiscated or found by staff members during an activity sponsored or approved by the Division outside of your local community the staff member shall contact the RCMP immediately for advice.

- 1.5. The Principal or designate shall ensure that all staff members in the school are informed or advised in regard to the appropriate handling of issues resulting from the possession, distribution or use of lawful and unlawful substances. The Principal or designate will refer to Administrative Procedure 356 Searches by School Authorities for additional guidelines.
2. In the event that medically prescribed cannabis must be administered at school, the Principal or designate will ensure that the provisions of Administrative Procedure 316 Administration of Medication to Students are adhered to.

References: Section 85, 87, 152, 153, 154, 155, 175 Education Act
Administrative Procedure 315 Illness/Injuries At School
Administrative Procedure 316 Administration of Medication to Students
Administrative Procedure 354 Appendixes A & B
Administrative Procedure 356 Searches by School Authorities
Administrative Procedure 553 Transportation of Ill or Injured Students

Updated: April 2013, June 2016, March 2018, January 2019, June 2020, February 2023, March 2023