

**The Board of Education of the
Good Spirit School Division No. 204 of Saskatchewan**

**Minutes of the Regular Meeting of the Good Spirit Board of Education
Thursday, November 17, 2022
Good Spirit Education Complex, Yorkton, Saskatchewan**

Board Members (P)Present (A)Absent

P	Anderson, Jade
P	Dokuchie, Gilda
P	Johnson, Jaime – Chair
P	Morrison, Jan
P	Simpson, Bob
P	Variyan, Steve – Vice Chair

P	Balyski, Chris
A	Gendur, Gord
P	Leson, Shannon
P	Pohl, Nicole
P	Smamydch, Lois

Staff

Quintin Robertson – Director of Education
Keith Gervais – Chief Financial Officer
Heather Morris – Executive Services Supervisor
Shaune Beatty – Superintendent of Schools

22-175

Johnson:

Call to order

That this meeting now come to order at 10:05 a.m.
Carried.

Trustee Leson joined the meeting at 10:06 am

22-176

Anderson:

Adoption of agenda

That the agenda be adopted as presented.
Carried.

22-177

Variyan:

Approval of October 6, 2022, regular minutes

That the minutes of the October 6, 2022, Regular meeting be adopted with the following edits within the Board Members Present Absent section:

- remove the title of Chair from Simpson;
- remove the title of Vice Chair from Johnson;
- include the title of Chair with Johnson; and,
- include the title of Vice Chair with Variyan.

Carried.

22-178

Smamydch:

Approval of November 1, 2022, conference call minutes

That the minutes of the November 1, 2022, Conference Call meeting be adopted with the following edits within the Board Members Present Absent section:

- remove the title of Chair from Simpson;
- remove the title of Vice Chair from Johnson;
- include the title of Chair with Johnson; and,
- include the title of Vice Chair with Variyan.

Carried.

Business arising from the minutes

None

Conflict of Interest

Board member Anderson declared a conflict of interest regarding the Stockholm Daycare Transportation item.

Delegation

None

Accountability Report

1. Facilities

22-179

Dokuchie:

Accountability Report – Facilities

That the Board approve the accountability report on Facilities, as presented, and acknowledge the report met the requirements of QIs 1.2, 3.6, 8.1, and 8.2 based on the evidence within the report.

Carried.

Board Development

1. Bus Route Development

Transportation Manager Ryan Hall, Transportation Routing Assistant Becky Hoffmann, and Transportation Assistant Laurel Pitsula entered the meeting to present the board development at 10:30 am.

Board Member Balyski joined the meeting at 10:48 am

Closed Session Items

1. Human Resources Report
 - a. Monthly Report – posted in the Resource Centre
 - b. Employee Concerns
 - c. Out-of-Scope Salary Review Process
2. Finance Committee
 - a. Chromebook Tender
3. Good Spirit Education Complex & Melville Bus Garage
4. Transportation Committee
 - a. Hintz-Barlow Family Request
 - b. Stockholm Daycare Request
5. Courtesy Ridership
6. Executive Committee
 - a. Director Salary Review

22-180

Simpson:

Enter closed session

That the Board enter closed session to receive and review agenda items.

Carried.

Superintendent of Schools Shaune Beatty exited the meeting during the Human Resources Report at 11:10 am and returned at 12:00 pm.

Superintendent of Human Resources Jason Trost entered the meeting at 11:10 am to present the Human Resources Report.

22-181

Pohl:

Exit closed session

That the Board exit closed session.

Carried.

Lunch – GSSD School Community Council members joined the meeting for lunch and the relationship building advocacy session.

22-182

Morrison:

Enter closed session

That the Board enter closed session to receive and review agenda items.

Carried.

Superintendent of Human Resources, Jason Trost, entered the meeting to present the Out-of-Scope Salary Review Process item at 1:30 pm

Information Technology Supervisor Kishan Malaviya entered the meeting to present the Chromebook Tender item at 1:49 pm.

Transportation Manager Ryan Hall entered the meeting to present the Transportation Committee items at 1:55 pm.

Board Member Anderson exited the meeting during the Transportation Committee Stockholm Daycare Request item at 1:59 pm and returned at 2:05 pm.

Director of Education/CEO Quintin Robertson and Superintendent of Schools Shaune Beatty exited the meeting during the Director Salary Review item at 2:11 pm and returned at 2:40 pm.

22-183

Morrison:

Exit closed session

That the Board rise and report.

Carried.

Action Items

1. Items Arising from Closed Session
 - a. Finance Committee
 - i. Chromebook Tender
 - b. Good Spirit Education Complex & Melville Bus Garage
 - c. Transportation Committee Recommendations
 - i. Hintz-Barlow Family Request
 - ii. Stockholm Daycare Request
 - d. Executive Committee Recommendation
 - i. Director Salary Review

New Business

1. Policy 2 Role of the Board
2. Policy 8 Committees of the Board & Policy 8 Appendix
3. 2021-22 Annual Report
4. Audited Financial Statements and Management Letter

22-184

Anderson:

Finance Committee Chromebook Tender Recommendation

That the Board approve the recommendation by the Finance Committee to award the contract for the student Chromebooks to Powerland.

