

ELECTRICAL OUTLET RENTAL

Background

The Division recognizes the need for electrical outlets to be used by staff members at their place of work.

Procedures

1. The principal or department manager is responsible for authorizing electrical outlets to potential users.
2. The rental rate shall be established annually by the Board at the Organizational Meeting.
3. The rental rate shall be collected from each user by the principal or department manager and submitted to the division office annually by December 1.
4. Pro-rating of rental rates shall be at 50% for a part-time employee working 50% or less.
5. One plug-in at each school shall be supplied free of charge for emergency purposes.
6. Interior car warmers and battery warmers must not be plugged in.
7. To help ensure we are in tune with the environment with respect to energy saving, staff members are requested plug in their vehicles only when it is necessary to do so.

Reference: Section 87, 109, 110, 175 Education Act

Updated: December 2015