

May 5, 2022 Regular Meeting

The Regular Board meeting for May 2022 originated from the Birch Room at Good Spirit Education Complex on May 5, 2022. Trustees who were in attendance included: Chairperson Bob Simpson, Vice Chairperson Jaime Johnson, Trustees Jade Anderson, Chris Balyski, Gilda Dokuchie, Gord Gendur, Jan Morrison, Lois Smandych, Nicole Pohl and Steve Variyan. Division office staff in attendance included Director of Education/CEO Quintin Robertson, Chief Financial Officer Keith Gervais, and Executive Services Supervisor Heather Morris.

Approval of Minutes

The March 31, 2022 Regular Board meeting minutes were approved by the Board and posted to the website. To access the minutes, visit gssd.ca > Board > Board Meetings > 2022 05 05 Regular Board Meeting > [March 31, 2022](#).

Accountability Report

Effective Policy & Procedures – Technology

Kishan Malaviya, Technology Supervisor, joined the meeting to present the Accountability Report on Technology. The Board was provided with details connected to the following key strategies:

- Student devices
- Microsoft licenses
- Network device deployment
- Technology infrastructure upgrades
- Operational projects

During the presentation Malaviya shared detailed information regarding the operational projects such as:

- MSS/Edsby Implementation
 - MSS is operational without any major issue
 - Edsby Report Card work
 - Edsby Parent Portal deployment
 - Edsby Credit recovery work in progress
- Intune Implementation
 - Testing of Intune Mobile Device Management was done in April 2022 to replace MaaS360 iPad management software.
- Portal/Website Migration
 - Website will be migrated to Rallyonline.ca platform and Portal will be migrated on Teams/SharePoint Online.
- Large Area Sound Systems
 - Estimated time to finish this project is end of June 2022.
- VoIP (Voice Over Internet Protocol) Phone System
 - Grayson School, Springside School, and Canora Junior Elementary School will get VoIP phone system in summer 2022.
- Cyber Security Training
 - In-house training materials are in development. All staff will receive PD at the beginning of next School year.

Chair Simpson praised Malaviya for the new technology initiatives being implemented which are resulting in efficiencies and cost savings.

For detailed information within the areas of key measures, targets, data, key strategies, and future strategies visit gssd.ca > Board > Board Meetings > 2022 05 05 Regular Board Meeting > [Accountability Report - Technology](#).

Board Development

Understanding the Role of the Curriculum Consultants

Quintin Robertson, Director of Education/CEO, presented the 10 fast facts on understanding the role of the Curriculum Consultants.

There are currently three (3) Curriculum Consultants providing leadership and support in all matters relating to PreK to Grade 12 curriculum, assessment, and instruction as well as the Provincial Education Plan priority areas.

- Early Years Consultant (PreK-4)
- Middle Years Consultant (Grades 5-9)
- High School Consultant (Grades 10-12)

The general responsibilities of the Curriculum Consultants can be summarized as follows:

1. Assists the Superintendent of Curriculum, Assessment & Instruction, Lisa Wotherspoon, with setting yearly priorities and outcomes in relation to the Provincial Education Plan, GSSD Strategic Plan and School Level Plans.
2. Ensures provincial and school division assessments are administered with fidelity and in a timely manner as well as analyzes the data to identify trends and issues related to student achievement.
 - a. Early Years Evaluation
 - b. Fountas & Pinnell – Benchmark Assessment for Reading
 - c. Writing Outcome Holistic Assessment
 - d. Math Outcome Holistic Assessment
 - e. Common Framework Reference (EAL)
 - f. OurSchool Data
3. Provides direct supervision of curriculum coaches and collaborates with coaches to determine schools requiring supports as well as assessment and instruction areas of focus. Direction and support for staff in specialized areas such as Libraries, Band, French Immersion, and PAA are also provided by Curriculum Consultants.
4. Ensures recent and relevant curriculum, instruction and assessment approaches and supports are in place through the provision of anchor resources, professional development opportunities and Look Fors for school level staff.
5. Supports in-school administrators with instructional leadership strategies that foster high standards in curriculum, assessment, and instructional approaches as well as student safety and well-being.
6. Keeps Superintendent of Curriculum, Assessment & Instruction and Superintendents of Operations informed regarding supports provided to schools and improvement requirements.
7. Collaborates with Indigenous Student Success Consultants, Student Services Consultants and Professional Service Providers to implement culturally responsive and inclusive assessment and instruction practices within a Comprehensive School Community Health framework and a focus on Truth and Reconciliation.
8. Collaborates with Digital Learning Consultants and Tech Services to coordinate data collection, assessment and reporting platforms, the distribution of digital resources and the implementation of online learning resources.
9. Communicates, monitors, develops, and supports processes and procedures that remove barriers and create opportunities for students and families.