Carried.

- 22-185**
Variyan: **Good Spirit Education Complex and Melville Bus Garage**
That the Board approve the closure of the Good Spirit Education Complex and Melville Bus Garage on December 28, 29, and 30, 2022.
Carried.
- 22-186**
Smandych: **Transportation Committee Hintz-Barlow Family Recommendation**
That the Board accept the recommendation of the Transportation Committee to approve the Hintz-Barlow transportation request, so long as a Good Spirit School Division student is being transported from this residence. This request will be reviewed annually.
Carried.
- 22-187**
Dokuchie: **Transportation Committee Stockholm Daycare Recommendation**
That the Board accept the recommendation of the Transportation Committee to deny the Stockholm Daycare transportation request.
Carried.
- 22-188**
Balyski: **Executive Committee Director Salary Review Recommendation**
That the Board approve a 2% increase to the Director's salary effective September 1, 2022, as recommended by the Board Executive Committee.
Carried.
- 22-189**
Simpson: **Policy 2 Role of the Board**
That the Board approve the amended Policy 2 Role of the Board as presented.
Carried.
- 22-190**
Pohl: **Policy 8 Committees of the Board and Policy 8 Appendix**
That the Board approve the amendments to Policy 8 Committees of the Board and Policy 8 Appendix Finance Committee Terms of Reference as presented.
Carried.
- 22-191**
Morrison: **2021-22 Annual Report**
That the Board approve the 2021-22 Annual Report for submission to the Ministry, pending technical edits following the final format approval of the Audited Financial Statements and additional feedback from the Ministry.
Carried.
- 22-192**
Leson: **Audited Financial Statements and Management Letter**
That the Board receives and approves the Management Letter and Audited Financial Statements for the year ending August 31, 2022, pending minor changes made after Ministry of Education and Finance format review and approval.
Carried.
- 22-193**
Balyski: **Audited Financial Statements and Management Letter – Instructional Resources**
That the Board approve the transfer of \$100,000 from unrestricted surplus and distribute to internal sources within Instruction Resources for the purchase of instructional resources.
Carried.
- 22-194**
Anderson: **Audited Financial Statements and Management Letter – Technology Resources**
That the Board approve the transfer of \$2,000,000 from unrestricted surplus and distribute to internal sources within Technology Resources for the purchase of technology renewal.
Carried.

22-195
Variyan:

Audited Financial Statements and Management Letter – Bus Purchases

That the Board approve the transfer of \$3,500,000 from unrestricted surplus and distribute to internal sources within Bus Purchases for the purchase of buses.
Carried.

Board Member Variyan exited the meeting at 3:08 pm

Discussion Items presented by the Director of Education

1. Board Policy Review
 - a. Policy 3 Role of the Board Member
 - b. Policy 3 Appendix A Services, Materials, and Equipment Provided to Trustees
 - c. Policy 3 Appendix B Board Member Visits to Schools

Information Items presented by the Director of Education

1. Thank you note
2. Important Dates
3. Transportation Update
4. Student Incident Report
5. Public Section Update
6. Administrative Procedures
 - a. AP 300 Admission of Students to Schools
 - b. AP 435 Performance, Development and Feedback Review – Support Staff
 - c. AP 479 Supervision and Evaluation of Central Office Staff & Professional Service Providers
7. GSSD Professional Development Opportunities
8. Correspondence
 - a. Registered Independent School Regulation Amendments
 - b. Centralized Distance Learning Crown Corporation
 - c. Regulated Child Care Facilities in Saskatchewan will Benefit From New Change Management Grant
 - d. Saskatchewan Schools Add More Than 400 Educational Assistants Into Classrooms To Support Students
 - e. \$15.5 Million in Funding to Support Province’s Largest Enrolment Growth in Over 20 Years

Board Member Balyski exited the meeting at 4:15 pm.

Committee / Conference Reports

1. School Community Council Meetings
2. Leadership and Governance Conference
3. Well At Work Conference
4. Fall General Assembly

Future Business

1. Meeting dates
 - a. December 15, 2022
 - b. January 26, 2023
 - c. March 2, 2023
 - d. March 30, 2023
 - e. May 4, 2023
 - f. June 15, 2023
 - g. August 17, 2023
 - h. Other
 - i. May 25, 2023 – Special Board Meeting (Preliminary Budget)

- ii. August 16, 2023 – Director/Board Evaluation & Special Meeting)
- 2. Notice of Motion
- 3. Topics for Future Agenda
 - a. Accountability
 - i. Financial Report/Audit
 - b. Board Development
 - i. School Community Council Roles & Responsibilities
 - c. Director's Report
 - i. Financial Update
 - ii. Facilities Update
 - d. Board Business
 - i. Risk Registry
 - e. Relationship Building Advocacy Session
 - i. Government Representatives

22-196

Smandych:

Adjournment

That we do adjourn at 4:36 pm.

Carried.

BOARD CHAIR – Johnson

SECRETARY – Gervais