

**The Board of Education of the
Good Spirit School Division No. 204 of Saskatchewan**

**Minutes of the Regular Meeting of the Good Spirit Board of Education
Thursday, November 21, 2024
Good Spirit Education Complex, Yorkton, Saskatchewan**

Board Members (P)Present (A)Absent

P	Balyski, Chris
P	Johnson, Jaime – Chair
P	Makort, Cara
P	Palmer, Kelly
P	Jamie Smart-Sondergaard
P	Variyan, Steve

P	Brass, Jay-Cee
P	Leson, Shannon
P	Morrison, Jan
P	Pohl, Nicole – Vice Chair
P	Stav, Kendra

Staff

Quintin Robertson – Director of Education
Keith Gervais – Chief Financial Officer
Lauren Denysek – Communications Coordinator
Amanda Kornaga – Superintendent of Schools

24-161

Johnson:

Call to order

That this meeting now come to order at 10:01 a.m.

Carried.

24-162

Variyan:

Adoption of agenda

That the agenda be adopted as presented.

Carried.

24-163

Stav:

Approval of October 10, 2024, regular minutes

That the minutes of the October 10, 2024, Regular meeting be adopted as presented.

Carried.

Business arising from the minutes

None

Conflict of Interest

None

Ryan Hall, Transportation Manager entered the meeting at 10:02 am

Sparling family entered the Board meeting at 10:08 am as a delegation

Delegation

Sparling Family

Accountability Report

1. Resource Allocation

24-164

Palmer:

Accountability Report – Resource Allocation

That the Board approve the accountability report on Allocating Resources and acknowledge the report met the requirements of Qis 1.2, 4.1, 4.5, 4.9, 5.4, 8.1, 8.3 & 8.5, based on the evidence within the report.

Carried.

Lisa Alspach, Superintendent of Human Resources entered the meeting at 11:18 am

Board Development

1. Role of the Trustee

Closed Session Items

1. Human Resources Report
 - a. Employee Concerns
2. 2023-24 Financial Report
 - a. 2023-24 Audited Financial Statements and Management Letter
 - b. GSSD Accounts Receivable
3. Student Discipline Report
 - a. Student Discipline Report – 3143035
 - b. Student Discipline Report - 2182048
 - c. Student Discipline Report - 2165953
4. Transportation Committee
 - a. Brown Family Request
 - b. Kohle Family Request
 - c. Lovas Family Request

24-165

Balyski:

Enter closed session

That the Board enter closed session to receive and review agenda items.

Carried.

24-166

Makort:

Exit closed session

That the Board exit closed session.

Carried.

Lunch

24-167

Morrison:

Enter closed session

That the Board enter closed session to receive and review agenda items.

Carried.

Ryan Hall, Transportation Manager entered the meeting at 1:08 pm

24-168

Smart-Sondergaard:

Exit closed session

That the Board rise and report.

Carried.

Action Items

1. Items Arising from Closed Session
 - a. Student Discipline Report
 - i. Student Discipline Report – 3143035
 - ii. Student Discipline Report - 2182048
 - iii. Student Discipline Report - 2165953
 - b. Transportation Committee Recommendations
 - i. Brown Family Request
 - ii. Kohle Family Request
 - iii. Lovas Family Request
 - c. 2023-24 Financial Report
 - i. 2023-24 Audited Financial Statements and Management Letter

