

SCHOOL-BASED BUDGETS – ALLOCATION FORMULA

Background

The Good Spirit School Division provides an annual allocation of funds to each school for administration, resources, furnishings, equipment, student activities, extra-curricular activities, and professional staff development.

Procedures

1. The Chief Financial Officer shall provide funding to each school based on the following formula:

1.1	Textbooks	\$22.00 per student
1.2	Computer Supplies & Services	\$12.00 per student
1.3	Resource Centre Materials	\$18.00 per student
1.4	Academic Supplies	\$72.00 per student
1.5	Administrative Materials & Supplies	\$4.00 per student
1.6	Furniture & Equipment – Administrative	\$3.00 per student
1.7	Furniture & Equipment – Academic	\$24.00 per student
1.8	Repair of Equipment	\$3.00 per student
1.9	Photocopier Costs	\$14.00 per student
1.10	Postage	\$3.00 per student
1.11	Postage – excludes Yorkton	\$367.5 per school
1.12	Awards to Students	\$2.00 per student
1.13	Special Events	\$3.00 per student
1.14	Special Programs	\$5.00 per student
2. The student number used for the current year will be the actual number of students from September 30th of the prior year.
3. Each school administrator may receive a monthly cell phone allowance as per Administrative Procedure 142 - Cell Phone Access and Usage.
4. Each school shall receive a professional development fund for professional staff to be planned by the Professional Development Committee established for the school.
 - 4.1 The formula is: 0.56% of annual in-scope teacher salaries in the approved budget allocated to each school based on its proportion of the total approved full time equivalent teachers.

- 4.2 The number of FTE is based on fall staffing projections as approved in the budget.

- 5. Each school shall receive a Special Events Transportation fund based on the following:
 - 4.1 Co-curricular \$18.75 per student K-12
 - 4.2 Extra-curricular \$24.75 per student 7-12
 - 4.3 High School Base \$2,437.50 per High School (10-12)

Legal Reference: Section 85, 87, 176 Education Act; Chart of Accounts

Updated: January 2013, September 2014, February 2017, June 2017, April 2018, May 2019, March 2023