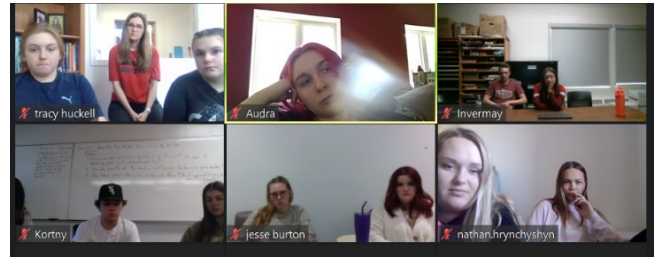
10. Manages budget lines in area of responsibility.

To view the board development, visit gssd.ca > Board > Board Meetings > 2022 05 05 Regular Board Meeting > [Board Development – Understanding the Role of the Curriculum Consultant](#).

Advocacy Session

High School Student Senate

The Board of Education hosted a virtual high school student senate to provide students with the opportunity to voice their opinions or experiences within the areas of student well-being, inclusive environments, student engagement, graduation and beyond. There was also opportunity for students to brag about something within their school.



When asked the following questions, this is what the Board heard:

Student Well-being

What types of things do your in-school administrators, teachers and school do to ensure that your emotional, physical, mental, and intellectual well-being are looked after?

- It is helpful to have a career advisor to assist in navigating course selection for future planning
- Having the opportunity to participate in noon hour intramurals builds student connection and is great for mental health
- Having the opportunity to participate in sports with neighboring schools
- Having understanding teachers when assignments are late for unforeseen circumstances

Inclusive Environment

How has the pandemic impacted the inclusive environment of your school? Assuming it has negatively impacted the environment, how might we return to pre-pandemic levels of inclusion?

- It has been difficult during the pandemic due to people having different beliefs
- During the restrictions imposed by the pandemic, schools found alternative safe ways to have activities
- The SRC finds opportunities to provide activities/events for all student interests
- With limitations being reduced due to the pandemic, activities, like pep rallies, can begin to occur again which will bring back positive school spirit.

Student Engagement

What could the Good Spirit School Division and the school you attend do to promote the importance of student attendance?

What do you believe are some of the reasons students your age avoid wanting to come to school?

What types of things do your in-school administrators, teachers, or school do to engage you? In other words, what can we do to keep your attention, curiosity, interest, optimism, and passions?

- When a student is absent for a long period of time, it is difficult to return to school because they don't want to be in trouble for missing assignments.
- There is a plethora of reasons for students to miss schools
- A good relationship between staff and students will engage students (make them feel important)
- Having a sense of belonging
- Developing ways for students to feel comfortable and welcome in the school environment

- A larger variety of classes would support student engagement
- Promote student engagement by having the breakfast program a couple times per week
- Having course work available online so it is accessible for all students
- Google classroom is beneficial
- When a student has to be away from school, it would be beneficial to have an online option for writing a test

Graduation & Beyond

Do you feel that your in-school administrators, teachers and school are preparing you and your peers for success in High School?

What can we do to ensure that you, your peers, and those in grades below you are set up for success in High School?

How has the pandemic impacted your ability to achieve your graduation plan?

What makes you excited about the future?

What gives you pause or frightens you about the future?

What can the Good Spirit School Division and your school do to support you in preparing for the future?

