



## MUSIC SUPPORT AIDE

---

**Position Profile:** The Music Support Aide (MSA) use music creatively to help their students address social, emotional, communication or physical difficulties. They work with clients either in groups or on a one-to-one basis.

**Directly Reports To:** Student Services Teacher

**In-Directly Reports:** Deputy Director & Student Services Co-ordinator

### Duties & Responsibilities

The Music Support Aide shall undertake activities dealing with the following:

- Developing therapy objectives with school-based team and parents.
- Planning, reviewing and assessing therapy sessions to monitor effectiveness and to aid the planning of subsequent sessions.
- Instruction should include active engagement of students through playing, singing and listening.
- Encouraging clients to respond through music using a range of accessible musical instruments, such as percussion and their own voice to express themselves.
- Supporting the client's creative development and facilitating positive changes in their behaviour and well-being.
- Helping the client develop increased self-awareness.
- Collaboration in progress reporting for IIP goals.

---

### Education & Qualifications

- Accredited Music Therapist and/or Bachelor of Music degree or equivalent. Preference will be given to candidates with prior Music Therapy experience.

---

### Competencies, Skills and Abilities

- **Interpersonal Relationships**  
This competency forms part of all the other competencies. The Music Support Aide normally do their work in the context of interpersonal relationships. They must therefore be

able to establish and maintain a constructive working alliance with their clients/students, and possess adequate cultural competency.

- **Intervention and Consultation**

The intervention competency is conceptualized as activities that promote, restore, sustain, and/or enhance positive functioning and a sense of well-being in students through preventive, developmental and/or remedial services.

- **Ethics and Standards**

Professionals accept their obligations, are sensitive to others, and conduct themselves in an ethical manner. They establish professional relationships within the applicable constraints and standards.

- **Quality & Organization of Work**

The Music Support Aide must demonstrate his or her ability to pay attention to detail and ensure work is consistently completed and accurate within expected timeframes.

- **Adaptability & Flexibility**

The Music Support Aide must adapt to and work effectively within a variety of situations, and with various individuals or groups. Flexibility entails understanding and appreciating different and opposing perspectives on an issue and adapting one's approach as the requirements of a situation change. Strong problem solving skills and demonstrated ability to apply judgement in complex, highly sensitive and sometimes ambiguous situations is essential.

- **Communication**

The Music Support Aide must communicate effectively to students, school administration and staff. Excellent interpersonal skills along with proven written and oral communication and computer and presentation skills are required.

- **Job Knowledge**

The Music Support Aide must be committed to professional learning towards enhancing his or her skills and knowledge to perform the required tasks.

- **Cooperation & Teamwork**

This position involves working collaboratively with other professional service providers and other school personnel on a daily basis. The Music Support Aide must have the ability to work as a team player and work independently with minimal supervision.

- **Attitude**

The Music Support Aide must display a positive attitude toward others, their work, schools and the division.

- **Confidentiality**

Maintain confidential records in a secure location in accordance with all confidentiality, ethical and legal standards. These records shall not be made available to other persons or agencies without the consent of the Director or designate and the informed consent of the parent. A notice that educational psychologist services have been provided to the student, along with appropriate information can be inserted into the student cumulative folder.

At no time should a Music Support Aide discuss in public information pertaining to employees, students or the operation of the division. A Music Support Aide is expected to respect the confidential nature of their position by avoiding discussion about any topics that are not formally communicated to the public by the administration of the school or the school

division. Breaching confidentiality is a serious violation of acceptable conduct and *The Local Authority Freedom of Information and Protection of Privacy Act*.

*Legal Reference: Section 85, 87, 108, 109, 175, 231 Education Act*