

## August 2020 Regular Meeting

The regular meeting of the Board for August 2020 took place at the Good Spirit Education Complex on Thursday, August 27, 2020. In attendance at this month's meeting were Bob Simpson, Chairperson, Jaime Johnson, Vice Chairperson, Trustees Chris Balyski, Gilda Dokuchie, Gord Gendur, Shannon Leson, Jan Morrison, Lois Smandych, Steve Variyan, and Florence Stachura, Assistant to the Director Heather Morris, Director of Education/CEO Quintin Robertson, Chief Financial Officer Keith Gervais and Deputy Director of Education Donna Kriger.

## Board Development

Robertson highlighted the role of the Superintendent during the August Board of Education Meeting. Robertson indicated that the role of the Superintendent is coterminous and connected with the role of the Director of Education. He shared that each Superintendent has the same roles and responsibilities as the CEO, with slight variations based on assignment.

Within his report, Robertson identified the areas of the organization which School Superintendents are highly connected to. Robertson highlighted the following areas of responsibilities:

- Student Welfare
- Educational Leadership
- Fiscal Responsibility
- Personnel Management
- Policy and Procedures
- Superintendent/Director of Education Relations
- Strategic Planning & Reporting
- Organizational Management
- Communications & Community Relations
- Leadership Practices

Director/CEO Robertson shared the qualifications required to be a Superintendent, Deputy Director and Director of Education. These qualifications are:

- Hold a minimum B.Ed. and M. Ed Degree.
- Have a minimum of 3 years of teaching and administrative experience.
- Hold a valid Class IV Saskatchewan Teaching Certificate.
- Be registered in good standing with the Saskatchewan Professional Teachers Regulatory Board;
- Meet the eligibility requirement for LEADS.
- Be registered in good standing with LEADS.
- Adhere to the LEADS Code of Conduct;
- Adhere to the LEADS Professional Development Accreditation Framework.

Robertson concluded his presentation by sharing his appreciation for the team of superintendents that currently serve within the Good Spirit School Division, Mark Forsythe, Alisa Leidl and Lisa Wotherspoon.

To access the Board Development, visit [gssd.ca](http://gssd.ca) > Board > Board Meetings > 2020 09 27 Regular Board Meeting > [Board Development – Role of the Superintendent](#).

## Old Business

### Policy 14 Hearings on Teacher Matters

Director/CEO Robertson updated the Board of Education regarding an amendment to [Board Policy 14](#) Hearings on Teacher Matters. At the direction of the Board of Education, Senior Administration has committed to bring forward two Board Policies per regular Board meeting for review. During the June 18, 2020, Regular Board meeting, the Board directed Senior Administration to update Policy 14 Hearing on Teacher Matters to reflect that teachers may appeal to a “Show Cause Hearing” as it previously stated, “Board of Reference”.

### Policy 16 – Appendix A Good Neighbor

Director/CEO Robertson identified that during the June 18, 2020 Regular Board meeting, the Board directed Administration to update [Policy 16 Appendix A - Good Neighbor](#) to reflect the Transportation Manager instead of Operations Manager.

The review of Board Policy fulfills the following Quality Indicators found within the Director of Education Evaluation:

- QI 5.1 – The Director ensures policy is adhered to as per Policy 10 Section 3 implementation.
- QI 5.2 – The Director demonstrates a knowledge of and respect for the role of the Board in policy processes.
- QI 5.4 – The Director ensures administrative procedures are in compliance with the intent of Board Policy and are kept current.

## New Business

### Policy 1 – Foundational Statements, Division Focus Areas, and Long-term Goals

The first order of new business saw the Board of Education review Board [Policy 1](#), which is reviewed annually to ensure that Division targets are reflective of the provincial Education Sector Strategic Plan. Goals written under the Student and Family focus have been set as incremental improvements versus a defined percentage goal. The change was made to make the goal setting more reasonable and achievable.

The Board of Education determined the Motto, Mission, Vision, Values and Aspirational Statements of the Good Spirit School Division continue to be reflective of who the Good Spirit School is and what it represents to the families and communities within its geographical boundaries.

### Policy 2 Appendix A – Annual Work Plan

During the first meeting of each year, the Good Spirit School Division Board of Education develops a yearly plan as per [Board Policy 2](#), which includes setting Division priorities and outcomes, Board member development, advocacy sessions, as well as reviewing and approving the budget and Preventative Maintenance and Renewal capital plan. Robertson explained that the [Annual Work Plan](#) is used to guide Trustees and Senior Administration in setting Regular Board meeting agendas.

## 2020 Trustee Elections

Elections are legislated to occur every four years, with the next one to be held on Monday, November 9, 2020. Advertisements for Call for Nominations will go out on September 16, 2020 using newspaper, social media, and website. The nomination period will be from Tuesday, September 21, 2020 – 8:00 a.m. through to Wednesday, October 7, 2020 – 4:00 p.m. Packages to be accepted at the Good Spirit Education Complex by Keith Gervais or City at Large nominations at City Hall in Yorkton. A Public Notice of polls will go out on October 9, 2020 and further call for nominations if necessary.

The following are some changes associated with the November 2020 election:

1. Occupation of candidate not required on Nomination Form and ballot – LGEA (Local Government Election Act) 9.2. Default is no occupation required but the Board can pass a resolution to require it.
  - a. City of Yorkton and Christ the Teacher School Division are including occupation.