- Holding students accountable for their work increases their work ethic and attendance
- Strict/consistent deadlines prepare students for university and the future
- Preparing for financial commitments
- Not knowing everything that is available (the unknown) is scary
- It is exciting to go to post-secondary because you get to choose the courses you are passionate about
- It would be beneficial to have more workplace opportunities for students to experience a variety of industries
- Including university prep course material within current subject areas

One Thing to Change or Keep

- Implementing awards for good or improved attendance on a monthly basis
- Incorporate QR codes in the hallway so that all students have a voice when expressing their interests in activities
- Additional workplace options
- Ensure there are opportunities to experience more trades
- Ensure students at all levels are given the same opportunity to succeed

Celebrations

- Teachers are passionate about educating students
- The Principal deals with everything at the school and is able to maintain a balance
- Receiving a new kitchen as currently there is not a program for home economics
- The school has a really good shop teacher and shop
- The teachers understand what the students are capable of and what their learning styles are
- Being in a K-12 school provides an opportunity for the older students to work with the younger students and become good role models
- The renovations in the school have motivated students to attend school (provides a comfortable environment)
- Having a school with a large kitchen and sports equipment motivates students to participate
- Dedication of teachers

The Board would like to thank the students from Canora Composite, Churchbridge Public, Esterhazy High, Invermay, Langenburg Central, Melville Comprehensive, Norquay, Sturgis Composite, and Yorkton Regional for sharing their thoughts and ideas!

Old Business

Board Policy 19 Enterprise Risk Management

Enterprise Risk Management (ERM) is an integrated enterprise-wide process established over time which links the management of risk to strategic objectives to improve the Division’s performance. It creates a formal process for managing the myriad of risks the Division faces. While ERM is not the same as a risk assessment, the assessment of risk is an integral part of an ERM process. A risk is an internal or external event, activity or situation that impacts the ability of the Division to achieve its foundational statements, goals, and strategic plan.

The Board passed a motion to approve the newly developed [Board Policy 19 Enterprise Risk Management](#) and [Appendix Enterprise Risk Management Framework](#).

New Business

Preventative Maintenance Renewal – 3 Year Plan

Pat Morrison, Facilities Manager, provided the Board with the Preventative Maintenance Renewal (PMR) three-year plan. Morrison highlighted that the prioritization of projects is the result of preventative maintenance inspections. The facilities baseline and internal audits, as well as third party inspections (HVAC, roof, and life systems), are used as comparative tools to prioritize which projects would be recommended.

The PMR project list for the next few years is listed below. The Board was reminded that the project list may change due to unforeseen circumstances.

School	Project	Type	Value	Year
Saltcoats	Classroom Reno Phase 1	Classroom Reno	\$100,000.00	2023/24
Norquay	Classroom Reno Phase 1	Classroom Reno	\$100,000.00	2023/24
Macdonald	Classroom Reno Phase 2	Classroom Reno	\$100,000.00	2023/24
Grayson	Windows and doors	Envelope	\$20,000.00	2023/24
Miller	Fire Alarm Replacement	Fire Alarm	\$65,000.00	2023/24
Macdonald	Gymnasium Reno	Gymnasium Reno	\$120,000.00	2023/24
Yorkdale Central	Boiler Replacement and Room Rehab	HVAC	\$500,000.00	2023/24
Churchbridge	Site Drainage	Landscaping	\$100,000.00	2023/24
Churchbridge	Phone System Replacement	Phone	\$65,000.00	2023/24
Sturgis	Phone System Replacement	Phone	\$75,000.00	2023/24
Yorkdale Central	Roof Sections 2 (shingles), 4, 7, and 10	Roof	\$400,000.00	2023/24
Canora Composite	Roof and Envelope Issues	Roof	\$500,000.00	2023/24
Saltcoats	Roof Section 2	Roof	\$220,884.00	2023/24
Preeceville	Roof Section 6 - Gymnasium	Roof	\$150,000.00	2023/24
Grayson	Washroom Reno	Washroom Reno	\$30,000.00	2023/24
			\$2,545,884.00	

2024/25

School	Project	Type	Value	Year
Saltcoats	Classroom Reno Phase 2	Classroom Reno	\$100,000.00	2024/25
Norquay	Classroom Reno Phase 2	Classroom Reno	\$100,000.00	2024/25
Macdonald	Classroom Reno Phase 3	Classroom Reno	\$100,000.00	2024/25
Davison	Windows and doors	Envelope	\$90,000.00	2024/25