24-169

Student Discipline

- Leson: That the Board approve the recommendation as outlined in Student Discipline Report – 3143035.
Carried.
- 24-170**
Pohl: **Student Discipline**
That the Board approve the recommendation as outlined in Student Discipline Report – 2182048.
Carried.
- 24-171**
Brass: **Student Discipline**
That the Board approve the recommendation as outlined in Student Discipline Report – 2165953.
Carried.
- 24-172**
Variyan: **Brown Family Request**
That the Board approve the recommendation of the Transportation Committee to deny the Brown transportation request.
Carried.
- 24-173**
Stav: **Kohle Family Request**
That the Board approve the recommendation of the Transportation Committee to approve the Kohle transportation request.
Carried.
- 24-174**
Palmer: **Lovas Family Request**
That the Board approve the recommendation of the Transportation Committee to approve the Lovas transportation request. This request will be reviewed annually and/or when necessary to determine the impact to the route moving forward.
Carried.
- 24-175**
Balyiski: **2023-24 Audited Financial Statements and Management Letter**
That the Board receives and approves the Management Letter and Audited Financial Statements for the year ending August 31, 2024 pending minor changes made after Ministry of Education and Finance format review and approval.
Carried.
- Board Chair turned the Chair over to the Director at the commencement of the organizational items**
- 24-176**
Robertson: **Nominations for Board Chair**
That the nominations for Board Chair be opened.
Carried.
- 1st call – Morrison nominated Johnson
2nd call – No nominations
3rd call – No nominations
- 24-177**
Variyan: **Close of Nominations**
That nominations cease.
Carried.
- By acclamation – Jaime Johnson was declared Chair.**
- 24-178**
Johnson: **Nominations for Vice Chair**
That nominations for Board Vice Chair be opened.
Carried.

1st call – Morrison nominated Pohl
2nd call – No nominations
3rd call – No nominations

24-179

Balyski:

Close of Nominations

That nominations cease.

Carried.

By acclamation – Nicole Pohl was declared Vice Chair.

24-180

Makort:

Signatories of the Board

That the signing officers be the Chair or Vice Chair and the Chief Financial Officer or the Accounting Manager.

Carried.

24-181

Morrison:

Borrowing

That the Chairperson and the Chief Financial Officer are authorized to borrow from the Bank of Montreal the sum of six million two hundred thousand (\$6,200,000) to meet the expenditures of the Board until the proceeds of taxes and legislative grants are available, and to pay or agree to pay interest on the moneys borrowed, either in advance or at maturity and in either case after maturity, at the rate of prime; and,

That the said loan shall be a first charge upon the uniform tax levy and legislative grants for the current year; and,

That the Chairperson and Chief Financial Officer be authorized to execute under the corporate seal of the Board, and deliver to the said Bank as security for the said advance and interest thereon, the assignment of the legislative grants payable or to become payable to the Division; and,

That the said Bank shall not be restricted to the said taxes or the said legislative grants for the repayment of the said loan; and,

That the said loan may be secured by the promissory note or notes of the Chairperson and Chief Financial Officer, given on behalf of the Board, and the Chairperson and Chief Financial Officer are hereby authorized and empowered to execute and give such promissory note or notes on behalf of the said Board as may be required by the said Bank.

Carried.

24-182

Smart-Sondergaard:

Meeting Schedule

That the Board meet at the Good Spirit Education Complex in the RM of Orkney or via video conference call at 10 am according to the following schedule in 2024-2025:

- December 12, 2024
- January 23, 2025
- February 27, 2025
- March 27, 2025
- April 24, 2025
- June 12, 2025
- August 14, 2025

Carried.

24-183

Leson:

Board Executive Committee

That Variyan serve with the Board Chair and Board Vice Chair as the Board representatives on the Board Executive Committee.

Carried.