2. Number of nominators is limited to 10. Previously wording was “at least 10 voters” to nominate.
3. Criminal Record Checks(CRC) – boards now have the ability to require CRC to accompany the Nomination Form (Ed. Act 87(1)(aa.2)). If board passes resolution to require CRC, Nomination Form is not complete unless CRC accompanies Nomination Form.
  - a. Resolution to require CRC, must be passed by board 90 days before election day - Ed Act 87(1.1) – Completed on June 18, 2020 Board meeting.
4. Posting of notices amended to allow more flexibility in posting and publicizing notices of poll etc. – LGEA (9)
  - a. Ability to utilize posting on websites or other electronic means.
5. Clarification of responsibilities of Returning Officer in accepting Nomination Forms LGEA (67)(6.1)
  - a. Completeness not accuracy

## **Director’s Report**

### **Financial Update**

Chief Financial Officer, Keith Gervais, updated the Board of Education regarding the Financial Statement as of August 2020. Gervais discussed the operational savings achieved with the closure of schools during March 2020. Gervais went on to share how the savings would be used to offset the costs associated with the safe re-entry of staff and students during the current Covid-19 pandemic.

### **Transportation Update**

Deputy Director, Donna Kriger, provided the Board of Education with a Transportation update. Within the report, Kriger highlighted the maintenance work accomplished at both the Melville and Yorkton bus garages during school closure. Kriger also shared the volume of work accomplished by the Transportation Department during the months of April through July. Numerous administrative procedures, job descriptions, and various communication documents such as a bus driver and a student/family handbook were developed during this time. Kriger highlighted the introduction of new student scan cards, circle check technology as well as advanced software which will ensure efficiencies within the department.

Kriger concluded her report by expressing her appreciation for the excellent work done by bus drivers and members of the Transportation department. Ryan Hall, the newly hired Transportation Manager, was also introduced to members of the Board. Ryan comes with a wealth of experience in management and is known for the collaborative approach he takes with his colleagues.

### **Canora Composite & Yorkton Regional Football Joint Sponsorship**

Director/CEO Robertson informed the Board of Education that two Canora Composite School (CCS) students were seeking the opportunity to play twelve-man football with the Yorkton Regional High School Gridders. Robertson explained the Cooperative Sponsorship agreement which allows students to participate in a sport at a neighboring school as well as the implications that result with these agreements.

### **GSSD Remote Learning**

Robertson shared details surrounding the “remote learning” opportunity that GSSD would be providing to students and their families who were looking for an alternative to face to face programming resulting from the COVID-19 pandemic. Director/CEO Robertson unpacked the details surrounding the staff who would be dedicated to remote learning, the details regarding programming and resources, and the associated costs of offering this opportunity. Robertson shared his confidence in GSSD’s ability to offer high quality, responsive instruction to students who were wishing to learn from home during the 2020-21 school year.

### **COVID-19 Details, Plans & Protocols**

Director/CEO Robertson and Chief Financial Officer Gervais shared details regarding the plans and protocols put in place to ensure the safe return of staff and students amidst the COVID-19 pandemic. Both Robertson and Gervais discussed the personal protective equipment, the disinfectant and sanitization materials procured for the division. Robertson

highlighted that the early response of GSSD has ensured that high quality products will be available and used within all Good Spirit School Division facilities for the September 8<sup>th</sup> school start up.

## Procurement of Reusable Masks

Robertson informed the Board of Education that GSSD would be receiving 275,850 disposable masks in addition to the 20,000 procured by facilities. In addition to this, GSSD had planned to supply two reusable masks to both students and staff. GSSD has also requested 5,000 youth and 10,000 adult reusable masks from the Ministry. Robertson indicated that to date, only three school divisions across the province had not moved toward making masks mandatory within schools.

## Upcoming Important Dates

September 14, 2020	Public Section Table Officer’s Meeting 1:00 pm-2:30 pm Teleconference
September 28, 2020	Public Section Executive Meeting 2:00 pm-3:30 pm Teleconference
October 1, 2020	Regular Board Meeting
November 19, 2020	TENTATIVE Regular Board Meeting
November 25, 2020	SSBA AGM – Double Tree, Regina (It has not been decided whether this will be in person or virtual)
December 17, 2020	TENTATIVE Regular Board Meeting
January 28, 2021	TENTATIVE Regular Board Meeting
February 16, 2021	Public Section Executive Meeting 2:00 pm-3:30pm Teleconference
March 4, 2021	TENTATIVE Regular Board Meeting
April 1, 2021	TENTATIVE Regular Board Meeting
April 15, 2021	Public Section Executive Meeting, Saskatoon
April 15 & 16, 2021	SSBA Spring Assembly, Saskatoon
May 6, 2021	TENTATIVE Regular Board Meeting
May 27, 2021	TENTATIVE Special Board Meeting
June 3 & 4, 2021	Public Section General Meeting and PD Event, Travelodge, Saskatoon
June 17, 2021	TENTATIVE Regular Board Meeting
August 19, 2021	TENTATIVE Regular Board Meeting
June 3 & 4, 2021	TENTATIVE Public Section General Meeting & PD Event, Saskatoon Travelodge

Upcoming Board Meeting: October 1, 2020

Location: Good Spirit Education Complex

To review Board Policy 7 Board Operations, visit [gssd.ca](http://gssd.ca) > Board > Policy Handbook > [Board Operations](#)

### Contact Us

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Create Bright Futures*

### Submissions & Feedback

To submit photos or stories regarding the Board of Education or an individual Trustee in your school community, please contact [Heather.Morris@gssd.ca](mailto:Heather.Morris@gssd.ca).

For more information related to the  
Board of Education, visit our website at  
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