Churchbridge	Fire Alarm Replacement	Fire Alarm	\$75,000.00	2024/25
Sturgis	Boiler Replacement and Piping Replacement	HVAC	\$350,000.00	2024/25
Dr Brass	Air Handler	HVAC	\$200,000.00	2024/25
MC Knoll	Controls	HVAC	\$200,000.00	2024/25
Davison	Rooftop Replacement Program Phase 1	HVAC	\$150,000.00	2024/25
Norquay	Rooftop Replacement Program Phase 1	HVAC	\$150,000.00	2024/25
Invermay	Site Drainage	Landscaping	\$100,000.00	2024/25
Miller	Phone System Replacement	Phone	\$50,000.00	2024/25
Sturgis	Roof Section 7 and 8	Roof	\$244,650.00	2024/25
Canora Composite	Roof and Envelope Issues	Roof	\$500,000.00	2024/25
Invermay	Roof Section 3, 4, and 5	Roof	\$131,878.00	2024/25
PJ Gillen	Roof Sections 5 and 7	Roof	\$51,000.00	2024/25
Kamsack Comp	Washroom Reno	Washroom Reno	\$75,000.00	2024/25
			\$2,667,528.00	

2025/26

School	Project	Type	Value	Year
Saltcoats	Classroom Reno Phase 3	Classroom Reno	\$100,000.00	2025/26
Norquay	Classroom Reno Phase 3	Classroom Reno	\$100,000.00	2025/26
Dr Brass	Classroom Reno Phase 1	Classroom Reno	\$100,000.00	2025/26
Macdonald	Fire Alarm Replacement	Fire Alarm	\$65,000.00	2025/26
Preeceville	Fire Alarm Replacement	Fire Alarm	\$80,000.00	2025/26
Melville Comp	Controls	HVAC	\$250,000.00	2025/26
Davison	Rooftop Replacement Program Phase 2	HVAC	\$200,000.00	2025/26
Norquay	Rooftop Replacement Program Phase 2	HVAC	\$200,000.00	2025/26
Kamsack Comp	Phone System Replacement	Phone	\$75,000.00	2025/26
YRHS	Phone System Replacement	Phone	\$175,000.00	2025/26
Canora Comp	Roof and Envelope Issues	Roof	\$500,000.00	2025/26
Preeceville	Roof Section 7	Roof	\$403,000.00	2025/26
Melville Comp	Surveillance system repair/replace	Surveillance	\$75,000.00	2025/26
YRHS	Surveillance system repair/replace	Surveillance	\$100,000.00	2025/26
Victoria	Washroom Reno	Washroom Reno	\$50,000.00	2025/26
Saltcoats	Washroom Reno	Washroom Reno	\$50,000.00	2025/26
			\$2,523,000.00	

The Board passed a motion to approve the Facilities 3-year Preventative Maintenance and Renewal Plan as presented.

Director's Report

Board Policy Review

Trustees reviewed Board Policy 16 – Student Transportation and Policy 16 Appendix A Good Neighbour. Trustees did not have any edits to make in Policy 16 or Appendix A.

To access Board Policies, visit gssd.ca > Board > [Board Policy Handbook](#).

Financial Update

Chief Financial Officer Keith Gervais presented a detailed financial update to the Board of Education. Gervais shared that GSSD is on target therefore he doesn't have any large concerns.

Transportation Update

Within the Transportation update, Ryan Hall, Transportation Manager, shared that GSSD began the school year with 99 regular bus routes. The plan is to recruit drivers in the Esterhazy area to reinstate one more route, which would leave GSSD with 100 regular routes.

Bus driver recruitment continues to be challenging however, recently a few new drivers have applied for routes and others are requesting information on becoming a driver. The transportation department will collaborate with HR to continue to improve the recruitment efforts.

There were a large number of bus cancellations in March and April, the majority due to weather and road conditions.

The Transportation Department is currently working on:

- Zonar scan card project
- BusPlanner Workflow and BusPlanner Web are being tested to determine the ability of moving away from Baragar as a school locator application. BusPlanner Web will require extensive boundary changes to ensure information is accurate.
- An optional add-on has been purchased for the Cummins software in the shop to allow the mechanics to calibrate the computers on the bus. This will allow the mechanics to learn more about the buses and save money from sending this work to local shops.
- Work was done regarding potential boundary amendments for Davison, Grayson, Macdonald, and Miller Schools. The Melville/Grayson boundary change will be implemented at the start of the 2022-23 school year.
- Schools have been sending Kindergarten and new student information, which has helped with route planning for the 2022-23 school year.