- 24-184**
Pohl: **Board Finance Committee**
That Leson and Smart-Sondergaard along with one of the Chair or Vice-Chair serve as the Board representatives on the Board Finance Committee.
Carried.
- 24-185**
Variyan: **Indigenous Advisory Committee**
That Brass serve with the Board Chair or Board Vice Chair as the Board representatives on the Indigenous Advisory Committee.
Carried.
- 24-186**
Stav: **LINC Negotiations Committee**
That Makort and Palmer serve as the Board representatives on the LINC Negotiations Committee.
Carried.
- 24-187**
Palmer: **Support Staff Negotiations Committee**
That Pohl and Stav serve as the Board representatives on the Support Staff Negotiations Committee.
Carried.
- 24-188**
Makort: **Board Transportation Committee**
That Pohl, Balyski, and Smart-Sondergaard serve as the Board representatives on the Board Transportation Committee.
Carried.
- 24-189**
Morrison: **Workplace Wellness Committee**
That Brass serve as the Board representative on the Board Workplace Wellness Committee.
Carried.
- 24-190**
Smart-Sondergaard: **Melville Comprehensive School Governance Authority**
That Stav serve as the board representative for the Melville Comprehensive School Governance Authority.
Carried.
- 24-191**
Leson: **Public Section**
That Morrison serve as the Board representative on the Public Section and Johnson serve as the alternate.
Carried.
- 24-192**
Pohl: **East Central District Athletic Association Representative Appointment**
That Leson serve as the Board representative on the East Central District Athletic Association with Variyan serving as an alternate.
Carried.
- 24-193**
Brass: **Seastars Awards Committee**
That Stav serve as the Board representative on the Seastars Awards Committee.
Carried.
- 24-194**
Variyan: **City of Yorkton Planning and Infrastructure Committee**
That Morrison serve as the Board representative on the City of Yorkton Planning and Infrastructure Committee.
Carried.
- 24-195**
Stav: **School Community Councils**
That the Board members represent the Board at the School Community Council meetings of the schools within their subdivisions. Further, that within Yorkton, Variyan attend

Columbia, Makort attend Dr. Brass, and Morrison attend Yorkton Regional High School and MC Knoll.

Carried.

24-196

Palmer:

Indemnities - Board Meetings

That the indemnity meeting rate be \$300 for all Trustees.

Carried.

24-197

Balyski:

Indemnities – Supervision and Committees

That the hourly rates for Supervision and Committee representation be \$75 per hour, in half hour increments, to a maximum of 4 hours per day, conducted through either audio conference, video conference or face-to-face.

Carried.

24-198

Makort:

Indemnities – Conference

That the rate for board conference representation, conducted either through audio conference, video conference, or face-to-face, be \$300 per full day and at half these rates per half day (3 hours or less). Further, that the conference/convention rate is applied for 2 travel days for events held out of province, 1 day for events held in province when there is no organized activity on that day. If a Board member is unsure if able to attend, they will be registered late, and the \$100 late fee will be payable by the Board.

Carried.

24-198

Morrison:

Monthly Rates – Meeting Preparation

That the Board member be recognized for meeting preparation in the amount of \$150 each month beginning September 1, 2024.

Carried.

24-199

Smart-Sondergaard:

Monthly Rates – Board Chair and Vice Chair

That the Board Chair receive a monthly allowance of \$250 per month and the Board Vice Chair receive a monthly allowance of \$125 beginning September 1, 2024.

Carried.

24-200

Leson:

Expense Reimbursement Rates

That the Board set the mileage rate in alignment with the Saskatchewan Government Mileage Rates. The March 2024 provincial rate is 54.96 cents per km beginning December 1, 2025; and,

That the Board set the travel time rate for board members at \$0.25 per kilometer for activities in the province; and,

That the Board set the meal rates as \$15 breakfast, \$20 lunch, and \$25 dinner; and,

That the Board, in lieu of commercial accommodations, provide reimbursement for private accommodation at a rate of fifty dollars (\$50.00) per night.

Carried.

24-201

Brass:

Indemnity Approval

That the Vice Chair review and approve all indemnity forms prior to payment for Trustees however, Board member Variyan will review and approve the indemnity forms of the Chair; and, the Chair will review and approve the indemnity forms of the Vice Chair.

Carried.

24-203

Pohl:

Electrical Outlet Rental Fees

That the Board set the electrical outlet rental fees at \$45 per year.

Carried.

24-204

Stav:

Destruction of Ballots – Executive Committee

That the ballots used for the selection of the Board Executive Committee be destroyed.

Carried.

24-205
Variyan: **Destruction of Ballots – Transportation Committee**
That the ballots used for the selection of the Transportation Committee be destroyed.
Carried.