Hall attended the Canadian Pupil Transportation Conference in Banff from April 26 to April 29. There were many informative, engaging speakers and seminars, including, but not limited to, two sessions with Dr. Jody Carrington, a bus behaviour management system, work groups for routing software, D250 session (CSA standard for school bus requirements), school bus electrification, motivational speakers, and a trade show. Networking proved to be extremely useful, as well.

Facilities Tour

M.C. Knoll School, in Yorkton, is a Kindergarten to Grade 8 school with a September 30, 2021, enrolment of 310 students.

Facilities Manager Patrick Morrison noted that GSSD has a joint use agreement with CTTCS as the library and gym are shared between MC Knoll and St. Michael's. The library is not only used during the day, but it is also where the before and after school program is held.



When you enter the school, you walk into a large foyer that leads to offices, classrooms, gymnasium, and library.



Morrison was pleased to share that the MC Knoll School Community Council is currently fundraising to have a fence installed on the edge of the school grounds.

Check out pictures of the school and more information in the full report, visit gssd.ca > [Division](#) > [Facilities](#) > [School Tours](#) > [M.C. Knoll School](#).

GSSD Professional Development Opportunities

May 10 & 11, 2022

- Mental Health and First Aid Training

Special Board Meeting

The Board passed a motion to convene a special meeting on Tuesday, May 24, 2022 from 1:00 to 5:00 pm for discussion of the 2022-23 budget.

Upcoming Important Dates

May 24, 2022	Special Board Meeting, 1-5 pm, Birch Room
May 30, 2022	Board Chairs Council Meeting, via zoom, 8:30-9:30am
June 2, 2022	Public Section General Meeting and Professional Development Event, Saskatoon Travelodge, 6:30 pm – 9:00 pm
June 3, 2022	Public Section General Meeting and Professional Development Event, Saskatoon Travelodge, 8:30 am – 2:00 pm
June 6, 2022	June Board Meeting Prep, 9-10:15 am via Teams
June 7, 2022	GSSD Showcase Track & Field Meet, Century Field, 10 am – 3 pm (alt. June 8, 2022)
June 16, 2022	Regular Board Meeting, 10 am – 5 pm, Saskota Room Good Spirit Education Complex Grand Opening – 12–1:30 pm, Birch Room Good Spirit School Division Retirement Banquet, Birch Room, 5 pm
June 22, 2022	Bus Garage BBQ, 11:30 am – 1:30 pm, Yorkton (GSEC)
June 23, 2022	Bus Garage BBQ, 11:30 am – 1:30 pm, Melville Bus Garage
August 8, 2022	August Board Meeting Prep, 9-10:30 am via Teams
August 18, 2022	Regular Board Meeting, 10 am – 5 pm, Birch Room

September 22, 2022	Board Chairs Council – TBC, 1:00 pm - 4:00 pm
September 30, 2022	Deadline for Submissions for the 2022 Premier’s Board of Education Award for Innovation and Excellence & the 2022 Award of Distinction – 4:30 pm.
September 28, 2022	Deadline for Bylaw Amendments (for the AGM) – 4:30 pm
October 13, 2022	Deadline for Resolutions (for the AGM) - 4:30 pm
October 24, 2022	Board Chairs Council Meeting – via Zoom, 8:30 – 9:30 am
November 13-15, 2022	SSBA Fall General Assembly and AGM - Regina
November 15, 2022	Board Chairs Council Meeting - Regina, 11:30 am 4:00 pm
December 5, 2022	Board Chairs Council Meeting – via Zoom, 8:30 – 9:30 am



Upcoming Board Meetings: June 16, August 18; Special Board Meeting: May 24
 Location: Good Spirit Education Complex
 To review [Board Policy 7 Board Operations](#), visit gssd.ca > [Board](#) > [Policy Handbook](#) > [Board Operations](#).

Submissions & Feedback

To submit photos or stories regarding the Board of Education or an individual Trustee in your school community, please contact Heather.Morris@gssd.ca.

For more information related to the Board of Education, visit gssd.ca > [Board](#)

Contact Us
 Good Spirit School Division
 #204
 Phone: (306)786-5500
 Visit us online at
www.gssd.ca
*Building Strong Foundations to
 Create Bright Futures*