24-206
Palmer: **Destruction of Ballots – Workplace Wellness Steering Committee**
That the ballots used for the selection of the Workplace Wellness Steering Committee be destroyed.
Carried.

New Business

1. Appoint Voting Delegations & Allocate Votes for SSBA Convention
2. Review SSBA Position Statements & Resolutions for the Fall General Assembly
3. Draft 2023-24 Annual Report
4. Policy Review
 - a. Policy 2A – Annual Work Plan
 - b. Policy 3 – Role of the Board Member
 - c. Policy 3A – Services, Materials, and Equipment Provided to Trustees - tabled
 - d. Policy 3B – Board Member Visits to Schools
5. GSEC Closure Between Christmas & New Years

24-207
Variyan: **Voting Delegates 2024 AGM**
That the Board approves Board Chair and Board Vice-Chair as voting delegates at the Saskatchewan School Board Association general assembly December 2 & 3, 2024.
Carried.

Board Member Leson exited the meeting at 2:52 pm

Board Member Variyan exited the meeting at 3:11 pm

24-208
Stav: **2023-24 Annual Report**
That the Board approve the 2023-24 Annual Report for submission to the Ministry, pending any significant changes following the final format approval of the Audited Financial Statements and additional feedback from the Ministry.
Carried.

24-209
Palmer: **Policy 2 Appendix A – Annual Work Plan**
That the Board approve Board Policy 2 Appendix A – Annual Work Plan as presented.
Carried.

24-210
Balyski: **Policy 3 – Role of the Board Member**
That the Board approve Board Policy 3 Role of the Board Member as presented.
Carried.

24-211
Makort: **Policy 3B – Board Member Visits to Schools**
That the Board approve Board Policy 3B Board Member Visits to Schools as presented.
Carried.

24-212
Morrison: **GSEC Closure Between Christmas & New Years**
That the Board approve the dismissal of staff on Tuesday, December 24, 2024 at 12pm, and the closure of the Good Spirit Education Complex on December 26, 27, 30, and 31, 2024.
Carried.

Discussion Items presented by the Director of Education

1. Board Chair Council Update
2. Update on City of Yorkton's Planning and Infrastructure Commission

3. Public Section Update

Pat Morrison, Facilities Manager entered the meeting at 3:33 pm

Information Items presented by the Director of Education

1. Thank you notes
2. Important Dates
3. Saskatchewan School Boards Association
4. GSSD Professional Development Opportunities
5. Student Incident Report
6. Facilities Update & School Tour
7. Administrative Procedures
 - a. AP 552 – Transportation of Students in Private Vehicles
 - b. AP 320 – Student Records
 - c. AP 261-1 – Category A and B In-Province and Out-Of-Province Field Trip Request
 - d. AP 552-2 – Transportation of Students in Private Vehicles – Parent Consent Form
8. Correspondence

Committee / Conference Reports

1. SCC Meetings & Celebrations

Future Business

1. Meeting dates
 - a. December 12, 2024
 - b. January 23, 2025
 - c. February 27, 2025
 - d. March 27, 2025
 - e. April 24, 2025
 - f. June 12, 2025
 - g. August 14, 2025
 - h. Other
 - i. May 22, 2025 – Special Board Meeting
 - ii. August 13, 2025 – Evaluation & Special Board Meeting
2. Notice of Motion
3. Topics for Future Agenda
 - a. Accountability
 - i. Report on the division's efforts to promote equity, diversity, and inclusion within GSSD school communities through Board Policy and Administrative Procedures.
 - b. Board Development
 - i. Governance Skills Development
 - c. Director's Report
 - i. Financial Update
 - ii. Transportation Update
 - d. Board Business
 - i. Review communication strategies
 - ii. Approve the annual risk registry
 - iii. Review Board Policy 4, Policy 4A, Policy 4B, Policy 4C, Policy 4D, and Policy 4E

24-213

Brass:

Adjournment

That we do adjourn at 4:31 pm.

Carried.

BOARD CHAIR – Johnson

SECRETARY – Gervais